

**MINUTES OF PERKASIE BOROUGH
SPECIAL FINANCE COMMITTEE MEETING-BUDGET 2020
OCT 07, 2019
620 West Chestnut Street
Perkasie, Pennsylvania**

ATTENDANCE:

Council Member:	Jim Ryder Jim Purcell Matt Aigeldinger Scott Bomboy Chucks Brooks Steve Rose Steve Pizzollo Aaron Clark Randy Faulkner
Mayor:	John Hollenbach
Borough Manager:	Andrea L Coaxum
Finance Director:	Glenn Dickerson
Acting Police Chief:	Detective Russ Closs
Public Works Super:	Jeff Tulone

The Finance Committee meeting was opened at 6:00PM by Mayor John Hollenbach who led the Pledge of Allegiance.

PUBLIC FORUM

None

Introduction

Overview of All Funds and Fund Balances –

1. Overview of all fund revenues and expenses for 2020 and their comparison to the approved 2019 budget were discussed with a few questions.
 - a. First question was about the increased amount shown in the Debt Service for the Borough. Answer was provided that there is a balloon portion of the debt that is starting in 2020 and that a fully detailed schedule of the outstanding debt is in the last section of the budget document.
 - b. it was discussed the budget includes no increase in the millage rates, electric rates or earned Income tax rate.
 - c. The Police contract was assumed to be extended for one year based off the currently expiring contract (12/31/2019) and all associated expenses for Police wages were based off of that contract.

Headcount, Salary, Wages & Benefits-

1. Overview of Salaries, wages and benefits included in the budget for 2020 were discussed with no questions.

Public Works-Genl Fund & Cap –

1. Review of the Public Works Budget in the General Fund was completed with few questions.

2. The review of the Capital Plan generated questions about what amounts were previously reserved for projects in which the Public Works Director submitted for purchase in 2020 budget. The reserve schedule was missing from the initial packet which was the cause of the confusion. A promise was made to update the packets with the reserve schedule for the non-Electric Capital Plan.

Refuse Fund-Reg & Capital-

1. Review of the Public Works Budget in the General Fund was completed with few questions.
2. The review of the Capital Plan generated questions about what amounts were previously reserved for projects in which the Public Works Director submitted for purchase in 2020 budget. The reserve schedule was missing from the initial packet which was the cause of the confusion. A promise was made to update the packets with the reserve schedule for the non-Electric Capital Plan.

Public Works-Refuse-Other Items –

1. Review of the Public Works Budget in the General Fund was completed and it was discussed that the 1st draft of the budget did not include an analysis on recently completed bids for both comingled recycling and mixed paper recycling. Initial review showed the most likely scenario of an increase for the disposal of these recyclable items of \$70k.

Police-Regular & Capital

1. Review of the Police Budget in the General Fund was completed with few questions.
2. The review of the Capital Plan generated questions surrounding the request to purchase two new vehicles in 2020. It was discussed that previous purchases may have been approved as cars and not SUVs and Council wanted to know the cost of FWD cars (if available) versus the submitted costs for two replacement SUVs. Council instructed Interim Chief Closs to pursue pricing for cars versus SUVs. Total budget was discussed to clarify that the requested amount included not only the cost of the vehicles, but the additional cost to modify them for Police use.

OTHER BUSINESS

None

PUBLIC FORUM

None

PRESS FORUM

None

ADJOURNMENT

The meeting adjourned.



Andrea L. Coaxum
Borough Manager/Secretary