

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
JANUARY 17, 2022**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Scott Bomboy
Chuck Brooks (absent)
Aaron Clark
Randy Faulkner
Steve Pizzollo
Jim Purcell
Steve Rose
Jim Ryder

Youth Councilor:

Dave Worthington
Robin Reid (absent)

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Finance Director:

Rebecca Deemer

Borough Solicitor:

Jeff Garton

Parks and Recreation Director:

Lauren Moll

Community Development Manager:

Linda Reid

Borough Engineer:

Doug Rossino

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone

Public Works Director:

Jeff Tulone (absent)

Borough Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

None.

PRESIDENT'S REMARKS

Council President Jim Ryder made the following appointments to the various Council Committees:

**COUNCIL COMMITTEES
2022**

Public Works

Chair: Steve Rose
Chuck Brooks
Steve Pizzollo
Aaron Clark
Dave Worthington

Utility

Chair: Jim Purcell
Randy Faulkner
Steve Pizzollo
Steve Rose

Planning & Zoning

Chair: Steve Pizzollo
Jim Purcell
Chuck Brooks
Steve Rose
Dave Worthington

Economic Development

Chair: Scott Bomboy
Randy Faulkner
Chuck Brooks
Steve Rose

Park&Rec

Chair: Aaron Clark
Dave Worthington
Randy Faulkner
Scott Bomboy
Jim Purcell

Public Safety

Chair: Dave Worthington
Scott Bomboy
Aaron Clark
Jim Ryder
Mayor Hollenbach

Personnel & Policy

Chair: Chuck Brooks
Jim Ryder
Scott Bomboy
Randy Faulkner

Historical

Chair: Scott Bomboy
Jim Purcell
Aaron Clark
Randy Faulkner

Finance

Chair: Randy Faulkner
Jim Ryder
Scott Bomboy
Jim Purcell
Steve Pizzollo

APPROVAL OF MINUTES

Upon motion by Rose, seconded by Purcell, Council unanimously approved the Council meeting minutes of December 20, 2021, Reorganization meeting minutes and Committees minutes of January 3, 2022.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Jeff Hollenbach said he was impressed with the sense of team work among the Borough Council. He looks forward to being part of the team.

Taxes Collected

Upon motion by Faulkner, seconded by Rose, Council unanimously accepted the report of taxes collected for December 2021.

Budget Status

Upon motion by Faulkner, seconded by Purcell, Council unanimously accepted the budget status report for December 2021.

Engineer's Report

Upon motion by Purcell, seconded by Rose, Council unanimously accepted the engineer's monthly report for December 2021.

Planning Commission Report

No report.

Zoning Hearing Board Report

No report.

Police Report

Upon motion by Purcell, seconded by Pizzollo, Council unanimously accepted the December 2021 Police Department report.

NEW BUSINESS

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Committee Superintendent's report for December 2021.

Consider Road Plan for 2022

Upon motion by Purcell, seconded by Rose, Council unanimously approved the 2022 road program, as presented.

Consider Budget Amendment Green Light-Go Grant Match Commitment

Upon motion by Purcell, seconded by Rose, Council unanimously approved amending the 2022 budget to allocate \$166,281 from excess in the capital fund to be set aside as a match for the Borough's grant application Green Light G Program.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for December 2021.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly reports for December 2021.

Consider Appointing Borough Building Code Official

Upon motion by Faulkner, Clark, Council unanimously named Richard Heil from Code Inspections Inc. as the Perkasio Borough Code Official.

PARK AND RECREATION COMMITTEE

The Committee reviewed and accepted the Park and Recreation Director's monthly report for December 2021.

Consider Taking Over Memorial Day Parade and Event

Councilmembers reviewed a request from former State Representative Paul Clymer that Perkasio Borough plan and execute the Memorial Day Parade and Service on alternate years beginning in 2022. It was the consensus of Council to take over this event and move Perkasio's event to the Saturday before Memorial Day.

Consider Approving the Perkasio Old Town Association First Friday Event

Upon motion by Faulkner, seconded by Rose, Council unanimously approved POTA to hold its First Friday event on February 4, 2022 from 6:00PM to 8:00PM.

Consider Approving Earth Day Event for 2022

Upon motion by Rose, seconded by Clark, Council unanimously approved an Earth Day Event in the center of town April 23, 2022.

PERSONNEL AND POLICY COMMITTEE

Consider Appointments to Boards and Commissions

Perkasio Regional Authority

Nominations were opened for a five year term to the Perkasio Regional Authority. Jim Purcell nominated Ben Rainear which was seconded by Steve Rose. Upon a motion by Rose, seconded by Clark, Council unanimously appointed Ben Rainear to a five year term through December 2026 to the Perkasio Regional Authority.

Civil Service Commission

Nominations were opened for a six year term to the Civil Service Commission. Steve Pizzollo nominated Dale Haring which was seconded by Rose. Upon a motion by Rose, seconded by Pizzollo, Council unanimously appointed Dale Haring to a six year term through December 2027 to the Civil Service Commission.

Nominations were then opened for a six year remaining term to the Civil Service Commission as an alternate. Steve Rose nominated Cathy Carman. Jim Ryder nominated Ed White. Steve Pizzollo nominated Kim Bedillion. By a 5-2 vote, Ed White was appointed to a six year term through December 2023 as an alternate to the Civil Service Commission.

Perkasie Planning Commission

Nominations were opened for a four year term to the Perkasie Planning Commission. Steve Pizzollo nominated Heather Nunn, which was seconded by Aaron Clark. Heather Nunn was appointed to a four year term through December 2025 on the Perkasie Planning Commission.

Nominations were opened for a four year term to the Perkasie Planning Commission. Scott Bomboy nominated Dale Schlegel, seconded by Faulkner. Jim Ryder nominated Lauren Paretti which was seconded by Rose. By a 5-3 vote, Dale Schlegel was appointed to the four year term through December 2025 to the Perkasie Planning Commission.

ZONING HEARING BOARD

Nominations were opened for a five year term to the Zoning Hearing Board. Aaron Clark nominated Dennis Hurchalla, which was seconded by Steve Rose. Dennis Hurchalla was unanimously appointed to a five year term through December 2026 to the Zoning Hearing Board.

Nominations were opened for a five year term on the Zoning Hearing Board. Jim Ryder nominated Tim Ritter, which was seconded by Purcell. Council unanimously appointed Tim Ritter to a five year remaining term through December 2025 to the Zoning Hearing Board.

There was one remaining vacancy on the Zoning Hearing Board as an alternate through December 2024. There were no additional applications for this vacancy. The vacancy will remain unfulfilled and continue to be advertised until applications are received.

VACANCY BOARD

Nominations were opened for a one year term to the Vacancy Board. Jim Ryder nominated John Knouse which was seconded by Jim Purcell. John Knouse was appointed to the Vacancy Board for a one year term through December 2022.

PROPERTY MAINTENANCE CODE BOARD OF APPEALS

Nominations were opened for the Property Maintenance Code Board of Appeal. Steve Rose nominated J.R. Hunsberger, which was seconded by Aaron Clark. J.R. Hunsberger was appointed to the Property Maintenance Code Board of Appeals for a five year term through December 2026.

Resolution 2022-1, Records Disposition

Upon motion by Clark, seconded by Faulkner, Council unanimously approved Resolution 2022-1, granting approval to dispose of public records in accordance with the Municipal Records Act.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Purcell, Council unanimously accepted payment of the bills as presented.

Consider Resolution #2022-2, Escrow Release Constitution Square

Upon motion by Faulkner, seconded by Purcell, Council unanimously approved Resolution #2022-2, a resolution of the Borough of Perkasio authorizing a reduction in the escrow for the Constitution Square Subdivision as approved by Gilmore and Associates, Inc., in the amount of \$542,022.96 to reduce the total escrow to \$860,712.15 and authorizing the signature of the Borough Manager on the escrow reduction.

Consider Resolution #2022-3, Agreement to Authorize Electronic Access to PennDOT Systems

Upon motion Faulkner, seconded by Rose, Council unanimously approved Resolution #2022-3, a resolution of the Borough of Perkasio whereas the Pennsylvania Department of Transportation and the Borough of Perkasio have agreed to use dotGrants on-line reporting system to file the required liquid fuels forms annually; including but not limited to the MS-965, MS-329, and MS-999 forms; and to authorize the Borough Council President and Manager as authorized signors to execute all necessary documents and agreements.

Consider Opening New Bank Accounts-Univest Bank

Upon motion by Rose, seconded by Faulkner, Council unanimously a motion to establish new bank accounts at Univest Bank and Trust to handle a tax increase dedicated to the road program and the funding that was received under the American Recovery Act.

ECONOMIC DEVELOPMENT COMMITTEE

Community and Economic Development Director Report

The Committee reviewed and accepted the Community and Economic Development Directors December 2021 report.

PUBLIC SAFETY COMMITTEE

There was no business to come under the Public Safety Committee.

HISTORICAL COMMITTEE

There was no business to come under the Historical Committee.

REPORT FROM YOUTH COUNCILOR

No report.

PUBLIC FORUM

Dale Haring, Chairman of the Civil Service Commission notified Council that there was still one open position on the Civil Service Commission. Upon motion by Ryder, seconded by Purcell, Council unanimously revised an earlier action and appointed Ed White to a permanent position on the Civil Service Commission. Council than appointed Cathy Carman as an alternate to the Civil Service Commission upon motion by Rose and seconded by Bomboy.

PRESS FORUM

None.

ADJOURNMENT

The meeting adjourned at 7:35P.M.



Andrea L. Coaxum
Borough Manager/Secretary