

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
JANUARY 16, 2023**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Scott Bomboy Chuck Brooks Aaron Clark Randy Faulkner Jim Purcell Steve Rose Jim Ryder Dave Weaver Dave Worthington Robin Reid
Youth Councilor:	Andrea L. Coaxum
Borough Manager:	Rebecca Deemer
Finance Director:	Jeff Garton, Esq.
Borough Solicitor:	Jeff Hollenbach
Mayor:	Lauren Moll
Parks and Recreation Director:	Linda Reid
Community Development Manager:	Doug Rossino
Borough Engineer:	Robert Schurr
Police Chief:	Harold Stone
Electric Superintendent:	Jeff Tulone (Absent)
Public Works Director:	

Borough Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave an invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

Nothing at this time.

PRESIDENT'S REMARKS

Nothing at this time.

COUNCIL APPLICANT INTERVIEWS

Borough Council began the process to fill the vacancy on Council created by the recent resignation of Aaron Clark. Interested applicants who applied for the position were: Kimberly Bedillion, Suzanne Bower, Gregory Martin, Chris Nicolosi, Jerry Perkins and Robin Schilling. Each applicant was asked several questions by various Council members.

APPROVAL OF MINUTES

Upon a motion by Rose, seconded by Purcell, Council unanimously approved the Council meeting minutes from December 19, 2022 and the Committee meeting minutes from January 3, 2023.

CORRESPONDENCE AND REPORTS

Mayor's Report

Mayor Hollenbach gave a shout out to the Police Department, the Perkasio Towne Improvement Association and Rise & Grind for hosting another great Coffee with a Cop event this morning. He also informed Council that he is working with Councilman Bomboy on distributing the military banners to their families. Councilman Purcell acknowledged the Electric Department for their work on hanging the banners. Mayor Hollenbach also reported that negotiations have started on the next contract with the Police Department.

Taxes Collected

Upon a motion by Purcell, seconded by Rose, Council unanimously accepted the report of taxes collected for December, 2022.

Budget Status

Upon a motion by Rose, seconded by Weaver, Council unanimously accepted the budget status report for December, 2022.

Engineer's Report

Upon a motion by Purcell, seconded by Faulkner, Council unanimously accepted the Engineer's monthly report for the month of December, 2022.

Planning Commission Report

The Planning Commission did not meet in December but will be meeting this month to review a submission for Green Ridge Estates West.

Zoning Hearing Board Report

Council reviewed the minutes from the November 28th Zoning Hearing Board meeting and the application to the ZHB pertaining to 402 W. Callowhill Street that will be considered at the January 23rd meeting.

Police Report

Upon a motion by Purcell, seconded by Faulkner, Council unanimously accepted the Police Department report for December, 2022.

Fire Department Report

Council reviewed the Fire Department Reports for the month of November, 2022 and Chief Trotter gave a verbal year-end report to Council at the meeting.

NEW BUSINESS:

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's report for December, 2022.

Consider Resolution #2023-3 – Rescind Handicap Parking Space – 14 South 8th Street

Upon a motion by Rose, seconded by Faulkner, Council unanimously approved Resolution #2023-3, which rescinds the designated handicap parking space at 14 South 8th Street and directs the Public Works staff to remove the parking signs for the space.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for December, 2022.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly report for December, 2022.

Consider Land Development Agreement & Financial Security Agreement (Set-Aside) for The Delbar Apartments

Upon a motion by Rose, seconded by Faulkner, Council authorized the Council President and Borough Manager to sign the Land Development Agreement and Financial Security Agreement (Set-Aside) for The Delbar Apartments on behalf of Perkasio Borough.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director's report for December, 2022.

Consider Event Application – 2023 Upper Bucks Celtic Festival

Upon a motion by Weaver, seconded by Faulkner, Council approved the 2023 Upper Bucks Celtic Festival for downtown Perkasio on Saturday, March 18, 2023 from 11:00 am to 4:00 pm. Further, Council waives the fees and costs associated with this event.

PERSONNEL AND POLICY COMMITTEE

Consider Resolution #2023-4 – Appointment to Council

Council President Ryder opened nominations to fill the vacancy for Council in Ward #2. Jim Purcell nominated Greg Martin, which was seconded by Steve Rose. Chuck Brooks nominated Robin Schilling, which was seconded by Jim Ryder. By a 6-2 vote, Greg Martin was appointed by Resolution #2023-4 to Perkasio Borough Council as a Ward 2 representative to serve until the first Monday in January after the first municipal election. Mayor Hollenbach then swore in Greg Martin as the new Council member for Ward #2.

Consider Appointments to Boards and Commissions for 2023

Perkasio Planning Commission

Nominations were opened for a four-year term to the Planning Commission. Chuck Brooks nominated David Weaver, which was seconded by Jim Purcell. David Weaver was unanimously re-appointed as the Council representative to the Planning Commission for another four-year term through December, 2026.

Nominations were opened for three remaining four-year terms to the Planning Commission. Jim Purcell nominated Kim Bartells, Kelly Laustsen and Jeremy Wano, which was seconded by Jim Ryder. Kim Bartells, Kelly Laustsen and Jeremy Wano were unanimously appointed to the Planning Commission for four-year terms through December, 2026.

Zoning Hearing Board

Nominations were opened for a five-year term to the Zoning Hearing Board. Steve Rose nominated David Barndt, which was seconded by Randy Faulkner. Council unanimously re-appointed David Barndt to the Zoning Hearing Board for another five-year term through December, 2027.

Nominations were opened for a three-year term as an alternate to the Zoning Hearing Board. Steve Rose nominated John Wilcox, which was seconded by Jim Purcell. Council unanimously re-appointed John Wilcox as an Alternate to the Zoning Hearing Board for another

three-year term through December, 2025.

Nominations were opened for the remaining three-year term as an alternate to the Zoning Hearing Board. Chuck Brooks nominated Sue Bower, which was seconded by Purcell. Council unanimously appointed Sue Bower as an Alternate to the Zoning Hearing Board for a three-year term through December, 2025.

Civil Service Commission

Nominations were opened for a six-year term as an alternate to the Civil Service Commission. Chuck Brooks nominated Kim Bedillion, which was seconded by Jim Purcell. Council unanimously re-appointed Kim Bedillion as an Alternate to the Civil Service Commission for another six-year term through December, 2028.

Perkasie Regional Authority

Nominations were opened for a five-year term to the Perkasie Regional Authority Board. Chuck Brooks nominated Victoria Miller, which was seconded by Jim Ryder. Council unanimously appointed Victoria Miller to the Perkasie Regional Authority Board for a five-year term through December, 2027.

Vacancy Board

Nominations were opened for a one-year term to the Vacancy Board. Chuck Brooks nominated Bill Beno, which was seconded by Jim Purcell. Council unanimously appointed Bill Beno to the Vacancy Board for a one-year term through December, 2023.

Perkasie Park & Recreation Board

Nominations were opened for three three-year terms to the Perkasie Park & Recreation Board. Chuck Brooks nominated Lynne Kallus-Rainey, Robyn Rapp and Bethany Schwendy, which was seconded by Jim Purcell. Council unanimously re-appointed Lynne Kallus-Rainey, Robyn Rapp and Bethany Schwendy to the Perkasie Park & Recreation Board for three-year terms through December, 2025.

There were no applications for the Youth Delegate position to the Park & Recreation Board. The vacancy will remain unfulfilled and continue to be advertised until applications are received.

Property Maintenance Code Board of Appeals

There were no applications received for the five-year term to the Property Maintenance Code Board of Appeals that expires December, 2027. The vacancy will remain unfulfilled and continue to be advertised until applications are received.

Consider Police Department Requests for Vacation Carry Over

Upon a motion by Purcell, seconded by Faulkner, Council authorized Officer Palmer to carry 4 hours of vacation time over to 2023 and Detective Sergeant Closs to carry 8 hours of vacation time over to 2023.

Consider Authorizing the Chief of Police to Consulting Position

Upon a motion by Faulkner, seconded by Rose, Council authorized Chief Schurr to provide consulting services to another municipal department for 4-6 hours each week on his own time.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Rose, seconded by Purcell, Council unanimously authorized payment of the bills as presented.

Consider Resolution #2023-2 – Revised Salary & Wage Schedule for 2023

Upon a motion by Faulkner, seconded by Purcell, Council approved Resolution #2023-2, a resolution of Perkasio Borough Council that revises the Salary & Wage Schedule for 2023.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager's report dated December 31, 2022.

PUBLIC SAFETY COMMITTEE

There was no business to come before the Public Safety Committee.

HISTORICAL COMMITTEE

There was no business to come before the Historical Committee.

OTHER NEW BUSINESS

Nothing at this time.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

REPORT FROM YOUTH COUNCILOR

Robin Reid reported that there was a lot of volunteerism today amongst the students, in honor of Martin Luther King, Jr. Day.

EXECUTIVE SESSION

It was announced that Council would be going into Executive Session to discuss matters of personnel and would not reconvene the meeting.

ADJOURNMENT

The meeting adjourned at 8:10 PM.



Andrea L. Coaxum
Borough Manager/Secretary