

**MINUTES OF PERKASIE BOROUGH  
COUNCIL MEETING  
MAY 16, 2022**

620 West Chestnut Street  
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:

Scott Bomboy  
Chuck Brooks  
Aaron Clark  
Randy Faulkner  
Jim Purcell  
Steve Rose  
Jim Ryder  
Dave Worthington

Youth Councilor:

Robin Reid

Borough Manager:

Andrea L. Coaxum

Borough Solicitor:

Jeff Garton

Mayor:

Jeff Hollenbach

Parks and Recreation Director:

Lauren Moll

Community Development Manager:

Linda Reid

Borough Engineer:

Doug Rossino

Police Chief:

Robert Schurr (Absent)

Electric Superintendent:

Harold Stone

Public Works Director:

Jeff Tulone

Borough Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

**PUBLIC HEARING**

The floor was opened for comments from the public regarding the proposed ordinance to vacate a portion of Arch Street, for which there was none. No other comments were received. The hearing was unanimously closed.

**PUBLIC FORUM**

None.

**PRESIDENT'S REMARKS**

Jim Ryder announced that a street dedication ceremony in honor of former Police Chief Steve Hillias would be held on May 21, 2022 at 2:00PM at the Perkasie Police Station on 9<sup>th</sup> Street.

## **SERVICE AWARD “KEY TO THE BOROUGH”**

Mayor Jeff Hollenbach presented the “Key to the Borough” to Emily Jo for her willingness to serve others in the community or in the community at large.

## **APPROVAL OF MINUTES**

Upon motion by Purcell, seconded by Rose, Council unanimously approved the Council meeting minutes of April 18, 2022, May 2, 2022 and Special Finance of April 13, 2022.

## **CORRESPONDENCE AND REPORTS**

### Mayor's Report

Mayor Hollenbach noted the following upcoming events; Perkasio Olde Town’s Porchfest would be held on May 21, 2022 as well as the Hillias street dedication, the Grand Opening of the Lenape Park Amphitheater on June 15, 2022 at 7:00PM and Pennridge Community Day on July 10, 2022.

### Taxes Collected

Upon motion by Purcell, seconded by Rose, Council unanimously accepted the report of taxes collected for April 2022.

### Budget Status

Upon motion by Rose, seconded by Faulkner, Council unanimously accepted the budget status report for January 2022.

### Engineer's Report

Upon motion by Purcell, seconded by Faulkner, Council unanimously accepted the engineer’s monthly report.

### Planning Commission Report

Councilmembers reviewed the Planning Commission minutes from March 23, 2022.

### Zoning Hearing Board Report

Councilmembers reviewed a Zoning Hearing Board application for the May 23, 2022 meeting from the Perkasio Regional Authority Reservoir at Ridge Avenue and Ridge Road.

### Police Report

Upon motion by Purcell, seconded by Faulkner, Council unanimously approved the April 2022 Police report.

## Fire Department Update

Fire Chief Jason Trotter told Council the annual Fire Company Carnival will be held again this year on June 26, 2022 to July 2, 2022. Mr. Trotter also updated Council on a number of different types of calls they received.

## **NEW BUSINESS**

### PUBLIC WORKS COMMITTEE

#### Review of Superintendent's Report

The Committee reviewed and accepted the April 2022 Public Works monthly report.

#### Consider Bid #2022-1, 2022 Road Program

Upon motion by Rose, seconded by Ryder, Council unanimously awarded Bid #2022-1 for the 2022 road program to Blooming Glen Contractors, Inc. in the total amount of \$765,226.45 for the base bid and alternates 1 and 2.

#### Consider Bid #2022-2, 2022 Concrete Program

Upon motion by Faulkner seconded by Rose, Council unanimously awarded Bid #2022-2 for the Concrete Program to T. Schiefer Contractors, Inc. for the base bid amount of \$95,325.00 and alternates 1 and 2 for a total of \$142,809 and to amend the budget to allow the additional expense of \$45,030.

#### Consider Resolution #2022-25, Handicap Parking Spot Request

Upon motion by Rose, seconded by Purcell, Council unanimously approved Resolution #2022-25, a resolution of the Borough of Perkasio for the creation of a parking space to be reserved for a handicapped person or disabled veteran at 250 North 3<sup>rd</sup> Street.

### PUBLIC UTILITY COMMITTEE

#### Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for April 2022.

### REPORT FROM YOUTH COUNCILOR

Robyn Reid gave an update on the Pennridge School District's activities.

### PLANNING AND ZONING COMMITTEE

#### Code Enforcement Officer Report

No report.

Land Development Presentation-8<sup>th</sup> Street Commons

Upon motion by Purcell, seconded by Brooks, Council unanimously authorized the Solicitor to draft a land development approval resolution with the requested waivers for the June 6, 2022 Council meeting.

Consider Outdoor Seating Ordinance

Upon motion by Faulkner, seconded by Rose, Council unanimously authorized the Borough Solicitor to draft an outdoor seating ordinance as outlined in the Gilmore letter dated December 8, 2021, and to authorize the advertisement of a public hearing for the draft ordinance.

Discuss Mixed-Use Ordinance Amendment

Upon motion by Faulkner, seconded by Rose, Council unanimously authorized the Borough Solicitor to draft an outdoor seating ordinance as outlined in the Gilmore letter dated February 14, 2022, and to authorize the advertisement of a public hearing for the draft ordinance using 50%.

PARK AND RECREATION COMMITTEE ITEMS

Park and Recreation Director Report

Borough Council reviewed and accepted the Park and Recreation Director's April 2022 report.

Consider Event Permit Application for Bucks County Library-Lehigh Valley Zoo Program

Upon motion by Brooks, seconded by Purcell, Council unanimously approved an event permit application for the Bucks County Free Library Lehigh Valley Animal Zoo program to reserve a Menlo Pavilion on July 28, 2022 from 3:00PM to 4:00PM.

Consider Event Permit Application for Bucks County Library-Science Events

Upon motion by Brooks, seconded by Clark, Council unanimously approved an event permit application for the Bucks County Free Library to reserve a Menlo Pavilion on September 21, 2022 from 4:00PM to 4:45PM for the DaVinci Science Center event, and approval of an event permit application for the Bucks County Free Library to reserve a Menlo pavilion on September 21, 2022 from 4:00PM to 5:00PM for the DaVinci Science Center Grossology program.

Consider Event Permit Application for Bucks County Library-Eyes of the Wild Program

Upon motion by Brooks, seconded by Purcell, Council unanimously approved an event permit application for the Bucks County Free Library Eyes of the Wild Program on June 30, 2022 from 3:30PM to 4:30PM.

Consider an Event Permit Application for a Wedding

Upon motion by Clark, seconded by Rose, Council unanimously approved an event permit

application for Savannah March Dole to reserve the skate park pavilion on October 29, 2022 from 12:00PM to 6:00PM for a wedding.

Consider an Event Permit Application for an Event

Upon motion by Faulkner, seconded by Purcell, Council approved an event permit application to reserve a Menlo pavilion on June 5, 2022 from 9:00AM to 5:00PM for a family event.

PERSONNEL AND POLICY COMMITTEE

Consider Hiring a Public Works Employee

Upon motion by Rose, seconded by Clark, Council unanimously concurred with the Borough Manager's decision to hire Dylan Brown to the position of part-time Laborer in the Public Works Department at a rate of pay of \$17.82 per hour.

Consider Hiring Seasonal Pool Staff

Upon motion by Faulkner, seconded by Purcell, Council concurred with the Borough Manager's decision hire 14 new staff members for the Menlo Aquatic Center, contingent on completing all necessary paperwork, background clearances, and training classes as described in the staffing memo.

Consider Appointment to Perkasio Planning Commission

Upon motion by Purcell, seconded by Rose, Council unanimously appointed Mary McKay to the Planning Commission seat expiring December 31, 2023 and Council member Dave Weaver to the Perkasio Planning Commission seat expiring on December 31, 2022.

Consider Appointment to Civil Service Commission

Upon motion by Brooks, seconded by Rose, Council ***considered*** appointing Kim Bedillion to the alternate position on the Civil Service Commission for a term expiring on December 31, 2022 ***with the exception of Steve Rose who vote against it. Motion carried 8-1.***

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Purcell, seconded by Rose, Council unanimously accepted payment of the bills as presented.

ECONOMIC DEVELOPMENT COMMITTEE

Community and Economic Development Director Report

The Committee reviewed and accepted the Economic Development Director's April 2022 report.

PUBLIC SAFETY COMMITTEE

None.

HISTORICAL COMMITTEE

Covered Bridge/FEMA Update-Award Bid for Timber Structure and Covered Bridge/FEMA Update-Gilmore Quote for Abutments

Borough Council was updated on the status of the Timber Covered Bridge project in Lenape Park that sustained damage from Hurricane IDA back in September 2021.

PUBLIC FORUM


None.

PRESS FORUM

None.

**ADJOURNMENT**

The meeting adjourned at 8:32PM.



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Andrea L. Coaxum  
Borough Manager/Secretary