

**MINUTES OF PERKASIE BOROUGH
COUNCIL MEETING
SEPTEMBER 18, 2023**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Members:

Scott Bomboy
Chuck Brooks
Randy Faulkner
Greg Martin
Jim Purcell (Absent)
Steve Rose
Jim Ryder
Dave Weaver

Youth Councilor:

Dave Worthington

Mayor:

Robin Reid

Borough Manager:

Jeff Hollenbach (Absent)

Finance Director:

Andrea L. Coaxum

Parks and Recreation Director:

Rebecca Deemer

Community Development Manager:

Lauren Moll (Absent)

Police Chief:

Linda Reid

Electric Superintendent:

Robert Schurr

Public Works Director:

Harold Stone (Absent)

Borough Solicitor:

Jeff Tulone

Borough Engineer:

Jeff Garton, Esq.

Doug Rossino, P.E. (Absent)

Council President Jim Ryder convened the meeting at 7:00 PM and everyone stated the Pledge of Allegiance.

PRESIDENT'S REMARKS

Nothing at this time.

APPROVAL OF MINUTES

Upon a motion by Rose, seconded by Faulkner, Council unanimously approved the minutes from the Council meeting on July 17, 2023 and the Committee meetings on August 7, 2023 and September 5, 2023.

CORRESPONDENCE AND REPORTS

Mayor's Report

Nothing at this time; the Mayor was not in attendance.

Taxes Collected

Upon a motion by Martin, seconded by Rose, Council unanimously accepted the reports of taxes collected for the months of July and August, 2023.

Budget Status

Upon a motion by Faulkner, seconded by Weaver, Council unanimously accepted the budget status reports for the months of July and August, 2023.

Engineer's Report

Upon a motion by Martin, seconded by Faulkner, Council unanimously accepted the Engineer's monthly reports for the months of July and August, 2023.

Planning Commission Report

The Planning Commission did not meet in August but may be meeting in September.

Zoning Hearing Board Report

The Zoning Hearing Board did not meet in July or August and will not be meeting in September.

Police Report

Upon a motion by Rose, seconded by Faulkner, Council unanimously accepted the Police Department reports for the months of July & August, 2023.

Fire Department Report

Council reviewed the Fire Department reports for the months of July & August, 2023.

NEW BUSINESS:

PUBLIC WORKS COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Superintendent's reports for July & August 2023. The Public Works Superintendent gave an update on the 2023 Road Program.

PUBLIC UTILITY COMMITTEE

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's reports for July & August, 2023.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly reports for July & August, 2023.

PARKS AND RECREATION COMMITTEE

Parks and Recreation Director Report

The Committee reviewed and accepted the Parks and Recreation Director's report for the months of July & August, 2023.

Consider Event Application – Pennridge Crop Walk

Upon a motion by Faulkner, seconded by Martin, Council unanimously approved the Pennridge Crop Walk on October 8, 2023 from 1:00 pm to 3:00 pm.

PERSONNEL AND POLICY COMMITTEE

Consider Resignation of PRA & PWTA Board Member

Upon a motion by Weaver, seconded by Rose, Council unanimously accepted the resignation of Ben Rainear from the Perkasio Regional Authority and Pennridge Wastewater Treatment Authority Boards, effective September 30, 2023, and authorized the staff to properly advertise these vacancies.

FINANCE COMMITTEE

Authorization to Pay Bills

Upon a motion by Brooks, seconded by Faulkner, Council unanimously authorized payment of the bills as presented.

2024 Minimum Municipal Obligation (MMO)

Council reviewed the Minimum Municipal Obligation for 2024. No action was needed.

Consider Cybersecurity Proposal

Upon a motion by Faulkner, seconded by Martin, Council unanimously authorized staff to move forward with the Phase I cybersecurity solutions before the end of 2023.

Consider Resolution #2023-43 – ET&T Software Subscription Agreement

Upon a motion by Rose, seconded by Martin, Council unanimously approved Resolution #2023-43, a resolution of the Council of the Borough of Perkasio approving the ET&T software subscription agreement between the Borough of Perkasio and ET&T for telephone equipment at

Perkasie Borough and authorizing the Borough Manager to execute the agreement on behalf of the Borough of Perkasie. This motion also includes the approval of the expenditure of the software subscription in the amount of \$2,747.26.

Consider Resolution #2023-44 – Perry Mill Escrow Release #7

Upon a motion by Brooks, seconded by Martin, Council unanimously approved Resolution #2023-44, a resolution of the Perkasie Borough Council authorizing a reduction in the escrow for the Perry Mill project (a.k.a. 8th Street Commons Rowhomes) as approved by Gilmore & Associates, Inc., in the amount of \$31,681.00 to reduce the total escrow to \$497,556.20 and authorizing the signature of the Borough Manager on the escrow reduction.

Consider Donation Request – Guth Elementary Race for Education

Upon a motion by Faulkner, seconded by Brooks, Council unanimously approved the donation of 6 daily passes to Menlo Aquatics Center for the 2024 season to the Guth Elementary School Home & School Association’s Race for Education raffle fundraiser.

ECONOMIC DEVELOPMENT COMMITTEE

Community Development Manager Report

The Committee reviewed and accepted the Community Development Manager’s report for the months of July & August, 2023.

Consider Special Event Permit – The Birthday Girl

Upon a motion by Rose, seconded by Faulkner, Council retroactively and unanimously approved the special event application from Nana Duffuor for the filming of “The Birthday Girl” at the Perkasie Trolley Tunnel on Saturday, September 16, 2023 from 7:00 pm to 10:30 pm.

Consider Event Application – Fire Company Open House

Upon a motion by Faulkner, seconded by Weaver, Council unanimously approved the Perkasie Fire Company open house on Thursday, October 12, 2023 from 6:00 pm to 9:00 pm, and approved the requested road closures for the event.

Consider Event Application & Fee Waiver – Pennridge Homecoming Parade

Upon a motion by Martin, seconded by Weaver, Council unanimously approved the Pennridge High School Homecoming parade on Friday, October 13, 2023 from 5:00 pm to 6:30 pm, including the requested road closures, and waived any Borough fees associated with this event.

PUBLIC SAFETY COMMITTEE

Consider Request for Fire Police Assistance – Sellersville Borough – Winterfest

Upon a motion by Faulkner, seconded by Rose, Council unanimously approved the request

from Sellersville Borough for Fire Police assistance at their Winterfest event on Saturday, December 9, 2023 from 3:00 pm to 7:00 pm.

HISTORICAL COMMITTEE

Nothing at this time.

OTHER NEW BUSINESS

The Fire Chief asked for updates on the water tower and the bridge on Callowhill Street. The Borough Manager reported that she spoke to PRA last week and the reservoir tank work should be completed by the beginning of November. She will reach out to PennDOT for an update on the bridge.

Councilman Faulkner asked if Council could have the results of how Menlo Pool did for the season by the next meeting, and the Borough Manager said it does take time to finalize the final payrolls and invoices but staff should have a better idea on that by the end of September.

PUBLIC FORUM

Nothing at this time.

PRESS FORUM

Nothing at this time.

ADJOURNMENT

The meeting adjourned at 7:19 PM.



Andrea L. Coaxum
Borough Manager/Secretary