

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
MAY 15, 2023**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks
Randy Faulkner (Absent)
Greg Martin
Jim Purcell (Absent)
Steve Rose
Jim Ryder
Dave Weaver
Dave Worthington

Youth Councilor:

Robin Reid

Mayor:

Jeff Hollenbach

Borough Manager:

Andrea L. Coaxum

Finance Director:

Rebecca Deemer

Parks and Recreation Director:

Lauren Moll

Community Development Manager:

Linda Reid

Police Chief:

Robert Schurr

Electric Superintendent:

Harold Stone

Public Works Director:

Jeff Tulone

Borough Solicitor:

Jeff Garton, Esq.

Borough Engineer:

Doug Rossino, P.E.

Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Council President Ryder commented that there was a lot going on in the Borough this past weekend, including soap box derby practice, Little League and an open house at Ragtops & Roadsters.

APPROVAL OF MINUTES

Upon a motion by Rose, seconded by Weaver, Council unanimously approved the Council meeting minutes from April 17, 2023 and the Committee meeting minutes from May 1, 2023.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach reported that there was a great First Friday event on May 5th, and that the Carousel was open on Sunday for the first time this year. He added that the Farmers Market opens on June 3rd, the summer concert schedule is out and Community Day is scheduled for July 9th.

Taxes Collected

Upon a motion by Rose, seconded by Martin, Council unanimously accepted the report of taxes collected for April, 2023.

Budget Status

Upon a motion by Weaver, seconded by Rose, Council unanimously accepted the budget status report for April, 2023.

Engineer's Report

Councilman Weaver asked if there was any update on Cedar Ridge, and the Engineer reported that the developer is still working on stabilization. The Borough Manager informed Council that we received a response from the developer to the HOA's position paper, and we should have the Engineer's input by the next Council meeting.

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the Engineer's monthly report for the month of April, 2023.

Planning Commission Report

The Planning Commission will be meeting this month to review a Conditional Use Application that was received from WP Perkasio, LLC for the proposed buildings next to Auto Zone at North Fifth Street and Blooming Glen Drive.

Zoning Hearing Board Report

Council reviewed the Zoning Hearing Board decision on 4th Soil. The ZHB will be meeting this month to review an application from McDonald's for a proposed upgrade to their drive-thru.

Police Report

Chief Schurr informed Council that the Police Department received reimbursements totaling \$30,343.71 from the Commonwealth of PA for two officers who attended Academy training. He also gave an overview of two new programs that were launched by the Department: Handle with Care and the Blue Envelope Program. Upon a motion by Martin, seconded by Weaver, Council unanimously accepted the Police Department report for April, 2023.

Fire Department Report

Council reviewed the Fire Department reports for the month of April, 2023.

NEW BUSINESS:

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

Council President Ryder asked for clarification on the new recycling program, and the Public Works Director confirmed that, starting July 10, 2023, glass, plastic, tin & aluminum will be collected on the same day as the residents' trash, and paper & cardboard will be collected every Friday. The Committee reviewed and accepted the Public Works Superintendent's report for April, 2023.

Consider Hiring a Seasonal Part-Time Employee

Upon a motion by Rose, seconded by Brooks, Council unanimously approved the hiring of Ayden Leighton as a seasonal part-time employee at an hourly rate of \$17.29, conditioned upon the passing of his background checks, pre-employment physical, pre-employment drug test and reference checks.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for March, 2023.

AMP Presentation

Paul Beckhusen from AMP gave a presentation on one of their peaking projects currently taking place in Pennsylvania. He also provided an explanation as to what happened during Winter Storm Elliott that caused some of Perkasio's generators not to run.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly report for March, 2023.

Consider Waiver of Construction Escrow – Perkasio Regional Authority Reservoir Replacement

Upon a motion by Rose, seconded by Martin, Council granted Perkasio Regional Authority relief from posting the full financial escrow required for land development, but required them to post an escrow to cover any costs incurred by the Borough for the reservoir replacement project. All Council members voted in favor of the motion with the exception of Councilman Brooks, who opposed.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director's report for April, 2023.

Consider Reservation Request – Myrick Family

Upon a motion by Weaver, seconded by Brooks, Council unanimously approved the Myrick Family request to use Lions Pavilions 1 & 2 at Menlo Park on Saturday, June 17, 2023 from 11:00 am to 5:00 pm for a graduation party.

Consider Reservation Request – Guth Elementary Fall Festival

Upon a motion by Brooks, seconded by Weaver, Council unanimously approved the Guth Elementary School request to use Lions Pavilions 1 & 2 at Menlo Park on Friday, September 22, 2023 from 3:00 pm to 8:00 pm for their annual Fall Festival.

Consider Resolution #2023-18 – DCED Grant Application for Kulp Park Improvements, Phase 2

Upon a motion by Worthington, seconded by Rose, Council unanimously authorized the Borough Manager to sign Resolution #2023-18 and the required letter of match for staff to proceed with applying for a DCED grant for Phase 2 of the Kulp Park Improvements Project.

Consider Resolution #2023-23 – Comcast Agreement for Internet at Menlo Aquatics Center

Upon a motion by Martin, seconded by Weaver, Council unanimously approved Resolution #2023-23, a resolution of the Council of the Borough of Perkasio approving the Comcast Business Service order agreement between the Borough of Perkasio and Comcast for internet at the Menlo Aquatics Center, and authorizing the Borough Manager to execute the agreement on behalf of the Borough of Perkasio.

PERSONNEL AND POLICY COMMITTEE

Consider Hiring of Additional Seasonal Staff for Menlo Aquatics Center

Upon a motion by Brooks, seconded by Worthington, Council unanimously approved the hiring of additional new staff members for Menlo Aquatics Center for the 2023 season, contingent upon completing all of the necessary paperwork, background clearances and certification courses, at the hourly rates listed in the updated 2023 wage schedule.

Consider Resolution #2023-24 – Employment Contract for Police Chief

Upon a motion by Brooks, seconded by Rose, Council unanimously approved Resolution #2023-24, a resolution of the Council of the Borough of Perkasio, approving the employment contract for Perkasio Borough Police Chief Robert Schurr and authorizing the President of Borough Council to execute the agreement on behalf of the Borough of Perkasio.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Weaver, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2023-19 – Perry Mill Escrow Release #4

Upon a motion by Weaver, seconded by Rose, Council unanimously approved Resolution #2023-19, a resolution of the Perkasio Borough Council authorizing a reduction in the escrow for the Perry Mill Project (a.k.a. 8th Street Commons Rowhomes) as approved by Gilmore & Associates, Inc., in the amount of \$53,408.70 to reduce the total escrow to \$858,993.92, and authorizing the signature of the Borough Manager on the escrow reduction.

Consider Resolution #2023-21 – Approval of Copier Lease for Police Department

Upon a motion by Brooks, seconded by Martin, Council unanimously approved Resolution #2023-21, a resolution of the Council of the Borough of Perkasio approving the contract between the Borough of Perkasio and KDI Office Technology for the Ricoh IM C3000 copier for the Perkasio Borough Police Department, and authorizing the Borough Manager to execute the agreement on behalf of the Borough of Perkasio.

Consider Resolution #2023-20 – Approval of LSA Grant Contract

Upon a motion by Martin, seconded by Weaver, Council unanimously approved Resolution #2023-20, a resolution of the Borough of Perkasio approving the Local Share Account grant contract between the Borough of Perkasio and the Commonwealth of Pennsylvania, acting through the Commonwealth Financing Authority, and authorizing the Borough Manager to execute the contract on behalf of the Borough of Perkasio.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager's report dated May 10, 2023.

PUBLIC SAFETY COMMITTEE

Consider Resolution #2023-22 – Bucks County Co-Responder Policy for Police Department

Upon a motion by Rose, seconded by Weaver, Council unanimously approved Resolution #2023-22, a resolution of the Council of the Borough of Perkasio approving the Perkasio Borough Police Department Co-Responder's Policy – General Orders 5.3.6, and authorizing the Borough Police Chief to execute the Policy on behalf of the Borough of Perkasio.

Consider Request for Fire Police Assistance – Milford Township

Upon a motion by Worthington, seconded by Rose, Council unanimously approved the request from Milford Township for Perkasie Fire Police assistance at the Milford Township carnival from June 20, 2023 to June 24, 2023 and the Milford Township Annual AG-Daze on Saturday, September 9, 2023.

HISTORICAL COMMITTEE

Nothing at this time.

OTHER NEW BUSINESS

Nothing at this time.

REPORT FROM YOUTH COUNCILOR

Youth Councilor Robin Reid reported that there will be a mini Thon event this Saturday at the High School to benefit pediatric cancer. She added that May 26th is the last day for seniors and graduation is June 6th.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

EXECUTIVE SESSION

It was announced that Council would be going into Executive Session to discuss a matter of labor relations and would not reconvene the meeting.

ADJOURNMENT

The meeting adjourned at 8:13 PM.



Andrea L. Coaxum
Borough Manager/Secretary