

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
JANUARY 16, 2017**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Matt Aigeldinger
Scott Bomboy
Chuck Brooks
Aaron Clark
Florence Frei (absent)
Suzanne Kravitz (absent)
Steve Pizzollo
Jim Purcell
Jim Ryder
Jakob Aigeldinger (absent)
John Hollenbach
Andrea L. Coaxum
Joe Berardi
Steve Hillias
Dan Gilbert
Harold Stone (absent)
Carolyn Hanel
Nate Fox
Doug Rossino
Bucks County Reporter

Youth Councilor:

Mayor:

Borough Manager:

Finance Director:

Police Chief:

Public Works Director:

Electric Superintendent:

Parks and Recreation Director:

Borough Solicitor:

Borough Engineer:

Press Representatives:

Borough Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

None.

PRESIDENT'S REMARKS

None.

APPROVAL OF MINUTES

Upon motion by Aigeldinger, seconded by Pizzollo, Council unanimously approved the Council meeting minutes of December 19, 2016.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach REPORTED that Park and Recreation Director announced she plans to retire in July of this year. He thanked her for her dedicated service on behalf of the Council and the community.

Taxes Collected

Upon motion by Pizzollo, seconded by Purcell, Council unanimously accepted the report of taxes collected December 2016.

Budget Status

Upon motion by Pizzollo, seconded by Aigeldinger, Council unanimously accepted the budget status report for December 2016.

Engineer's Report

Upon motion by Purcell, seconded by Pizzollo, Council unanimously accepted the engineer's monthly report.

Planning Commission Report

No report.

Zoning Hearing Board Report

Borough Council reviewed the application submitted to the Zoning Hearing Board by Manfred Niessen for 803 West Callowhill Street.

Police Report

Chief Hillias reviewed his December 2016 report with Borough Council.

NEW BUSINESS

PUBLIC WORKS COMMITTEE

Superintendent's Report

Borough Council reviewed and accepted the Public Works Superintendent's report for December 2016.

Discuss Downtown Parking Ordinance

Council reviewed a memo from Police Chief Hillias regarding revisions to the Borough's downtown parking ordinances. Chief Hillias and Dan Gilbert presented the current parking ordinances and introduced a recommendation for the downtown center. Chuck Brooks suggested sending letters to the downtown businesses and residents inviting them to attend a public discussion at the February 6 Council meeting to hear the options and share feedback on the new recommended parking plan.

Consider Hilltown Township Street Maintenance Agreement-Bethel Tract

Councilmembers reviewed a draft agreement with Hilltown Township for a street maintenance agreement for the Borough to maintain the cul-de-sac for the Hallmark Homes Group Inc., Kratz Tract/Bethel Tract.

PUBLIC UTILITY COMMITTEE

Superintendent's Report

Borough Council reviewed and accepted the Electric Superintendent's report for December 2016.

Perkasie Wholesale Power Cost Monthly Report

The Committee reviewed Perkasie's November 2016 Wholesale Power Cost Summary report provided by GDS Associates.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly reports for December 2016.

Consider Advertising Ordinance #1000-Amending Signage Regulations

Upon motion by Pizzollo, seconded by Clark, Council unanimously authorized the Borough Solicitor to advertise a public hearing on Perkasie Borough Ordinance #1000 amending sections 186-75.D(6), 186-78.A(20.D and 186-80, pertaining to signage regulations under the Borough Zoning Ordinance.

Consider Resolution #2017-3, Assignment of Hallmark Homes Group to CalAtlantic Group, Inc.

Council reviewed a resolution approving the assignment of final approval of the Hallmark Homes Group Inc. land development plan for the Hidden Meadows (Kratz tract) from Hallmark Homes to Calatlantic Group. After brief discussion about inclusion of a walking path, it was agreed to place the matter on the February 6, 2017 agenda.

PARK AND RECREATION COMMITTEE

Park and Recreation Director Report

The Committee reviewed and accepted the Park and Recreation Director's year-end report for 2016.

Consider Event Permit Application-Pennridge Little League Parade

Upon motion by Pizzollo, seconded by Aigeldinger, Council unanimously approved an event permit application for the Pennridge Little League to hold their annual parade on April 22, 2017 from 10:30AM to 12:30 PM.

Announce Grant Award-Liberty Bell Trail Feasibility Study

Park and Recreation Director Carolyn Hanel announced the Borough had been awarded a grant in the amount of \$50,000 by the Department of Conservation and Natural Resources for a trail planning grant.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2017-1, Appointment of Fire Police Officers for 2017

Upon motion by Brooks, seconded by Purcell, Council unanimously approved Resolution #2017-1 authorizing the Borough of Perkasio to appoint fire police to regulate traffic and keep crowds under control.

Consider Resolution #2017-2, Approve Fire Police Events for 2017

Upon motion by Purcell, seconded by Aigeldinger, Council unanimously approved Resolution #2017-2 authorizing the Perkasio Fire Company to assist for special events and times of emergencies.

Consider Appointments to Boards and Commissions

1-Three Year Term to the Park and Recreation Board Elder Delegate

The floor was opened for nominations for a three year term to the Park and Recreation Board as an elder delegate. Jim Purcell made a motion to appoint Nelson Hollenbach which was seconded by Matt Aigeldinger. Nelson Hollenbach was appointed to the Park and Recreation Board as the elder delegate through 2019.

2-Three Year Terms to the Park and Recreation Board

The floor was opened for nominations for 2 three year terms to the Park and Recreation Board. Matt Aigeldinger nominated Kevin Gardner, Chris Uncango and Beth Schwendy. It

was questioned whether the Park and Recreation Board could be expanded to allow all 3 applicants to serve on the board. The solicitor advised it could be done with one serving as an auxiliary member. Jim Purcell seconded the motion. Kevin Gardner, Chris Uncangco and Beth Schwendy (serving as the auxiliary member), were appointed to the Park and Recreation Board through 2019.

1-Two Year Term as Council Representative to the Planning Commission

Upon motion by Purcell, seconded by Aigeldinger, Steve Pizzollo, was appointed to the Perkasio Planning Commission for a two year term through 2018 by acclamation.

1-Four Year Term to the Planning Commission

The floor was opened for nominations for a four year term to the Planning Commission. Steve Pizzollo nominated Kevin Roberts which was seconded by Aaron Clark. Chuck Brooks nominated Angela Benner which was seconded by Matt Aigeldinger. Nominations were closed. Upon roll call vote, Councilmembers Aigeldinger, Brooks, Purcell and Ryder voted for Angela Benner. Council members Bomboy, Clark and Pizzollo voted for Kevin Roberts. By a 4-3 vote, Angela Benner was appointed to the Perkasio Planning Commission through 2020.

1-Five Year Term to the Zoning Hearing Board

The floor was opened for nominations for a five year term to the Zoning Hearing Board. Aaron Clark nominated Dennis Hurchalla which was seconded by Steve Pizzollo. Dennis Hurchalla was appointed to the Zoning Hearing Board through 2021.

1-Three Year Term as an Alternate to the Zoning Hearing Board

The floor was opened for nominations for a three year term as an alternate to the Zoning Hearing Board. Steve Pizzollo nominated John Wilcox, which was seconded by Matt Aigeldinger. John Wilcox was appointed as an alternate on the Zoning Hearing Board through 2019.

1-Five Year Term to the Property Maintenance Code Board of Appeals

The floor was opened for nominations for a five year term to the Property Maintenance Code Board of Appeals. Chucks Brooks nominated J.R. Hunsberger, which was seconded by Matt Aigeldinger. J.R. Hunsberger was appointed to the Property Maintenance Code Board of Appeals through 2021.

1-Six Year Term to the Civil Service Commission

The floor was opened for nominations for a six year term to the Civil Service Commission. Steve Pizzollo nominated Brian Black, which was seconded by Matt Aigeldinger. Brian Black was appointed to the Civil Service Commission through 2022.

1-Five Year Term to the Perkasio Regional Authority Board

The floor was opened for nominations for a five year term to the Perkasio Regional Authority Board. Chuck Brooks nominated Bob Wasson, which was seconded by Pizzollo. Bob Wasson was appointed to the Perkasio Regional Authority through January 2022.

Vacancy Board

The floor was opened for nominations for a one year term to the Vacancy Board. Chuck Brooks nominated John Knouse, which was seconded by Matt Aigeldinger. John Knouse was appointed to the Vacancy Board through January 2018.

Pennridge Wastewater Treatment Authority

The floor was opened for nominations for a five year term to the Pennridge Wastewater Treatment Authority Board. Jim Purell made a motion to appoint Steve Rose, which was seconded by Steve Pizzollo. Steve Rose was appointed to the Pennridge Wastewater Treatment Authority Board through January 2022.

Perkasio Industrial Development Authority

The floor was opened for nominations for a five year term to the Perkasio Industrial Development Authority. Jim Purcell made a motion to appoint Derek Brown, which was seconded by Matt Aigeldinger. Derek Brown was appointed to the Perkasio Industrial Development Authority Board through January 2022.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Pizzollo, seconded by Purcell, Council unanimously accepted payment of the bills as presented.

Discuss Town Center Clock Refurbish Estimate

Council discussed several options for additional work that the Borough could choose to get done to refurbish the tower clock in the town center area. The other option would be to replace it with a comparable clock from another vendor. It was agreed to seek additional information for discussion at the February 6 Council meeting.

Discuss Landlord Waiver for Perkasio Fireman's Relief Association

Councilmember's reviewed a Landlord's Release with Quakertown National Bank (QNB) and the Perkasio Firemen's Relief Association for the purchase of self-contained breathing apparatus. QNB is requiring the Borough Council to approve this waiver in case the Relief Association defaults on the loan. It was the consensus of all present to have staff prepare an approval resolution for consideration at the February 6, 2017 meeting.

Discuss Tax Collector Increases in Rates

Councilmembers reviewed a memo from Finance Director Joe Berardi who stated the tax collector for the Borough's real estate tax is requesting an increase in the amount that she is paid. Currently, the fee is \$4.50 per parcel collected or liened. The amount requested is \$6.00 per tax bill collected or liened. The Borough is recommending the duplicating billing fee be raised from \$8.00 to \$10.00. Upon motion by Purcell, seconded by Pizzollo, Council unanimously agreed to have staff draft an ordinance for approval at the next meeting on February 6, 2017.

Consider Hough Associates to Collect 2016 Recycling Data and Prepare Multi-Municipality Grant Application

Upon motion by Purcell, seconded by Pizzollo, Council unanimously authorized an agreement for Hough Associates to collect the 2016 residential and commercial recycling data and prepare the Pennsylvania Department of Environmental Protection 904 Recycling Grant application for Perkasio Borough.

ECONOMIC DEVELOPMENT COMMITTEE

The Committee reviewed and accepted the Economic Development Director's December 2016 report.

Consider Use of Perkasio Borough Hall For Constituent Outreach Location

Upon motion by Clark, seconded by Aigeldinger, Council unanimously approved Representative Staats' use of the Mayor's office in the Borough building to provide constituent services to the residents of Perkasio as needed, during normal business hours, to be reviewed upon each term, at a cost zero dollars.

Discuss Economic Development Director Agreement and Funding

Council members discussed the funding for the Community and Economic Development Consultant's position for 2017. The Borough has \$25,000 in the 2017 budget for this position. Perkasio Olde Towne Association, has changed its name to Perkasio Town Improvement Association and has changed its mission. Perkasio Town Improvement Association is asking Borough Council to pay the salary for this position for the first half of 2017 to allow them time to fundraise. They have asked if the Borough could increase their contribution to cover more or all of this salary in 2017 if they are not able to raise enough money. Councilmembers agreed to discuss a draft contract at the February 6 Council meeting.

QUALITY OF LIFE TASK FORCE

No business to come before this committee.

PUBLIC FORUM

Present was Andy Rumbold of 502 S. 8th Street who said he didn't think there was any

improvement in the Borough Hall sound system. He also asked what are the goals of the Borough's Community and Economic Development Director.

PRESS FORUM

None.

ADJOURNMENT

The meeting adjourned at 8:25 P.M.

Andrea L. Coaxum
Borough Manager/Secretary

DRAFT