

PERKASIE BOROUGH COUNCIL

Agenda for Council Committee Meeting of November 6, 2023

1. Meeting Convenes at 7:00PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Public Forum
5. 2022 Audit Presentation
6. President’s Remarks
7. Public Works Committee Meeting, Councilors: Steve Rose (Chair), Chuck Brooks, Greg Martin, Dave Weaver, Dave Worthington
 - A. Consider Extension of Commingled Recycling Contract with J.P. Mascaro & Sons
 - B. Consider Extension of Solid Waste Disposal Contract with Waste Management
 - C. Consider Extension of Residential Yard Waste Contract with Britton Industries
 - D. Consider Resolution #2023-51 – Handicap Parking Spot for 435 S. Ninth Street
 - E. Consider Expenditure for Borough Hall Roof
8. Public Utility Committee Meeting, Councilors: Greg Martin (Interim Chair), Jim Purcell (Chair), Randy Faulkner, Steve Rose, Dave Weaver
 - A. Perkasio Wholesale Power Cost Monthly Report
 - B. Review Live Pricing Bids
9. Planning and Zoning Committee Meeting, Councilors: Councilors: Dave Weaver (Chair), Chuck Brooks, Jim Purcell, Steve Rose, Dave Worthington
 - A. Consider Resolution #2023-52 – Nyce Minor Subdivision – 1017 North Ridge Road
10. Park and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Scott Bomboy, Randy Faulkner, Jim Purcell
11. Personnel and Policy Committee Meeting, Councilors: Chuck Brooks (Chair), Scott Bomboy, Randy Faulkner, Jim Ryder
 - A. Accept Resignation of Police Officer
 - B. Consider Appointments to Various Boards & Committees
 1. One 2-year Term to the Parks & Recreation Board
12. Finance Committee Meeting, Councilors: Randy Faulkner (Chair), Scott Bomboy, Jim Purcell, Jim Ryder, Dave Weaver
 - A. Consider Resolution #2023-53 – LSA Grant Application – Police Department
 - B. Consider Resolution #2023-54 – Final Escrow Release – 900 North Ridge Road
 - C. Consider Resolution #2023-55 – Security Training Services Agreement
 - D. Consider Donation Request – St. Andrew’s Church Fundraising Event
13. Economic Development Committee Meeting, Councilors: Scott Bomboy (Chair), Chuck Brooks, Steve Rose, Randy Faulkner
 - A. Consider Event Application – The Craftery Market
14. Public Safety Committee Meeting, Councilors: Greg Martin (Interim Chair), Jim Purcell (Chair), Scott Bomboy, Mayor Jeff Hollenbach, Jim Ryder
 - A. Consider Request for Fire Police Assistance – The Craftery Market
15. Historical Committee Meeting, Councilors: Scott Bomboy (Chair), Randy Faulkner, Greg Martin, Jim Purcell
16. Report from Youth Councilor – Vacant

17. Other Business
18. Public Forum
19. Press Forum
20. Executive Session
21. Adjournment

Next Meeting: Monday, November 20, 2023 – 7:00 PM

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: admin@perkasieborough.org. The agendas are also available on our website at www.perkasieborough.org.

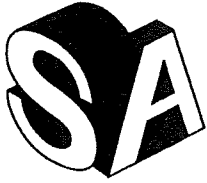
As of the October 3, 2022 meeting, Perkasie Borough Council meeting packets are now available on our website at www.perkasieborough.org.

BOROUGH OF PERKASIE
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

BOROUGH OF PERKASIE

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A Professional Corporation
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INDEPENDENT AUDITORS' REPORT

To the Borough Council
Borough of Perkasio
Perkasie, Pennsylvania

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Perkasio as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Perkasio, as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough of Perkasio, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough of Perkasio's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

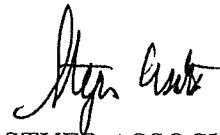
In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Perkasio's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough of Perkasio's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedules of changes in net pension liability, and schedules of employer contributions – pension plan on pages 4 through 13 and 60 through 65 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



STYER ASSOCIATES
Certified Public Accountants

Souderton, Pennsylvania
October 16, 2023



As management of the Borough of Perkasio, we offer readers of the Borough of Perkasio's financial statements this narrative overview and analysis of the financial activities of the Borough for the fiscal year ended December 31, 2022. Professional standards require the inclusion of certain comparative information in the Management's Discussion and Analysis (MD&A) found in pages 4 through 13. The MD&A is to be read in conjunction with the Borough's financial statements on the remaining pages.

THE FINANCIAL HIGHLIGHTS

- As of December 31, 2022, the Borough of Perkasio's Government-wide assets exceeded its liabilities by \$21,315,887 (net position). Of this amount, \$4,541,149 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors. Total cash decreased by \$1,176,964.
- The Borough's Government-wide net position increased from 2021 by \$2,361,796 - pg.15.
- As of December 31, 2022, the Borough of Perkasio's Total Governmental Funds reported an ending fund balance of \$2,634,961. Of this amount, \$1,675,858 (unassigned fund balance-pg.16) is available for spending at the government's discretion. The unassigned General Fund fund balance is 16.4% of total General Fund expenditures.
- As of December 31, 2022, the Borough of Perkasio's Proprietary Fund reported an ending net position of \$3,048,072. Of this amount, \$1,546,012 (unrestricted net position-pg.19), is available for spending at the government's discretion. The unrestricted net position is 26.2% of the Proprietary Fund total operating expenses.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Borough's annual financial report consists of several sections. The MD&A is intended to serve as a synopsis of the Borough of Perkasio's financial performance for the year. The Borough of Perkasio's year-end Financial Statements, beginning on page 14, are comprised of five components: 1) Government-Wide Financial Statements, 2) Governmental Fund Financial Statements, 3) Notes to the Financial Statements, 4) Budgetary Comparison Schedule-General Fund, and 5) Pension Plan Liability & Contribution Schedules.

Government-Wide Financial Statements -The Government-Wide Financial Statements (pgs 14, 15) are designed to provide readers with a broad overview of the Borough of Perkasio's finances, in a manner similar to a private-sector business that utilizes full accrual accounting.

The Statement of Net Position presents information on all of the Borough of Perkasio's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Borough is improving or deteriorating.

BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

The Statement of Activities presents information showing how the Borough's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement, of some items, that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the Government-Wide Financial Statements distinguish functions of the Borough of Perkasia that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental fund activities of the Borough include General Government, Public Safety, Refuse Collection, Capital Projects, Public Works, and Parks and Recreation. Electric distribution is the business-type (proprietary) activity of the Borough.

The Government-Wide financial statements include only the Borough of Perkasia. There are no other organizations or agencies whose financial statements should be combined and presented with the financial statements of the Borough.

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Borough of Perkasia, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Borough of Perkasia are governmental, proprietary or fiduciary (escrow) funds.

Governmental Fund Financial Statements - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements (pgs 16, 17) focus on near-term inflows and outflows of spendable resources, as well as the balance of spendable resources available at the end of the fiscal year (modified accrual accounting). Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Borough of Perkasia maintains 8 individual governmental funds (General Fund, Capital Fund, State Liquid Fuels Fund, Fire Protection Fund, Road Improvement Fund, Menlo Aquatics Fund, Refuse Fund and American Recovery Plan Fund). The Governmental Fund Balance Sheet (pg 16) and Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances (pg 17) contain three columns and a total column. The General Fund column includes the General Fund, the Menlo Aquatics Fund, the Refuse Fund and the American Recovery Plan Fund. The Capital Fund column is self-explanatory. The Other Governmental Funds column includes the Fire Protection Fund, the Road Improvement Fund and the State Liquid Fuels Fund. Only the General Fund and Capital Projects Funds are to be considered major governmental funds.

The Reconciliation, on page 18, details the difference between the net change in fund balances on the Statement of Revenues, Expenditures and Changes in Fund Balances, on page 17, and the Statement of Activities on page 15.

The Borough of Perkasia adopts an annual appropriated budget for all of its funds. A budgetary comparison schedule has been provided as required supplementary information for the General Fund to demonstrate compliance with this budget on page 60.

Proprietary Fund - The Borough maintains one type of proprietary fund; an enterprise fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Borough of Perkasia uses an enterprise fund to account for its Electric distribution activities.

Proprietary fund statements (pgs 19-21) provide the same type of information as the government-wide financial statements, only in more detail. The Propriety Fund financial statements provide separate information for the Electric Fund which is also considered a major fund of the Borough of Perkasia.

Notes to the financial statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide, governmental fund and proprietary fund financial statements. The notes to the financial statements can be found on pages 24 through 59 of this report.

In 2022, The Borough implemented GASBS No. 87, The Lease Standard. The reporting of leases receivable is presented in Note 4 of the financial statements.

Government-Wide Financial Analysis (See Table 1)

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Borough of Perkasia, assets exceeded liabilities by \$21,315,887 at the close of 2022.

BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

Infrastructure assets of the governmental activities are included within this report. The capital assets (e.g., land, buildings, machinery, infrastructure, and equipment) of the governmental activities of the Borough of Perkasia less outstanding debt equal \$15,049,905. The majority of the outstanding debt of the governmental activities funds was incurred for the aquatics center construction.

The largest portion of the governmental activities net position of \$18,267,815 (82.4 percent) reflects its investment in capital assets (e.g., land, buildings, building improvements, machinery and equipment) less depreciation and any related debt used to acquire those assets that is still outstanding. The Borough of Perkasia uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Borough of Perkasia's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Table 1 – Borough of Perkasia's Net Position-Gov't Wide

Assets:	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Current assets	\$ 6,387,949	\$ 4,526,026	\$ 2,770,767	\$ 2,573,958	\$ 9,158,716	\$ 7,099,984
Capital assets	17,126,905	15,908,186	1,502,060	1,423,366	18,628,965	17,331,552
Deferred Outflows	1,324,039	1,685,734	217,099	293,250	1,541,138	1,978,984
Total assets	24,838,893	22,119,946	4,489,926	4,290,574	29,328,819	26,410,520
Long-term debt	2,179,829	2,646,909	-	-	2,179,829	2,646,909
Other liabilities	169,038	639,483	836,179	776,421	1,005,217	1,415,904
Total liabilities	2,348,867	3,286,392	836,179	776,421	3,185,046	4,062,813
Deferred Inflows	4,222,211	2,916,275	605,675	555,266	4,827,886	3,471,541
Net Position:						
Invested in capital assets, net of debt	15,049,905	13,371,186	1,502,060	1,423,366	16,551,965	14,794,552
Restricted	222,773	193,021	-	-	222,773	193,021
Unrestricted	2,995,137	2,353,072	1,546,012	1,535,521	4,541,149	3,888,593
Total net position	\$ 18,267,815	\$ 15,917,279	\$ 3,048,072	\$ 2,958,887	\$ 21,315,887	\$ 18,876,166

The balance of the total unrestricted net position, in Table 1, of \$4,541,149 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the 2022 fiscal year, the Borough of Perkasia reported an increase in net position of \$2,361,796 as indicated on page 15.

Table 2 highlights the Borough's revenues and expenditures for the fiscal year ended December 31, 2022. These two components are subtracted to yield the change in net position.

Revenue is further divided into two major components: Program Revenue and General Revenue. Program revenue is defined as charges for sales and services, and operating grants and contributions. General revenue includes taxes, investment income and other unrestricted revenue sources.

BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

Table 2 – Borough of Perkasie's Changes in Net Position-Gov't Wide

Revenues	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
<u>Program Revenues</u>						
Charges for services	\$ 3,174,200	\$ 2,932,066	\$ 8,780,391	\$ 8,870,596	\$ 11,954,591	\$ 11,802,662
Grants and contributions	3,228,812	985,016	81,963	28,784	3,310,775	1,013,800
<u>General Revenues</u>						
Property taxes	839,536	565,028			839,536	565,028
EI Tax, LST & other taxes	2,217,570	1,990,352			2,217,570	1,990,352
Other general revenues	266,074	257,041	5,086	6,061	271,160	263,102
Total Revenues	9,726,192	6,729,503	8,867,440	8,905,441	18,593,632	15,634,944
<u>Expenses</u>						
General government	973,595	1,029,257	-	-	973,595	1,029,257
Public safety	3,962,744	3,668,616	-	-	3,962,744	3,668,616
Refuse collection	693,885	660,586	-	-	693,885	660,586
Public works	1,036,167	1,019,064	-	-	1,036,167	1,019,064
Recreation and conservation	2,791,853	1,106,673	-	-	2,791,853	1,106,673
Employee benefits and ins	839,419	1,020,778	-	-	839,419	1,020,778
Miscellaneous	1,105	49,749	-	-	1,105	49,749
Interest on long-term debt	29,813	37,825	-	-	29,813	37,825
Electric		-	5,903,255	5,967,818	5,903,255	5,967,818
Total expenses	10,328,581	8,592,548	5,903,255	5,967,818	16,231,836	14,560,366
Inc/(Dec) in net postn b4 trans	(602,389)	(1,863,045)	2,964,185	2,937,623	2,361,796	1,074,578
Transfers	2,875,000	3,057,768	(2,875,000)	(3,057,768)	-	-
Changes in net position	2,272,611	1,194,723	89,185	(120,145)	2,361,796	1,074,578
Net position - beginning of year	15,995,204	14,722,556	2,958,887	3,079,032	18,954,091	17,801,588
Net position - end of year	\$ 18,267,815	\$ 15,917,279	\$ 3,048,072	\$ 2,958,887	\$ 21,315,887	\$ 18,876,166

BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

Table 3 below discloses cost of services for Governmental Activities. The total cost of services columns contain all costs related to the programs and the net cost columns show the total costs not covered by program revenues. The net costs are costs that must be covered by local taxes or other general revenue or transfers.

Table 3 – Borough of Perkasie’s Government Wide Activities

<u>Programs</u>	<u>Total Cost of Services</u>		<u>Total Net (Cost)/Revenue</u>	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
General Government	\$ 973,595	\$ 1,029,257	\$ (346,114)	\$ (713,649)
Public Safety	3,962,744	3,668,616	(2,392,722)	(2,278,550)
Refuse Collection	693,885	660,586	469,926	153,280
Public Works	1,036,167	1,019,064	(715,492)	(774,918)
Recreation and Conservation	2,791,853	1,106,673	(323,972)	(202,736)
Employee Benefits and Ins.	839,419	1,020,778	(586,277)	(771,319)
Miscellaneous	1,105	49,749	(1,105)	(49,749)
Interest on Long Term Debt	29,813	37,825	(29,813)	(37,825)
Total	\$ 10,328,581	\$ 8,592,548	\$ (3,925,569)	\$ (4,675,466)

The net cost of services is 38% of total cost of services in 2022. This reflects the reliance on taxes and other revenue sources to fund the cost of services.

Governmental Activities

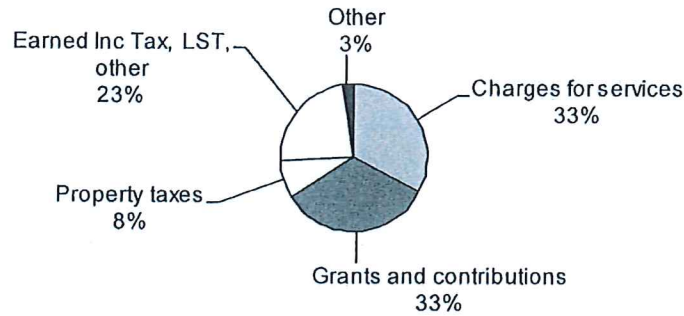
The largest sources of governmental activities revenue, reflected on the Statement of Activities on page 15, were derived from charges for services at 32.6% followed by earned income tax, local services tax and real estate transfer tax at 22.8%, and property taxes at 8.6% as shown in Chart 1. Government grants were 33.2% of total revenue sources. This includes \$1,468,167 of RACP funding for the Pennridge Airport Project. The Borough serves as the pass-through entity for these funds.

- Property tax millage for 2022 is 9.25 mills. One and one-half mills, approved by voter referendum, is dedicated to the Perkasie Volunteer Fire Company specifically for the purchase, debt service, and maintenance of fire equipment. An additional three mills were approved by Council specifically for Road Improvements.
- Real estate transfer taxes collected for 2022 increased by 21.9% and earned income taxes collected increased by 9.8%. The overall increase of both taxes was \$226,275 (11.9%).

The revenue sources in the graph below are from Charges for Services and Grants.

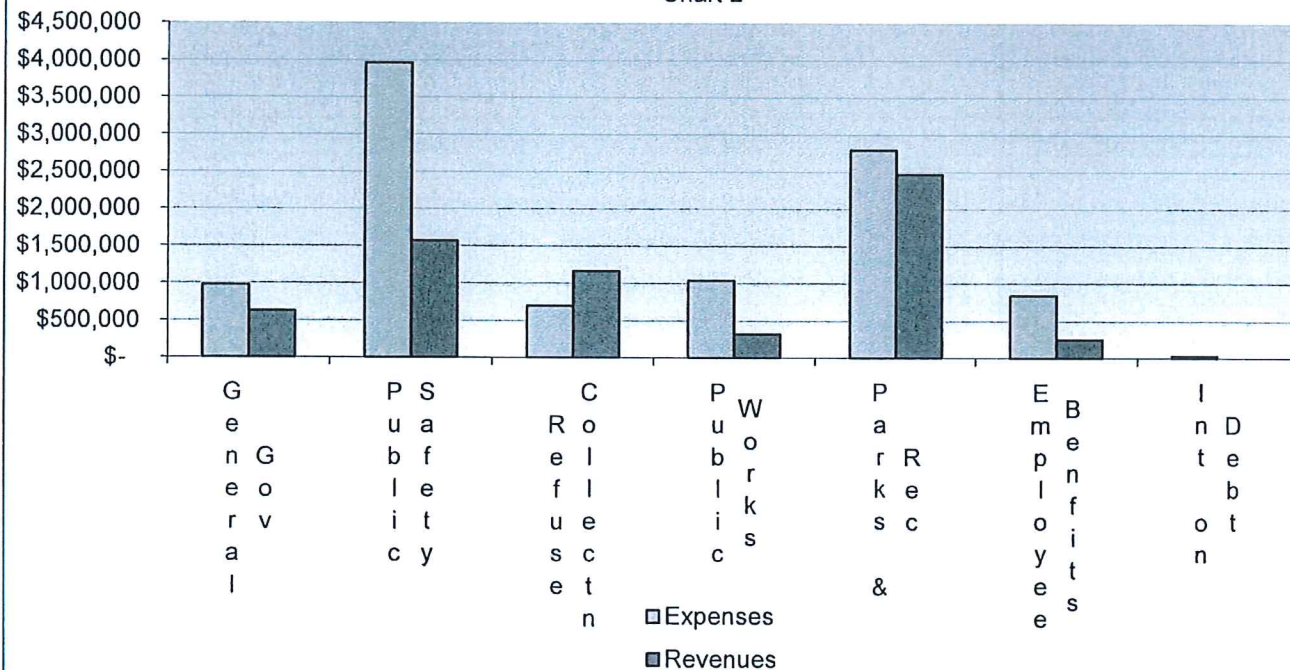
BOROUGH OF PERKASIE, PENNSYLVANIA
 MANAGEMENT'S DISCUSSION AND ANALYSIS
 December 31, 2022

Revenues by Source - Governmental Activities
 Chart 1



As shown on Chart 2 and in the Statement of Activities on page 15, 38% of the Borough's expenditures are for public safety, 16% for public works including refuse and recycling collection, 9% for general government and 8% for employee benefits. The revenue sources in the graph below are from Charges for Services and Grants.

Expenses and Program Revenues-Government Wide Activities
 Chart 2



BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

Proprietary Fund/Electric Enterprise

The Borough of Perkasia's proprietary fund provides the same type of information presented as business-type activities in the government-wide financial statements, but in more detail.

Business-Type Activities

Revenues of the Borough's business-type activities decreased by 1% (\$8,780,391 in 2022 compared to \$8,870,596 in 2021) and expenses decreased by 1%. The decrease in revenue was due to a small drop in electric sales and a reduction in other revenue sources. The expenses decreased primarily due to the reduction in the Borough's power purchases. The business-type activities ending net position of \$3,048,072 reflected an increase in net position of \$89,185. Reflected in the ending fund balance/net position are transfers in the amount of \$2,875,000 from the business type fund to the governmental funds.

Governmental Funds-Activities

The focus of the Borough of Perkasia's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Borough of Perkasia's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2022, the Borough of Perkasia's governmental funds reported combined ending fund balances of \$2,634,961, a decrease of \$ 266,361 in comparison with the prior year. Reflected in the ending fund balances are transfers in the amount of \$2,875,000 from the business type fund to the governmental funds.

The General Fund is the chief operating fund of the Borough of Perkasia. As of December 31, 2022, the total fund balance of the General Fund was \$1,941,655 of which \$68,221 was non-spendable for prepaid expenses & inventory. The unassigned fund balance of \$1,675,858 represents approximately 16% of the total General Fund expenditures for 2022-pgs. 16,17.

General Fund Budget Comparison Highlights

During the year, revenues were 18% higher than budget with expenses 15.5% higher than budget. The net change in the fund balance, after recognizing operating transfers, was a favorable difference of \$125,211 versus the budget as reflected on page 60.

Earned income taxes, real estate transfer taxes and local services tax remained a major source of revenue for the borough. The three taxes combined totaled \$2,217,570 in 2022, as reflected on page 15.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets (Table 4)

The Borough of Perkasia's investment in capital assets for its governmental and business-type activities as of December 31, 2022, amounts to \$18,628,965 net of accumulated depreciation. This investment in capital assets includes land, buildings, building improvements, park facilities, infrastructure, vehicles and equipment. The increase in the investment in capital assets for the current fiscal year was a total of \$1,297,414 including depreciation. Depreciation of \$1,328,603 was offset by asset additions of \$2,626,017.

Table 4 – Borough of Perkasia's Capital Assets

	<u>Governmental</u>		<u>Business Type</u>		<u>Total</u>	
	<u>Activities</u>		<u>Activities</u>			
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Land	\$ 4,568,939	\$ 4,568,939	\$ 134,211	\$ 134,211	\$ 4,703,150	\$ 4,703,150
Buildings	8,619,908	8,165,091	339,663	339,663	8,959,571	8,504,754
Equipment	9,388,147	8,482,672	3,169,215	3,011,640	12,557,362	11,494,312
Vehicles	1,881,500	1,865,990	940,844	940,844	2,822,344	2,806,834
Infrastructure	9,914,394	8,930,980	662,448	585,237	10,576,842	9,516,217
Accum Depr	(17,245,983)	(16,105,486)	(3,744,321)	(3,588,229)	(20,990,304)	(19,693,715)
Totals	\$ 17,126,905	\$ 15,908,186	\$ 1,502,060	\$ 1,423,366	\$ 18,628,965	\$ 17,331,552

Major capital asset events that occurred during the year included the following:

- Road reconstruction with adjoining curb & sidewalk replacements
- Purchased a new police vehicle
- Upgrades to the Borough's Recycling Center
- Park Improvements
- Continued to replace electric meters

Additional information on the Borough's capital assets can be found in Note 6 of this report.

Long-term Liabilities (Table 5)

At the end of the current fiscal year, the Borough of Perkasia had total long-term liabilities outstanding of \$2,179,829 entirely backed by the full faith and credit of the government.

BOROUGH OF PERKASIE, PENNSYLVANIA
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2022

Table 5 – Outstanding Long-term Liabilities

	Governmental Activities		Business Type Activities		Total	
	2022	2021	2022	2021	2022	2021
General Obligation Notes	\$ 2,077,000	\$ 2,537,000	\$ -	\$ -	\$ 2,077,000	\$ 2,537,000
Pension Liab-Non-Unif	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pension Liab-Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Comped Absences	\$ 102,829	\$ 109,909	\$ 19,662	\$ 22,280	\$ 122,491	\$ 132,189
Total	\$ 2,179,829	\$ 2,646,909	\$ 19,662	\$ 22,280	\$ 2,199,491	\$ 2,669,189

More detailed information about the Borough's long-term liabilities is presented in Note 10 of the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the Borough's finances and to show the Borough's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact the Borough Manager or Finance Director, 620 West Chestnut Street, Perkasie, Pennsylvania 18944.

General information relating to the Borough of Perkasie, Pennsylvania, can be found at the Borough's website, <http://www.perkasieborough.org>.

**BOROUGH OF PERKASIE
STATEMENT OF NET POSITION
DECEMBER 31, 2022**

	Governmental Activities	Business-Type Activities	Total
<u>ASSETS</u>			
Cash.....	\$ 3,393,224	\$ 691,072	\$ 4,084,296
Receivables	1,249,995	793,980	2,043,975
Internal balances.....	(674,295)	441,655	(232,640)
Net pension asset.....	2,350,804	572,496	2,923,300
Prepaid expenses	59,155	13,820	72,975
Inventories.....	9,066	257,744	266,810
Capital Assets:			
Land	4,568,939	134,211	4,703,150
Other capital assets, net of depreciation.....	<u>12,557,966</u>	<u>1,367,849</u>	<u>13,925,815</u>
Total Capital Assets	<u>17,126,905</u>	<u>1,502,060</u>	<u>18,628,965</u>
Total Assets	<u>23,514,854</u>	<u>4,272,827</u>	<u>27,787,681</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred amounts related to pensions	<u>1,324,039</u>	<u>217,099</u>	<u>1,541,138</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 24,838,893</u>	<u>\$ 4,489,926</u>	<u>\$ 29,328,819</u>
<u>LIABILITIES</u>			
Accounts payable	\$ 98,592	\$ 439,937	\$ 538,529
Accrued expenses	70,446	34,700	105,146
Customer deposits		361,542	361,542
Long term liabilities:			
Due within one year	373,000		373,000
Due in more than one year	<u>1,806,829</u>		<u>1,806,829</u>
Total Liabilities.....	<u>2,348,867</u>	<u>836,179</u>	<u>3,185,046</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Deferred amounts related to pensions	3,107,268	605,675	3,712,943
Deferred amounts related to leases.....	493,617		493,617
Deferred revenues	<u>621,326</u>		<u>621,326</u>
Total Deferred Inflows of Resources	<u>4,222,211</u>	<u>605,675</u>	<u>4,827,886</u>
<u>NET POSITION</u>			
Invested in capital assets, net of related debt ..	15,049,905	1,502,060	16,551,965
Restricted.....	222,773		222,773
Unrestricted	<u>2,995,137</u>	<u>1,546,012</u>	<u>4,541,149</u>
Total Net Position	<u>18,267,815</u>	<u>3,048,072</u>	<u>21,315,887</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	<u>\$ 24,838,893</u>	<u>\$ 4,489,926</u>	<u>\$ 29,328,819</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2022**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business Type Activities	Total
Governmental activities:							
General government	\$ 973,595	\$ 312,358	\$ 315,123	\$	\$ (346,114)	\$	\$ (346,114)
Public safety	3,962,744	1,462,862	107,160		(2,392,722)		(2,392,722)
Refuse collection	693,885	842,091	23,667	298,053	469,926		469,926
Public works	1,036,167		320,675		(715,492)		(715,492)
Recreation and conservation.....	2,791,853	556,889	1,579,869	331,123	(323,972)		(323,972)
Employee benefits and insurance ...	839,419		253,142		(586,277)		(586,277)
Miscellaneous	1,105				(1,105)		(1,105)
Interest on long term debt.....	29,813				(29,813)		(29,813)
Total Governmental Activities.....	<u>10,328,581</u>	<u>3,174,200</u>	<u>2,599,636</u>	<u>629,176</u>	<u>(3,925,569)</u>	<u>0</u>	<u>(3,925,569)</u>
Business type activities:							
Electric.....	5,903,255	8,780,391	81,963	0	0	2,959,099	2,959,099
Total	<u>16,231,836</u>	<u>11,954,591</u>	<u>2,681,599</u>	<u>629,176</u>	<u>(3,925,569)</u>	<u>2,959,099</u>	<u>(966,470)</u>
General Revenues							
Taxes:							
Property taxes, levied for general purposes.....					432,422		432,422
Property taxes, levied for fire protection					136,556		136,556
Property taxes, levied for road improvements					270,558		270,558
Earned income taxes.....					1,726,118		1,726,118
Local services tax					91,949		91,949
Real estate transfer taxes					399,503		399,503
Franchise fees					157,446		157,446
Investment earnings.....					58,203	5,086	63,289
Miscellaneous.....					22,171		22,171
Special item – gain on sale of assets					28,254		28,254
Transfers.....					2,875,000	(2,875,000)	0
Total General Revenues					<u>6,198,180</u>	<u>(2,869,914)</u>	<u>3,328,266</u>
Change in Net Position.....					2,272,611	89,185	2,361,796
Net Position – Beginning.....					<u>15,995,204</u>	<u>2,958,887</u>	<u>18,954,091</u>
Net Position – Ending.....					<u>\$18,267,815</u>	<u>\$ 3,048,072</u>	<u>\$21,315,887</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2022**

<u>ASSETS</u>	<u>General</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash.....	\$ 2,392,148	\$ 979,495	\$ 21,581	\$ 3,393,224
Receivables:				
Taxes.....	153,571		3,616	157,187
Grants.....	298,053			298,053
Other.....	115,398	67,537		182,935
Prepaid expenses.....	59,155			59,155
Inventories.....	9,066			9,066
Due from other funds.....	87,473	155,430		242,903
TOTAL ASSETS	<u>\$ 3,114,864</u>	<u>\$ 1,202,462</u>	<u>\$ 25,197</u>	<u>\$ 4,342,523</u>
 <u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</u>				
<u>Liabilities:</u>				
Accounts payable.....	\$ 97,295	\$ 1,297	\$	\$ 98,592
Accrued expenses.....	53,798	16,648		70,446
Due to other funds.....	411,539	505,659		917,198
Total Liabilities.....	<u>562,632</u>	<u>523,604</u>	<u>0</u>	<u>1,086,236</u>
<u>Deferred Inflows of Resources:</u>				
Deferred revenue.....	610,577	10,749	0	621,326
<u>Fund Balances:</u>				
Nonspendable.....	68,221			68,221
Restricted for:				
State liquid fuels funds.....			3,053	3,053
Fire protection.....			17,376	17,376
Road improvements.....			4,768	4,768
Police K-9 and Upper Bucks Consortium..	197,576			197,576
Assigned for:				
Capital expenditures.....		668,109		668,109
Unassigned.....	1,675,858			1,675,858
Total Fund Balances.....	<u>1,941,655</u>	<u>668,109</u>	<u>25,197</u>	<u>2,634,961</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 3,114,864</u>	<u>\$ 1,202,462</u>	<u>\$ 25,197</u>	

Amounts reported for *governmental activities* in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	17,126,905
Other long term assets are not available to pay current period expenses	2,962,624
Deferred outflows of resources related to pensions are not reported in the governmental funds.	1,324,039
Deferred inflows of resources related to pensions and leases are not reported in the governmental funds.	(3,600,885)
Some liabilities are not due and payable in the current period and therefore, are not reported in the funds.	(2,179,829)
Net Position of Governmental Activities	<u>\$ 18,267,815</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2022**

	<u>General</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>Revenues:</u>				
Taxes, penalties and interest	\$ 2,649,993	\$	\$ 407,114	\$ 3,057,107
Franchise taxes.....	157,446			157,446
Permits, fines and licenses	100,685			100,685
Interest and rents	103,674	5,096	2,500	111,270
Intergovernmental revenues.....	2,481,685	399,707	241,167	3,122,559
Charges for services.....	2,971,923	111,000		3,082,923
Miscellaneous revenues	34,982	19,140		54,122
Total Revenues	<u>8,500,388</u>	<u>534,943</u>	<u>650,781</u>	<u>9,686,112</u>
<u>Expenditures:</u>				
General government.....	856,512	26		856,538
Public safety	3,651,735		120,556	3,772,291
Refuse collection.....	1,005,399			1,005,399
Public works	559,093			559,093
Recreation and conservation	2,414,081			2,414,081
Debt service - principal		460,000		460,000
- interest.....		29,813		29,813
Capital outlays	87,330	1,987,125		2,074,455
Employee benefits.....	1,566,445			1,566,445
Insurance and other expenses....	88,836	522		89,358
Total Expenditures.....	<u>10,229,431</u>	<u>2,477,486</u>	<u>120,556</u>	<u>12,827,473</u>
Excess (Deficiency) of Revenues Over Expenditures.....	<u>(1,729,043)</u>	<u>(1,942,543)</u>	<u>530,225</u>	<u>(3,141,361)</u>
<u>Other Financing Sources (Uses):</u>				
Operating transfers in.....	2,100,000	1,684,575		3,784,575
Operating transfers out.....	<u>(388,575)</u>		<u>(521,000)</u>	<u>(909,575)</u>
Total Other Financing Sources (Uses)	<u>1,711,425</u>	<u>1,684,575</u>	<u>(521,000)</u>	<u>2,875,000</u>
Net Change in Fund Balances.....	(17,618)	(257,968)	9,225	(266,361)
FUND BALANCES-BEGINNING	<u>1,959,273</u>	<u>926,077</u>	<u>15,972</u>	<u>2,901,322</u>
FUND BALANCES-ENDING.....	<u>\$ 1,941,655</u>	<u>\$ 668,109</u>	<u>\$ 25,197</u>	<u>\$ 2,634,961</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL ACTIVITIES
YEAR ENDED DECEMBER 31, 2022**

Net change in fund balances – total governmental funds	\$ (266,361)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$2,391,231) exceeded depreciation (\$1,172,512) in the current period.	1,218,719
Revenues in the statement of activities that do not provide available current financial resources are not reported in the funds.	30,278
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore, are not reported as expenditures in governmental funds.	829,975
Repayment of long-term debt is an expenditure in the governmental funds, but the payment reduces long term liabilities in the statement of net assets.	<u>460,000</u>
Change in net position of governmental activities	<u>\$ 2,272,611</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF NET POSITION
PROPRIETARY FUND
DECEMBER 31, 2022**

<u>ASSETS</u>	<u>Electric Enterprise</u>
Current Assets:	
Cash.....	\$ 691,072
Receivables	793,980
Inventory	257,744
Prepaid expenses	13,821
Due from other funds	441,954
Total Current Assets	<u>2,198,571</u>
Non Current Assets:	
Net pension asset.....	572,496
Capital assets:	
Land	134,211
Buildings.....	339,663
Equipment.....	3,169,215
Infrastructure.....	662,447
Vehicles	940,844
Less accumulated depreciation.....	<u>(3,744,320)</u>
Total Non Current Assets	<u>2,074,556</u>
Total Assets	<u>4,273,127</u>
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred amounts related to pensions	<u>217,099</u>
 TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
	\$ <u>4,490,226</u>
 <u>LIABILITIES</u>	
Current Liabilities:	
Accounts payable.....	\$ 439,937
Accrued expenses.....	34,700
Customer deposits.....	361,542
Due to other funds.....	300
Total Current Liabilities.....	<u>836,479</u>
Total Liabilities	<u>836,479</u>
 <u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred amounts related to pensions	<u>605,675</u>
 <u>NET POSITION</u>	
Invested in capital assets	1,502,060
Unrestricted	<u>1,546,012</u>
Total Net Position	<u>3,048,072</u>
 TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	
	\$ <u>4,490,226</u>

(The notes to the financial statements are an integral part of this statement.)

BOROUGH OF PERKASIE
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUND
YEAR ENDED DECEMBER 31, 2022

	<u>Electric Enterprise</u>
<u>Operating Revenues:</u>	
Charges for services.....	\$ 8,661,520
Other revenue.....	<u>118,871</u>
Total Operating Revenues	<u>8,780,391</u>
 <u>Operating Expenses:</u>	
Purchase of power.....	4,289,824
Operating expenses	1,214,713
General and administrative	242,040
Depreciation expense.....	<u>156,091</u>
Total Operating Expenses.....	<u>5,902,668</u>
 Operating Income	 <u>2,877,723</u>
 <u>Nonoperating Revenues and (Expenses):</u>	
Interest revenue.....	5,086
Intergovernmental revenues.....	81,963
Interest expense.....	<u>(587)</u>
Total Nonoperating Revenues and (Expenses).....	<u>86,462</u>
 Income Before Operating Transfers	 2,964,185
 <u>Operating Transfers:</u>	
Operating transfers out.....	<u>(2,875,000)</u>
 Change in Net Position	 89,185
 TOTAL NET POSITION – BEGINNING	 <u>2,958,887</u>
 TOTAL NET POSITION – ENDING.....	 \$ <u>3,048,072</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
YEAR ENDED DECEMBER 31, 2022**

	Electric Enterprise
<u>Cash Flows From Operating Activities:</u>	
Cash received from customers	\$ 8,461,676
Cash payments to suppliers for goods and services	(5,304,125)
Cash payments to employees for services.....	(721,746)
Other operating revenue.....	<u>162,050</u>
Net Cash Provided By Operating Activities.....	<u>2,597,855</u>
<u>Cash Flows From Noncapital Financing Activities:</u>	
Net receipts (payments) under interfund loans	(382,584)
Intergovernmental revenues.....	81,963
Transfers to other funds	<u>(2,875,000)</u>
Net Cash Used By Noncapital Financing Activities.....	<u>(3,175,621)</u>
<u>Cash Flows From Capital and Related Financing Activities:</u>	
Payments for purchase of property, plant, and equipment.....	(234,786)
Payments for interest expense.....	<u>(587)</u>
Net Cash Used By Capital and Related Financing Activities.....	<u>(235,373)</u>
<u>Cash Flows From Investing Activities:</u>	
Interest revenue.....	<u>5,086</u>
NET DECREASE IN CASH	(808,053)
CASH – BEGINNING	<u>1,499,125</u>
CASH – ENDING.....	\$ <u>691,072</u>
<u>Reconciliation of Operating Income To Net Cash Provided By Operating Activities:</u>	
Operating income.....	\$ 2,877,723
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation expense.....	156,091
(Increase) decrease in:	
Receivables	(156,664)
Inventory.....	(66,152)
Prepaid expenses.....	(2,269)
Net pension asset	(288,567)
Deferred outflows of resources.....	76,151
Increase (decrease) in:	
Accounts payable.....	23,714
Accrued expenses	544
Customer deposits.....	(73,125)
Deferred inflows of resources.....	<u>50,409</u>
Net Cash Provided By Operating Activities.....	<u>\$ 2,597,855</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF FIDUCIARY NET POSITION
YEAR ENDED DECEMBER 31, 2022**

	<u>Custodial Fund</u>
<u>ASSETS</u>	
Cash	\$ 5,482
Due from developers	21,021
Due from other funds	<u>232,641</u>
TOTAL ASSETS.....	<u>\$ 259,144</u>

<u>NET POSITION</u>	
Restricted for:	
Developers and individuals.....	\$ <u>259,144</u>
TOTAL NET POSITION.....	<u>\$ 259,144</u>

(The notes to the financial statements are an integral part of this statement.)

**BOROUGH OF PERKASIE
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED DECEMBER 31, 2022**

	<u>Custodial Fund</u>
<u>Additions:</u>	
Contributions:	
Developers and individuals.....	\$ 369,854
Interest	<u>78</u>
TOTAL ADDITIONS.....	<u>369,932</u>
<u>Deductions:</u>	
Professional fees	285,995
Administrative fees	8,580
Return of contributions	<u>31,276</u>
TOTAL DEDUCTIONS.....	<u>325,851</u>
NET INCREASE.....	44,081
NET POSITION - BEGINNING OF YEAR.....	<u>215,063</u>
NET POSITION - END OF YEAR.....	<u>\$ 259,144</u>

The notes to the financial statement are an integral part of this statement.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 1 - Summary of Significant Accounting Policies:

The summary of significant accounting policies of the Borough is presented to assist in understanding the Borough's financial statements. The financial statements and notes are representations of the Borough's management, who is responsible for their integrity and objectivity. These accounting policies have been consistently applied in the preparation of the financial statements.

The Borough of Perkasio is a municipal corporation incorporated under Article II of the Commonwealth of Pennsylvania Municipal Code Act of 1966, as amended. The Borough operates under a Council - Manager form of government and provides such services as are authorized by its charter to advance the welfare, health, comfort, safety and convenience of the Borough and its inhabitants.

Reporting Entity:

The financial statements of the Borough of Perkasio include all government activities, organizations and functions for which the Borough exercises significant oversight responsibility. The criteria considered in determining governmental activities to be reported within the Borough's financial statements include the degree of oversight responsibility exercised by the Borough Council over a government organization, activity or function, the Borough's accountability for the activity's fiscal matters, its scope of public service and the nature of any special financing relationships which may exist between the Borough and a given government activity. There are no agencies or organizations that require reporting in the Borough's financial statements.

Therefore, the Borough's municipal services, which include public safety (police and fire), public works, sanitation, health and human services, culture and recreation, public improvements, planning and zoning, and general administrative services, are included in the accompanying financial statements. In addition, the Borough owns and operates an enterprise activity, an electric utility which is included in the accompanying financial statements.

Related Organization - The Borough of Perkasio's Council appoints all members to the governing board of the Perkasio Regional Authority, an operating authority. The Perkasio Regional Authority provides water and sewer service to the residents of the Borough.

The Borough of Perkasio is not financially accountable for the Perkasio Regional Authority; therefore, the provisions have not been met regarding component units. The Perkasio Regional Authority is not included in the financial statements of the Borough of Perkasio.

BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued):

Significant Accounting Policies:

The financial statements of the Borough have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted primary standard-setting body for establishing governmental accounting and financial reporting principles. The Borough's significant accounting policies are described below.

Basic Financial Statements – Government-Wide Statements:

The Borough's basic financial statements include both government-wide (reporting the Borough as a whole) and fund financial statements (reporting the Borough's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental or business-type. The Borough's police and fire protection, parks and recreation, public works, and general administrative services are classified as governmental activities. The Borough's electric service is classified as a business-type activity.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long term debt and obligations. The Borough's net position is reported in three parts – invested in capital assets, net of related debt; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the Borough's functions and business-type activities (police, fire, public works, etc.). The functions are also supported by general government revenues (property, earned income taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (police, public works, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 1 - Summary of Significant Accounting Policies (Continued):

Basic Financial Statements – Government-Wide Statements (Continued):

The net costs (by function or business-type activity) are normally covered by general revenue (property, earned income taxes, intergovernmental revenues, interest income, etc.).

The Borough does not allocate indirect costs.

This government-wide focus is more on the sustainability of the Borough as an entity and the change in the Borough's net position resulting from the current year's activities.

Basic Financial Statements – Fund Financial Statements:

The financial transactions of the Borough are reported in individual fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Borough:

1. Governmental Funds – The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Borough:
 - a. **General fund** is the general operating fund of the Borough. It is used to account for all financial resources except those required to be accounted for in another fund.
 - b. **Capital projects fund** is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds).
 - c. **Special revenue funds** are used to account for the proceeds of specific revenue sources (other than capital projects) that are legally or administratively restricted expenditures for specified purposes.

The three special revenue funds are not major funds of the Borough. The activity relating to these funds is shown in the other governmental funds column on the fund financial statements.

BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 1 - Summary of Significant Accounting Policies (Continued):

Basic Financial Statements – Fund Financial Statements (Continued):

2. **Proprietary Funds** – The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the Borough:
 - a. **Enterprise funds** are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.
3. **Fiduciary Funds** – The funds are used to report assets held in a trustee or custodial capacity for others and, therefore, are not available to support Borough programs.
 - a. **Custodial fund** is used to account for funds posted by developers who have projects in progress in the Borough and for funds received for security deposits from tenants in the Borough Hall building. The developers’ funds are used to pay legal, engineering, and administrative costs incurred by the Borough relating to those projects. The security deposits will be returned to the tenants when they vacate their rental space less any charges for damages or rent.

Basis of Accounting:

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. **Accrual** – Both governmental and business-type activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.
2. **Modified Accrual** – The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. “Available” means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long term debt, if any, is recognized when due.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 1 - Summary of Significant Accounting Policies (Continued):

Cash and Cash Equivalents:

The Borough has defined cash and cash equivalents to include cash on hand, demand deposits, money markets, and certificates of deposit. Additionally, funds pooled in the Pennsylvania Local Government Investment Trust (PLGIT) and the Pennsylvania Treasurer's Invest program are treated as a cash equivalent because the Borough can deposit or withdraw cash at any time without prior notice or penalty.

Accounts Receivable – Electric Fund:

The following procedures are followed regarding the accounts receivable due to the Borough from electric customers. Accounts 1-30 days past due are mailed a first past due statement with penalty and shut off notice. Accounts 31-40 days past due are mailed a second past due statement with penalty and final shut off notice. Accounts 41 days past due are notified that electric will be shut off between April 15 and November 1 as allowed by law. Yellow tags are placed on doors 5 days before shut off. Red tags are placed on door on shut off date and then power is shut off. Properties associated with accounts closed and not paid are liened with collection made when property is sold. Rental property owners are charged after sending 3 notices, and the property is liened if the owner does not pay after 20 days.

Budget:

The Borough Council adheres to the following procedures in establishing the budgets reflected in the financial statements.

1. Beginning at least 30 days prior to adoption of the budget, a proposed budget for the ensuing year shall be prepared in a manner designated by Council. The proposed budget shall be kept on file with the borough secretary and made available for public inspection for a period of 10 days.
2. Notice that the proposed budget is available for inspection must be published in a newspaper of general circulation in the Borough and conspicuously posted during the 10-day period noted in item 1.
3. After 10 days, Council shall adopt the budget no later than December 31 and file it with the Pennsylvania Department of Community and Economic Development.
4. Annual budgets are generally adopted for the general, highway aid, capital improvement, and electric funds.
5. For budgetary purposes, appropriations lapse at the end of each year.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 1 - Summary of Significant Accounting Policies (Continued):

Budget (Continued):

6. The budget is prepared on the modified accrual basis of accounting.
7. The budget was not amended during 2022.

Pensions:

For purposes of measuring the net pension liability, deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Borough of Perkasio's Pennsylvania Municipal Retirement System (PMRS) plans (Plans) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by PMRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Deferred Revenue:

The Borough reports deferred revenue on its balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the Borough before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Borough has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Operating Revenues and Expenses:

The Borough's proprietary fund distinguishes between operating and nonoperating revenues and expenses. Operating revenues and expenses of the Borough's electric fund consist of charges for services and the costs of providing those services, including depreciation and excluding interest cost. All other revenues and expenses are reported as nonoperating.

Developers Funds:

The Borough requires developers to deposit escrow funds to pay legal and engineering fees incurred by the Borough on their behalf.

Use of Estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 1 - Summary of Significant Accounting Policies (Continued):

Date of Management Evaluation of Subsequent Events:

Management has evaluated subsequent events through October 16, 2023, the date on which the financial statements were available to be issued.

Note 2 - Deposits and Investments:

Pennsylvania statutes provide for investment of Governmental Funds into certain authorized investment types including U.S. Treasury bills, other short-term U.S. and Pennsylvania government obligations, insured or collateralized time deposits and certificates of deposit, and qualifying commercial paper, bankers' acceptances, negotiable certificates of deposit, and insured bank deposit reciprocal arrangements. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of Governmental Funds for investment purposes.

The Borough does not have a formal deposit and investment policy but adheres to state statutes and prudent business practice. Governmental Funds' amounts are either maintained in demand deposits, highly liquid money market funds, certificates of deposits, or pooled for investment purposes in the Pennsylvania Local Government Investment Trust (PLGIT), and the Pennsylvania Treasurer's Invest Program and are captioned as "cash" in the statement of net position. These amounts are stated at cost which approximates market. There were no deposit or investment transactions during the year that were in violation of either the state statutes or the policy of the Borough.

Deposits:

Concentration of Credit Risk – As of December 31, 2022, 10% of the balances shown as cash on the Borough's Statement of Net Position were held by PLGIT, 70% by Univest Bank and Trust Company, 6% by American Heritage Federal Credit Union, 3% by Pennsylvania Treasurer's Invest Program, 8% by Penn Community Bank, and 3% by QNB Bank.

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits may not be returned to it. The Borough follows state statutes as they relate to custodial credit risk. As of December 31, 2022, the Borough's total bank balances of \$4,075,557 were exposed to custodial credit risk as follows:

Balances subject to FDIC Insurance	\$ 642,840
Balances subject to NCUS Insurance	231,936
Balances uninsured and collateralized with securities held by Univest Bank and Trust Company and Penn Community Bank not in the Borough's name.....	2,685,051
Balances uninsured and uncollateralized funds with PLGIT and Invest	<u>515,730</u>
TOTAL	<u>\$ 4,075,557</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 3 - Receivables:

A breakdown of the various receivables of the Borough of Perkasio at December 31, 2022 is as follows:

<u>Taxes receivable</u>	<u>\$ 157,187</u>
<u>Grants Receivable:</u>	
PA Department of Environmental Protection	<u>\$ 298,053</u>
<u>Other Receivables:</u>	
<u>General fund:</u>	
Charges for services, fines and reimbursements	<u>\$ 115,398</u>
<u>Capital Projects Fund:</u>	
Property owner sidewalk assessments	<u>\$ 67,537</u>
<u>Electric fund accounts receivable</u>	<u>\$ 793,980</u>

Note 4 - Leases Receivable:

The Borough implemented GASBS No. 87, The Lease Standard, effective as of January 1, 2022. The Borough is reporting on the Government-Wide Financial Statements lease receivables of \$607,797, interest receivable of \$4,023, and deferred inflows of \$493,617 on the leases as of December 31, 2022. For the year ending December 31, 2022, the Borough reported lease revenue of \$48,673 and interest revenue of \$30,720 related to lease payments received. The leases are summarized as follows:

<u>Lease</u>	<u>Lease Receivable</u>	<u>Interest Receivable</u>	<u>Deferred Inflows</u>	<u>Lease Revenue</u>	<u>Interest Revenue</u>
<u>Governmental Activities</u>					
Verizon Cell Tower	\$ 190,517	\$ 783	\$ 162,518	\$ 9,156	\$ 9,615
Cingular Wireless Cell Tower	135,242	556	97,884	10,214	6,959
Dental Office	248,110	1,020	198,213	25,576	12,481
Parking Lot	33,928	1,664	35,002	3,727	1,665
	<u>\$ 607,797</u>	<u>\$ 4,023</u>	<u>\$ 493,617</u>	<u>\$ 48,673</u>	<u>\$ 30,720</u>

Verizon Cell Tower – On August 17, 2015, the Borough entered into a lease with Verizon Wireless to lease a portion of property at 311 South Ninth Street, Perkasio for space for a cell tower. The lease has an initial term of five years with four additional five-year terms. Monthly rent started at \$1,000 with an increase of 112% of the annual rent payment of the preceding five-year term.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 4 - Leases Receivable (Continued):

Future minimum lease payments are as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 13,440
2024	13,440
2025	13,843
2026	15,053
2027	15,053
2028-2032	79,834
2033-2037	94,412
2038-2040	<u>51,926</u>
	<u>\$297,001</u>

Cingular Wireless Cell Tower – On August 1, 2006, the Borough entered into a lease with Cingular Wireless PCS, LLC to lease a portion of property at 311 South Ninth Street, Perkasio for space for a cell tower. The lease has an initial term of five years with four additional five-year terms. Monthly rent started at \$835 with an annual increase of 3%.

Future minimum lease payments are as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 15,806
2024	16,280
2025	16,768
2026	17,272
2027	17,790
2028-2032	<u>88,520</u>
	<u>\$172,436</u>

Dental Office – On January 6, 2020, the Borough entered into a lease with L.R. Cerdas, DMD, LLC to lease space in the Borough Hall for use as a dental office. The lease term is ten years. For the first thirty-five months, the lessee will receive a rent credit of \$1,800 per month. At that time, the monthly rental payment will be \$3,152 with annual increases of 2.5%.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 4 - Leases Receivable (Continued):

Future minimum lease payments are as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 21,857
2024	39,015
2025	39,992
2026	40,986
2027	42,002
2028-2030	<u>120,915</u>
	<u>\$304,767</u>

Parking Lot – On December 20, 2021, the Borough entered into a lease with QNB Bank to lease a parking lot. The lease term is ten years with an annual payment of \$4,800.

Future minimum lease payments are as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 4,800
2024	4,800
2025	4,800
2026	4,800
2027	4,800
2028-2031	<u>19,200</u>
	<u>\$ 43,200</u>

Note 5 - Inventories:

Inventory in the general fund consists of trash bags held for sale to residents. They are reported at cost.

Inventory in the electric fund consists of poles, wire, and transformers. They are reported at cost.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 6 - Capital Assets:

Capital assets purchased or acquired with an original cost of \$2,500 and infrastructure construction over \$25,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	30 years
Machinery and equipment	5 – 20 years
Vehicles	3 – 10 years
Infrastructure	25 years

Changes in Capital Assets:

The following is a summary of changes in capital assets for the year ended December 31, 2022:

	<u>Primary Government</u>			
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Governmental Activities:</u>				
Capital assets not being depreciated:				
Land.....	\$ 4,568,939	\$ 0	\$ 0	\$ 4,568,939
Other capital assets:				
Buildings	8,165,091	454,817		8,619,908
Equipment	8,482,672	905,475		9,388,147
Vehicles	1,865,990	47,525	(32,015)	1,881,500
Infrastructure	8,930,980	983,414		9,914,394
Total Other Capital Assets At Historical Cost	<u>27,444,733</u>	<u>2,391,231</u>	<u>(32,015)</u>	<u>29,803,949</u>
Less accumulated depreciation:				
Buildings	(6,096,469)	(227,487)		(6,323,956)
Equipment	(5,848,833)	(428,913)		(6,277,746)
Vehicles	(1,198,046)	(139,205)	32,015	(1,305,236)
Infrastructure	<u>(2,962,138)</u>	<u>(376,907)</u>		<u>(3,339,045)</u>
	<u>(16,105,486)</u>	<u>(1,172,512)</u>	<u>32,015</u>	<u>(17,245,983)</u>
Other capital assets net	<u>11,339,247</u>	<u>1,218,719</u>	<u>0</u>	<u>12,557,966</u>
Governmental Activities Capital Assets Net	<u>\$ 15,908,186</u>	<u>\$ 1,218,719</u>	<u>\$ 0</u>	<u>\$ 17,126,905</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 6 - Capital Assets (Continued):

	Primary Government			Ending Balance
	Beginning Balance	Increases	Decreases	
<u>Business Type Activities:</u>				
Capital assets not being depreciated:				
Land.....	\$ 134,211	\$ 0	\$ 0	\$ 134,211
Other capital assets:				
Buildings	339,663			339,663
Equipment	3,011,640	157,575		3,169,215
Vehicles.....	940,844			940,844
Infrastructure	585,237	77,211		662,448
Total Other Capital Assets At Historical Cost.....	4,877,384	234,786	0	5,112,170
Less accumulated depreciation:				
Buildings	(288,378)	(2,321)		(290,699)
Equipment	(2,649,510)	(54,634)		(2,704,144)
Vehicles.....	(540,596)	(70,750)		(611,346)
Infrastructure	(109,746)	(28,386)		(138,132)
	(3,588,230)	(156,091)	0	(3,744,321)
Other capital assets net	1,289,154	78,695	0	1,367,849
Business-Type Activities				
Capital Assets Net	\$ 1,423,365	\$ 78,695	\$ 0	\$ 1,502,060

Depreciation expense was charged to functions as follows:

Governmental Activities:

General government	\$ 99,447
Public safety – police and zoning.....	183,136
Refuse collection	51,767
Public works	475,618
Recreation and conservation	362,544
Total Governmental Activities Depreciation Expense.....	\$1,172,512

Business Type Activities:

Electric.....	\$ 156,091
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**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 7 - Deferred Outflows of Resources:

The Borough reports decreases in net assets that relate to future periods as deferred outflows of resources in a separate section of its financial statements. Deferred outflows of resources reported in this year's financial statements include deferred outflows of resources for contributions made to the Borough's defined benefit pension plans between the measurement date of the net pension liability and the end of the Borough's fiscal year, changes in assumptions made by PMRS during 2022, and differences between expected and actual experience. Deferred outflows for pension contributions will be recognized in the subsequent fiscal year.

The deferred outflows related to assumption changes and differences between expected and actual experience will be recognized over a four-year period.

Note 8 - Compensated Absences:

The Borough does allow employees to accumulate vacation time. Sick time, personal time, and comp time can be accrued for management staff based on the terms of negotiated employment contracts.

The following is a summary of compensated absences at December 31, 2022.

Governmental funds employees.....	\$ 102,829
Proprietary fund - employees.....	<u>19,662</u>
	<u>\$ 122,491</u>

Note 9 - Deferred Revenues:

Deferred revenues at December 31, 2022 consist of the following:

General fund:	
ARPA grant funds.....	\$610,577
Capital Projects Fund:	
Liened amounts for sidewalk assessments.....	<u>10,749</u>
	<u>\$621,326</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 10 - Long Term Liabilities:

The following is a summary of changes in long term liabilities for the year ended December 31, 2022.

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Loans Payable:					
DVRFA-2002	\$ 102,000	\$	\$(102,000)	\$	\$
DVRFA-2006	849,000		(158,000)	691,000	164,000
DVRFA-2007	<u>1,586,000</u>		<u>(200,000)</u>	<u>1,386,000</u>	<u>209,000</u>
Total Loans	<u>2,537,000</u>	<u>0</u>	<u>(460,000)</u>	<u>2,077,000</u>	<u>373,000</u>
Other Liabilities:					
Compensated absences	<u>109,909</u>		<u>(7,080)</u>	<u>102,829</u>	
Total Other Liabilities	<u>109,909</u>	<u>0</u>	<u>(7,080)</u>	<u>102,829</u>	<u>0</u>
Governmental Activities					
Long Term Liabilities	<u>\$ 2,646,909</u>	<u>\$ 0</u>	<u>\$ (467,080)</u>	<u>\$ 2,179,829</u>	<u>\$ 373,000</u>

Description of Debt:

Governmental Activities:

Delaware Valley Regional Finance Authority (DVRFA) 2002 Borrowing:

On November 22, 2002, the Borough entered into a loan agreement with the Delaware Valley Regional Finance Authority. Total proceeds from the loan were \$1,500,000 which were used for completion of the renovations of the new Borough Hall, renovation of the current office building for the police department expansion, and the payment of the costs incurred to issue the note. The loan is payable in twenty annual installments due October 25 of each year. During 2004, the interest rate applicable to 67% of the loan balance was fixed for the remaining term at 3.68%. This amount was paid in full in 2017. The interest rate applicable to the remaining 33% of the loan balance was variable monthly until November 1, 2021, at which time it was fixed at a rate of 1.258%. The average interest rate applicable to the loan during 2022, which includes amounts required to fund the payments for debt service on the bond issue, the net payments on interest rate swap agreements, and the administrative expenses to fund the DelVal Loan Program, was 1.258%. The loan was paid off in 2022.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 10 - Long Term Liabilities (Continued):

Delaware Valley Regional Finance Authority (DVRFA) 2006 Borrowing:

On September 25, 2006, the Borough entered into a loan agreement with the Delaware Valley Regional Finance Authority. Total proceeds from the loan were \$2,600,000 which were used for the Menlo Pool Project and the costs incurred to issue the note. The loan is payable in twenty annual installments due September 25 of each year. The interest rates applicable to the remaining portion of the loan, which includes amounts required to fund the payments for debt service on the bond issue, the net payments on interest rate swap agreements, and the administrative expenses to fund the DelVal Loan Program, were as follows through November 1, 2021: 25% of the loan fixed at 1.77%, 50% of the loan fixed at 4.41%, and 25% of the loan at a variable interest rate which averaged 0.745%. On November 1, 2021, the rates on the portions of the loan, other than for the 25% fixed at 1.77%, were fixed at a rate of 1.258%. The rate on the remaining 25% of the loan was fixed at 1.258% as of September 25, 2022. Interest is due monthly on the outstanding balance. A maturity schedule as follows:

<u>September 25,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 164,000	\$ 7,787	\$ 171,787
2024	170,000	5,689	175,689
2025	175,000	3,519	178,519
2026	<u>182,000</u>	<u>1,277</u>	<u>183,277</u>
	<u>\$ 691,000</u>	<u>\$ 18,272</u>	<u>\$ 709,272</u>

Delaware Valley Regional Finance Authority (DVRFA) 2007 Borrowing:

On June 25, 2007, the Borough entered into a loan agreement with the Delaware Valley Regional Finance Authority. Total proceeds from the loan were \$1,600,000 which were being used for the Menlo Pool Project and the costs incurred to issue the note. The loan is payable in twenty annual installments due June 25 of each year. The interest rate applicable to the loan was variable monthly until November 1, 2021, at which time it was fixed at a rate of 1.258%. The average interest rate applicable to the loan during 2021, which includes amounts required to fund the payments for debt service on the bond issue, the net payments on interest rate swap agreements, and the administrative expenses to fund the DelVal Loan Program, was 1.258%. Interest is due monthly on the outstanding balance. A maturity schedule follows:

<u>June 25,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 209,000	\$ 16,121	\$ 225,121
2024	218,000	13,435	231,435
2025	228,000	10,630	238,630
2026	238,000	7,699	245,699
2027	249,000	4,636	253,636
2028	<u>244,000</u>	<u>1,535</u>	<u>245,535</u>
	<u>\$ 1,386,000</u>	<u>\$ 54,056</u>	<u>\$ 1,440,056</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 11 - Deferred Inflows of Resources:

The Borough's statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net assets that applies to future periods. Deferred inflows of resources are reported in the Borough's various statements of net position for the net difference between projected and actual earnings on pension plan investments, differences between expected and actual experience applicable to the Borough's pension plans, and changes in assumptions made by PMRS in 2022. These deferred inflows of resources will be attributed to pension expense over a total of four years. Deferred inflows of resources are also recorded for revenues that are not considered available. Accordingly, unavailable revenues related to funding from the U.S. Department of the Treasury through the American Rescue Plan Local Fiscal Recovery Funds and liened sidewalk revenue are reported in the governmental funds balance sheet and the government-wide statement of net position. Deferred revenues are also recorded in the government-wide statement of net position for future rental and interest income associated with the Borough's lessor agreements.

Note 12 - Government-Wide and Proprietary Fund Net Position:

Government-wide and proprietary fund net position is divided into three components:

- Net investment in capital assets – consists of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.
- Restricted net position – consists of assets that are restricted by the Borough's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
- Unrestricted – all other net position is reported in this category.

Note 13 - Fund Balance:

In accordance with GASB 54, Fund Balance Reporting and Governmental Fund Type Definitions, the Borough classifies governmental fund balances as follows:

Non-spendable – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints. The "not in spendable form" criterion includes items that are not expected to be converted to cash. The non-spendable fund balance includes the trash bag inventory and prepaid expenses.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 13 - Fund Balance (Continued):

Restricted – includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, grantors or amounts constrained due to enabling legislation.

Committed – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the Borough through formal action of the Borough Council. Presently the Borough has no committed fund balances.

Assigned – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund Balance may be assigned by the Borough Council.

Unassigned – includes positive fund balances within the General Fund which have not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

In the general fund, the Borough strives to maintain an unassigned fund balance to be used for unanticipated emergencies of approximately 20% of actual expenditures.

Note 14 - Prior Period Adjustment:

The Borough adopted GASBS No.87, The Lease Standard, as of January 1, 2022. The following adjustments were made as of January 1, 2022 to record the lease activity under GASBS 87.

Governmental Activities Net Position:

Leases receivables.....	\$ 589,066
Interest receivable leases.....	2,421
Deferred inflows leases.....	<u>(503,562)</u>
Net Position Adjustment.....	<u>\$ 87,925</u>

Note 15 - Use of Restricted Resources:

When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Borough’s policy is to first apply the expense toward restricted resources and then toward unrestricted resources. In governmental funds, the Borough’s policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications-committed and then assigned fund balances if there are any before using unassigned fund balances.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 16 - Property Taxes:

Property taxes are levied in January. Liens are placed on uncollected taxes by January 15th of the following year. The Borough uses a tax collector to make collections throughout the year. Property tax revenue is recognized when collected. No allowance for uncollectible taxes is used. Eventually all taxes are collected and remitted to the Borough.

Note 17 - Interfund Activity:

Interfund activity is reported as either loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliations to the government-wide financial statements.

As of December 31, 2022, interfund receivables and payables that resulted from various interfund transactions primarily relating to reimbursements due for expenses and receipts collected belonging to other funds were as follows:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund.....	\$ 87,473	\$ 411,539
Capital Fund.....	155,430	505,659
Custodial Fund.....	232,641	
Electric Fund.....	<u>441,954</u>	<u>300</u>
	<u>\$ 917,498</u>	<u>\$ 917,498</u>

Individual fund operating transfers for the year ended December 31, 2022 were as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfer Out</u>
General Fund.....	\$ <u>2,100,000</u>	\$ <u>388,575</u>
Special Revenue Fund	_____	<u>521,000</u>
Capital Projects Fund.....	388,575	
	521,000	
	<u>775,000</u>	
Total Capital Projects Fund	<u>1,684,575</u>	<u>0</u>
Proprietary Fund - Electric Fund		2,100,000
		<u>775,000</u>
Total Proprietary Fund.....	<u>0</u>	<u>2,875,000</u>
TOTAL ALL FUNDS	<u>\$ 3,784,575</u>	<u>\$ 3,784,575</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 17 - Interfund Activity (Continued):

Transfers from the proprietary fund to the general and capital projects fund were used for operations and to fund capital expenditures. Transfers from the general fund to the capital projects fund were used for debt service. Transfer from the special revenue fund to capital projects were used for road projects.

Note 18 - Net Working Capital - Proprietary Fund:

Current assets	\$ 2,198,571
Less current liabilities	<u>836,479</u>
Net Working Capital	<u>\$ 1,362,092</u>

Note 19 - Pension Plan - Non-uniformed:

Plan Description - The Perkasio Borough non-uniformed pension plan is a single-employer defined benefit pension plan controlled by the provisions of Ordinance No. 619 adopted pursuant to Act 15 of 1974. The plan participates in the Pennsylvania Municipal Retirement System (PMRS) which is an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating municipal pension plans. PMRS issues a separate Comprehensive Annual Financial Report (CAFR). The CAFR is available on the PMRS website. A copy can be obtained by contacting the PMRS accounting office.

Benefits Provided – The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. Cost-of-living adjustments are provided at the discretion of the plan trustee.

Employees Covered – At December 31, 2021, the following employees were covered by the benefit terms of the plan:

Active employees	22
Inactive employees or beneficiaries	
currently receiving benefits	17
Inactive employees entitled to but	
not yet receiving benefits	<u>4</u>
Total Participant Count	43

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

Contributions – Act 205 requires that annual contributions be based upon the plan’s minimum municipal obligation (MMO). The MMO is based upon the plan’s biennial actuarial valuation. In accordance with the plan’s governing Ordinance, active employees are required to contribute 5.00 percent of their compensation to the plan. The plan may also be eligible to receive an allocation of state aid from the general municipal pension system state aid program which must be used for funding the Borough’s contribution obligations under the plan. Any funding requirements established by the MMO in excess of employee contributions and state aid must be paid by the municipality in accordance with Act 205.

Net Pension Liability:

The Borough’s net pension liability is measured as the total pension liability reduced by the pension plan’s fiduciary net position. The net pension liability of the plan is measured as of December 31, 2021 using a biennial actuarial valuation as of January 1, 2021 and then rolled forward to December 31, 2021. A summary of the principal assumptions and methods used to determine the net pension liability is shown below:

Actuarial Assumptions – The total pension liability in the January 1, 2021 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.2%
Salary increases:	Age related scale with merit and inflation component
Investment Return:	5.25%
Pre-Retirement Mortality:	Males: PUB-2010 General Employees male table Females: PUB-2010 General Employees female table
Post-Retirement Mortality:	Males: RP 2006 annuitant male table Females: RP 2006 annuitant female table

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

Long-Term Expected Rate of Return on Plan Assets – The PMRS System’s long-term expected real rate of return on pension plan investments was determined using a building-block method in which best-estimates of expected future nominal rates of return (net of investment expenses) are developed for each asset class. These returns are combined to produce the System’s Long-Term Expected Real Rate of Return by calculating the weighted average return for each asset class using each respective target asset allocation percentage and multiplying by the expected future nominal rate of return, while also factoring in covariance across asset classes, then deducting expected inflation (2.5%). Best estimates of geometric real rates of return for each utilized asset class are included in the pension plan’s target asset allocation as of December 31, 2021 and summarized in the table below labeled “System Nominal Net and Real Rates of Return by Asset Class.”

System Nominal Net and Real Rates of Return by Asset Class

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Nominal Net Rate of Return</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equities (large capitalized firms)	24.5%	7.49%	4.99%
Domestic Equities (small capitalized firms)	8%	8.18%	5.68%
International Equities (international developed markets)	14.5%	8.07%	5.57%
International Equities (emerging markets)	3%	8.21%	5.71%
Global Equities	5%	7.28%	4.78%
Real Estate	10%	7.40%	4.90%
Timber	5%	6.17%	3.67%
Fixed Income (Core Investment Grade)	24%	4.32%	1.82%
Fixed Income (Opportunistic Credit)	5%	7.88%	5.38%
Cash	<u>1%</u>	<u>1.18%</u>	<u>(1.32)%</u>
Total Portfolio	<u>100%</u>	<u>7.42%</u>	<u>4.92%</u>

Based on the aforementioned methodology, the Board established the System's Long-Term Expected Rate of Return at 7.42%.

In addition to determining the System's Long-Term Nominal Expected Rate of Return, the PMRS Board, under the laws of the Commonwealth of Pennsylvania (Act 15 of 1974), is obligated to develop and apply the Regular Interest Rate to each of the individual participating municipalities' actuarial asset accounts held by PMRS. The rationale for the difference between the System's Long-Term Nominal Expected Rate of Return and the individual participating municipalities' Regular Interest Rate is described in the following section "Discount Rate." As of December 31, 2021, this rate is equal to 5.25%.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

The Board has determined the minimum acceptable confidence level for achieving the Regular Interest Rate to be 60%. The table below labeled "Confidence Levels for System Nominal Net and Real Rates of Return" identifies simulated portfolio returns at various confidence levels based on the most recent asset allocation study conducted by the Boards' investment consultant, Marquette Associates.

Confidence Levels for System Nominal Net and Real Rates of Return

Confidence Interval	Nominal Net Rate of Return	Long-Term Expected Real Rate of Return
95%	4.20%	1.70%
90%	5.06%	2.56%
85%	5.57%	3.07%
80%	6.18%	3.68%
75%	6.47%	3.97%
70%	6.93%	4.43%
60%	7.57%	5.07%

Discount Rate - While it is often common practice to establish an actuarial Discount Rate that is equal to the Long-Term Expected Nominal Rate of Return, PMRS is required by law (Act 15 of 1974) to establish a Discount Rate equal to the Regular Interest Rate (Regular Interest Rate/Discount Rate). The PMRS Board establishes the Regular Interest Rate/Discount Rate on the basis of expected stable and consistent earnings on investments to be applied to the accounts of the individual participating municipalities and includes the accounts of plan participants, municipalities, and plan retirees each year. As a starting point, the Board considers the following five quantitative factors in reviewing the Regular Interest Rate/Discount Rate:

- 1.) Retiree Plan liability as a percentage of total Plan liability,
- 2.) Active Plan participant liability as a percentage of total Plan liability,
- 3.) Smoothed annuity purchase rates (Pension Benefit Guarantee Corporation (PBGC) annuity rates have been used as a proxy for this),
- 4.) PMRS System Long Term Expected Nominal Rate of Return, and
- 5.) PMRS administrative expenses

BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Note 19 - Pension Plan - Non-uniformed (Continued):

A formula using these factors is as follows:

Regular Interest Rate/Discount Rate = (Retiree Liability Percentage x Smoothed PBGC Annuity Rates) + (Active Employee Liability Percentage x System Long Term Expected Rate of Return) – (Investment Expenses as a percentage of assets)

The Board then considers the Regular Interest Rate/Discount Rate derived from the above formula against a variety of qualitative factors such as the desire to minimize Regular Interest Rate/Discount Rate volatility, probability of achieving the Regular Interest Rate, varying levels of asset allocation and liquidity, trending of annuity rates, total PMRS actuarial and market value funding ratios, feedback from existing PMRS municipalities, and recommendations from the System’s investment and actuarial consultants. The Regular Interest Rate/Discount Rate adopted by the Board and used to measure the individual participating municipalities’ total pension liability was 5.25% as of December 31, 2021.

The Regular Interest Rate/Discount Rate will likely be less than the System Long-Term Expected Rate of Return. Should the System experience a prolonged period of investment returns in excess of the Regular Interest Rate/Discount Rate, the Board is authorized to allocate any applicable portion of any such excess in accordance with Board policies in the form of Excess Interest as provided for in the law.

The projection of cash flows for each underlying municipal plan, used to determine if any adjustment to the Regular Interest Rate/Discount Rate was required (“depletion testing”), used the following assumptions: 1.) member contributions will be made at the current contribution rate, 2.) participating plan sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate, and 3.) the System’s Long Term Expected Rate of Return will be used in the depletion testing of projected cash flows. Based on those assumptions, the PMRS pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

Changes in the Net Pension Liability

Changes in the reported Net Pension Liability for the year ending December 31, 2022 are as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at December 31, 2021	\$ 10,264,987	\$ 11,012,168	\$ (747,181)
Changes in the year:			
Service cost	186,238		186,238
Interest on the total pension liability	538,126		538,126
Changes of benefits			
Differences between actual and expected experience			
Changes in assumptions			
Contribution – employer		118,604	(118,604)
Contribution – PMRS assessment		880	(880)
Contribution – employee		78,374	(78,374)
PMRS investment income		509,242	(509,242)
Market value investment income		890,071	(890,071)
Transfers			
PMRS administrative expense		(880)	880
Additional administrative expense		(28,842)	28,842
Benefit payments, including refunds of employee contributions	(407,617)	(407,617)	
Net Changes	<u>316,747</u>	<u>1,159,832</u>	<u>(843,085)</u>
Balance at December 31, 2022	<u>\$ 10,581,734</u>	<u>\$ 12,172,000</u>	<u>\$ (1,590,266)</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the Borough for the Plan, calculated using the discount rate for the Plan, as well as what the Borough’s net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

Sensitivity of Net Pension Liability to Changes in Discount Rate

	1% Decrease 4.25%	Discount Rate 5.25%	1% Increase 6.25%
Total Pension Liability	\$ 12,094,535	\$ 10,581,734	\$ 9,324,004
Plan Fiduciary Net Position.....	<u>12,172,000</u>	<u>12,172,000</u>	<u>12,172,000</u>
Net Pension Liability.....	<u>\$ (77,465)</u>	<u>\$ (1,590,266)</u>	<u>\$ (2,847,996)</u>
 Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	100.64%	115.03%	130.54%

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the Borough recognized pension expense of \$(338,324). At December 31, 2022, the Borough reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Inflows of Resources	Deferred Outflows of Resources
Pension contributions subsequent to measurement date	\$	\$ 112,784
Differences between actual and expected experience	37,480	232,512
Changes in assumptions	8,361	224,241
Net differences between projected and actual earnings on plan investments	<u>1,636,589</u>	
Total.....	<u>\$ 1,682,430</u>	<u>\$ 569,537</u>

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 19 - Pension Plan - Non-uniformed (Continued):

The amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended December 31,</u>	
2023	\$(222,882)
2024	(531,367)
2025	(284,929)
2026	(73,715)
2027	0
Thereafter	0

Allocation Between Governmental and Business-Type Activities

Allocation of the net pension liability balance as of December 31, 2022 and pension expense for the year ending December 31, 2022 between the Borough's governmental and business-type activities was based upon the percentage of 2022 wage expenses attributable to the respective activities. The following schedule summarizes the Borough's ending net pension liability balances as reported in the statement of net position and the pension expense as reported in the statement of activities.

	<u>Net Pension Asset as of December 31, 2022</u>	<u>Pension Expense for the year ending December 31, 2022</u>
Governmental Activities	\$ 1,017,770	\$(216,527)
Business-Type Activities	\$ 572,496	\$(121,797)

Note 20 - Pension Plan - Police:

Plan Description - The Perkasio Borough Police pension plan is a single-employer defined benefit pension plan controlled by the provisions of Ordinance No. 523 adopted pursuant to Act 15 of 1974. The plan participates in the Pennsylvania Municipal Retirement System (PMRS) which is an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating municipal pension plans. PMRS issues a separate Comprehensive Annual Financial Report (CAFR). The CAFR is available on the PMRS website. A copy can be obtained by contacting the PMRS accounting office.

Benefits Provided - The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. Cost-of-living adjustments are provided at the discretion of the plan trustee.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
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Note 20 - Pension Plan - Police (Continued):

Employees Covered – At December 31, 2021, the following employees were covered by the benefit terms of the plan:

Active employees	17
Inactive employees or beneficiaries currently receiving benefits	13
Inactive employees entitled to but not yet receiving benefits	<u>0</u>
Total Participant Count	30

Contributions – Act 205 requires that annual contributions be based upon the plan’s minimum municipal obligation (MMO). The MMO is based upon the plan’s biennial actuarial valuation. In accordance with the plan’s governing Ordinance, active employees are required to contribute 5.00 percent of their compensation to the plan. The plan may also be eligible to receive an allocation of state aid from the general municipal pension system state aid program which must be used for funding the Borough’s contribution obligations under the plan. Any funding requirements established by the MMO in excess of employee contributions and state aid must be paid by the municipality in accordance with Act 205.

Net Pension Liability:

The Borough’s police plan net pension liability is measured as the total pension liability reduced by the pension plan’s fiduciary net position. The net pension liability of the plan is measured as of December 31, 2021 using a biennial actuarial valuation as of January 1, 2021 and then rolled forward to December 31, 2021. A summary of the principal assumptions and methods used to determine the net pension liability is shown below:

Actuarial Assumptions – The total pension liability in the January 1, 2021 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.2%
Salary increases:	Age related scale with merit and inflation component
Investment Return:	5.25%
Pre-Retirement Mortality:	Males: PUB-2010 General Employees male table Females: PUB-2010 General Employees female table
Post-Retirement Mortality:	Males: RP 2006 annuitant male table Females: RP 2006 annuitant female table

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 20 - Pension Plan - Police (Continued):

Long-Term Expected Rate of Return on Plan Assets – The PMRS System’s long term expected real rate of return on pension plan investments was determined using a building-block method in which best-estimates of expected future nominal rates of return (net of investment expenses) are developed for each asset class. These returns are combined to produce the System’s Long-Term Expected Real Rate of Return by calculating the weighted average return for each asset class using each respective target asset allocation percentage and multiplying by the expected future nominal rate of return, while also factoring in covariance across asset classes, then deducting expected inflation (2.5%). Best estimates of geometric real rates of return for each utilized asset class are included in the pension plan’s target asset allocation as of December 31, 2021 and summarized in the table below labeled “System Nominal Net and Real Rates of Return by Asset Class.”

System Nominal Net and Real Rates of Return by Asset Class

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Nominal Net Rate of Return</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equities (large capitalized firms)	24.5%	7.49%	4.99%
Domestic Equities (small capitalized firms)	8%	8.18%	5.68%
International Equities (international developed markets)	14.5%	8.07%	5.57%
International Equities (emerging markets)	3%	8.21%	5.71%
Global Equities	5%	7.28%	4.78%
Real Estate	10%	7.40%	4.90%
Timber	5%	6.17%	3.67%
Fixed Income (Core Investment Grade)	24%	4.32%	1.82%
Fixed Income (Opportunistic Credit)	5%	7.88%	5.38%
Cash	<u>1%</u>	<u>1.18%</u>	<u>(1.32)%</u>
Total Portfolio	<u>100%</u>	<u>7.42%</u>	<u>4.92%</u>

Based on the aforementioned methodology, the Board established the System's Long-Term Expected Rate of Return at 7.42%.

In addition to determining the System's Long-Term Nominal Expected Rate of Return, the PMRS Board, under the laws of the Commonwealth of Pennsylvania (Act 15 of 1974), is obligated to develop and apply the Regular Interest Rate to each of the individual participating municipalities' actuarial asset accounts held by PMRS. The rationale for the difference between the System's Long-Term Nominal Expected Rate of Return and the individual participating municipalities' Regular Interest Rate is described in the following section "Discount Rate." As of December 31, 2021, this rate is equal to 5.25%.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 20 - Pension Plan - Police (Continued):

The Board has determined the minimum acceptable confidence level for achieving the Regular Interest Rate to be 60%. The table below labeled "Confidence Levels for System Nominal Net and Real Rates of Return" identifies simulated portfolio returns at various confidence levels based on the most recent asset allocation study conducted by the Boards' investment consultant, Marquette Associates.

Confidence Levels for System Nominal Net and Real Rates of Return

Confidence Interval	Nominal Net Rate of Return	Long-Term Expected Real Rate of Return
95%	4.20%	1.70%
90%	5.06%	2.56%
85%	5.57%	3.07%
80%	6.18%	3.68%
75%	6.47%	3.97%
70%	6.93%	4.43%
60%	7.57%	5.07%

Discount Rate - While it is often common practice to establish an actuarial Discount Rate that is equal to the Long-Term Expected Nominal Rate of Return, PMRS is required by law (Act 15 of 1974) to establish a Discount Rate equal to the Regular Interest Rate (Regular Interest Rate/Discount Rate). The PMRS Board establishes the Regular Interest Rate/Discount Rate on the basis of expected stable and consistent earnings on investments to be applied to the accounts of the individual participating municipalities and includes the accounts of plan participants, municipalities, and plan retirees each year. As a starting point, the Board considers the following five quantitative factors in reviewing the Regular Interest Rate/Discount Rate:

- 1.) Retiree Plan liability as a percentage of total Plan liability,
- 2.) Active Plan participant liability as a percentage of total Plan liability,
- 3.) Smoothed annuity purchase rates (Pension Benefit Guarantee Corporation (PBGC) annuity rates have been used as a proxy for this),
- 4.) PMRS System Long Term Expected Nominal Rate of Return, and
- 5.) PMRS administrative expenses

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 20 - Pension Plan - Police (Continued):

A formula using these factors is as follows:

Regular Interest Rate/Discount Rate = (Retiree Liability Percentage x Smoothed PBGC Annuity Rates) + (Active Employee Liability Percentage x System Long Term Expected Rate of Return) – (Investment Expenses as a percentage of assets)

The Board then considers the Regular Interest Rate/Discount Rate derived from the above formula against a variety of qualitative factors such as the desire to minimize Regular Interest Rate/Discount Rate volatility, probability of achieving the Regular Interest Rate, varying levels of asset allocation and liquidity, trending of annuity rates, total PMRS actuarial and market value funding ratios, feedback from existing PMRS municipalities, and recommendations from the System's investment and actuarial consultants. The Regular Interest Rate/Discount Rate adopted by the Board and used to measure the individual participating municipalities' total pension liability was 5.25% as of December 31, 2021.

The Regular Interest Rate/Discount Rate will likely be less than the System Long-Term Expected Rate of Return. Should the System experience a prolonged period of investment returns in excess of the Regular Interest Rate/Discount Rate, the Board is authorized to allocate any applicable portion of any such excess in accordance with Board policies in the form of Excess Interest as provided for in the law.

The projection of cash flows for each underlying municipal plan, used to determine if any adjustment to the Regular Interest Rate/Discount Rate was required ("depletion testing"), used the following assumptions: 1.) member contributions will be made at the current contribution rate, 2.) participating plan sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate, and 3.) the System's Long Term Expected Rate of Return will be used in the depletion testing of projected cash flows. Based on those assumptions, the PMRS pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 20 - Pension Plan - Police (Continued):

Changes in the Net Pension Liability

Changes in the reported Net Pension Liability for the year ending December 31, 2022 are as follows:

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability/(Asset)
Balance at December 31, 2021	\$ 13,940,660	\$ 13,994,580	\$ (53,920)
Changes in the year:			
Service cost	397,516		397,516
Interest on the total pension liability.....	740,729		740,729
Differences between actual and expected experience			
Changes in assumptions.....			
Contribution – employer.....		413,955	(413,955)
Contribution – PMRS assessment.....		600	(600)
Contribution – employee		114,618	(114,618)
PMRS investment income		664,993	(664,993)
Market value investment income.....		1,261,457	(1,261,457)
PMRS administrative expense		(600)	600
Additional administrative expense.....		(37,664)	37,664
Benefit payments, including refunds of employee contributions	(464,029)	(464,029)	
Net Changes	<u>674,216</u>	<u>1,953,330</u>	<u>(1,279,114)</u>
Balance at December 31, 2022	<u>\$ 14,614,876</u>	<u>\$ 15,947,910</u>	<u>\$ (1,333,034)</u>

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the Borough for the Plan, calculated using the discount rate for the Plan, as well as what the Borough’s net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
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Note 20 - Pension Plan - Police (Continued):

Sensitivity of Net Pension Liability to Changes in Discount Rate

	<u>1% Decrease 4.25%</u>	<u>Discount Rate 5.25%</u>	<u>1% Increase 6.25%</u>
Total Pension Liability.....	\$ 16,733,330	\$ 14,614,876	\$ 12,872,822
Plan Fiduciary Net Position	<u>15,947,910</u>	<u>15,947,910</u>	<u>15,947,910</u>
Net Pension Liability	<u>\$ 785,420</u>	<u>\$ (1,333,034)</u>	<u>\$ (3,075,088)</u>
 Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	 95.31%	 109.12%	 123.89%

Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the Borough recognized pension expense of \$(96,285). At December 31, 2022, the Borough reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>
Pension contributions subsequent to measurement date.....	\$	\$ 427,490
Differences between actual and expected experience.....	185,844	221,497
Changes in assumptions.....		322,614
Net differences between projected and actual earnings on plan investments	<u>1,844,669</u>	
Total	<u>\$ 2,030,513</u>	<u>\$ 971,601</u>

The amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Year Ended December 31,</u>	
2023	\$ 125,607
2024	(591,099)
2025	(361,885)
2026	(231,535)
2027	0
Thereafter	0

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 21 - Deferred Compensation Plans:

The Borough offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is administered by an independent plan administrator. The plan is available to all employees and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or financial hardship.

Per an employment contract, the Borough offers a 401(a) defined contribution plan to the Borough Manager.

Note 22 - Flexible Benefits Program:

On January 1, 1995 the Borough adopted a flexible benefits program which allows employees to purchase certain benefits offered by the Borough on a pretax basis. The flexible benefits plan is intended to qualify as a cafeteria plan under the Internal Revenue Code. The benefits offered through the program are medical option, medical spending account plan and dependent care assistance plan.

Note 23 - Participation Delaware Valley Insurance Trust:

Insurance:

1. **Nature of Pool Participation:**

The Borough of Perkasio is a member municipality in the Delaware Valley Insurance Trust (DVIT), a risk retention pool formed under the authority granted by the Commonwealth of Pennsylvania. DVIT is not a commercial insurance company.

The rights and responsibilities of each member are more fully explained in the Trust Agreement, which is on file with the Borough and the Trust.

2. **Insurance Coverage Summary:**

All members of the pool are collectively assuming a portion of each loss. During coverage year 2022 (January 1 to December 31) the Trust retained the first \$1,000,000 of each loss for the following liability lines of coverage: General, Public Officials, Automobile and Law Enforcement. The Trust purchased reinsurance coverage for losses in excess of the \$1,000,000 retention up to the trust coverage limits of \$11,000,000. The \$10,000,000 excess coverage is provided by Government Entities Mutual (GEM).

DVIT assumed the first \$100,000 of each first party property loss on behalf of the membership. Excess property coverage is provided by the Alliant Property Insurance Program (APIP). The Trust also provides crime coverage, cyber coverage, and boiler and machinery coverage to its membership. Coverage details are available from the Trust Coverage Document on file with the Borough. The Blanket Policy Number for the Borough of Perkasio is 3848-2213.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 23 - Participation Delaware Valley Insurance Trust (Continued):

3. Premium Payments:

Perkasie Borough paid \$120,117 in annual contributions for coverage year 2022. No additional contributions are anticipated or now due, although DVPLT is an assessable pool. Additional information on assessments may be found in Section VII of the Participation Agreement.

4. Refunds/Deductibles

The Trust declared a dividend in 2022. The Perkasie Borough's share of the dividend distribution was \$12,375.

The likelihood of future dividends depends upon the overall performance of the Trust. The amount of the dividend earned by each municipal member is contingent upon the Member's total years of participation, the Member's total incurred losses, and the Member's proportionate share of the Trust's total contributions.

5. Significant Coverage Changes:

There are no significant coverage changes for 2022.

6. Claims:

A copy of the loss report on the claims filed by the Borough of Perkasie as of December 31, 2022 is on file with the Borough or is available upon request from the Trust.

Workers' Compensation Insurance:

1. Nature of Pool Participation:

The Borough of Perkasie is a member municipality in the Delaware Valley Workers' Compensation Trust (DVWCT), a risk retention pool formed under the authority granted by the Commonwealth of Pennsylvania, Department of Labor and Industry, Bureau of Workers' Compensation. DVWCT is not a commercial insurance company

The rights and responsibilities of each member are more fully explained in the Trust Agreement, which is on file with the Borough.

2. Insurance Coverage Summary:

All members of the pool collectively transfer risk to the DVWCT. The Trust assumes the first \$750,000 of each loss on behalf of the membership. Losses in excess of \$750,000 per occurrence are covered by Midwest Employers Casualty who provides excess coverage up to limits required by the Pennsylvania workers' compensation statutes and supporting regulations. The Trust's excess insurer is the Midwest Employers Casualty of Chesterfield, MO. The group fund insurance exemption number issued by the Bureau of Workers' Compensation to the Trust is 5503.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 23 - Participation Delaware Valley Insurance Trust (Continued):

3. Premium Payments:

Perkasie Borough paid \$152,801 in annual contributions to DVWCT for coverage year 2022. No additional contribution is anticipated or now due, although DVWCT is an assessable pool. An audit of the reported 2022 payroll will be performed during the first quarter of 2023.

4. Refunds/Dividends:

The Trust declared a dividend in 2022. The mid-year dividend was distributed by check in September 2022. Perkasie Borough's share of the dividend was \$6,202. As a result of the 2021 Payroll Audit, Perkasie paid \$2,582.

The likelihood of future dividends depends upon the overall performance of the Trust. The amount of the dividend earned by each municipal member is contingent upon the Member's total years of participation, the Member's total incurred losses and the Member's proportionate share of the Trust's total contributions.

5. Significant Coverage Changes:

There were no significant coverage changes in 2022.

6. Claims:

A copy of the loss report on the claims filed by Perkasie Borough as of December 31, 2022, is available from the Borough or the Trust upon request.

Health Insurance:

1. Premium Payments:

Perkasie Borough paid \$1,259,972 for medical and dental coverage for coverage period January 2022 through December 2022.

2. Refunds:

There were no refunds or dividend distributions by the Delaware Valley Health Trust for coverage year 2022.

3. Policy Year:

The policy began January 1, 2022 and ran through December 31, 2022.

**BOROUGH OF PERKASIE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022**

Note 24 – Derivative Financial Instruments:

The Borough is obligated to the Delaware Valley Regional Finance Authority (DVRFA) under its General Obligation Notes, Series 2006s and 2007 as described in Note 10. In order to provide funding for these notes, DVRFA issued Local Government Revenue Bonds, Series of 1998 and 2002 (DVRFA Bonds). DVRFA has entered into interest rate swap agreements in connection with the DVRFA Bonds to provide variable and fixed rates on loans, thereby reducing the costs of the participants in their loan program and enhancing the participants' ability to manage their interest rate risks.

The following is a summary of the fair values associated with the respective DVRFA interest rate swaps as of December 31, 2022:

<u>General Obligation Note</u>	<u>Original Issue Amount</u>	<u>Outstanding Balance at December 31, 2022</u>	<u>Gain (Loss) of Market Value of Interest Rate Swap at December 31, 2022</u>
Series 2006 - Fixed Rate	\$ 650,000	\$ 527,000	\$ 24,376
- Fixed Rate	650,000	164,000	7,423
Series 2007 - Fixed Rate	1,600,000	1,386,000	96,006

If the Borough defaults on all or a portion of its General Obligation Notes to DVRFA or prepays or converts any of the fixed rate obligations, it would be liable to DVRFA for the costs associated with the liquidation or termination of the associated interest rate swap. The cost of terminating an individual swap equals any loss of market value associated with the swap as of the date of termination.

As the Borough is not a direct party to DVRFA's swap agreements, it is not subject to the reporting and disclosure requirements associated with GASB 53, (*Accounting and Financial Reporting for Derivative Instruments*). Accordingly, the carrying amount of the related interest rate swap on the Borough's government-wide and fund financial statements as of December 31, 2022 is not recorded.

SUPPLEMENTARY INFORMATION

BOROUGH OF PERKASIE
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
YEAR ENDED DECEMBER 31, 2022

	Budget Original and Final	Actual Amounts (Budgetary Basis) (See Note 1)	Variance Positive (Negative)
<u>Revenues:</u>			
Taxes, penalties and interest.....	\$ 2,321,216	\$ 2,649,993	\$ 328,777
Franchise taxes	198,900	157,446	(41,454)
Permits, fines and assessments.....	105,000	100,685	(4,315)
Interest and rents	95,546	103,674	8,128
Intergovernmental revenues	1,567,699	2,481,685	913,986
Charges for services	2,900,570	2,971,923	71,353
Miscellaneous revenues.....	<u>7,500</u>	<u>34,982</u>	<u>27,482</u>
Total Revenues	<u>7,196,431</u>	<u>8,500,388</u>	<u>1,303,957</u>
<u>Expenditures:</u>			
General government	885,614	856,512	29,102
Public safety	3,517,479	3,651,735	(134,256)
Refuse collection	975,901	1,005,399	(29,498)
Public works	605,682	559,093	46,589
Recreation and conservation	920,222	2,414,081	(1,493,859)
Capital outlays.....	229,295	87,330	141,965
Employee benefits	1,604,404	1,566,445	37,959
Insurance and other expenses	<u>114,600</u>	<u>88,836</u>	<u>25,764</u>
Total Expenditures	<u>8,853,197</u>	<u>10,229,431</u>	<u>(1,376,234)</u>
Deficiency of Revenues			
Over Expenditures	<u>(1,656,766)</u>	<u>(1,729,043)</u>	<u>(72,277)</u>
<u>Other Financing Sources (Uses):</u>			
Operating transfers in	2,100,000	2,100,000	
Operating transfers out	<u>(586,063)</u>	<u>(388,575)</u>	<u>197,488</u>
Total Other Financing Sources (Uses)	<u>1,513,937</u>	<u>1,711,425</u>	<u>197,488</u>
Net Change in Fund Balances.....	(142,829)	(17,618)	125,211
FUND BALANCE - BEGINNING	<u>1,959,273</u>	<u>1,959,273</u>	<u>0</u>
FUND BALANCE - ENDING	\$ <u>1,816,444</u>	\$ <u>1,941,655</u>	\$ <u>125,211</u>

(See accompanying note to budgetary comparison schedule.)

BOROUGH OF PERKASIE
NOTE TO BUDGETARY COMPARISON SCHEDULE
DECEMBER 31, 2022

Note 1 – Budget To Actual Reconciliation:

Budgetary Comparison Schedule is presented for the General Fund of the Borough. It is prepared on the modified accrual basis of accounting.

BOROUGH OF PERKASIE
Schedule of Changes in Net Pension Liability – Non-uniform Plan

	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability								
Service cost (beginning of year).....	\$ 186,238	\$ 175,370	\$ 176,486	\$ 190,453	\$ 190,633	\$ 172,289	\$ 190,716	\$ 186,688
Interest (includes interest on service cost).....	538,126	490,105	485,763	481,109	462,069	451,428	437,183	410,898
Changes of benefit terms.....	0	0	0	44,678	0	0	0	0
Differences between expected and actual experience..	0	348,768	0	(74,840)	0	(37,846)	0	161,759
Changes of assumptions.....	0	277,027	0	0	0	276,886	(66,916)	0
Transfers.....	0	0	0	(10,289)	10,235	0	0	0
Benefit payments, including refunds of employee contributions.....	<u>(407,617)</u>	<u>(367,806)</u>	<u>(783,720)</u>	<u>(289,734)</u>	<u>(295,479)</u>	<u>(284,358)</u>	<u>(282,795)</u>	<u>(288,078)</u>
Net change in total pension liability.....	\$ 316,747	\$ 923,464	\$ (121,471)	\$ 341,377	\$ 367,458	\$ 578,399	\$ 278,188	\$ 471,267
Total pension liability – beginning.....	<u>10,264,987</u>	<u>9,341,523</u>	<u>9,462,994</u>	<u>9,121,617</u>	<u>8,754,159</u>	<u>8,175,760</u>	<u>7,897,572</u>	<u>7,426,305</u>
Total pension liability – ending.....	<u>\$10,581,734</u>	<u>\$10,264,987</u>	<u>\$9,341,523</u>	<u>\$9,462,994</u>	<u>\$9,121,617</u>	<u>\$8,754,159</u>	<u>\$8,175,760</u>	<u>\$7,897,572</u>
Plan Fiduciary Net Position								
Contributions – employer.....	\$ 118,604	\$ 130,875	\$ 142,482	\$ 122,477	\$ 129,260	\$ 181,756	\$ 172,041	\$ 114,416
Contributions – PMRS assessment.....	880	880	900	900	940	0	0	0
Contributions – employee.....	78,374	82,942	83,470	89,673	85,736	0	0	0
PMRS investment income.....	509,242	473,164	454,829	450,956	427,818	426,431	420,447	396,390
Market value investment income.....	890,071	1,002,592	1,232,219	(849,559)	946,704	217,953	(582,838)	12,291
Transfers.....	0	0	0	(10,289)	10,235	0	0	39
Benefit payments, including refunds of employee contributions.....	<u>(407,617)</u>	<u>(367,806)</u>	<u>(783,720)</u>	<u>(289,734)</u>	<u>(295,479)</u>	<u>(284,358)</u>	<u>(282,795)</u>	<u>(288,078)</u>
PMRS administrative expense.....	<u>(880)</u>	<u>(880)</u>	<u>(900)</u>	<u>(880)</u>	<u>(900)</u>	<u>(900)</u>	<u>(920)</u>	<u>(940)</u>
Additional administrative expense.....	<u>(28,842)</u>	<u>(20,615)</u>	<u>(15,722)</u>	<u>(20,124)</u>	<u>(19,675)</u>	<u>(20,891)</u>	<u>(17,528)</u>	<u>(15,202)</u>
Net change in plan fiduciary net position.....	\$ 1,159,832	\$ 1,301,152	\$ 1,113,558	\$ (506,580)	\$ 1,284,639	\$ 519,991	\$ (291,593)	\$ 218,916
Plan fiduciary net position – beginning.....	<u>11,012,168</u>	<u>9,711,016</u>	<u>8,597,458</u>	<u>9,104,038</u>	<u>7,819,399</u>	<u>7,299,408</u>	<u>7,591,001</u>	<u>7,372,085</u>
Plan fiduciary net position – ending.....	<u>\$12,172,000</u>	<u>\$11,012,168</u>	<u>\$9,711,016</u>	<u>\$8,597,458</u>	<u>\$9,104,038</u>	<u>\$7,819,399</u>	<u>\$7,299,408</u>	<u>\$7,591,001</u>
Net pension liability – ending.....	<u>\$(1,590,266)</u>	<u>\$(747,181)</u>	<u>\$(369,493)</u>	<u>\$ 865,536</u>	<u>\$ 17,579</u>	<u>\$ 934,760</u>	<u>\$ 876,352</u>	<u>\$ 306,571</u>
Plan fiduciary net position as a percentage of total pension liability.....	115.03%	107.28%	103.96%	90.85%	99.81%	89.32%	89.28%	96.12%
Covered employee payroll.....	\$ 1,567,480	\$ 1,658,836	\$ 1,669,391	\$ 1,793,468	\$ 1,745,369	\$ 1,712,739	\$ 1,615,813	\$ 1,584,147
Net pension liability as a percentage of covered employee payroll.....	(101.45)%	(45.04)%	(22.13)%	48.26%	1.01%	54.58%	54.24%	19.35%

BOROUGH OF PERKASIE
Schedule of Changes in Net Pension Liability – Police Plan

	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability								
Service cost (beginning of year).....	\$ 397,516	\$ 359,955	\$ 342,734	\$ 339,613	\$ 334,112	\$ 266,269	\$ 323,317	\$ 323,097
Interest (includes interest on service cost).....	740,729	701,554	670,311	610,722	582,863	546,196	515,326	472,170
Changes of benefit terms.....	0	0	1,292	0	0	0	0	0
Differences between expected and actual experience..	0	(278,766)	0	549,715	0	267,812	0	233,498
Changes of assumptions.....	0	403,309	0	0	0	356,969	21,989	0
Benefit payments, including refunds of employee contributions.....	(464,029)	(490,477)	(383,773)	(352,912)	(429,773)	(240,039)	(244,504)	(244,170)
Net change in total pension liability.....	\$ 674,216	\$ 695,575	\$ 630,564	\$ 1,147,138	\$ 487,202	\$ 1,197,207	\$ 616,128	\$ 784,595
Total pension liability – beginning.....	<u>13,940,660</u>	<u>13,245,085</u>	<u>12,614,521</u>	<u>11,467,383</u>	<u>10,980,181</u>	<u>9,782,984</u>	<u>9,166,856</u>	<u>8,382,261</u>
Total pension liability – ending.....	<u>\$14,614,876</u>	<u>\$13,940,660</u>	<u>\$13,245,085</u>	<u>\$12,614,521</u>	<u>\$11,467,383</u>	<u>\$10,980,191</u>	<u>\$ 9,782,984</u>	<u>\$ 9,166,856</u>
Plan Fiduciary Net Position								
Contributions – employer.....	\$ 413,955	\$ 343,238	\$ 330,720	\$ 253,716	\$ 243,179	\$ 195,271	\$ 204,552	\$ 156,704
Contributions – PMRS assessment.....	600	580	560	520	540	20	0	0
Contributions – employee.....	114,618	107,704	125,781	117,410	96,105	86,191	86,836	86,667
PMRS investment income.....	664,993	610,364	604,232	541,155	506,670	511,922	468,401	457,878
Market value investment income.....	1,261,457	651,755	1,604,162	(986,088)	1,102,462	222,926	(493,039)	(2,204)
Transfers.....	0	0	0	0	0	0	0	39
Benefit payments, including refunds of employee contributions.....	(464,029)	(490,477)	(383,773)	(352,912)	(429,773)	(240,039)	(244,504)	(244,170)
PMRS administrative expense.....	(600)	(580)	(560)	(520)	(500)	(520)	(500)	(540)
Additional administrative expense.....	(37,664)	(26,593)	(20,886)	(24,149)	(23,301)	(25,080)	(19,527)	(17,560)
Net change in plan fiduciary net position.....	\$ 1,953,330	\$ 1,195,991	\$ 2,260,236	\$ (450,868)	\$ 1,495,382	\$ 750,691	\$ 2,219	\$ 436,814
Plan fiduciary net position – beginning.....	<u>13,994,580</u>	<u>12,798,589</u>	<u>10,538,353</u>	<u>10,989,221</u>	<u>9,493,839</u>	<u>8,743,148</u>	<u>8,740,929</u>	<u>8,304,154</u>
Plan fiduciary net position – ending.....	<u>\$15,947,910</u>	<u>\$13,994,580</u>	<u>\$12,798,589</u>	<u>\$10,538,353</u>	<u>\$10,989,221</u>	<u>\$ 9,493,839</u>	<u>\$ 8,743,148</u>	<u>\$ 8,740,968</u>
Net pension liability – ending.....	<u>\$(1,333,034)</u>	<u>\$(53,920)</u>	<u>\$ 446,496</u>	<u>\$ 2,076,168</u>	<u>\$ 478,162</u>	<u>\$ 1,486,352</u>	<u>\$ 1,039,836</u>	<u>\$ 425,888</u>
Plan fiduciary net position as a percentage of total pension liability.....	109.12%	100.39%	96.63%	83.54%	95.83%	86.46%	89.37%	95.35%
Covered employee payroll.....	\$ 2,292,349	\$ 2,154,087	\$ 2,051,027	\$ 2,032,523	\$ 1,999,600	\$ 1,723,828	\$ 1,740,255	\$ 1,747,282
Net pension liability as a percentage of covered employee payroll.....	(58.15)%	(2.50)%	21.77%	102.15%	23.91%	86.22%	59.75%	24.38%

BOROUGH OF PERKASIE
Schedule of Employer Contributions – Non-Uniform Plan

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially Determined Contribution.....	\$ 119,484	\$ 131,755	\$ 143,382	\$ 123,357	\$ 130,160	\$ 181,756	\$ 172,041	\$ 112,749
Contributions in Relation to the Actuarially Determined Contribution*...	<u>119,484</u>	<u>131,755</u>	<u>143,382</u>	<u>123,377</u>	<u>130,200</u>	<u>181,756</u>	<u>172,041</u>	<u>114,416</u>
Contribution Deficiency/(Excess)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (20)</u>	<u>\$ (40)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (1,667)</u>
Covered-Employee Payroll	\$1,567,480	\$1,658,836	\$1,669,391	\$1,793,468	\$1,745,369	\$1,712,739	\$1,615,813	\$ 1,584,147
 Contributions as a Percentage of Covered-Employee Payroll	 7.62%	 7.94%	 8.59%	 6.88%	 7.46%	 10.61%	 10.65%	 7.22%

Notes to Schedule:

Valuation Date: Actuarially determined contribution rates are calculated as of January 1 for the odd valuation year at least two years prior to the end of the fiscal year in which the contributions were reported. Therefore, the Actuarially Determined Contribution for calendar year 2021 is based upon the January 1, 2019 actuarial valuation.

A summary of the key assumptions and methods used to determine the 2021 contribution rates:

- Actuarial Cost Method: Entry Age
- Amortization Period: Level dollar based upon the amortization periods in Act 205
- Asset Valuation Method: Based upon the municipal reserves
- Discount Rate: 5.25%
- Inflation: 2.8%
- Salary Increases: age related scale with merit and inflation component
- COLA Increases: 2.8% for those eligible for a COLA
- Pre-Retirement Mortality: Males - RP 2000 Non-Annuitant Male table projected 15 years with Scale AA. Females - RP 2000 Non-Annuitant Female table projected 15 years with Scale AA, setback five years.
- Post-Retirement Mortality: Males - RP 2000 Annuitant Male table projected 5 years with Scale AA. Females - RP 2000 Annuitant Female table projected 10 years with Scale AA.

For a complete listing of all assumptions and methods, please refer to the PMRS January 1, 2019 actuarial valuation report.

Plan Changes: Please refer to Appendix A for current year plan changes and to the Plan's Act 205 filings and/or GASB 68 reports for prior year plan changes.

BOROUGH OF PERKASIE
Schedule of Employer Contributions – Police Plan

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially Determined Contribution.....	\$ 414,535	\$ 343,798	\$ 331,280	\$ 254,236	\$ 243,679	\$ 195,271	\$ 204,552	\$ 152,533
Contributions in Relation to the Actuarially Determined Contribution*...	<u>414,555</u>	<u>343,818</u>	<u>331,280</u>	<u>254,236</u>	<u>243,719</u>	<u>195,291</u>	<u>204,552</u>	<u>156,704</u>
Contribution Deficiency/(Excess)	<u>\$ (20)</u>	<u>\$ (20)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (40)</u>	<u>\$ (20)</u>	<u>\$ 0</u>	<u>\$ (4,171)</u>
Covered-Employee Payroll	\$2,292,349	\$2,154,087	\$2,051,027	\$2,032,523	\$1,999,600	\$1,723,828	\$1,740,255	\$ 1,747,282
 Contributions as a Percentage of Covered-Employee Payroll	 18.08%	 15.96%	 16.15%	 12.51%	 12.19%	 11.33%	 11.75%	 8.97%

Notes to Schedule:

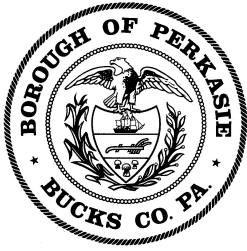
Valuation Date: Actuarially determined contribution rates are calculated as of January 1 for the odd valuation year at least two years prior to the end of the fiscal year in which the contributions were reported. Therefore, the Actuarially Determined Contribution for calendar year 2021 is based upon the January 1, 2019 actuarial valuation.

A summary of the key assumptions and methods used to determine the 2021 contribution rates:

- Actuarial Cost Method: Entry Age
- Amortization Period: Level dollar based upon the amortization periods in Act 205
- Asset Valuation Method: Based upon the municipal reserves
- Discount Rate: 5.25%
- Inflation: 2.8%
- Salary Increases: age related scale with merit and inflation component
- COLA Increases: 2.8% for those eligible for a COLA
- Pre-Retirement Mortality: Males - RP 2000 Non-Annuitant Male table projected 15 years with Scale AA. Females - RP 2000 Non-Annuitant Female table projected 15 years with Scale AA, setback five years.
- Post-Retirement Mortality: Males - RP 2000 Annuitant Male table projected 5 years with Scale AA. Females - RP 2000 Annuitant Female table projected 10 years with Scale AA.

For a complete listing of all assumptions and methods, please refer to the PMRS January 1, 2019 actuarial valuation report.

Plan Changes: Please refer to Appendix A for current year plan changes and to the Plan's Act 205 filings and/or GASB 68 reports for prior year plan changes.



BOROUGH OF PERKASIE

MEMORANDUM

DATE: November 1, 2023

TO: Andrea Coaxum, Borough Manager
Council Members
Mayor Hollenbach

CC: Jeff Tulone

FROM: Rebecca Deemer

RE: Extension of Commingled Recycling Contract with J.P. Mascaro & Sons

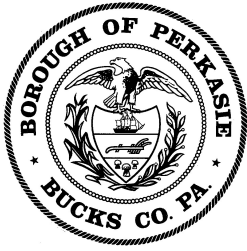
Pursuant to the original contract awarded in November of 2019 with J.P. Mascaro & Sons, for 2020 through 2022, there are two optional one-year extensions that can be approved by Council. The first was approved last November, for 2023.

At this time, I am requesting that the current contract with J. P. Mascaro & Sons for Commingled Recyclables be extended for another one-year extension, for 2024.

The pricing per the contract will be as follows:

\$145.00	Per month for a 40YD Dumpster (\$5.00/month increase from 2023)
\$205.00	Hauling cost per trip (\$5.00/trip increase from 2023)
\$ 95.00	Disposal price per ton for commingled recyclables (No increase)

If you have any questions, please let me know.



BOROUGH OF PERKASIE

MEMORANDUM

DATE: November 1, 2023

TO: Andrea Coaxum, Borough Manager
Council Members
Mayor Hollenbach

CC: Jeff Tulone

FROM: Rebecca Deemer

RE: Extension of Solid Waste Disposal Contract with Waste Management

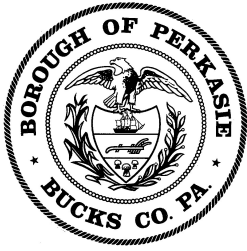
Pursuant to the original contract awarded in December of 2020 with Waste Management, Council has the option to approve the pricing each year.

At this time, I am requesting that the current contract with Waste Management for solid waste disposal be extended for 2024.

The pricing per the contract will be as follows:

\$ 93.30 per ton (\$3.20/ton increase from 2023)

If you have any questions, please let me know.



BOROUGH OF PERKASIE

MEMORANDUM

DATE: November 1, 2023

TO: Andrea Coaxum, Borough Manager
Council Members
Mayor Hollenbach

CC: Jeff Tulone

FROM: Rebecca Deemer

RE: Extension of Residential Yard Waste Contract with Britton Industries

Pursuant to the original contract awarded in November of 2020 with Britton Industries, for 2021 through 2025, Council has the option to approve the pricing each year.

At this time, I am requesting that the current contract with Britton Industries for residential yard waste be extended for 2024.

The pricing per the contract will be as follows:

\$ 125.00	Dumpster cost per month (\$10/month increase from 2023)
\$ 295.00	Hauling cost per trip (\$10/trip increase from 2023)
\$ 54.95	Disposal rate per ton (\$5/ton increase from 2023)

If you have any questions, please let me know.

**PERKASIE BOROUGH
RESOLUTION #2023-51**

**A RESOLUTION OF THE BOROUGH OF PERKASIE
FOR THE CREATION OF A PARKING SPACE RESERVED
FOR A HANDICAPPED PERSON OR DISABLED VETERAN**

WHEREAS, Perkasio Borough Ordinance #691 provides that Perkasio Borough Council may, by Resolution, establish on the streets or borough parking lot, additional parking spaces reserved for handicapped persons or disabled veterans parking; and

WHEREAS, Borough Council desires to establish such parking spaces.

THEREFORE, BE IT RESOLVED that the following parking space is established and reserved for handicapped persons or disabled veterans at a space in front of 435 South 9th Street, Perkasio.

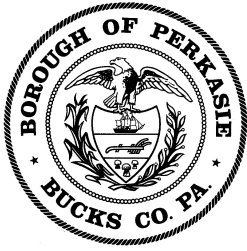
RESOLVED this 6th day of November, 2023.

ATTEST:

BOROUGH OF PERKASIE

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President



BOROUGH OF PERKASIE

MEMORANDUM

DATE: October 19, 2023

TO: Andrea Coaxum, Borough Manager
Council Members
Mayor Hollenbach
Rebecca Deemer, Finance Director

FROM: Jeffrey Tulone, Public Works Director
Jeffrey Tulone

RE: Roof Ladder for Borough Hall

At this time, I would like to request that Council approve the purchase of a roof ladder for Borough Hall, which would connect the addition's roof to the roof on the older section of the building. Currently, there is no good way to access the roof of the older section of Borough Hall to check on the roof drains and inspect the duct work that is on that roof, due to the high parapet wall that surrounds that portion of the building. Sensenig Co. has provided a quote of \$3,600 to fabricate and install the roof ladder. They have done work on Borough Hall, the Police Station and the Park restrooms, and they are a COSTARS company.



We Put Experience and Technology to Work for You

183 South Market Street - P.O. Box 715 Ephrata, PA 17522-0715 - (717) 733-0364 - FAX (717) 733-1586
October 13, 2023

Jeff Tulone
Perkasie Borough
620 W Chestnut Street
Perkasie, PA 18944

Subject: Ladder Installation at the Perkasie Borough Building

Mr. Tulone:

We will install one roof ladder as specified in a previous inspection for the sum of **\$3,600.00**. Ladder will be fabricated at our shop and fastened to an existing wall section on the building.

Notes:

- The cost of interior protection or cleanup is not included in our proposal.
- The cost of a building permit, if required, is not included in our proposal.
- Our proposal will remain in effect for 30 days from the date of this letter.

If you have any questions concerning our proposal, please feel free to contact me.

Sincerely,

Scott Liebl

Scott Liebl
Estimator
RICHARD L. SENSENIG COMPANY

APPROVED By: _____

Signature: _____

Date: _____

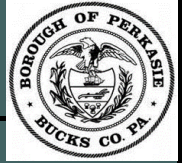
Borough of Perkasio

Calendar Year 2023

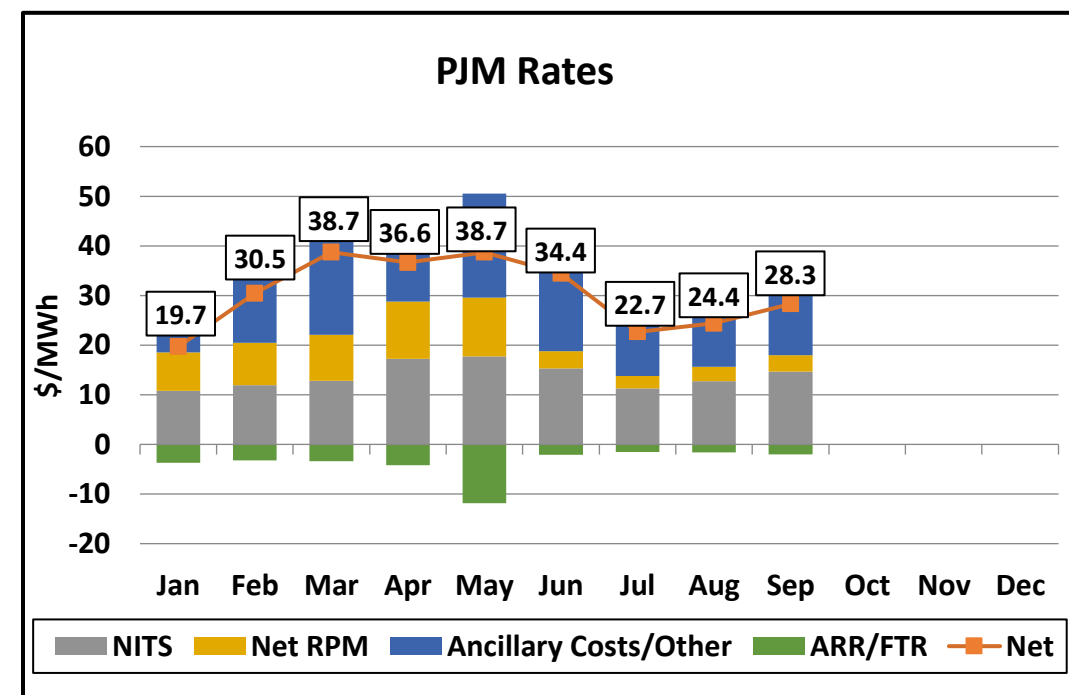
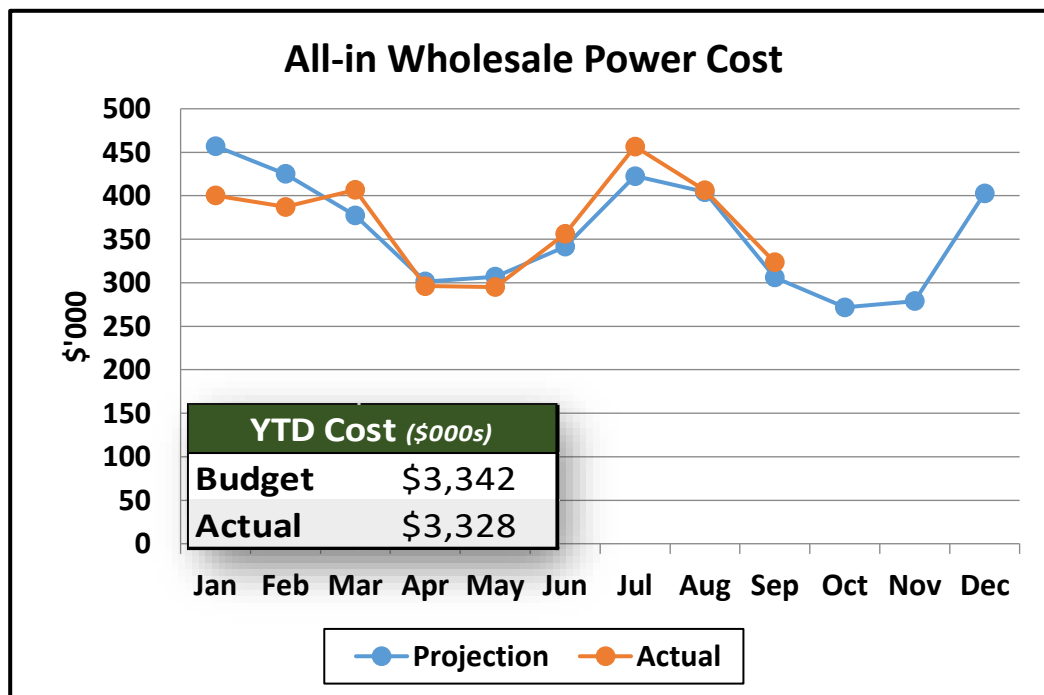
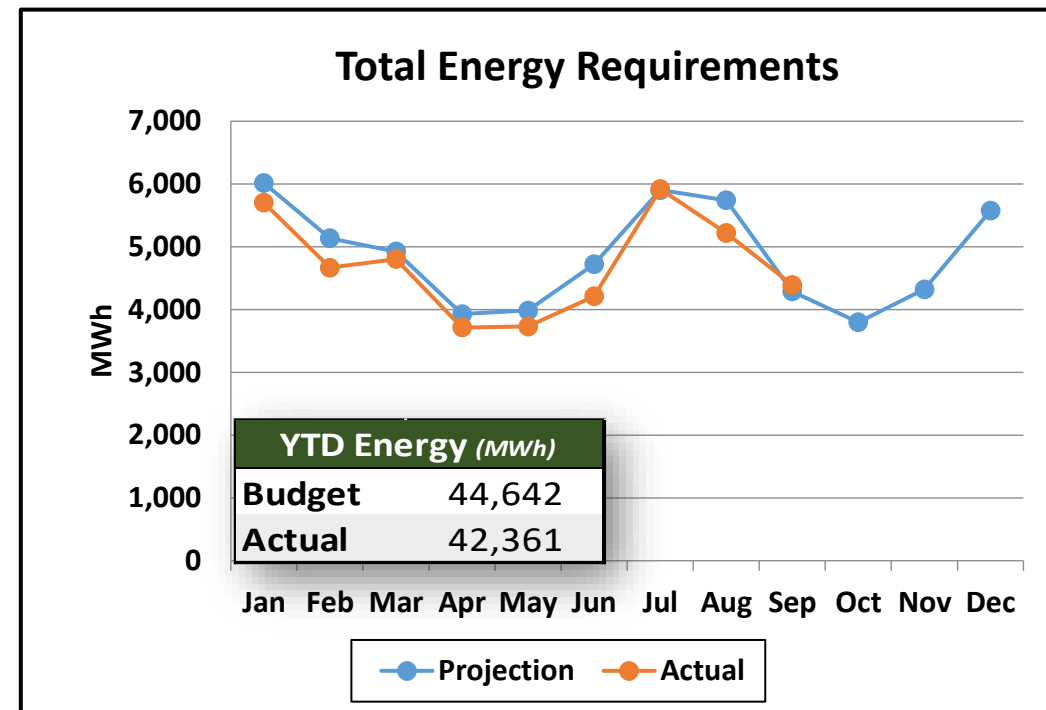
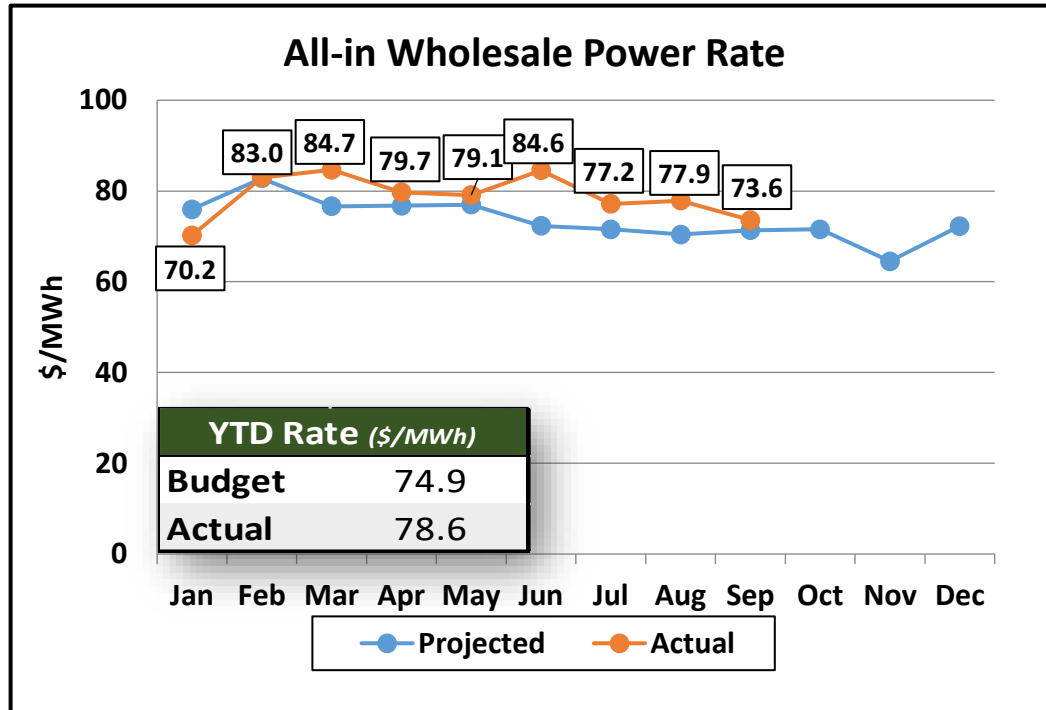


Wholesale Power Cost Summary

September 2023



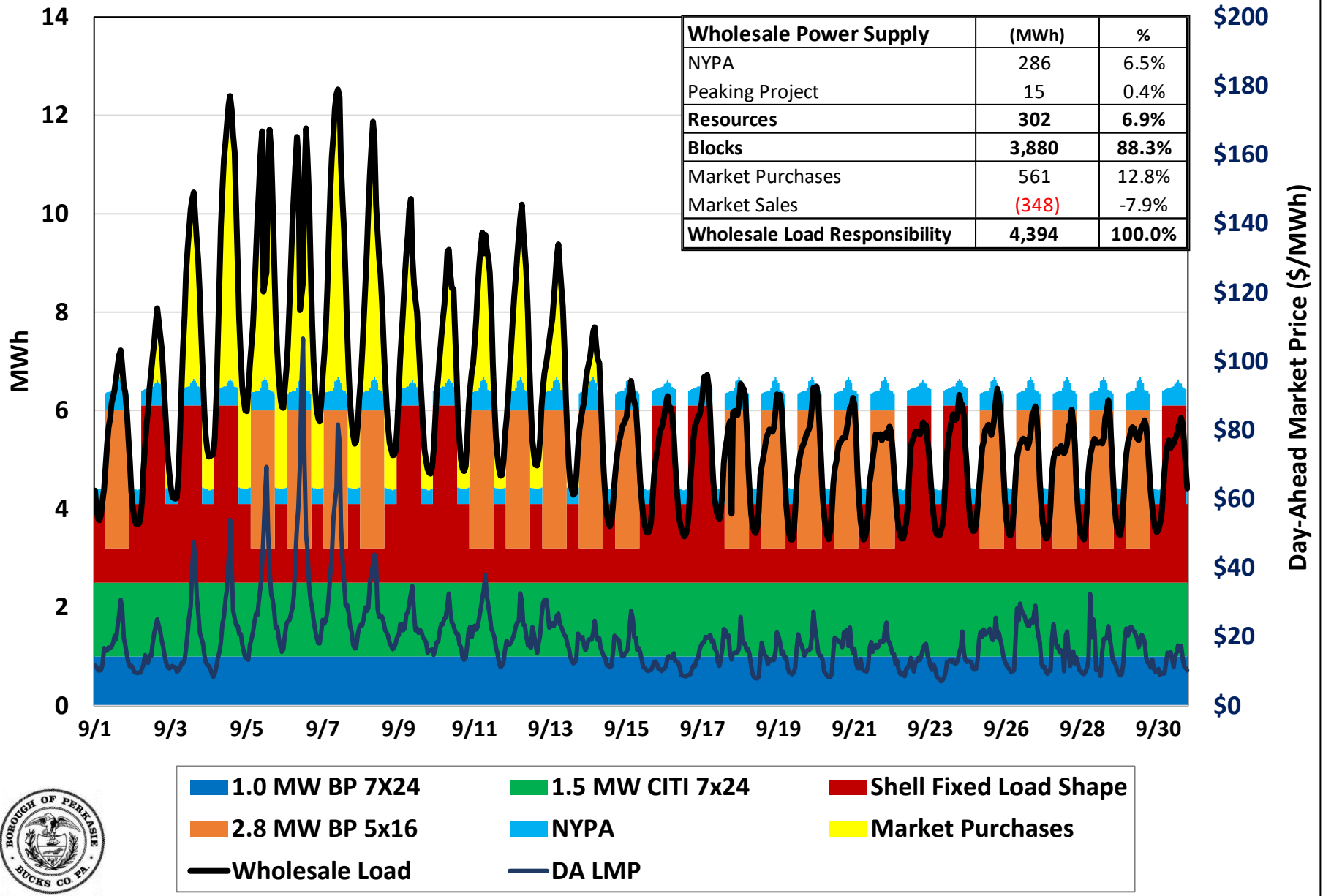
2023 Year to Date Wholesale Power Summary



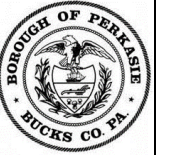
1/ Excludes PJM Market Interaction Costs

2/ Net RPM is capacity load costs less capacity generation credits

Hourly Perkasio Load Wholesale Power Supply



Borough of Perkasio



2023 Year to Date Summary

All-In Rate Summary

	Resource Cost ¹		Purchased Blocks ¹		Market Purchases ¹		Market Sales ¹		Total Energy Cost		PJM Cost ²		Miscellaneous Costs ³		All-In Rate ⁴		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)
Jan-23	\$21.45	\$32.51	\$50.23	\$48.50	\$145.77	\$40.41	\$116.08	\$28.66	\$51.46	\$49.18	\$22.97	\$19.67	\$1.53	\$1.35	\$75.96	\$70.20	(5.76)
Feb-23	\$21.82	\$43.10	\$48.23	\$47.83	\$158.35	\$66.23	\$73.41	\$20.62	\$54.41	\$50.99	\$26.82	\$30.46	\$1.56	\$1.51	\$82.79	\$82.96	0.18
Mar-23	\$23.85	\$25.20	\$45.59	\$44.95	\$90.90	\$32.67	\$62.78	\$21.14	\$47.14	\$44.41	\$27.94	\$38.71	\$1.56	\$1.56	\$76.65	\$84.68	8.04
Apr-23	\$24.78	\$22.09	\$40.48	\$41.64	\$58.45	\$30.99	\$48.86	\$20.86	\$40.26	\$41.09	\$34.89	\$36.65	\$1.61	\$1.99	\$76.77	\$79.73	2.96
May-23	\$24.22	\$22.96	\$40.17	\$38.78	\$66.79	\$28.56	\$44.29	\$19.36	\$41.01	\$38.45	\$34.39	\$38.70	\$1.61	\$1.94	\$77.01	\$79.10	2.09
Jun-23	\$25.55	\$19.95	\$45.76	\$45.39	\$74.46	\$33.59	\$43.82	\$18.19	\$46.91	\$47.78	\$23.84	\$34.44	\$1.58	\$2.34	\$72.33	\$84.56	12.23
Jul-23	\$24.93	\$25.46	\$49.38	\$51.01	\$83.40	\$56.60	\$47.39	\$12.74	\$50.86	\$53.11	\$19.18	\$22.68	\$1.54	\$1.36	\$71.58	\$77.15	5.57
Aug-23	\$25.15	\$20.48	\$47.68	\$49.19	\$81.98	\$29.99	\$46.49	\$16.34	\$49.17	\$51.85	\$19.72	\$24.39	\$1.54	\$1.61	\$70.43	\$77.85	7.43
Sep-23	\$25.93	\$25.24	\$42.80	\$44.19	\$63.07	\$32.88	\$44.86	\$14.41	\$43.56	\$43.72	\$26.20	\$28.31	\$1.60	\$1.59	\$71.36	\$73.61	2.25
Oct-23	\$26.38	-	\$41.05	-	\$51.43	-	\$41.53	-	\$40.44	-	\$29.51	-	\$1.62	-	\$71.56	-	
Nov-23	\$22.59	-	\$38.95	-	\$62.76	-	\$74.19	-	\$36.94	-	\$26.00	-	\$1.59	-	\$64.53	-	
Dec-23	\$22.16	-	\$45.61	-	\$84.20	-	\$58.92	-	\$46.00	-	\$24.73	-	\$1.54	-	\$72.28	-	
YTD	\$24.15	\$26.24	\$46.17	\$46.32	\$91.03	\$40.71	\$54.46	\$19.10	\$47.79	\$47.36	\$25.51	\$29.55	\$0.02	\$1.66	\$74.87	\$78.56	\$3.69

1/ Resource, Purchased Blocks and Market Purchase/Sales include applicable Congestion and Losses costs. Each of these categories are weighted by their applicable energy amounts.

2/ Includes NITS Charge, Net RPM Cost, Ancillary Services Cost and ARR/FTRs Credits, Other Transmission Charges, Admin Fees and Load Reconciliation

3/ Includes AMP Service Fees

4/ All-In Rate is based on Total Sales

Borough of Perkasio



2023 Year to Date Summary

Energy Supply Summary (MWh)

	NYPA			Market Purchases		Market Sales	
	Projected (MWh)	Actual (MWh)	Capacity Factor ¹ (%)	Projected (MWh)	Actual (MWh)	Projected (MWh)	Actual (MWh)
Jan-23	276	325	78%	291	329	(189)	(590)
Feb-23	250	285	76%	378	200	(133)	(457)
Mar-23	277	342	82%	418	213	(310)	(285)
Apr-23	268	319	79%	253	108	(144)	(258)
May-23	276	330	79%	317	96	(171)	(257)
Jun-23	246	290	72%	472	107	(497)	(687)
Jul-23	252	309	74%	410	360	(463)	(479)
Aug-23	252	301	72%	400	155	(437)	(775)
Sep-23	246	286	71%	388	561	(223)	(348)
Oct-23	276	-	0%	174	-	(142)	-
Nov-23	268	-	0%	213	-	(266)	-
Dec-23	277	-	0%	311	-	(247)	-
YTD	2,343	2,788	76%	3,328	2,128	(2,567)	(4,136)

1/ The Capacity Factor is based on the actual generation.



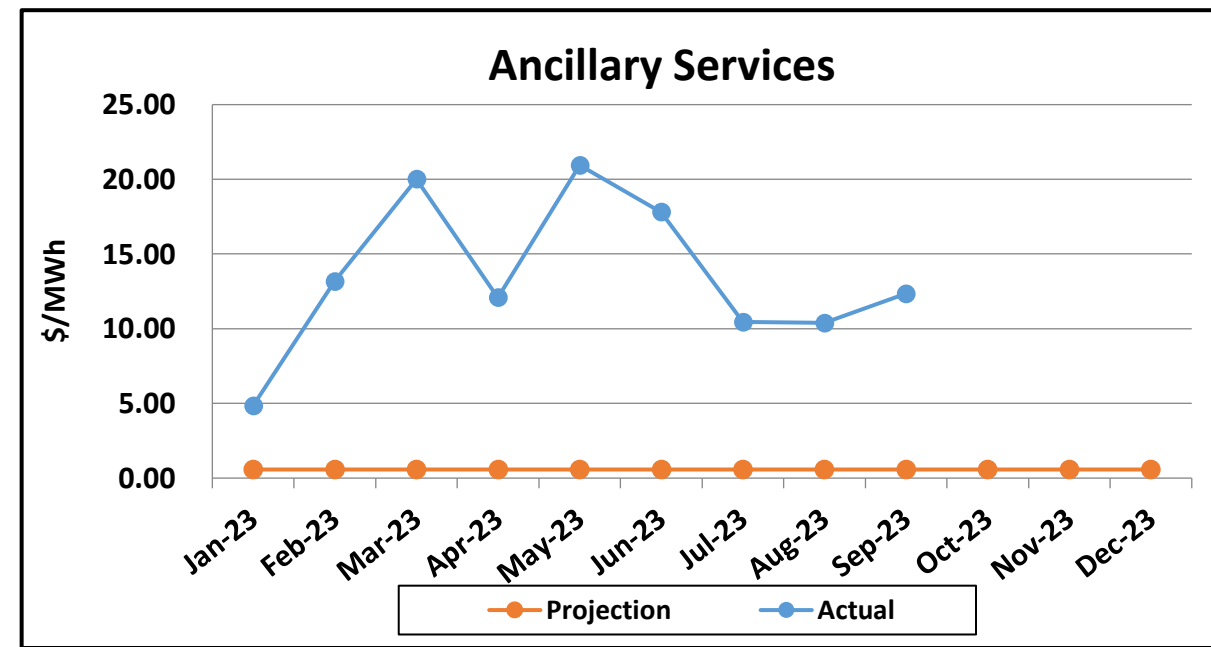
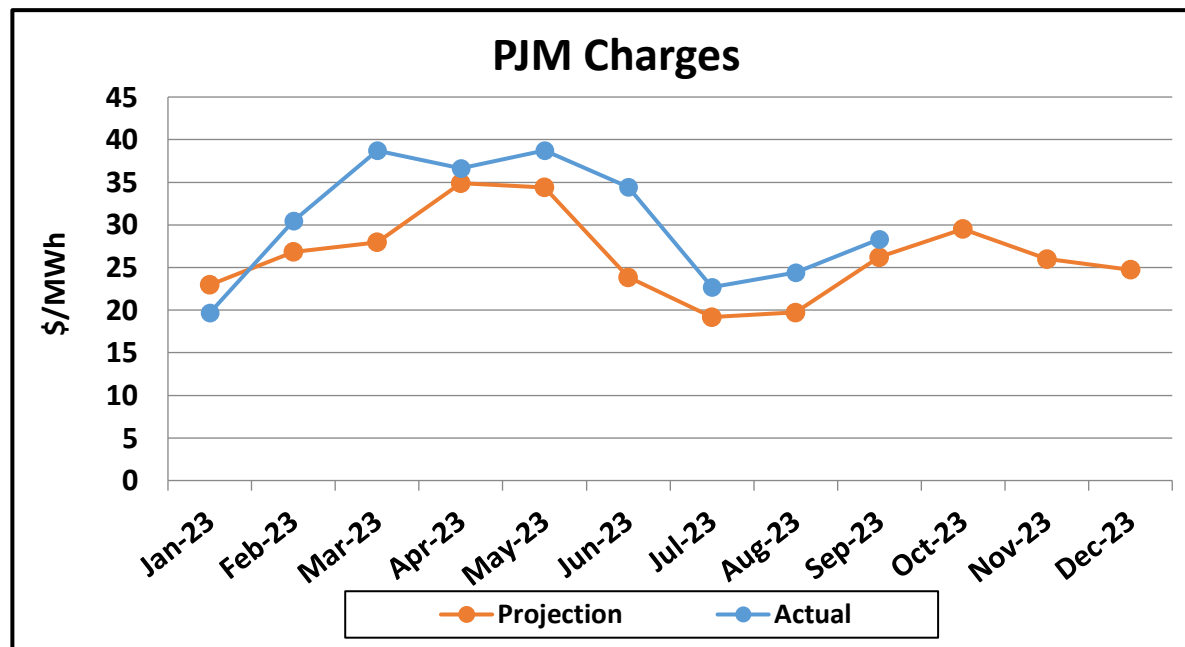
PJM Charge Summary (excl. PJM Market Interaction Costs)

	NITS		Net RPM ¹		ARR/FTR		Ancillary Services/Other ²		Total		Contribution to All-In Rate ³		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$/MWh)	(\$/MWh)
Jan-23	91	62	43	44	-	(21)	3	28	138	112	\$22.97	\$19.67	(\$3.30)
Feb-23	91	56	43	40	-	(15)	3	61	138	142	\$26.82	\$30.46	\$3.64
Mar-23	91	62	43	44	-	(16)	3	96	138	186	\$27.94	\$38.71	\$10.76
Apr-23	91	64	43	43	-	(16)	2	45	137	136	\$34.89	\$36.65	\$1.76
May-23	91	66	43	44	-	(44)	2	78	137	144	\$34.39	\$38.70	\$4.31
Jun-23	91	64	18	15	-	(9)	3	75	113	145	\$23.84	\$34.44	\$10.59
Jul-23	91	67	18	15	-	(9)	3	62	113	134	\$19.18	\$22.68	\$3.49
Aug-23	91	67	18	15	-	(9)	3	54	113	127	\$19.72	\$24.39	\$4.68
Sep-23	91	64	18	15	-	(9)	2	54	112	124	\$26.20	\$28.31	\$2.11
Oct-23	91	-	18	-	-	-	2	-	112	-	\$29.51	-	-
Nov-23	91	-	18	-	-	-	2	-	112	-	\$26.00	-	-
Dec-23	91	-	43	-	-	-	3	-	138	-	\$24.73	-	-
YTD	823	572	291	274	0	(148)	26	554	1,139	1,252	25.51	29.55	4.03

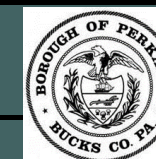
1/ Net RPM is the RPM Cost less the Generator's RPM Credits.

2/ Ancillary services/Other also includes: Admin fees, Load Reconciliation and Other Transmission Charges

3/ The Rate is based on Total Sales



Borough of Perkasio



September 2023

	Projected			Actual			Delta		
	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)	Billing Unit (MWh)/(MW)	Rate (\$/MWh) / (\$/kW-mo)	Total Cost / (Credit) (\$)
Invoice Summary¹									
1. AMP	4,288	\$42	\$179,130	4,394	\$42	\$185,635	106.37	\$0.47	\$6,505
(a) NYPA	246	\$25.93	\$6,368	286	\$14.42	\$4,128	40.65	(\$11.51)	(\$2,240)
(b) PA Peaking Project	0	\$0.00	\$0	15.5	\$200.00	\$3,097	15.49	\$200.00	\$3,097
(c) Purchased Blocks	3,877	\$42.80	\$165,921	3,880	\$44.19	\$171,443	3.20	\$1.39	\$5,522
(d) Miscellaneous Costs ²	4,288	\$1.60	\$6,842	4,394	\$1.59	\$6,967	106.37	(\$0.01)	\$125
2. PJM	4,288	\$29.58	\$126,827	4,394	\$31.36	\$137,807	106.37	\$1.78	\$10,980
(a) Market Purchases	388	\$63.07	\$24,493	561	\$32.88	\$18,433	172.20	(\$30.18)	(\$6,060)
(b) Market Sales	(223)	\$44.86	(\$10,014)	(348)	\$14.41	(\$5,019)	(125.16)	(\$30.45)	\$4,995
(c) Charges/(Credits) ³	4,288	\$26.20	\$112,348	4,394	\$28.31	\$124,393	106.37	\$2.11	\$12,046
3. Total Wholesale Power Costs⁴:	4,288	\$71.36	\$305,958	4,394	\$73.61	\$323,443	106	\$2.25	\$17,485

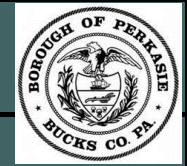
1/ Resource, Purchased Blocks and Market Purchase/Sales includes Congestion and Losses costs.

2/ Miscellaneous Costs incl. AMP Service Fees

3/ Includes Net RPM (RPM Charges and RPM Credits) for each Resource

4/ Based on Total Sales

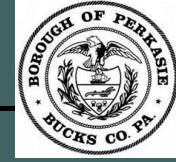
Borough of Perkasio



September 2023

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
AMP										
Resources										
1.	NYPA									
2.	Fixed Charge	0.6	\$6.28	\$3,511	0.6	\$4.05	\$2,267	0	(2.23)	(\$1,244)
3.	Energy Charge	246	\$12.30	\$3,021	286	\$15.33	\$4,389	41	3.03	\$1,368
4.	Other Adjustments		\$0	\$0		\$0	\$0	0	0.00	\$0
5.	Congestion & Losses	246	(\$0.67)	(\$164)	286	(\$8.83)	(\$2,527)	41	(8.16)	(\$2,363)
6.	All in Cost	246	\$25.93	\$6,368	286	\$14.42	\$4,128	41	(11.51)	(\$2,240)
7.	PA Peaking Project									
8.	Fixed Charge	0.0	\$0.00	\$0	4.3	\$0.00	\$0	4	0.00	\$0
9.	Energy Charge	0	\$0.00	\$0	15.5	\$200.00	\$3,097	15	200.00	\$3,097
10.	Congestion & Losses	0	\$0.00	\$0	15.5	\$0.00	\$0	15	0.00	\$0
11.	All in Cost	0	\$0.00	\$0	15.5	\$200.00	\$3,097	15	200.00	\$3,097
12.	Total - Resources	246	\$25.93	\$6,368	302	\$23.95	\$7,225	56	(1.98)	\$858
Purchased Blocks										
13.	BP 1.0 MW 7x24 (PPL)									
14.	Energy Charge	720	\$34.71	\$24,991	720	\$34.71	\$24,991	0	0.00	\$0
15.	Congestion & Losses	720	\$0.00	(\$263)	720	\$0.37	\$264	0	0.37	\$527
16.	All in Cost	720	\$34.34	\$24,728	720	\$35.08	\$25,255	0	0.73	\$527
17.	BP 2.8 MW 5x16 (PPL)									
18.	Energy Charge	986	\$40.91	\$40,321	896	\$40.91	\$36,655	(90)	0.00	(\$3,666)
19.	Congestion & Losses	986	(\$0.91)	(\$900)	896	\$0.04	\$34	(90)	0.95	\$934
20.	All in Cost	986	\$40.00	\$39,421	896	\$40.95	\$36,689	(90)	0.95	(\$2,732)
21.	Shell Fixed Load Shape 2x16 (PPL)									
22.	Energy Charge	461	\$64.85	\$29,883	576	\$64.85	\$37,354	115	0.00	\$7,471
23.	Congestion & Losses	461	\$0.11	\$50	576	(\$0.17)	(\$100)	115	(0.28)	(\$149)
24.	All in Cost	461	\$64.96	\$29,933	576	\$64.68	\$37,254	115	(0.28)	\$7,321
25.	Shell Fixed Load Shape 5x16 (PPL)									
26.	Energy Charge	246	\$64.85	\$15,979	224	\$64.85	\$14,526	(22)	0.00	(\$1,453)
27.	Congestion & Losses	246	(\$0.91)	(\$225)	224	\$0.04	\$8	(22)	0.95	\$233
28.	All in Cost	246	\$63.94	\$15,754	224	\$64.89	\$14,535	(22)	0.95	(\$1,219)
29.	Shell Fixed Load Shape 7x8 (PPL)									
30.	Energy Charge	384	\$64.85	\$24,902	384	\$64.85	\$24,902	0	0.00	\$0
31.	Congestion & Losses	384	\$0.11	\$42	384	\$1.16	\$447	0	1.06	\$405
32.	All in Cost	384	\$64.96	\$24,944	384	\$66.01	\$25,349	0	1.06	\$405
33.	CITI 1.5 MW 7x24 (PPL Resid)									
34.	Energy Charge	1,080	\$29.20	\$31,536	1,080	\$29.20	\$31,536	0	0.00	\$0
35.	Congestion & Losses	1,080	(\$0.37)	(\$395)	1,080	\$0.76	\$824	0	1.13	\$1,219
36.	All in Cost	1,080	\$28.83	\$31,141	1,080	\$29.96	\$32,360	0	1.13	\$1,219
37.	Total - Purchased Blocks	3,877	\$42.80	\$165,921	3,880	\$44.19	\$171,443	3	1.39	\$5,522

Borough of Perkaseie



September 2023

	Projection			Actual			Delta			
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	
Miscellaneous Costs										
38.	AMP Fees	4,288	\$1.60	\$6,842	4,394	\$1.59	\$6,967	106	(0.01)	\$125
39.	Total - Miscellaneous Costs	4,288	\$1.60	\$6,842	4,394	\$1.59	\$6,967	106	(0.01)	\$125
40.	Total - AMP			\$179,130			\$185,635	0	0.00	\$6,505
PJM Charges										
41.	Market Interaction									
42.	Net Market Purchases	388	\$63.07	\$24,493	561	\$32.88	\$18,433	172	(\$30.18)	(\$6,060)
43.	Day-Ahead Purchases				568	\$33.92	\$19,252	568	\$33.92	\$19,252
44.	Balancing Purchases				73	\$30.44	\$2,208	73	\$30.44	\$2,208
45.	Net Market Sales	(223)	\$44.86	(\$10,014)	(348)	\$14.41	(\$5,019)	(125)	(\$30.45)	\$4,995
46.	Day-Ahead Sales				(314)	\$14.86	(\$4,670)	(314)	\$14.86	(\$4,670)
47.	Balancing Sales				(114)	\$29.67	(\$3,375)	(114)	\$29.67	(\$3,375)
48.	NITS	12	\$7.32	\$91,390	8	\$7.86	\$64,461	(4)	\$0.54	(\$26,928)
49.	Other Transmission Charges	12	\$0.00	\$0	8	\$0.93	\$7,649	(4)	\$0.93	\$7,649
50.	RPM Capacity									
51.	RPM Charge	13	\$1.52	\$19,340	10	\$1.49	\$15,417	(2)	(\$0.03)	(\$3,923)
52.	RPM Credit			(\$847)			(\$891)			(\$44)
53.	Net RPM			\$18,493			\$14,526			(\$3,967)
54.	Ancillary	4,288	\$0.57	\$2,465	4,394	\$1.10	\$4,826	106	\$0.52	\$2,361
55.	ARR/FTR Credits	4,288	\$0.00	\$0	4,394	(\$2.02)	(\$8,864)	106	(\$2.02)	(\$8,864)
56.	Administration Charges	4,288	\$0.00	\$0	4,394	\$0.44	\$1,926	106	\$0.44	\$1,926
57.	True-Up Load Reconciliation			\$0			\$39,868			\$39,868
58.	Total PJM Charges	4,288	\$29.58	\$126,827	4,394	\$31.36	\$137,807	106	\$1.78	\$10,980

Acronym:	General Description:	In Reference to Perkasio:
TRANSMISSION		
"NSPL" Network Service Peak Load	<ul style="list-style-type: none"> Billing Units for NITS, TEC, and other transmission costs Also referred to as the 1-CP Zonal peak load hour occurring between each November 1st and October 31st 	<ul style="list-style-type: none"> When speaking about Perkasio, we are referring to the Borough's metered demand coincident with the zonal peak, otherwise, its contribution to the PPL Zonal peak
"NITS" Network Integration Transmission Service	<ul style="list-style-type: none"> PJM Billing Line Item Transmission service that allows network customs to integrate, economically dispatch, and regulate their network resources and serve their load 	<ul style="list-style-type: none"> NITS is Perkasio's largest transmission related charge, which is billed on a daily basis $NITS = PPL \text{ Zonal NITS Rate } (\\$/MW\text{-day}) \times NSPL \text{ (MW)} \times \#Days/Billing \text{ Month}$
"TEC" Transmission Enhancement	<ul style="list-style-type: none"> PJM Billing Line Item Transmission service that pays for upgrades and enhancements to provide for operational, economic, and reliability requirements of network customers 	<ul style="list-style-type: none"> TEC is billed on a monthly basis $TEC = PPL \text{ Zonal TEC Rate } (\\$/kW\text{-mo}) \times NSPL \times 1000$
CAPACITY/"RPM" (RELIABILITY PRICING MODEL)		
"UCAP" Unforced Capacity	<ul style="list-style-type: none"> Billing Units for RPM charges associated with load Also referred to as the Summer 5-CP 5 highest RTO-wide peaks occurring between June 1st and September 30th each year, that each occur on a unique day 	<ul style="list-style-type: none"> When speaking about Perkasio, we are referring to the average of the Borough's metered demand coincident with the 5 RTO peaks, then grossed up by a planning reserve margin
RPM Charges	<ul style="list-style-type: none"> PJM Billing Line Item The cost associated with maintaining system reliability based on a load serving entity's contribution to total demand 	<ul style="list-style-type: none"> RPM is billed on a daily basis $RPM \text{ Charge} = PPL \text{ Zonal Load Pricing Rate } (\\$/MW\text{-day}) \times UCAP \text{ (MW)} \times \#Days/Billing \text{ Month}$
RPM Credits	<ul style="list-style-type: none"> PJM Billing Line Item The credit associated with the resources that are bid in and clear in the Reliability Pricing Model auctions, which offset RPM Charges 	<ul style="list-style-type: none"> RPM is billed on a daily basis $RPM \text{ Credit} = Resource \text{ Clearing Rate } (\\$/MW\text{-day}) \times Cleared \text{ Capacity (MW)} \times \#Days/Billing \text{ Month}$ When we refer to "Net RPM", we are referring to the RPM Charges less RPM Credits
ARR/FTRs (CONGESTION HEDGING)		
"ARR" Auction Revenue Rights	<ul style="list-style-type: none"> PJM Billing Line Item Entitlements allocated annually to firm transmission service customers that entitle the holder to receive an allocation of the revenues or charges from the annual FTR auction 	<ul style="list-style-type: none"> ARR revenues are determined on an annual basis, but distributed evenly across each month
"FTR" Financial Transmission Rights	<ul style="list-style-type: none"> PJM Billing Line Item Financial instruments awarded to bidders in the FTR Auctions that entitle the holder to a stream of revenues or charges based on the Day-Ahead congestion on the FTR pathway 	<ul style="list-style-type: none"> FTR revenues are calculated on an hourly basis, and billed at the end of each month

Borough of Perkasio, PA

Fall 2023 RFP - Live Pricing

October 18, 2023

Product 1: 1.0 MW 7x24, CY 2026-2030 [43,824 MWh]

Rank	Bidder	PPL Zone	Rank	Bidder	West Hub
1	BP	42.58	1	Shell	49.80
2	Shell	42.85	2	Shell	50.64
3	J. Aron	43.11	3	J. Aron	50.94
4	Morgan Stan	44.19	4	Morgan Stan	51.30

Product 2: 1.5 MW 5x16, CY 2026-2030 [30,648 MWh]

Rank	Bidder	PPL Zone	Rank	Bidder	West Hub
1	BP	48.58	1	Shell	57.30
2	Shell	48.90	2	BP	58.07
3	J. Aron	49.54	3	Morgan Stan	58.59
4	Morgan Stan	50.19	4	J. Aron	58.87

**BOROUGH OF PERKASIE
BUCKS COUNTY, PENNSYLVANIA
RESOLUTION #2023-48
A RESOLUTION REGARDING ENTERING INTO A POWER SUPPLY CONTRACT
CONSISTENT WITH THE POWER SUPPLY MASTER PLAN**

WHEREAS, on June 18, 2012, The Borough Council approved a Power Supply Master Plan consisting of a strategy for regular purchases of short-term, mid-term, and long-term power; and

WHEREAS, Borough Council has determined it is appropriate and desirable to continue assembling diversified power supply resources, and to regularly add short-term, mid-term, and long-term power to the Borough's portfolio to enhance stability in customer rates; and

WHEREAS, Borough Council recognizes the need to acquire power supply resources to replace those that are terminating in upcoming years; and

WHEREAS, Borough Council has determined that it is in the best interest of Borough electric customers to implement the Power Supply Master Plan; and

WHEREAS, GDS Associates of Marietta, GA, working in conjunction with American Municipal Power, Incorporated, has provided competitive indicative pricing consistent with the Power Supply Master Plan; and

WHEREAS, indicative pricing was received on October 4, 2023 through the Borough's power supply consultants, GDS Associates, for the purchase of 2026 through 2030, as recommended in the Power Supply Master Plan.

and WHEREAS, indicative pricing has now been obtained for these power supply options at the following prices:

1. Long-term 7x24 Annual Energy Block for Calendar Years 2026-2030 – 15% of Annual Load
 - a. \$41.70/MWh at the PPL Zone, or
 - b. \$48.75/MWh at the PJM Western Hub
2. Long-term 5x16 Annual Energy Block for Calendar Years 2026-2030 – 10% of Annual Load
 - a. \$47.70/MWh at the PPL Zone, or
 - b. \$56.10/MWh at the PJM Western Hub

WHEREAS, the terms of the indicative pricing are still considered favorable to the Borough because of the fact that the quantities to be purchased are not guaranteed,

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Perkasie hereby authorizes the Borough Manager to obtain final pricing through the Borough's power supply consultants, GDS Associates, for the purchase of the product as indicated below:

1. Long-term 7x24 Annual Energy Block for Calendar Years 2026-2030 – 15% of Annual Load
 - a. \$45.87/MWh at the PPL Zone or PJM Western Hub
2. Long-term 5x16 Annual Energy Block for Calendar Years 2026-2030 – 10% of Annual Load
 - a. \$52.47/MWh at the PPL Zone or PJM Western Hub

BE IT FURTHER RESOLVED, that we grant authority to the Borough Manager to commit to the purchase of such supply contracts as listed in this resolution, provided that the final pricing does not exceed 10.0% more than the indicative price presented herein at either the PPL Zone or the PJM West Hub.

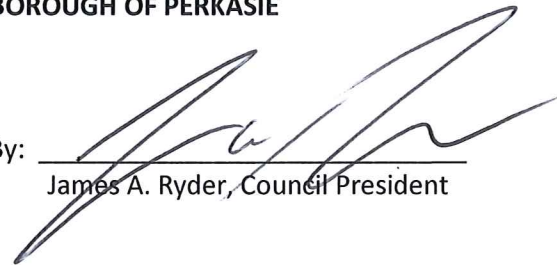
RESOLVED this 16th day of October, 2023

ATTEST

By: 

Andrea L. Coaxum, Secretary

BOROUGH OF PERKASIE

By: 

James A. Ryder, Council President

**PERKASIE BOROUGH
RESOLUTION NO. 2023-52**

**A RESOLUTION OF THE BOROUGH COUNCIL IN AND FOR
THE BOROUGH OF PERKASIE, BUCKS COUNTY,
COMMONWEALTH OF PENNSYLVANIA, APPROVING THE
MINOR SUBDIVISION APPLICATION SUBMITTED BY
GREGORY A. AND MALISA ANN NYCE AS A FINAL MINOR
SUBDIVISION PLAN**

WHEREAS, Gregory A. and Malisa Ann Nyce (hereinafter referred to as “Applicant”) propose to subdivide Bucks County Tax Parcel No. 33-007-009 containing approximately 3.0689 acres; and

WHEREAS, the Application proposes to subdivide Tax Parcel Nos. 33-007-009 so as to create a new 1.42978 acre lot with access to North Ridge Road, with the remainder of the parcel to consist of a 1.6392 acre lot with access to North Ridge Road that will contain the existing dwelling and other improvements; and

WHEREAS, access for Lot 1 as depicted on the Plan will be provided by the existing access easement through the property in Tax Parcel 33-007-008; and

WHEREAS, the site is zoned Single-Family Residential (R-1A) which permits single-family residential dwellings and the intended uses are consistent with the provisions of the Perkasio Borough Zoning Map; and

WHEREAS, the plans were prepared by Bux-Mont Surveying Services, LLC, were dated August 18, 2023, and last revised October 19, 2023, consisting of seven (7) sheets; and

WHEREAS, the Perkasio Borough Planning Commission at its meeting held on September 27, 2023, recommended conditional approval of the Final Minor Subdivision; and

WHEREAS, the Perkasio Borough Planning Commission recommended the grant of waivers from the following Sections of the Perkasio Borough Subdivision and Land Development Ordinance :

1. §164-20.C – Requires that streets be constructed in accordance with the requirements as set forth therein. Applicant is seeking a partial waiver to the extent it may apply to existing road frontages;

2. §164-20.C & §164-26 – Requires that all sidewalks be laid out and constructed in accordance with the current regulations and specifications of the Borough related to sidewalks, but Applicant seeks a partial waiver to the extent that it may apply to existing sidewalks as there are currently no sidewalks in the area.

3. §164-20.C & §164-28 – Requires that curbs be provided along both sides of all streets, but no curbs are proposed.

4. §164-36.D – Requires that in residential subdivisions or land development applications the Applicant shall dedicate suitable open areas for recreation. Applicant does not provide any recreational area, but is agreeable to providing a fee-in-lieu for the additional lot for the proposed new dwelling.

5. §164-4 – The Minor Subdivision definition requires that it be a minor subdivision depending upon the extent of improvements and the waiver is being requested because of the insignificant nature of the subdivision.

6. §164-41.1.B.(3) – Requires that a forty-eight-inch-high wooden snow fence be placed along the boundary of the tree protection zone.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Perkasio, that the Borough Council hereby approves the Minor Subdivision Plan of Gregory A. and Malisa Ann Nyce, subject to the following conditions:

1. Compliance with the Gilmore & Associates, Inc., Engineer review letter dated October 31, 2023, except to the extent a waiver is granted as part of the approval process;
2. Compliance with the Gilmore & Associates, Inc., planning review letter dated August 24, 2023;
3. Compliance with the Bucks County Planning Commission letter dated September 19, 2023;
4. Compliance with the conditions noted in the Perkasio Borough Planning Commission's Memorandum dated September 28, 2023;
5. Applicant shall pay a Park and Recreation fee-in-lieu of dedication of Park and Recreation land for the one (1) additional lot in the amount of One Thousand Five Hundred Dollars (\$1,500.00), which shall be payable at the time of the application for a building permit;
6. Applicant shall obtain any and all additional permits and/or approvals as required for the Perkasio Regional Authority, the Bucks County Conservation District; Pennsylvania Department of Environmental Protection, Pennsylvania Department of Transportation; and/or any other local, state, county, and/or federal authority or agency requiring permit applications and approvals ("Additional Permits"). Copies of these permits and approvals shall be submitted to the Borough;
7. Applicant shall fund and execute land development, financial security and stormwater facilities maintenance and monitoring agreements, in a form satisfactory to the Borough Solicitor, prior to plan recordation, if required;
8. If required to obtain permits by the Applicant, the Borough agrees to sign paper copies of the approved preliminary as final subdivision plan provided they bear the legend "not to be recorded" if signed paper copies are required to be submitted to the various local, state and

federal agencies that must approve the various approvals, permits, certificates and the like for the project; provided, however, that the Borough reserves the right to participate in all approval and permitting procedures which may be required for the approval of this plan;

9. Applicant shall pay all review and professional fees in connection with all prior reviews and the reviews in connection with this approval as required by the Borough Subdivision and Land Development Ordinance and its applicable rate structure;

10. The Plan shall be ADA compliant, to the extent applicable;

11. The Borough Council, by the approval of this Resolution, hereby grants waivers from the provisions of Sections 164-20.C., 164-20.C. & 164-26, 164-20.C. & 164-28, 164-36.D., 164-4, and 164-41.1.B.(3) of the Perkasio Borough Subdivision and Land Development Ordinance, as noted previously in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Perkasio Borough Council, in lieu of a public hearing, has offered the public the opportunity to comment on the proposed plan at a public meeting in accordance with the requirements of 53 P.S. §10508, and has provided residents with the ability to comment and address concerns relative to the Minor Subdivision Plan at all public meetings discussing this Plan, and after consideration of the Plan and the aforementioned conditions, finds that the approval of the Applicant's Final Minor Subdivision Plan will not be detrimental to the welfare, health, peace, and morals of the Perkasio Borough or its residents; and

BE IT FURTHER RESOLVED, that the Perkasio Borough Council approves, by adoption of this Resolution, the Applicant's Final Minor Subdivision Plan and the Waivers referenced above, subject to the aforementioned conditions; and

THIS RESOLUTION WAS DULY ADOPTED by the Perkasio Borough Council on the
6th day of November, 2023.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

BUX-MONT SURVEYING SERVICES, LLC

10 King Road
Telford, PA. 18969
267-218-1064
BKPattersonPLS@outlook.com

November 1, 2023

Perkasie Borough
620 West Chestnut Street
P.O. Box 96
Perkasie, PA. 18944

ATTN: Ms. Debbie Sergeant

SUBJ: Nyce Minor Subdivision/Land Development
Perkasie Borough, Bucks County
G&A File No. 23-06078

Dear Ms. Sergeant,

The following revised waivers from the Perkasie Borough Subdivision and Land Development Ordinance are respectfully requested in order to implement the plan as proposed:

Section 164-4 – Minor Subdivision Definition

The Senior Lot of this Minor Subdivision has been utilizing an existing driveway that has access on both North Ridge Road and Blooming Glen Road for many generations. Access easements are currently in place for the continued use of these easements. We would ask that this minor issue not put these homeowners into a Major Subdivision category.

Section 164-20.C – Street Standard

This section of the ordinance states: “Streets shall be constructed in accordance with the following requirements” and provides a chart listing the requirements. No streets are proposed as part of this subdivision. It is the applicant’s position that no waiver is needed. Without waiving that position, the applicant seeks a partial waiver to the extent this may apply to the existing road frontages as this Minor Subdivision will provide only minimal impact to the community with one additional dwelling.

Sections 164-20.C & 164-26 – Sidewalks

This section of the ordinance states: “All sidewalks shall be laid out and constructed in accordance with current regulations and specifications of the Borough relating to curbs and sidewalks”. No streets or sidewalks are proposed as part of this subdivision. It is the applicant’s position that no waiver is needed. Without waiving that position, the applicant seeks a partial waiver to the extent this may apply to the existing roadways, as there are currently no sidewalks in the area.

Sections 164-20.C & 164-28 – Curbing

This section of the ordinance states: “All curbs shall be constructed in accordance with current regulations and specifications of the Borough relating to curbs and sidewalks”. No curbs or sidewalks are proposed as part of this subdivision. It is the applicant’s position that no waiver is needed. Without waiving that position, the

applicant seeks a partial waiver to the extent this may apply to the existing roadways, as there is currently no curbing in the vicinity of the project. Additionally, installing curbing could negatively affect the drainage patterns for downstream property owners.

Section 164-36.D - Recreation Land

Since there is no suitable area on this property for recreation facilities, the applicant is requesting that the fee in lieu option as outlined in the ordinance be implemented on this site for the new proposed dwelling.

Section 164-41.1.B.(3) – Use of forty-eight inch-high wooden snow fence as tree protection barrier.

A waiver is being requested from the requirement that forty-eight-inch-high wooden snow fence mounted on steel posts, located eight feet on center, be placed along the boundary of the tree protection zone. The applicant is requesting to use 48-inch plastic orange fencing as the tree protection barrier.

Sincerely:

Bux-Mont Surveying Services, LLC

Brian K. Patterson, P.L.S.



October 31, 2023

File No. 23-06078

Debbie Sergeant
Code Enforcement Administrator
Borough of Perkasio
620 West Chestnut Street
P.O. Box 96
Perkasie, PA 18944

Reference: Nyce Minor Subdivision Plan Review #2
1017 North Ridge Road
TMP #33-007-009

Dear Debbie:

Gilmore & Associates, Inc. (G&A) has reviewed the Minor Subdivision Plan Resubmission Package for the above-referenced project. We offer the following comments for consideration by the Borough:

I. Submission

- A. Minor Subdivision Plans prepared for 1017 N. Ridge Road, as prepared by Bux-Mont Surveying Services, LLC, seven (7) sheets, dated August 18, 2023 and last revised October 19, 2023.
- B. Stormwater Management Report prepared for Gregory A. & Malisa Ann Nyce, as prepared by Lenape Valley Engineering, dated August 16, 2023 and last revised October 17, 2023.
- C. Response Letter for Nyce Minor Subdivision/Land Development, as prepared by Bux-Mont Surveying Services, LLC, dated October 19, 2023.

II. General Information

The subject property, located at 1017 North Ridge Road in Perkasio Borough, Bucks County, PA, consists of tax map parcel 33-007-009 and contains an area of 3.0689 acres (gross). The site includes an existing dwelling with patio and deck, detached garage and shed, and an abandoned quarry pond. The property was recently consolidated and then subdivided with the adjacent parcel (TMP #33-007-008) at the corner of North Ridge Road (S.R. 0563) and West Blooming Glen Drive and share a connecting driveway that has access to both roads. The parcel is also bordered to the southeast by an unimproved 12-foot-wide paper alley. The existing dwelling is served by public water and sewer.

The Applicant and Owner of Record, Gregory A. and Malisa Ann Nyce, proposes to subdivide the parcel to create a new 1.4297 acre building lot with access to North Ridge Road (S.R. 0563). The remainder of the parcel consisting of a 1.6392-acre lot will contain the existing dwelling, garage and shed with frontage on North Ridge Road which consists entirely of the existing pond. Access for Lot 1 will be provided by the existing access easement through the property and TMP #33-007-008. The site is zoned Single Family Residential (R-1A) Zoning District and the intended uses are "Single-Family Detached Dwelling" (B1), which is a use permitted by right in the R-1A Zoning District. According to FEMA map 42017C0143J, dated March 16, 2015, the site is located in Zone "X", which is outside the 0.2% annual chance floodplain. According to the U.S. Fish and Wildlife Service's National Wetlands Inventory, the 0.73-acre existing quarry is considered a freshwater pond. The new building lot will be served by public water and sewer provided by the Perkasio Regional Authority (PRA). The site is located within the East Branch Perkiomen Creek Watershed.

BUILDING ON A FOUNDATION OF EXCELLENCE

We note that the Perkasio Borough Planning Commission recommended Final Minor Subdivision Approval with waivers at their regular meeting held on September 27, 2023.

III. Review Comments

A. Zoning Ordinance (Chapter 186)

We have identified the following issue in regards to the requirements and provisions of the current Perkasio Borough Zoning Ordinance:

1. §186-20.A.(2) – The minimum lot area shall exclude areas used for easements. The ‘Zoning Data’ table lists the gross lot area for Lots 1 and 2 in the row for Minimum Lot Area (Net). The minimum lot area (net) for Lots 1 and 2 should be revised to match the Min. Net Area Per Dwelling Unit area.

B. Subdivision and Land Development Ordinance (Chapter 164)

We have identified the following issues in regards to the requirements and provisions of the current Perkasio Borough Subdivision and Land Development Ordinance (SALDO):

1. The Applicant is requesting the following waivers with the accompanying justifications. We note that an updated waiver request letter shall be provided to the Borough and our office prior to the meeting with Borough Council.
 - a. §164-4. – A waiver from the requirement that a Minor Subdivision not include the need for an access easement. Lot 1 fronts on North Ridge Road. However, the roadway is inaccessible to this lot due to the existing quarry pond. The subdivision requires the use of an easement across either Lot 2 to access North Ridge Road or across TMP #33-007-008 for access to West Blooming Glen Drive. We note that this would occupy the same access easement available to TMP #33-007-008 for access to North Ridge Road created by the previous minor subdivision. We have no objection to this waiver request.
 - b. §164-20.C. – A waiver from the requirement that streets be constructed in accordance with the following requirement: Cartway width of 40 feet for Collector Streets. North Ridge Road (S.R. 0563) is classified as a Collector Street with an existing cartway width of approximately 25 feet. North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request. We also note that the Borough does not have the authority to waive the requirements of PennDOT.
 - c. §164-20.C. & §164-26. – A waiver from the requirement that sidewalks be provided along both sides of all streets, except in the opinion of the Borough Council with the advice of the Planning Commission that they are unnecessary for the public safety and convenience, and that sidewalks be constructed on one side of all frontage streets and both sides of all other streets within the subdivision in accordance with §164-51.A. As noted above, North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request since there are no sidewalks along the road in the vicinity of the project.
 - d. §164-20.C. & §164-28. – A waiver from the requirement that curbs be provided along both sides of all streets, unless in the opinion of Borough Council with the advice of the Borough Engineer that they are unnecessary, and that curbs be constructed along the existing street on which a subdivision or land development abuts in accordance with §164-52.B. As noted above, North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request since there are no curbs along the road in the vicinity of the project.

- e. §164-36.D. – A waiver from the requirement that residential subdivisions or land development applications dedicate suitable open areas for recreation. For each residential dwelling unit, a minimum of 1,500 square feet of land shall be dedicated for recreation space. We have no objection to this waiver request conditioned upon the Applicant providing \$1,500.00 for the new dwelling unit payable at the time of the building permit in accordance with §164-36.E.(1).
 - f. §164-41.1.B.(3) – A waiver from the requirement that forty-eight-inch-high wooden snow fence mounted on steel posts, located eight feet on center, be placed along the boundary of the tree protection zone. The applicant is proposing to use 48-inch plastic orange fencing as the tree protection barrier. We have no objection to this waiver request.
2. §164-30.G. – House numbers shall be assigned in accordance with Borough requirements. The house number for the new dwelling on Lot 2 should be added to the Minor Subdivision Plan prior to final recording of the plan.
 3. §164-31. – The following issues related to grading should be addressed:
 - a. The flow paths on the southern side of the dwelling are intended to direct runoff towards the trench for the infiltration bed. However, the proposed 549 tie in contour will create a swale which directs runoff around the trench. The grading should be revised and spot elevations provided as necessary to ensure the drainage is directed towards the trench.
 - b. The location of the walk out basement access and sump pump discharge should be noted on the plans.
 - c. Based on the level spreader elevation of 544.00, the proposed 544 contour should extend around the southern side of the level spreader.
 4. §164-32. – Access and utility easements are provided across the subject property and TMP #33-007-008 for access and utilities. These easements and easement agreements should be revised as necessary based on the proposed subdivision.
 5. §164-50.A. – It should be noted on the Minor Subdivision Plan that the monuments shall be installed prior to recording of the plan and a monumentation certification shall be provided to the Borough.
 6. §164-54.A & B. – Tapping fees shall be paid to the Perkasio Regional Authority (PRA) prior to the release of any building permits.
 7. §164-69. – The following information and/or clarifications should be added to the Minor Subdivision Plan:
 - a. The BCPC# and certification date for the Bucks County Planning Commission should be added to the plan.
 - b. The 'Zoning Data' table notes a front yard setback of 212.0 FT for Lot 2. This appears to be the shortest distance to North Ridge Road. However, it is not within the boundary of Lot 2. The distance should be revised to list the distance from the garage to the northern Lot 2 property corner along North Ridge Road.
 8. §164-69.D.(5) – A copy of the Sewage Facilities Planning Module exception mailer has been submitted to the Borough for review. A copy of the approved Sewage Facilities Planning exception should be provided to the Borough and our Office.

C. Stormwater Management (Chapter 158)

We have identified the following issues in regards to the requirements and provisions of the current Amended Stormwater Management Ordinance:

1. §158-18.I.(1) – The following issues related to the infiltration bed design should be addressed:

- a. The riser pipes within the bed connected to the yard drains should be perforated and extend to the bottom of the bed to assist with distribution and allow the homeowner to properly monitor the infiltration rate within the facility.
 - b. A detail for the yard drains over the stormwater bed should be provided.
2. §158-19. – The following issues related to the stormwater calculations should be addressed:
- a. The Stormwater Notes on Sheet 3 indicate that the stormwater facility has been designed to accommodate up to 1,000 square feet of new impervious in the bypass drainage shed. This is not consistent with the runoff coefficient calculations provided in the report which only include an impervious area of 0.01 acres (436 s.f.). Also, the note is not consistent with the Impervious Coverage table which lists 765 square feet of “Future Impervious”. Furthermore, the stormwater report notes that an additional 1,000 s.f. of future impervious coverage has been included in the BMP inflow shed. The amount of future impervious included in the design should be clarified and the runoff coefficients should be revised as necessary.
 - b. The model for the stormwater bed does not appear to include storage below the discharge pipe. For each hydrograph, the runoff volume discharge from the bed (BMP Outflow) is only 4 cubic less than the runoff volume to the bed (BMP Inflow). This results in a hydrograph for the 2-year storm which indicates an 808 cubic foot increase in runoff in the post development condition and is not consistent with the storage volume provided in the bed below the discharge pipe elevation. The Pond report should be revised to accurately model the storage capacity within the bed.
3. §158-20.D. – We note that an “Adequate, with Comments” letter has been issued by the Bucks County Conservation District. Once the plans have been approved by the Borough, an updated adequacy letter noting the most recent plan revision date should be obtained from the Conservation District.
4. §158-40.A. – Prior to final approval of the site’s Stormwater Management Site Plan, the Applicant shall sign and record a Stormwater Facilities Maintenance and Monitoring Agreement prepared and approved by the Borough Solicitor covering all stormwater control facilities that are to be privately owned.

D. General Comments

1. The ‘Waivers Requested’ descriptions on Sheet 1 appear to use the language from our review letter and should be revised to list the relief requested, consistent with the waiver request letter to be provided to the Borough.
2. A legal description for each lot, as well as any easements should be provided to the Borough for review and approval prior to final plan recording.
3. The Applicant is responsible for any other required approvals, permits, etc. Copies of these permits and approvals should be submitted to the Borough.

We recommend that the plans be revised to address the above comments to the satisfaction of the Borough. In order to help expedite the review process of the resubmission of the plans, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter. If you have any questions regarding the above, please contact this office.

Sincerely,

Douglas C. Rossino

Douglas C. Rossino, P.E.
Gilmore & Associates, Inc.
Borough Engineers

DCR/tw

cc: Andrea L. Coaxum, Borough Manager
Megan McShane, Executive Assistant
Jeffrey P. Garton, Esq., Borough Solicitor
Nicholas Fretz, Manager, Perkasie Regional Authority
Gregory A. & Malisa Ann Nyce, Owner/Applicant
Brian K. Patterson, P.L.S., Bux-Mont Surveying Services, LLC
Erik Garton, P.E., E.V.P., Gilmore & Associates, Inc.

RECORDING ACKNOWLEDGEMENTS

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF BUCKS
SIGNATURE OF OWNER
ON THIS DAY OF 2023, BEFORE ME THE SUBSCRIBER, A NOTARY PUBLIC OF THE COMMONWEALTH OF PENNSYLVANIA, RESIDING IN PERSONALLY APPEARED

KNOW TO ME (OR SATISFACTORY PROVEN) TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING PLAN, AND ACKNOWLEDGE THAT THEY ARE THE REGISTERED OWNERS OF THE DESIGNATED PLAN, THAT ALL NECESSARY APPROVALS OF THE PLAN HAVE BEEN OBTAINED AND IS ENDORSED THEREON, AND THAT THEY DESIRE THAT THE FOREGOING PLAN BE RECORDED ACCORDING TO LAW.

IN WITNESS WHEREOF, I HEREBY SET MY HAND AND OFFICIAL SEAL.

NAME
NOTARY PUBLIC

COMMISSION EXPIRATION DATE
APPROVED BY THE BOROUGH OF PERKASIE COUNCIL, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA, ON THE DAY OF 2021.

SECRETARY PRESIDENT
RECOMMENDED FOR APPROVAL BY THE BOROUGH OF PERKASIE PLANNING COMMISSION THIS DAY OF 2023.

CHAIRMAN SECRETARY
REVIEWED BY THE BOROUGH ENGINEER ON THE DAY OF 2023.

BOROUGH ENGINEER

RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC. IN AND FOR THE COUNTY OF BUCKS, AT DOYLESTOWN, PENNSYLVANIA IN PLAN BOOK PAGE ON THIS DAY OF 2023.

RECORDER OF DEEDS

TAX PARCEL INFORMATION

SUBJECT TRACT MAY BE IDENTIFIED BY BUCKS COUNTY TAX INFORMATION AS FOLLOWS:
PERKASIE BOROUGH
RECORDED DEED DATA IS AS FOLLOWS:
AS RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC., IN AND FOR THE COUNTY OF BUCKS AT DOYLESTOWN, PENNSYLVANIA.

Table with columns: PARCEL ID, INST.#, RECORD OWNER, TRACT AREA. Row 1: 33-007-009, 20210713003, GREGORY A. & MALISA ANN NYCE, 131,681 S.F.

LOT COVERAGE

Table with columns: RESOURCE, LOT 1, LOT 2. Rows include: EXISTING DWELLING, EXISTING GARAGE, EXISTING FRONT PATIO, EXISTING REAR PATIO, EXISTING SIDE DECK, EXISTING SHED 1, EXISTING SHED 2, EXISTING WOOD CRIB, PROPOSED DWELLING, PROP. FRONT PORCH, PROPOSED REAR DECK/STEPS, TOTAL LOT COVERAGE.

NATURAL RESOURCE PROTECTION

Table with columns: RESOURCE, OPEN SPACE RATIO, ACRES OF LAND IN RESOURCE, RESOURCE PROTECTION LAND, ALLOWABLE DISTURBANCE, PROPOSED DISTURBANCE. Rows include: FLOODPLAINS, FLOODPLAIN SOILS, LAKES & PONDS, STEEP SLOPES, WOODLANDS (SENSITIVE), WOODLANDS (NORMAL), WETLANDS.

(*) DENOTES A REDUCTION IN ALLOWABLE DISTURBANCE BY THE OVERAGE AMOUNT ON PARCEL 33-007-008 FROM PREVIOUS LOT LINE ADJUSTMENT AND LAND DEVELOPMENT

ZONING DATA

OBTAINED FROM THE PERKASIE BOROUGH ZONING ORDINANCE OF 2012
DISTRICT CLASSIFICATION: "R-1A" - RESIDENTIAL DISTRICT
USE: B-1 SINGLE-FAMILY DETACHED DWELLING

Table with columns: REQUIREMENT, ALLOWED/REQUIRED, LOT 1, LOT 2. Rows include: MINIMUM LOT AREA (NET), MIN NET LOT AREA PER DWELLING UNIT, MINIMUM LOT WIDTH, FRONT YARD RESTRICTION N RIDGE RD, SIDE YARD RESTRICTION (EACH), REAR YARD RESTRICTION, MAXIMUM BUILDING HEIGHT, MAXIMUM ACCESSORY BUILDING HEIGHT, MAXIMUM LOT COVERAGE.

EXISTING NON-CONFORMITY

186-70 ALL PARKING SPACES AND ACCESS DRIVES SHOULD BE AT LEAST 5 FEET FROM ANY LOT LINE.

THE EXISTING DRIVEWAY ONTO NORTH RIDGE ROAD IS CLOSER THAN 5 FEET TO THE PROPERTY LINE. A PERMIT WAS GRANTED AS PART OF PREVIOUS LAND DEVELOPEMENT.

SITE CAPACITY CALCULATIONS

A. CALCULATION FOR BASE SITE AREA
TOTAL SITE AREA 3.0689 Ac.
SUBTRACT FOR RIGHTS OF WAY, EASEMENTS, ETC. 2.7812 Ac.

B. CALCULATION FOR LAND WITH RESOURCE RESTRICTIONS AND RESOURCE PROTECTION

Table with columns: RESOURCE, OPEN SPACE RATIO, ACRES OF LAND IN RESOURCE, RESOURCE PROTECTION LAND. Rows include: FLOODPLAINS, FLOODPLAIN SOILS, LAKES & PONDS, STEEP SLOPES, 8%-15%, 15%-25%, 25% OR MORE, WOODLANDS (SENSITIVE), WOODLANDS (NORMAL), WETLANDS.

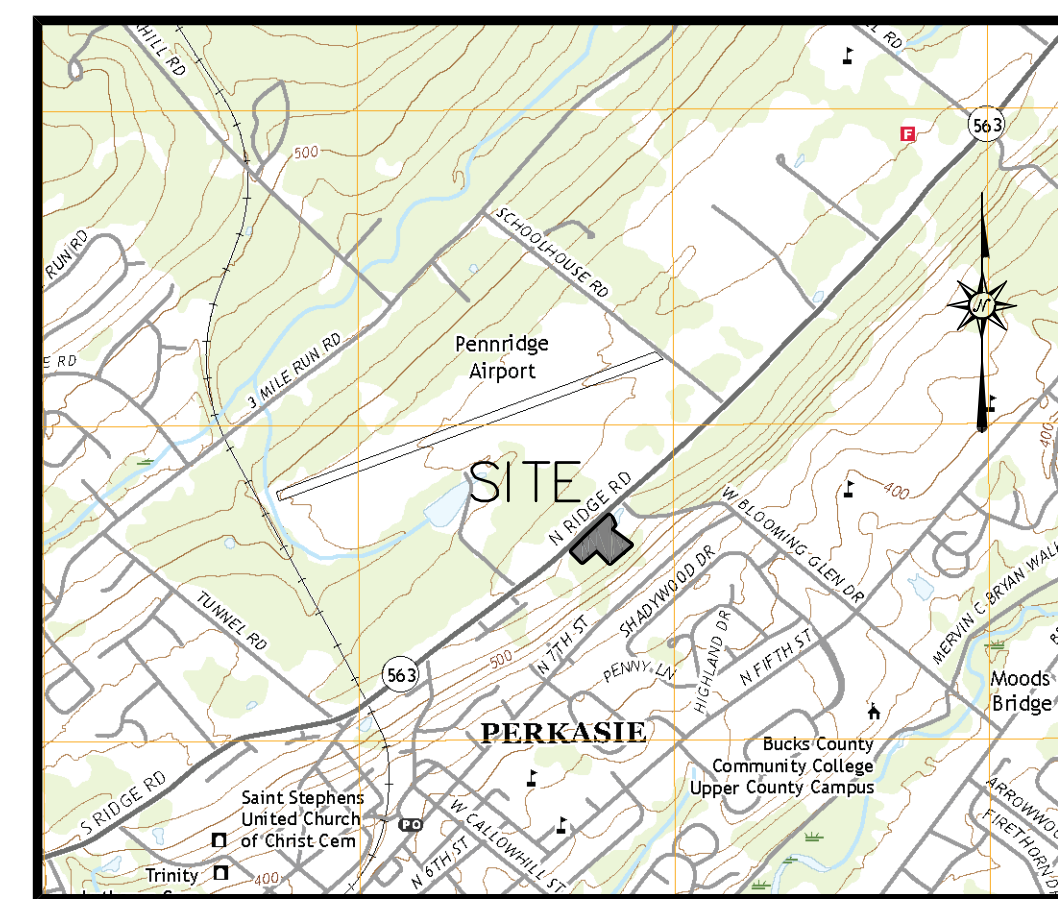
TOTAL LAND WITH RESOURCE RESTRICTIONS 2.9344
TOTAL RESOURCE PROTECTION LANDS 2.093

*PROTECTION RATIO ADJUSTED TO ACCOUNT FOR OVERLAP WITH RESOURCES OF EQUAL OR GREATER IMPORTANCE.

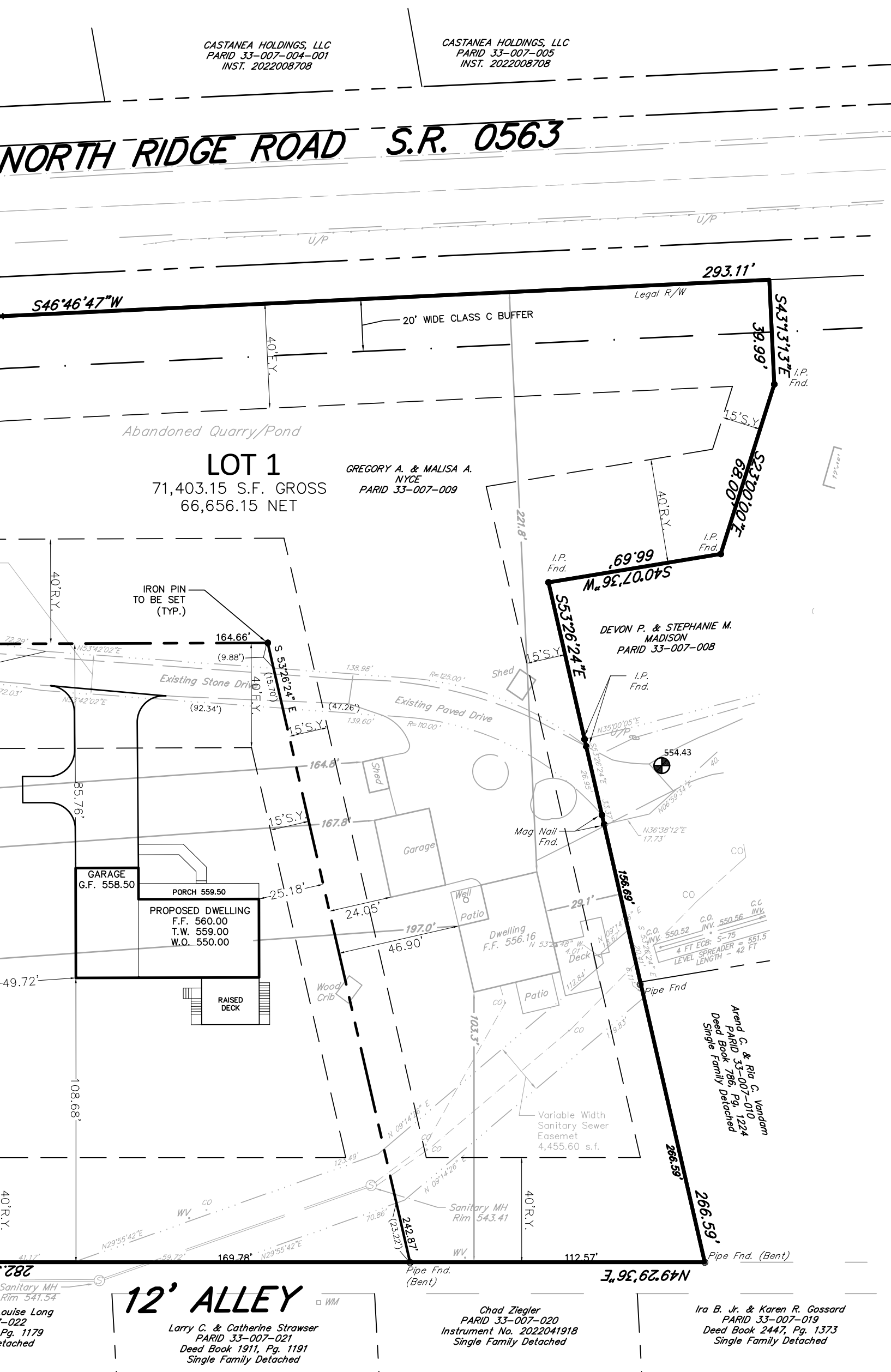
C. OPEN SPACE (NO OPEN SPACE REQUIRED)

D. NET BUILDABLE SITE AREA
BASE SITE AREA 2.7812 Ac.
SUBTRACT RESOURCE PROTECTION LANDS 2.0930 Ac.
NET BUILDABLE SITE AREA 0.6882 Ac.

E. NUMBER OF DWELLING UNITS
NET BUILDABLE SITE AREA 0.6882 Ac.
MULTIPLY BY MAXIMUM DENSITY (MIN. LOT 13,500 S.F.) 3.22 D.U./Ac.
BASE SITE AREA 2.2 UNITS



SITE LOCATION MAP
1' = 2000'



LEGEND

- EXIST. BOUNDARY
EXIST. RIGHT-OF-WAY
EXIST. MINOR CONTOUR
EXIST. MAJOR CONTOUR
EXIST. SOILS LINE
EXIST. ELECTRIC LINE
EXIST. WATER LINE
EXIST. SANITARY SEWER
EXIST. CANOPY
EXIST. CURB
EXIST. EDGE OF ROAD
EXIST. ADJOINING OWNER LINE
PROP. LOT LINE
PROP. RIGHT-OF-WAY
EXIST. EASEMENT

WAIVERS REQUESTED

- §164-20.C. & §164-26 - SIDEWALKS SHALL BE PROVIDED ALONG BOTH SIDES OF ALL STREETS, EXCEPT IN THE OPINION OF THE BOROUGH ENGINEER, WITH THE ADVICE OF THE PLANNING COMMISSION THAT THEY ARE UNNECESSARY FOR THE PUBLIC SAFETY AND CONVENIENCE.
§164-20.C. & §164-28 - CURBING SHALL BE PROVIDED ALONG BOTH SIDES OF ALL STREETS. NO CURBING IS CURRENTLY PROPOSED ALONG THE PROPERTY FRONTAGE OF NORTH RIDGE ROAD OR WEST BLOOMING GLEN DRIVE. THE APPLICANT SHOULD EITHER PROPOSE CURBING ALONG THE PROPERTY FRONTAGE.
§164-20.C. - REQUIRES STREETS BE CONSTRUCTED IN ACCORDANCE WITH THE FOLLOWING REQUIREMENTS: CARTWAY WIDTH OF 40 FEET FOR COLLECTOR STREETS AND CARTWAY WIDTH OF 36 FEET FOR PRIMARY STREETS. NORTH RIDGE ROAD (S.R. 0563) IS CLASSIFIED AS A COLLECTOR STREET BUT HAS A CARTWAY WIDTH OF APPROXIMATELY 25 FEET.
§164-36.D. - IN RESIDENTIAL SUBDIVISIONS OR LAND DEVELOPMENT APPLICATIONS, SUITABLE OPEN AREAS SHOULD BE DEDICATED FOR RECREATION. FOR EACH RESIDENTIAL DWELLING UNIT, A MINIMUM OF 1,500 SQUARE FEET OF LAND SHOULD BE DEDICATED FOR RECREATION SPACE. AS PER §164-36(1) A FEE OF \$1,500 WILL BE PAID IN LIEU OF DEDICATION OF PARK OR RECREATION LAND.
§164-4 - THE DEFINITION OF A MINOR SUBDIVISION NOTES THAT THE PROPOSED LOTS DO NOT CREATE AN EASEMENT OF ACCESS OR THE NEED THEREFORE. LOT 1 FRONTS ON NORTH RIDGE ROAD. HOWEVER, THE ROADWAY IS INACCESSIBLE TO THIS LOT DUE TO THE EXISTING QUARRY POND. THE SUBDIVISION REQUIRES THE USE OF AN EASEMENT ACROSS EITHER LOT 2 TO ACCESS NORTH RIDGE ROAD OR ACROSS TWP #33-007-008 FOR ACCESS TO WEST BLOOMING GLEN DRIVE.
§164-41.1.B.(3) - FORTY-EIGHT-INCH-HIGH WOODEN SNOW FENCE MOUNTED ON STEEL POSTS, LOCATED EIGHT FEET ON CENTER, SHALL BE PLACED ALONG THE BOUNDARY OF THE TREE PROTECTION ZONE. IT IS REQUESTED THAT 48" PLASTIC ORANGE TREE PROTECTION FENCE BE UTILIZED INSTEAD OF THE WOODEN FENCE.

SOILS DATA

UgB - URBAN LAND-ABBOTTSTOWN COMPLEX, 0 TO 8 PERCENT SLOPES
W - WATER

GENERAL NOTES

- 1. BOUNDARY DERIVED FROM EXISTING DEEDS AND FIELD SURVEY.
2. BEARINGS SHOWN HEREON BASED ON NAD83 STATE PLANE COORDINATE SYSTEM.
3. TOPOGRAPHY BASED ON A PENNSYLVANIA SPATIAL DATA ACCESS WEB SITE AND FIELD SURVEY PERFORMED BY BRIAN K. PATTERSON, PLS ON JULY 5, 2020 AND AUGUST 3, 2023.
4. PROPERTY WILL BE SERVICED BY PUBLIC WATER AND SEWER.
5. LOT 2 SHALL BE PROVIDED WITH WATER SERVICE BY PERKASIE REGIONAL AUTHORITY.
6. LOT 2 SHALL BE PROVIDED WITH SANITARY SEWER SERVICE BY PERKASIE REGIONAL AUTHORITY.
7. A DEED RESTRICTION SHALL BE PLACED UPON BOTH LOTS SO THAT NO FURTHER LOT LINE ADJUSTMENTS OR SUBDIVISIONS WILL BE PROPOSED WITHIN 5 YEARS.
8. ALL LOT CORNERS WILL BE MARKED WITH IRON PINS UNLESS NOTED OTHERWISE.
9. MUD SEDIMENT AND/OR DEBRIS TRACKED FROM THE SITE ONTO PUBLIC OR PRIVATE CARTWAY SHALL BE IMMEDIATELY REMOVED BY BROOMING AND/OR MECHANICAL MEANS TO THE SATISFACTION OF THE TOWNSHIP OR BOROUGH. USE OF A BACKHOE BUCKET TO SCRAPE ROADWAY SURFACE IS PROHIBITED WHERE MUD AND/OR SEDIMENT IS CAUSING SLICK AND/OR HAZARDOUS CONDITIONS. ROADWAY SURFACE SHALL BE IMMEDIATELY PRESSURE WASHED TO REMOVE CONDITION. ALL SEDIMENT LADEN WATER MUST BE FILTERED IN A MANOR SATISFACTORY TO THE BUCKS COUNTY CONSERVATION DISTRICT BEFORE ENTERING STORM SEWERS AND/OR DRAINAGE CHANNELS.
10. THE PROPERTY IS NOT LOCATED WITHIN A FLOOD HAZARD AREA PER FIRM 42017C01431, EFFECTIVE MARCH 16, 2015.
11. THE 15 FEET WIDE ACCESS EASEMENT ACROSS PARCEL 33-007-009 IS IN FAVOR OF PARCEL 33-007-008 AND FOR LOT 2 FOR INGRESS AND EGRESS.
12. THE VARIABLE WIDTH ACCESS AND UTILITY EASEMENT ACROSS PARCEL 33-007-008 IS IN FAVOR OF PARCEL 33-007-009 FOR INGRESS, EGRESS AND PRIVATE ELECTRIC UTILITY SERVICE.
13. THE 15 FEET WIDE SANITARY EASEMENT ACROSS PARCEL 33-007-009 IS IN FAVOR OF PARCEL 33-007-008.
14. AT EACH POINT WHERE A PRIVATE DRIVEWAY INTERSECTS A PUBLIC ROAD, A CLEAR-SIGHT TRIANGLE OF 10 FEET SHALL BE MAINTAINED, WITHIN WHICH VEGETATION AND OTHER VISUAL OBSTRUCTIONS SHALL BE LIMITED TO A HEIGHT OF NOT MORE THAN TWO FEET ABOVE THE STREET GRADE. ALSO, THE REQUIRED CLEAR-SIGHT TRIANGLE SHOULD BE SHOWN ON THE LOT LINE ADJUSTMENT PLAN FOR ALL DRIVEWAYS.
15. NO WALL, FENCE, PLANTING OR OTHER STRUCTURE SHALL BE MAINTAINED BETWEEN A PLANE TWO FEET ABOVE THE CURB LEVEL AND A PLANE SEVEN FEET ABOVE CURB LEVEL SO AS TO INTERFERE WITH TRAFFIC VISIBILITY ACROSS THE CORNER WITHIN THAT PART OF THE REQUIRED FRONT OR SIDE YARD WHICH IS WITHIN A TRIANGLE BOUNDED BY THE STREET LOT LINE AND A STRAIGHT LINE DRAWN BETWEEN POINTS ON EACH SUCH LOT LINE 25 FEET FROM THE INTERSECTION OF SAID LOT LINES OR EXTENSION THEREOF.
16. ANY PUBLIC OR PRIVATE ROAD THAT IS DAMAGED DURING THE CONSTRUCTION PHASE OF THE PROJECT AS A DIRECT RESULT OF THE CONSTRUCTION WORK SHALL BE CORRECTED IN A MANNER APPROVED BY THE BOROUGH.
17. EXISTING TREES OR VEGETATION UTILIZED FOR BUFFERING THAT IS LOCATED OUTSIDE OF THE BUFFER YARDS SHALL BE PROTECTED TO ENSURE IT REMAINS AS A PART OF THE SUBDIVISION IN ACCORDANCE WITH ZONING ORDINANCE CHAPTER 186-54.E.(2)

PREPARED FOR:

GREGORY A. & MALISA ANN NYCE
1017 N RIDGE ROAD
PERKASIE, PA 18944

PREPARED BY:

BUX-MONT SURVEYING SERVICES, LLC.
BRIAN K. PATTERSON, P.L.S.
10 KING ROAD
TELFORD, PA. 18969

MINOR SUBDIVISION PLAN
1017 N RIDGE ROAD

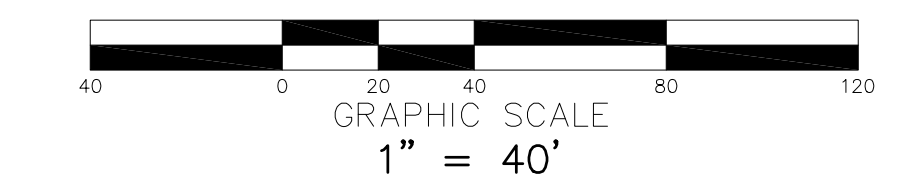
PARCEL 33-007-009
PERKASIE BOROUGH
BUCKS COUNTY, PENNSYLVANIA

CHECKED BY: BKP

PROJECT NO: NYCE

DATE: 08/18/2023

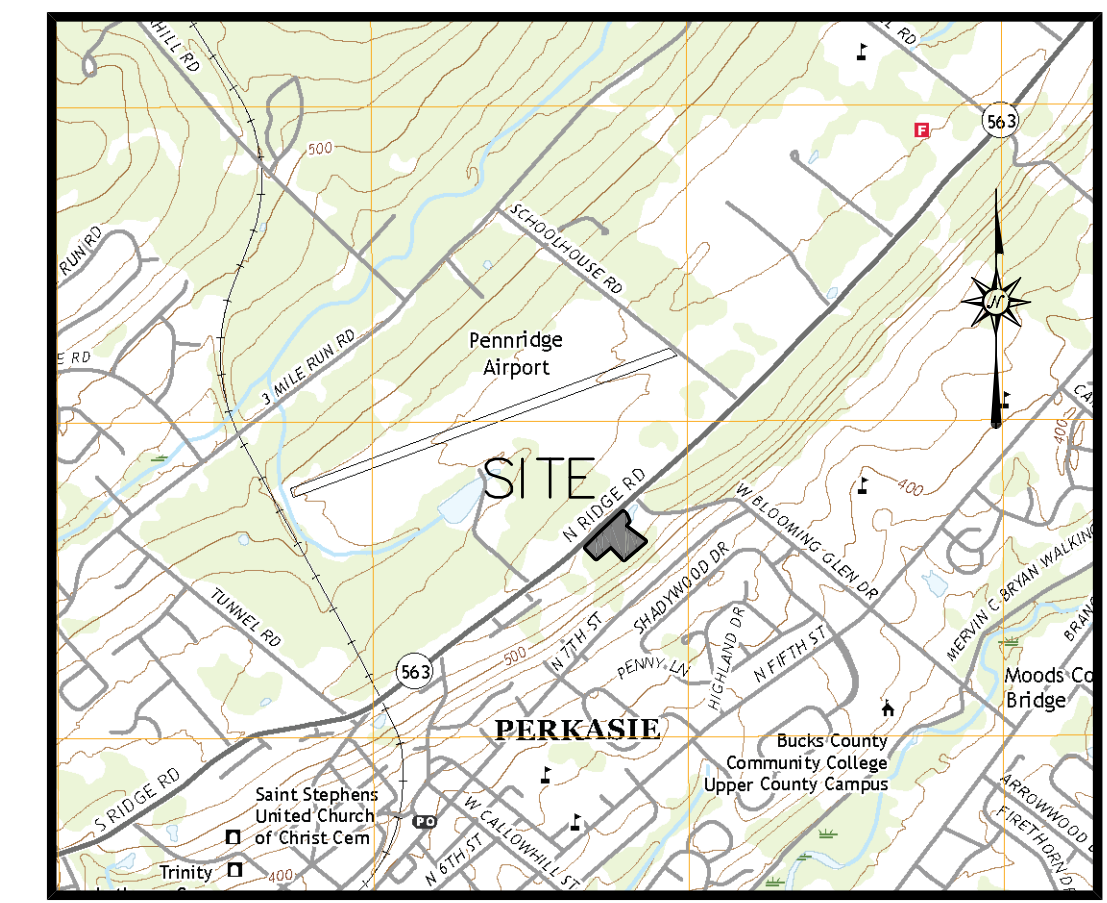
DRAWING NUMBER: 1 of 7



LEGEND

- EXISTING DECIDUOUS TREE
- EXISTING EVERGREEN TREE
- EXISTING UTILITY POLE
- MB EXISTING MAILBOX
- EXISTING WATER SHUTOFF
- EXISTING MAJOR CONTOUR LINE
- EXISTING MINOR CONTOUR LINE
- EXISTING ADJOINING OWNER
- EXISTING RIGHT-OF-WAY LINE
- EXISTING FENCE EXISTING PAVEMENT
- EXISTING EDGE OF ROAD
- EXISTING TREE DRILINE
- EXISTING SANITARY SEWER
- EXISTING PROPERTY BOUNDARY
- EXISTING CURB
- EXISTING WATER LINE
- EXISTING GAS LINE

Slopes Table				
Number	Minimum Slope	Maximum Slope	Area (SF)	Color
1	8%	15%	41,175	
2	15%	25%	3,799	
3	25%	>25%	5,315	



SITE LOCATION MAP
1" = 2000'

TAX PARCEL INFORMATION

SUBJECT TRACT MAY BE IDENTIFIED BY BUCKS COUNTY TAX INFORMATION AS FOLLOWS:

PERKASIE BOROUGH

RECORDED DEED DATA IS AS FOLLOWS:

AS RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC., IN AND FOR THE COUNTY OF BUCKS AT DOYLESTOWN PENNSYLVANIA

PARCEL ID	INST. #	RECORD OWNER	TRACT AREA
33-007-009	2021073303	GREGORY A. & MALISA ANN NYCE 1017 NORTH RIDGE ROAD PERKASIE, PA 18944	133,681 S.F.

AS RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC., IN AND FOR THE COUNTY OF BUCKS AT DOYLESTOWN PENNSYLVANIA

PREPARED FOR:

GREGORY A. &
MALISA ANN NYCE
1017 N RIDGE ROAD
PERKASIE, PA 18944

PREPARED BY:

BUX-MONT SURVEYING SERVICES, LLC.
BRIAN K. PATTERSON, P.L.S.
10 KING ROAD
TELFORD, PA. 18969

EXISTING FEATURES
1017 N RIDGE ROAD

PARCEL 33-007-008
PERKASIE BOROUGH
BUCKS COUNTY, PENNSYLVANIA

CHECKED BY:

BKP

PROJECT NO:

NYCE

DATE:

08/18/2023

DRAWING NUMBER:

2 of 7

CASTANEA HOLDINGS, LLC
PARID 33-007-004
INST. 2022008708

CASTANEA HOLDINGS, LLC
PARID 33-007-004-001
INST. 2022008708

CASTANEA HOLDINGS, LLC
PARID 33-007-005
INST. 2022008708

NORTH RIDGE ROAD S.R. 0563



THE UNDERGROUND UTILITY LINE PROTECTION LAW
(ACT 287 OF 1974 AS AMENDED BY ACT 187 OF 1996)
1-800-242-1776
SITE SERIAL NO. 20202120731

ATTENTION ALL CONTRACTORS: LOCATIONS OF EXISTING UTILITIES SHOWN HEREON HAVE BEEN DEVELOPED FROM THE UTILITY COMPANY RECORDS AND OR ABOVE GROUND INSPECTION OF SITE. COMPLETENESS OR ACCURACY OF TYPE, SIZE, DEPTH OR HORIZONTAL LOCATION OF UNDERGROUND UTILITIES OR STRUCTURES CANNOT BE GUARANTEED. PURSUANT TO REQUIREMENTS OF PENNSYLVANIA LEGISLATIVE ACT 287 OF 1974 AS AMENDED BY ACT 187 OF 1996, CONTRACTORS MUST VERIFY LOCATIONS OF UNDERGROUND UTILITIES BY NOTIFYING FACILITY OWNERS THROUGH THE ONE-CALL SYSTEM, 1-800-242-1776, NO LESS THAN 3 NOR MORE THAN 10 DAYS PRIOR TO EXCAVATION OR DEMOLITION WORK.

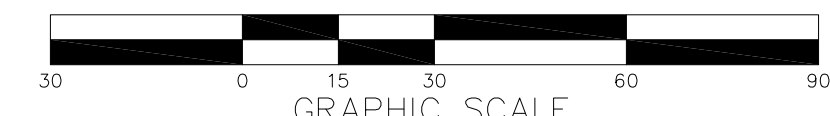
12' ALLEY

Ronald A. & Mary Louise Long
PARID 33-007-022
Deed Book 1302, Pg. 1179
Single Family Detached

Larry C. & Catherine Strasser
PARID 33-007-021
Deed Book 1911, Pg. 1191
Single Family Detached

Chad Ziegler
PARID 33-007-020
Instrument No. 2022041918
Single Family Detached

Ira B. Jr. & Karen R. Gossard
PARID 33-007-019
Deed Book 2447, Pg. 1373
Single Family Detached



1:30

SOILS DATA

UgB - URBAN LAND-ABBOTTSTOWN COMPLEX, 0 TO 8 PERCENT SLOPES
W - WATER

LEGEND

- EXISTING DECIDUOUS TREE
- EXISTING EVERGREEN TREE
- EXISTING UTILITY POLE
- EXISTING MAILBOX
- EXISTING WATER SHUTOFF
- EXISTING MAJOR CONTOUR LINE
- EXISTING MINOR CONTOUR LINE
- EXISTING ADJOINING OWNER
- EXISTING RIGHT-OF-WAY LINE
- EXISTING FENCE EXISTING PAVEMENT
- EXISTING EDGE OF ROAD
- EXISTING TREE DRIPLINE
- EXISTING SANITARY SEWER
- EXISTING PROPERTY BOUNDARY
- EXISTING CURB
- EXISTING WATER LINE
- EXISTING GAS LINE
- PROPOSED LIMIT OF DISTURBANCE
- PROPOSED 12" SILT SOCK
- PROPOSED CONSTRUCTION ENTRANCE
- PROPOSED ORANGE TREE PROTECTION FENCE
- PROPOSED TOPSOIL STOCKPILE AREA
- PROPOSED CONC. WASHOUT
- PROPOSED WATER SERVICE
- PROPOSED SANITARY LATERAL
- PROPOSED STORM SEWER
- PROPOSED LOT LINES
- PROPOSED BUILDING SETBACK LINE

MAINTENANCE ACKNOWLEDGEMENT

THE STORMWATER FACILITIES AND PIPING (AS SHOWN IN THIS PLAN) ARE A BASIC AND PERPETUAL PART OF THE STORM DRAINAGE SYSTEM OF PERKASIE BOROUGH, AND AS SUCH ARE TO BE PROTECTED, MAINTAINED AND PRESERVED IN ACCORDANCE WITH THE APPROVED STORMWATER PLAN, BY THE HOMEOWNER. MAINTENANCE OF THE THE BMP FACILITY AND STORM PIPING SHALL INCLUDE THE FOLLOWING:

SEMIANNUAL INSPECTION

EXAMINE TO ENSURE THAT, GUTTERS, DOWN SPOUTS, INLET AND OUTLET DEVICES ARE FREE OF DEBRIS AND OPERATIONAL. CLEAN IF NEEDED.

EVERY 6 MONTHS, EACH YARD DRAIN AND CLEANOUT SHALL BE OPENED AND EXAMINED TO MAKE SURE THAT IT IS FREE OF DEBRIS. CLEAN IF NEEDED. IN ADDITION, THE DOWN SPOUT CONNECTIONS TO THE PIPING NETWORK SHALL BE EXAMINED TO MAKE SURE THAT THEY ARE FREE OF DEBRIS. CLEAN IF NEEDED.

SEMI-ANNUALLY, THE STORMWATER BED SHOULD BE COMPLETELY DEWATERED WITHIN 4 DAYS AFTER A RUNOFF EVENT. IF DURING INSPECTIONS IT IS NOTED THAT DEWATERING OF THE STORMWATER BED IS TAKING LONGER THAN 4 DAYS, A QUALIFIED PROFESSIONAL SHALL BE CONTACTED TO EVALUATE THE STORMWATER FACILITY AND PROVIDE RECOMMENDATIONS TO RESOLVE THE DEWATERING ISSUE.

STANDARD MAINTENANCE

THE VEGETATION ALONG THE SURFACE OF THE INFILTRATION BED SHOULD BE MAINTAINED IN GOOD CONDITION, AND ANY BARE SPOTS REVEGETATED AS SOON AS POSSIBLE.

RESOLUTION OF ISSUES

IN THE EVENT THAT A PROBLEM WITH THE FUNCTIONING OF THE STORMWATER FACILITIES IS DISCOVERED, A QUALIFIED PROFESSIONAL SHALL INSPECT THE STORMWATER FACILITIES AND PROVIDE RECOMMENDATIONS TO RESOLVE THE ISSUE. ANY MODIFICATIONS TO THE STORMWATER FACILITIES WILL REQUIRE THE APPROVAL OF THE BOROUGH.

A BLANKET EASEMENT SHALL BE PROVIDED TO THE BENEFIT OF PERKASIE BOROUGH FOR THE INSPECTION OF THE STORMWATER BMP. UPON PRESENTATION OF PROPER CREDENTIALS, DULY AUTHORIZED REPRESENTATIVES OF PERKASIE BOROUGH MAY ENTER AT REASONABLE TIMES UPON THE PROPERTY TO INSPECT THE CONDITION OF THE STORMWATER STRUCTURES AND FACILITIES IN REGARD TO ANY ASPECT REGULATED BY THE BOROUGH'S STORMWATER ORDINANCE.

TAX PARCEL INFORMATION

SUBJECT TRACT MAY BE IDENTIFIED BY BUCKS COUNTY TAX INFORMATION AS FOLLOWS:

PERKASIE BOROUGH
RECORDED DEED DATA IS AS FOLLOWS:

AS RECORDED IN THE OFFICE FOR THE RECORDING OF DEEDS, ETC., IN AND FOR THE COUNTY OF BUCKS AT DOYLESTOWN PENNSYLVANIA

PARCEL ID.	INST.#	RECORD OWNER	TRACT AREA
33-007-009	2021072303	GREGORY A. & MALISA ANN NYCE 107 NORTH RIDGE ROAD PERKASIE, PA 18944	133,681 S.F.

STORMWATER NOTES

A MINIMUM SLOPE OF 2% IS REQUIRED AHEAD FROM PROPOSED BUILDING. THE PROPERTY SHALL BE PROPERLY GRADED TO ENSURE PROPER DRAINAGE FLOW, AWAY FROM HOUSES WITHOUT PONDING OR OBSTRUCTION.

ALL CONSTRUCTION SHALL CONFORM TO THE BOROUGH STANDARDS AND SPECIFICATIONS AS APPLICABLE.

PROPOSED ROOF DRAIN AND DOWN SPOUT LOCATIONS SHOWN ON THIS PLAN ARE APPROXIMATE AND MAY BE MODIFIED TO SUITE FIELD CONDITIONS.

CONTRACTOR SHALL ENSURE THAT THE PROPOSED GRADING WILL CONFORM TO THE DRAINAGE PATTERNS DEPICTED ON THIS PLAN.

STORMWATER FACILITIES HAVE BEEN DESIGNED TO ACCOMMODATE UP TO 1,000 S.F. OF NEW IMPERVIOUS COVERAGE IN THE BYPASS DRAINAGE SHED.

INSPECTION OF THE STORMWATER CONTROLS SHALL BE COORDINATED WITH THE BOROUGH ENGINEER AT LEAST 3 DAYS PRIOR TO CONSTRUCTION.

THE MUNICIPALITY SHALL HAVE THE RIGHT (NOT THE OBLIGATION) TO ENTER PRIVATE PROPERTY TO INSPECT AND REPAIR, IF NECESSARY, ANY STORMWATER MANAGEMENT FACILITIES DEPICTED ON THIS PLAN. UPON PRESENTATION OF PROPER CREDENTIALS, DULY AUTHORIZED REPRESENTATIVES OF PERKASIE BOROUGH MAY ENTER AT REASONABLE TIMES UPON THE PROPERTY TO INSPECT THE CONDITION OF THE STORMWATER STRUCTURES AND FACILITIES IN REGARD TO ANY ASPECT REGULATED BY THE BOROUGH'S STORMWATER ORDINANCE.

AREAS PROPOSED FOR INFILTRATION BMPs SHALL BE PROTECTED FROM SEDIMENTATION AND COMPACTION DURING THE CONSTRUCTION PHASE SO AS TO MAINTAIN THEIR MAXIMUM INFILTRATION CAPACITY.

A BLANKET EASEMENT SHALL BE PROVIDED TO THE BENEFIT OF PERKASIE BOROUGH FOR THE INSPECTION OF THE STORMWATER BMP (SEE MAINTENANCE ACKNOWLEDGMENT BLOCK FOR MORE DETAIL).

IMPERVIOUS COVERAGE

	LOT 1	LOT 2
EXISTING DWELLING	1,164	N/A
EXISTING DRIVEWAY	4,726	4,828
EXISTING FRONT PATIO	156	N/A
EXISTING DECK	381	N/A
EXISTING GARAGE	453	N/A
EXISTING SHED	94	N/A
EXISTING REAR PATIO	176	N/A
PROPOSED DWELLING	N/A	2,388
PROPOSED DRIVEWAY	N/A	1,913
PROP. FRONT SIDEWALK/PORCH	N/A	406
PROPOSED REAR DECK/STEPS	N/A	528
FUTURE IMPERVIOUS	N/A	765
TOTAL IMPERVIOUS COVERAGE	7,150	10,828

NOTE THAT STORMWATER CONTROLS ON LOT 2 HAVE BEEN DESIGNED TO ACCOMMODATE A TOTAL OF 6,000 S.F. OF IMPERVIOUS COVERAGE.

GENERAL NOTES

- BOUNDARY DERIVED FROM EXISTING DEEDS AND FIELD SURVEY.
- BEARINGS SHOWN HEREON BASED ON NAD83 STATE PLANE COORDINATE SYSTEM.
- TOPOGRAPHY BASED ON A PENNSYLVANIA SPATIAL DATA ACCESS WEB SITE AND FIELD SURVEY PERFORMED BY BRIAN K. PATTERSON, PLS ON JULY 6, 2020 AND AUGUST 3, 2023.
- NOTE: ALL TREES TO REMAIN ARE TO BE MARKED AND THE TREE PROTECTION ZONE TO BE DELINEATED PRIOR TO CONSTRUCTION.
- AFTER FINAL GRADING, THERE SHALL BE A MINIMUM OF EIGHT (8) INCHES OF TOPSOIL ON THE ENTIRE SITE OTHER THAN THAT PORTION OF THE SITE WHERE THERE ARE BUILDINGS OR OTHER IMPERVIOUS SURFACE COVERAGES. THERE SHALL BE NO REMOVAL OF EXCESS TOPSOIL PERMITTED FROM THE SITE UNTIL INSPECTION AND APPROVAL OF COMPLIANCE WITH THIS SECTION BY THE BOROUGH ENGINEER.
- ALL LOTS MUST BE KEPT FREE OF ANY DEBRIS OR NUISANCES WHATSOEVER DURING CONSTRUCTION.
- DURING CONSTRUCTION, DULY AUTHORIZED REPRESENTATIVES OF PERKASIE BOROUGH MAY ENTER AT ANY REASONABLE TIME UPON ANY PROPERTY WITHIN THE BOROUGH TO INVESTIGATE WHETHER CONSTRUCTION ACTIVITY IS IN COMPLIANCE WITH THE STORMWATER MANAGEMENT ORDINANCE.
- IF THE LIMIT OF DISTURBANCE EXCEEDS ONE (1) ACRE THAN AN NPDES PERMIT APPLICATION SHALL BE SUBMITTED TO BCOB.
- THE DEVELOPER OF ANY REGULATED ACTIVITY REQUIRING A STORMWATER MANAGEMENT SITE PLAN AND STORMWATER MANAGEMENT PERMIT SHALL BE RESPONSIBLE FOR COMPLETING AN AS-BUILT SURVEY, SEALED BY A PROFESSIONAL ENGINEER LICENSED IN THE COMMONWEALTH OF PENNSYLVANIA OR A REGISTERED SURVEYOR LICENSED IN THE COMMONWEALTH OF PENNSYLVANIA, OF ALL STORMWATER MANAGEMENT FACILITIES/IMPROVEMENTS INCLUDED IN THE APPROVED PLAN. THE STORMWATER MANAGEMENT FACILITIES/IMPROVEMENTS SHOULD NOT BE CONSIDERED FUNCTIONAL UNTIL IT IS PROVED BY THE APPLICANT THAT THE FACILITIES MEET THE VOLUME REQUIREMENTS AND THE OUTFLOW CHARACTERISTICS OF THE ORIGINAL DESIGN OF THE FACILITIES.
- NO PERSON SHALL MODIFY, REMOVE, FILL, LANDSCAPE, OR ALTER ANY EXISTING STORMWATER MANAGEMENT BMP, UNLESS PART OF AN APPROVED MAINTENANCE PROGRAM, AND WRITTEN APPROVAL OF THE BOROUGH HAS BEEN OBTAINED.
- NO PERSON SHALL PLACE ANY STRUCTURE, FILL, LANDSCAPING OR VEGETATION INTO A STORMWATER MANAGEMENT FACILITY OR BMP OR WITHIN A DRAINAGE EASEMENT, WITHOUT THE WRITTEN APPROVAL OF THE BOROUGH.

CERTIFICATIONS

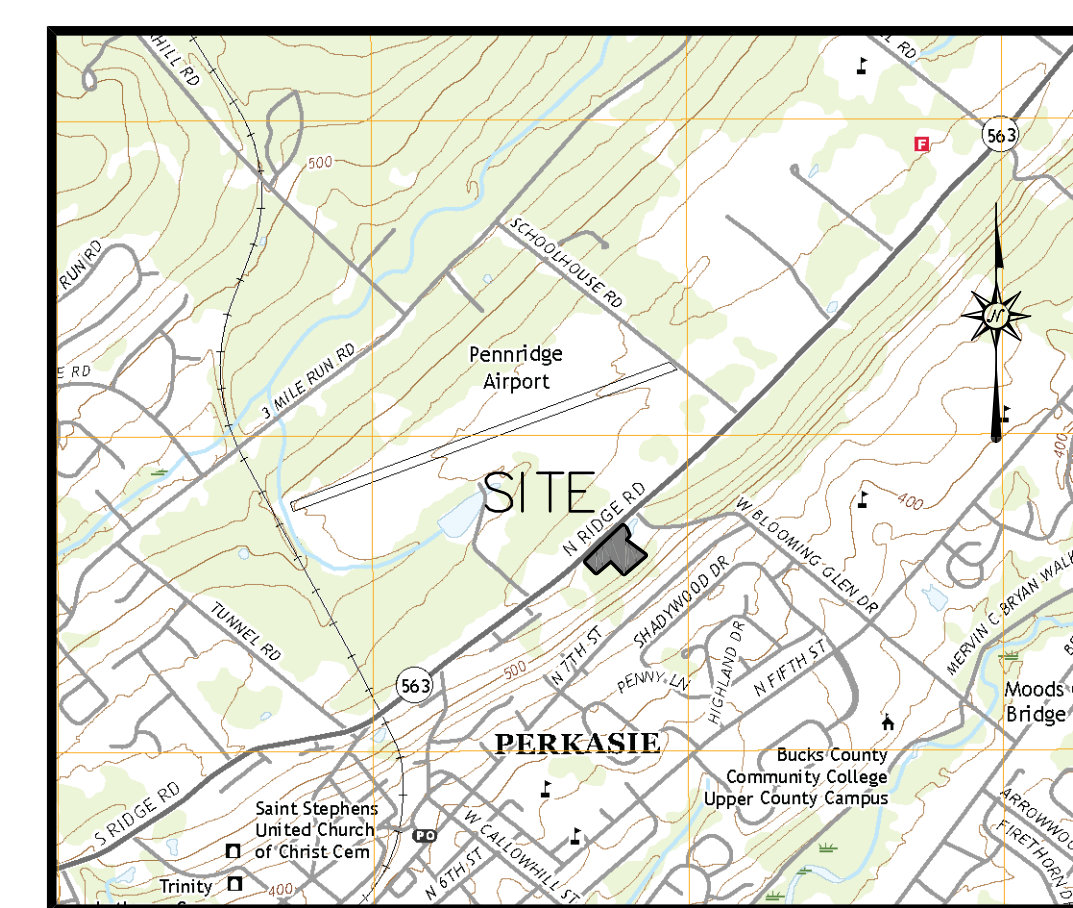
I, _____, ACKNOWLEDGE THAT THE STORMWATER MANAGEMENT SYSTEM DEPICTED ON THIS PLAN IS A PERMANENT FIXTURE AND CAN BE ALTERED OR REMOVED ONLY AFTER APPROVAL OF A REVISED PLAN BY THE MUNICIPALITY. THE REQUIREMENTS OF THE PLAN SHALL APPLY TO ALL FUTURE LANDOWNERS.

OWNER _____
I, JASON T. SMELAND, P.E., ON THIS DAY, _____, HEREBY CERTIFY THAT THE SWM SITE PLAN MEETS ALL DESIGN STANDARDS AND CRITERIA OF THE EAST BRANCH PERKIOMEN CREEK WATERSHED ACT 167 MANAGEMENT ORDINANCE.

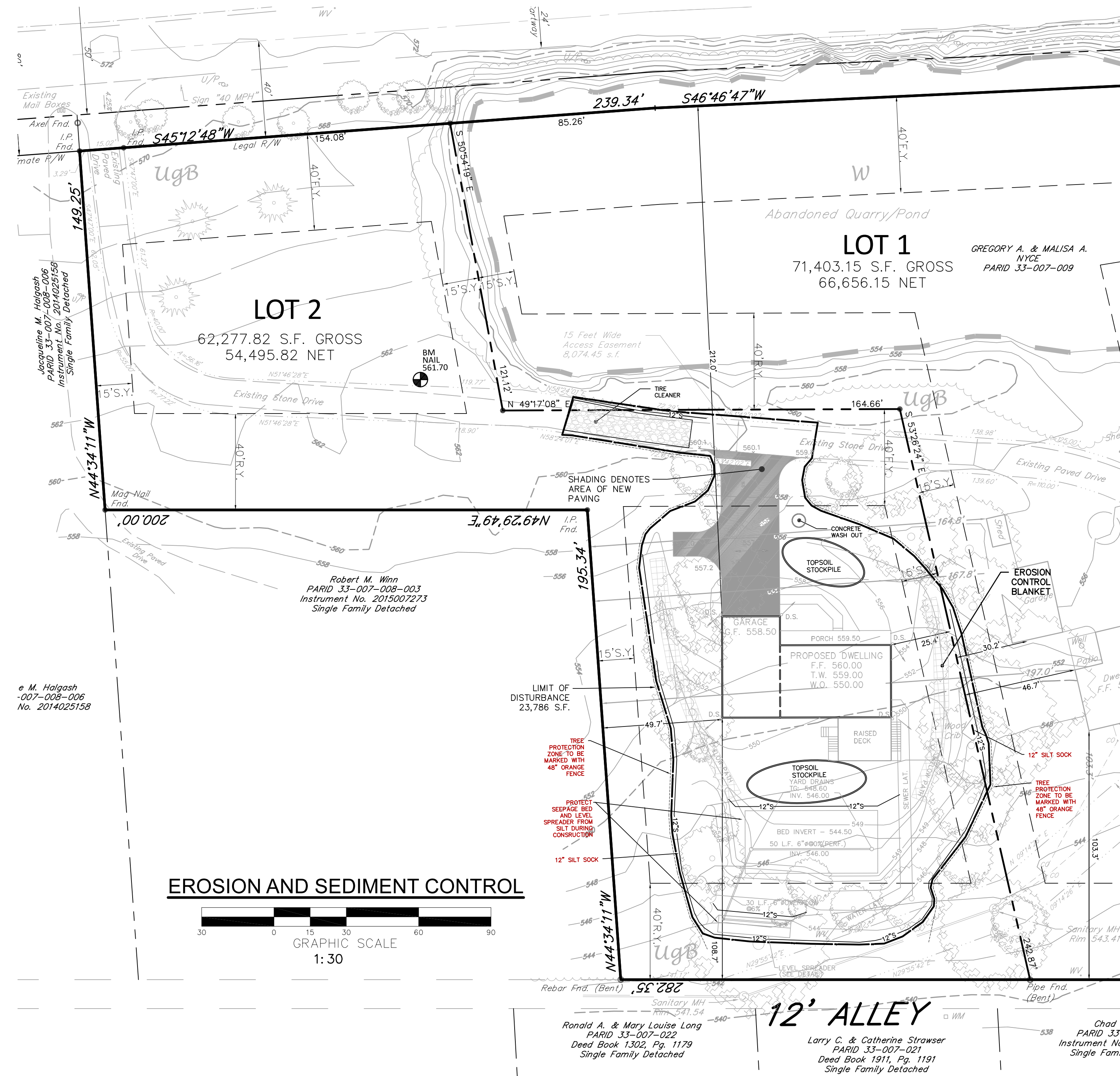
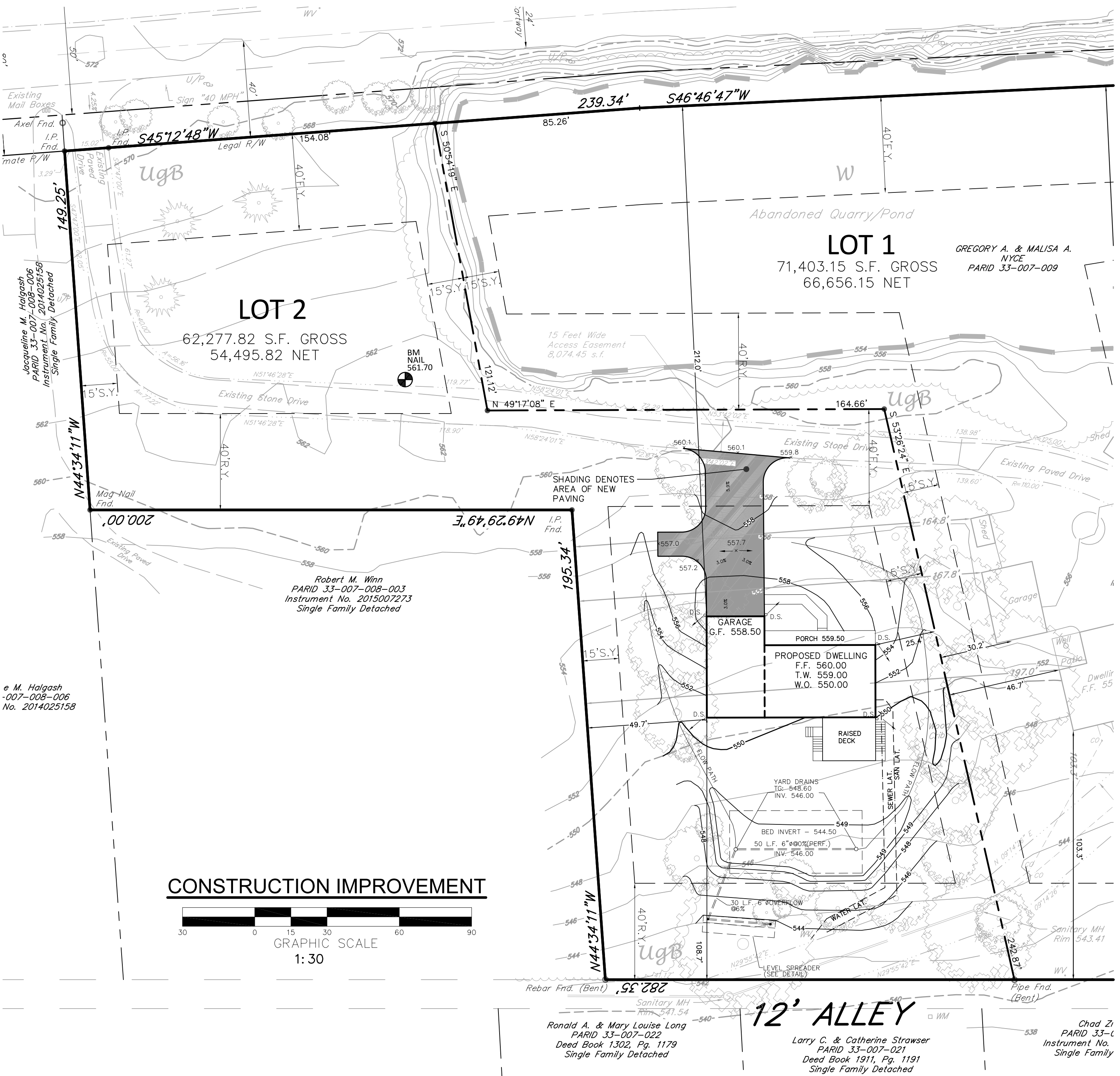
059306
(REGISTRATION NUMBER) JASON T. SMELAND, P.E.

SOILS DATA

Ugb - URBAN LAND-ABBOTTSTOWN COMPLEX, 0 TO 8 PERCENT SLOPES
W - WATER



SITE LOCATION MAP
1" = 2000'



PREPARED FOR: GREGORY A. & MALISA ANN NYCE, 1017 N RIDGE ROAD, PERKASIE, PA 18944

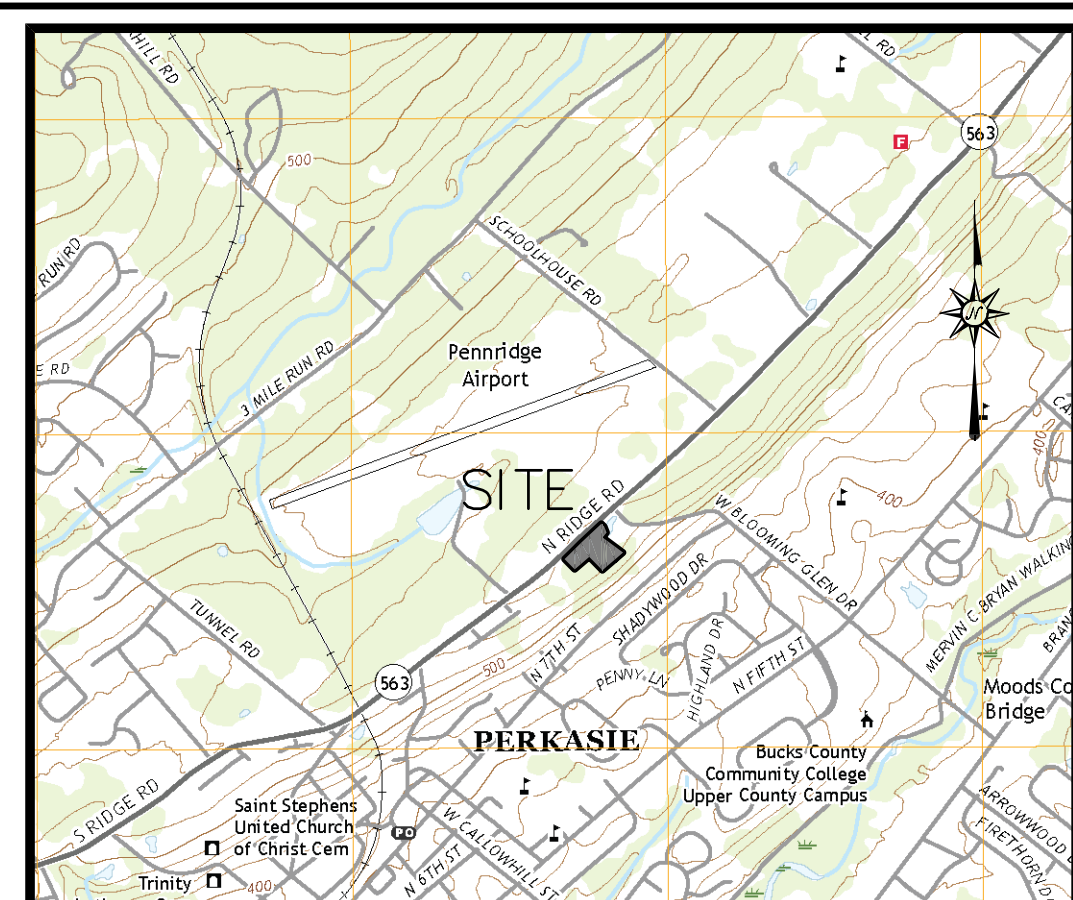
PREPARED BY: BUX-MONT SURVEYING SERVICES, LLC, BRIAN K. PATTERSON, P.L.S., 10 KING ROAD, TELFORD, PA. 18969

CONSTRUCTION IMPROVEMENT/E&S PLAN
LOT 2 - 1017 N RIDGE ROAD

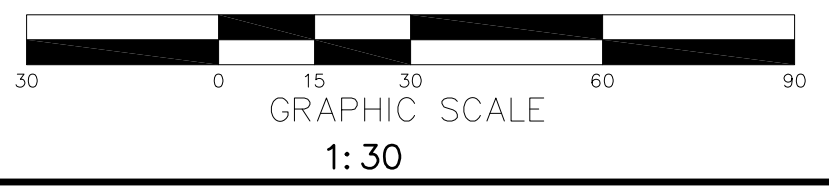
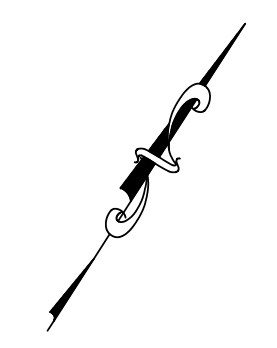
PARCEL 33-007-008
PERKASIE BOROUGH
BUCKS COUNTY, PENNSYLVANIA

CHECKED BY: BKP
PROJECT NO: NYCE
DATE: 08/18/2023
DRAWING NUMBER: 3 of 7

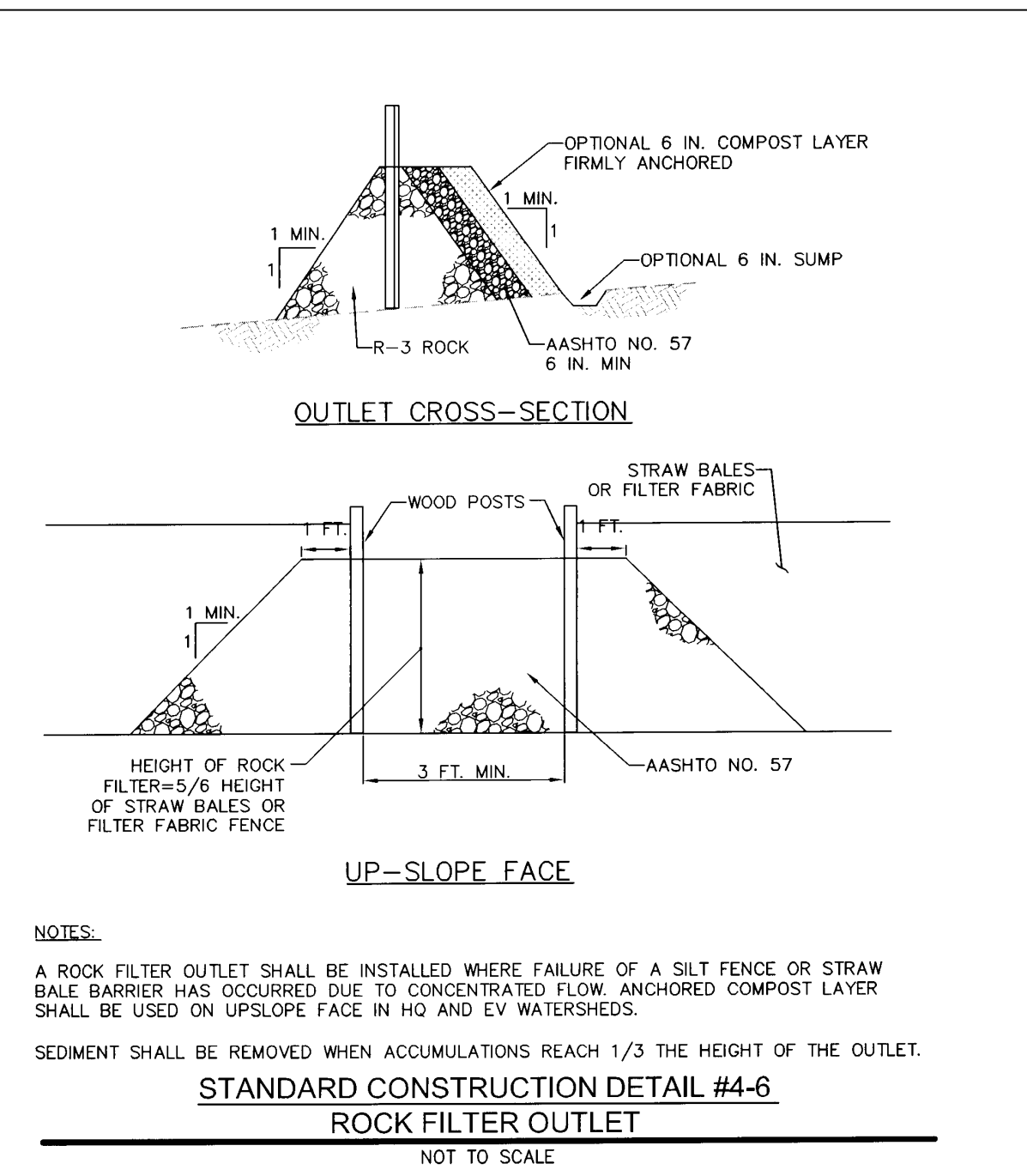
PHOTO YEAR 2021



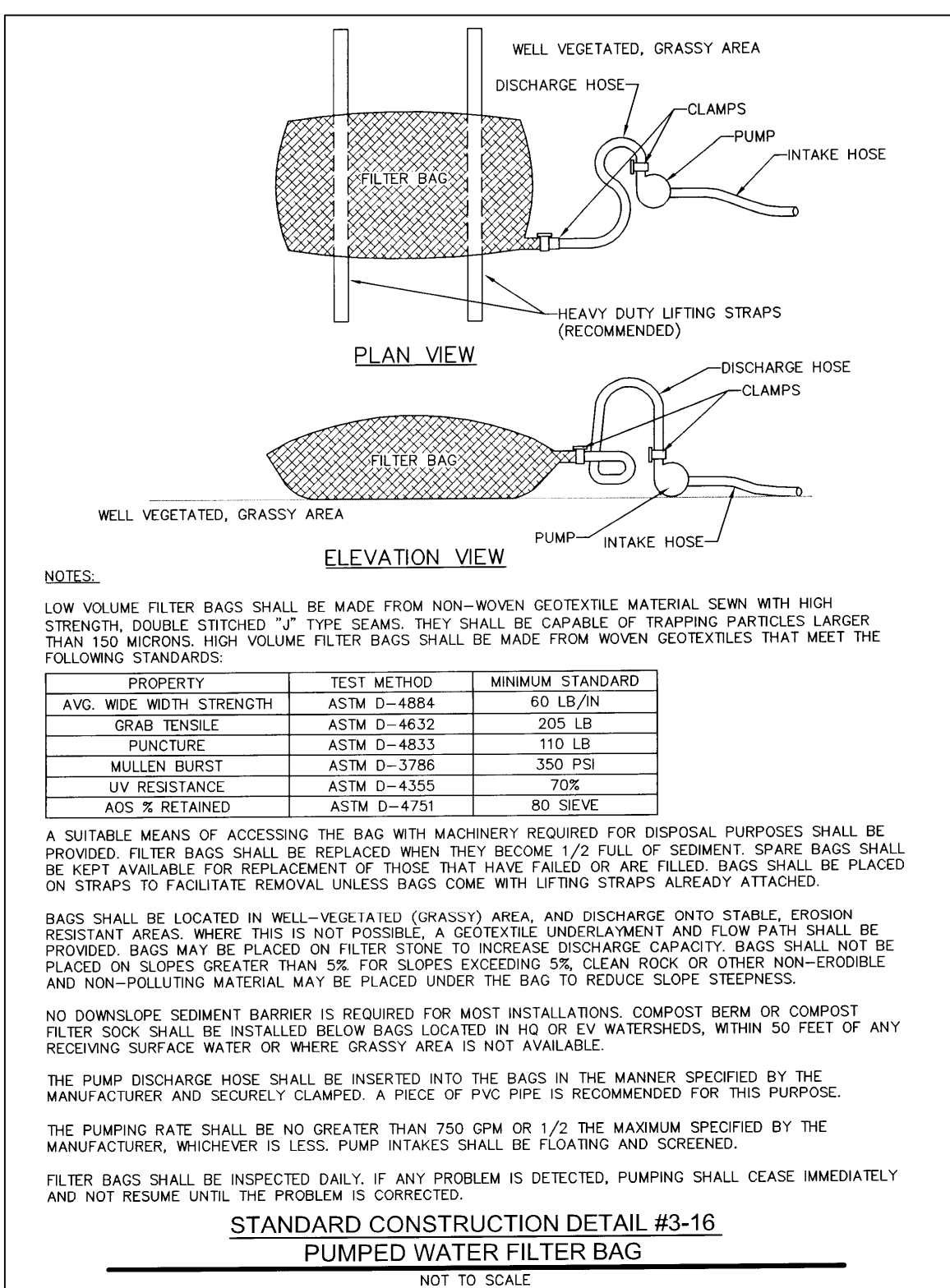
SITE LOCATION MAP
1" = 2000'



DRAWN BY: BKP	CHECKED BY: BKP	DATE: 08/18/2023	PROJECT NO: NYCE	DRAWING NUMBER: 4 OF 7	PHOTO OVERLAY PLAN 1017 N RIDGE ROAD PARCEL 33-007-008 PERKASIE BOROUGH BUCKS COUNTY, PENNSYLVANIA	PREPARED BY: BUX-MONT SURVEYING SERVICES, LLC. BRIAN K. PATTERSON, P.L.S. 10 KING ROAD TELFORD, PA. 18969	PREPARED FOR: GREGORY A. & MALISA ANN NYCE 1017 N RIDGE ROAD PERKASIE, PA 18944	9	8	7	6	5	4	3	2	1
								AS PER TMP ENG LETTER DATED 9/18/2023							DATE	REVISIONS



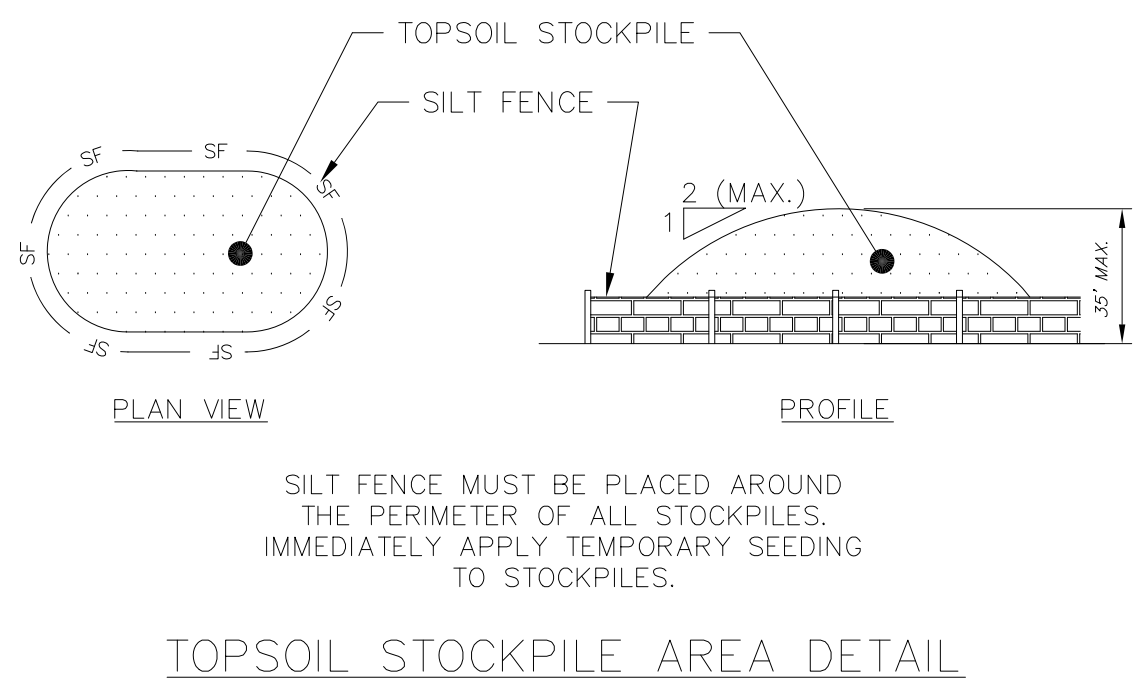
NOTES:
 A ROCK FILTER OUTLET SHALL BE INSTALLED WHERE FAILURE OF A SILT FENCE OR STRAW BALE BARRIER HAS OCCURRED DUE TO CONCENTRATED FLOW, ANCHORED COMPOST LAYER SHALL BE USED ON UPSLOPE FACE IN HQ AND EV WATERSHEDS.
 SEDIMENT SHALL BE REMOVED WHEN ACCUMULATIONS REACH 1/3 THE HEIGHT OF THE OUTLET.
**STANDARD CONSTRUCTION DETAIL #4-6
 ROCK FILTER OUTLET**
 NOT TO SCALE



NOTES:
 LOW VOLUME FILTER BAGS SHALL BE MADE FROM NON-WOVEN GEOTEXTILE MATERIAL SEWN WITH HIGH STRENGTH, DOUBLE STITCHED "J" TYPE SEAMS. THEY SHALL BE CAPABLE OF TRAPPING PARTICLES LARGER THAN 150 MICRONS. HIGH VOLUME FILTER BAGS SHALL BE MADE FROM WOVEN GEOTEXTILES THAT MEET THE FOLLOWING STANDARDS:

PROPERTY	TEST METHOD	MINIMUM STANDARD
AVG. WIDE WIDTH STRENGTH	ASTM D-4884	60 LB/IN
GRAB TENSILE	ASTM D-4832	200 LB
PUNCTURE	ASTM D-4833	110 LB
MULLEN BURST	ASTM D-3786	350 PSI
UV RESISTANCE	ASTM D-4355	70%
AO5 % RETAINED	ASTM D-4751	80 SEIVE

A SUITABLE MEANS OF ACCESSING THE BAG WITH MACHINERY REQUIRED FOR DISPOSAL PURPOSES SHALL BE PROVIDED. FILTER BAGS SHALL BE REPLACED WHEN THEY BECOME 1/2 FULL OF SEDIMENT. SPARE BAGS SHALL BE KEPT AVAILABLE FOR REPLACEMENT OF THOSE THAT HAVE FAILED OR ARE FILLED. BAGS SHALL BE PLACED ON STRAPS TO FACILITATE REMOVAL UNLESS BAGS COME WITH LIFTING STRAPS ALREADY ATTACHED.
 BAGS SHALL BE LOCATED IN WELL-VEGETATED (GRASSY) AREA, AND DISCHARGE ONTO STABLE, EROSION RESISTANT AREAS. WHERE THIS IS NOT POSSIBLE, A GEOTEXTILE UNDERLAMENT AND FLOW PATH SHALL BE PROVIDED. BAGS MAY BE PLACED ON FILTER STONE TO INCREASE DISCHARGE CAPACITY. BAGS SHALL NOT BE PLACED ON SLOPES GREATER THAN 5% FOR SLOPES EXCEEDING 5%, CLEAN ROCK OR OTHER NON-ERODIBLE AND NON-POLLUTING MATERIAL MAY BE PLACED UNDER THE BAG TO REDUCE SLOPE STEEPNESS.
 NO DOWNSLOPE SEDIMENT BARRIER IS REQUIRED FOR MOST INSTALLATIONS. COMPOST BERM OR COMPOST FILTER SOCK SHALL BE INSTALLED BELOW BAGS LOCATED IN HQ OR EV WATERSHEDS, WITHIN 50 FEET OF ANY RECEIVING SURFACE WATER OR WHERE GRASSY AREA IS NOT AVAILABLE.
 THE PUMP DISCHARGE HOSE SHALL BE INSERTED INTO THE BAGS IN THE MANNER SPECIFIED BY THE MANUFACTURER AND SECURELY CLAMPED. A PIECE OF PVC PIPE IS RECOMMENDED FOR THIS PURPOSE.
 THE PUMPING RATE SHALL BE NO GREATER THAN 750 GPM OR 1/2 THE MAXIMUM SPECIFIED BY THE MANUFACTURER, WHICHEVER IS LESS. PUMP INTAKES SHALL BE FLOATING AND SCREENED.
 FILTER BAGS SHALL BE INSPECTED DAILY. IF ANY PROBLEM IS DETECTED, PUMPING SHALL CEASE IMMEDIATELY AND NOT RESUME UNTIL THE PROBLEM IS CORRECTED.
**STANDARD CONSTRUCTION DETAIL #3-16
 PUMPED WATER FILTER BAG**
 NOT TO SCALE



TOPSOIL STOCKPILE AREA DETAIL

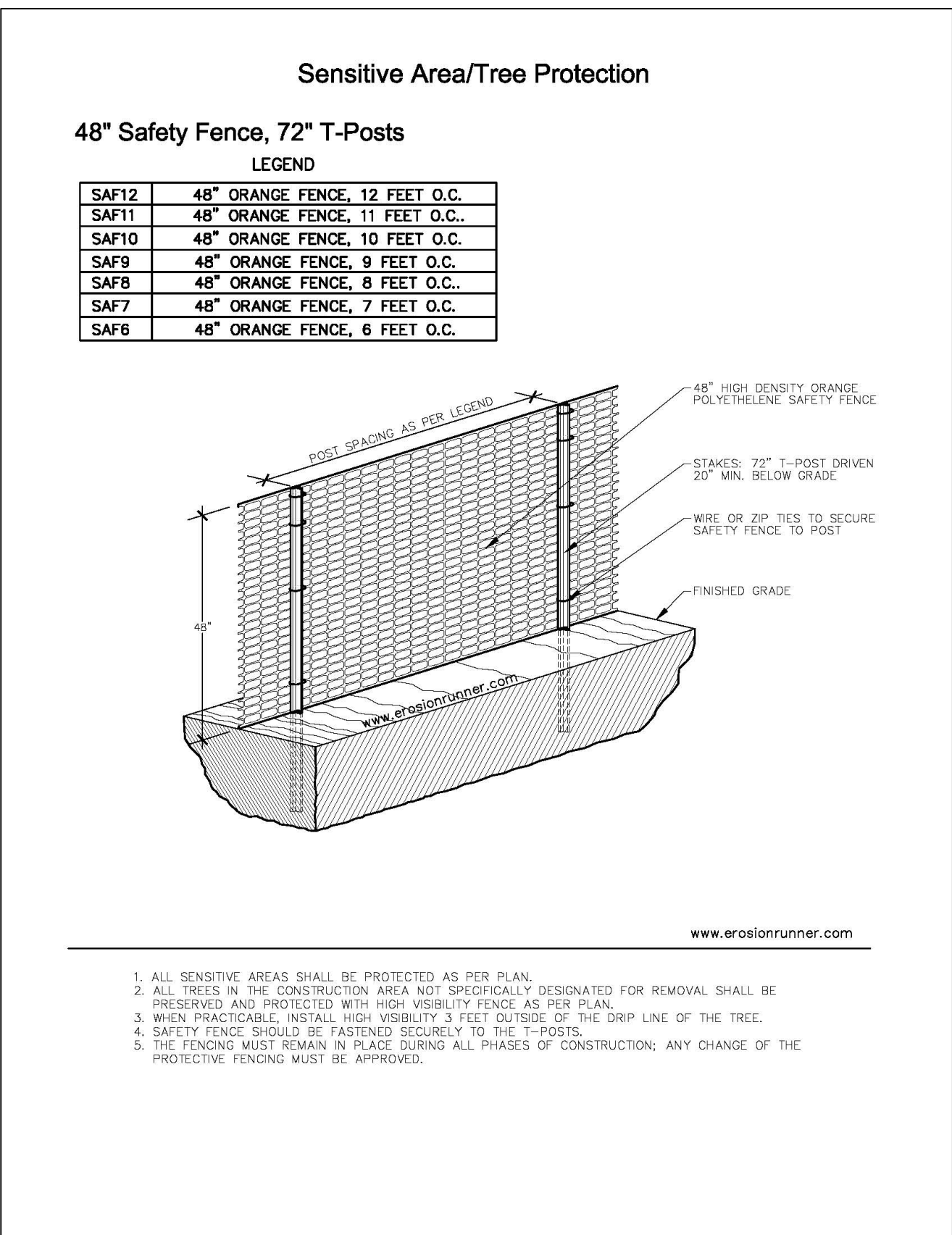
EARTHWORK STAGING
 IN ORDER TO KEEP EROSION AND SEDIMENT POLLUTION DURING CONSTRUCTION TO AN ABSOLUTE MINIMUM, THE FOLLOWING PROCEDURES AND STAGES SHALL:

1. PLACE SILT FENCING/SOCK AS DEPICTED ON PLANS AND DOWNSTREAM OF ALL TOPSOIL STOCKPIPING AREAS. INSTALL CONSTRUCTION ENTRANCE. (SEE CONSTRUCTION ENTRANCE NOTE).
2. CLEAR AND GRUB PROPOSED CONSTRUCTION AREA OF EXISTING VEGETATION.
3. STRIP TOPSOIL AS REQUIRED WITHIN CONSTRUCTION AREA AND STOCKPILE AS SHOWN.
4. INFILTRATION BMPs SHALL NOT BE CONSTRUCTED NOR RECEIVE RUNOFF UNTIL THE ENTIRE CONTRIBUTORY DRAINAGE AREA TO THE INFILTRATION BMP HAS RECEIVED FINAL STABILIZATION. IF NECESSARY, TWELVE-INCH SILT SOCK (OR OTHER APPROVED PROTECTION MECHANISM) MUST BE INSTALLED IN THE VICINITY OF INFILTRATION AREA TO PREVENT CONTAMINATION BY RUNOFF CONTAINING SUSPENDED SEDIMENT.
5. CONSTRUCT PROPOSED BUILDINGS AND DRIVES.
6. CONSTRUCT THE INFILTRATION BED AND LEVEL SPREADER.
7. FINISH GRADE, SEED, MULCH AND LANDSCAPE ENTIRE SITE.
8. REMOVE TEMPORARY CONTROL MEASURES AFTER VEGETATION HAS BEEN ESTABLISHED AND STABILIZATION OF THE SITE IS COMPLETE. AREAS DISTURBED DURING THE REMOVAL OF THE CONTROLS MUST BE STABILIZED.

SEEDING PROCEDURES
SOIL AMENDMENTS FOR PERMANENT SEEDING
 MINIMUM STANDARD FOR LIMESTONE AND FERTILIZER (IF A SOIL TEST IS NOT PERFORMED) LIMESTONE SHALL BE APPLIED AT THE RATE OF 6 TONS PER ACRE. FERTILIZER SHALL BE APPLIED AT THE RATE OF 1000 LBS. OF

PROPORTION BY WEIGHT	NAME OF GRASS	PURITY	GERMINATION
10-20-20 TO THE ACRE	GRASS SEED MIX		
50%	KENTUCKY BLUE GRASS	90%	80%
20%	RED TOP	95%	92%
30%	PERENNIAL RYE GRASS	98%	89%

APPLICATION RATE = 4 LBS. / 1000 SQ. FEET
 ALL AREAS WHICH ARE UNPAVED AND UNPLANTED SHALL BE CONSIDERED GRASS AREAS AND BE SEED WITH SPECIFIED MIXTURE, EXCEPT THOSE AREAS SPECIFIED FOR SOO PLACEMENT.
SOIL AMENDMENTS FOR TEMPORARY SEEDING
 SITE PREPARATION
 APPLY 1 TON AGRICULTURAL-GRADE LIMESTONE PLUS FERTILIZER AT THE RATE OF 50-50-50 AND WORK IN WHERE POSSIBLE. AFTER SEEDING, MULCH WITH HAY OR STRAW AT A RATE OF 3.0 TONS PER ACRE.
 SEED MIXTURES LB/ACRE
 FOR SPRING SEEDING: (UP TO JUNE 30)
 (A) ANNUAL RYEGRASS, OR 40
 (B) SPRING OATS, OR 96 (3 BU)
 (C) SPRING OATS PLUS ANNUAL RYEGRASS 96 OATS + 26 RYE
 FOR LATE SPRING AND SUMMER SEEDING: (5/15 - 8/15)
 (A) SUDANGRASS, OR 40
 (B) ANNUAL RYEGRASS
 FOR LATE SUMMER AND FALL SEEDINGS: (AUGUST 15 ON)
 (A) ANNUAL RYEGRASS, OR 40
 (B) WINTER RYE, OR 168 (3 BU)
 (C) WINTER WHEAT 180 (3 BU)



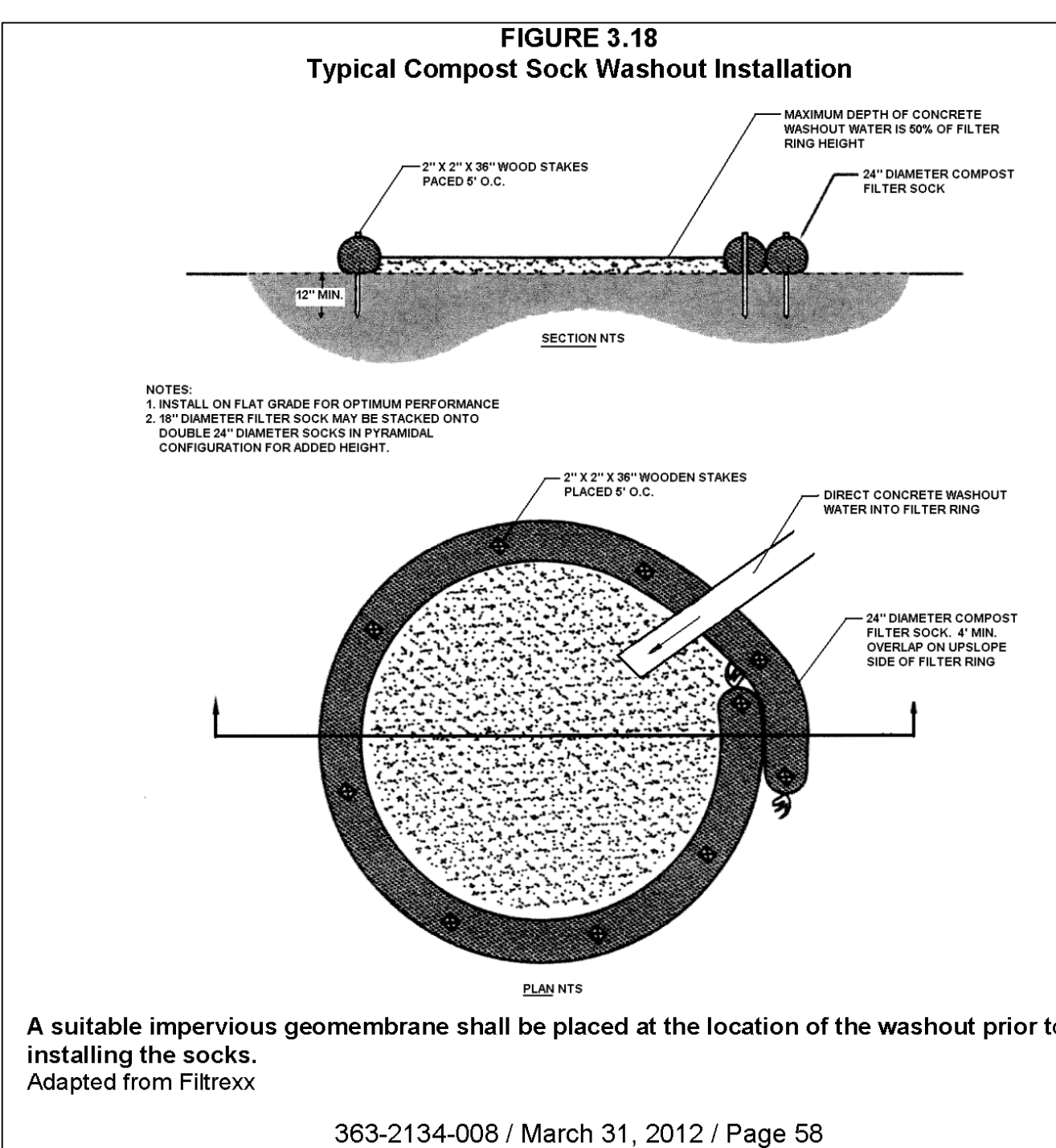
Sensitive Area/Tree Protection
48" Safety Fence, 72" T-Posts
LEGEND

SAF12	48" ORANGE FENCE, 12 FEET O.C.
SAF11	48" ORANGE FENCE, 11 FEET O.C.
SAF10	48" ORANGE FENCE, 10 FEET O.C.
SAF9	48" ORANGE FENCE, 9 FEET O.C.
SAF8	48" ORANGE FENCE, 8 FEET O.C.
SAF7	48" ORANGE FENCE, 7 FEET O.C.
SAF6	48" ORANGE FENCE, 6 FEET O.C.

3D view labels: 48" HIGH DENSITY ORANGE POLYETHYLENE SAFETY FENCE, STAKES: 72" T-POST DRIVEN 20" MIN. BELOW GRADE, WIRE OR ZIP TIE TO SECURE SAFETY FENCE TO POSTS, FINISHED GRADE, www.erosionrunner.com

NOTES:
 1. ALL SENSITIVE AREAS SHALL BE PROTECTED AS PER PLAN.
 2. ALL TREES IN THE CONSTRUCTION AREA NOT SPECIFICALLY DESIGNATED FOR REMOVAL SHALL BE PRESERVED AND PROTECTED WITH HIGH VISIBILITY FENCE AS PER PLAN.
 3. WHEN PRACTICABLE, INSTALL HIGH VISIBILITY 3 FEET OUTSIDE OF THE DRIP LINE OF THE TREE.
 4. SAFETY FENCE SHOULD BE FASTENED SECURELY TO THE T-POSTS.
 5. THE FENCING MUST REMAIN IN PLACE DURING ALL PHASES OF CONSTRUCTION; ANY CHANGE OF THE PROTECTIVE FENCING MUST BE APPROVED.

EROSION CONTROL NOTES
 STOCKPILE HEIGHTS MUST NOT EXCEED 35 FEET; STOCKPILE SLOPES MUST NOT EXCEED 2:1.
 THE OPERATOR/RESPONSIBLE PERSON (O/RP) ON SITE SHALL ASSURE THAT THE APPROVED EROSION AND SEDIMENT CONTROL PLAN IS PROPERLY AND COMPLETELY IMPLEMENTED.
 IMMEDIATELY UPON DISCOVERING UNFORESEEN CIRCUMSTANCES POSING THE POTENTIAL FOR ACCELERATED EROSION AND/OR SEDIMENT POLLUTION, THE O/RP SHALL IMPLEMENT APPROPRIATE BEST MANAGEMENT PRACTICES (BMPs) TO ELIMINATE THE POTENTIAL FOR ACCELERATED EROSION AND/OR SEDIMENT POLLUTION.
 THE O/RP SHALL ASSURE THAT AN EROSION AND SEDIMENT CONTROL PLAN HAS BEEN PREPARED, APPROVED BY THE BUCKS COUNTY CONSERVATION DISTRICT AND IS BEING IMPLEMENTED AND MAINTAINED FOR ALL SOIL AND/OR ROCK SPOIL AND BORROW AREAS REGARDLESS OF THEIR LOCATIONS.
 ALL PUMPING OF SEDIMENT-LADEN WATER SHALL BE THROUGH A SEDIMENT CONTROL BMP SUCH AS A PUMPED WATER FILTER BAG DISCHARGING OVER UNDISTURBED AREAS.
 A COPY OF THE APPROVED EROSION AND SEDIMENT CONTROL PLAN MUST BE AVAILABLE ON THE PROJECT SITE AT ALL TIMES.
 EROSION AND SEDIMENT BMPs MUST BE CONSTRUCTED, STABILIZED AND FUNCTIONAL BEFORE SITE DISTURBANCE BEGINS WITHIN THE TRIBUTARY AREAS OF THOSE BMPs.
 AFTER FINAL SITE STABILIZATION HAS BEEN ACHIEVED, TEMPORARY EROSION AND SEDIMENT BMP CONTROLS MUST BE REMOVED. AREAS DISTURBED DURING THE REMOVAL OF THE BMPs MUST BE STABILIZED IMMEDIATELY.
 AT LEAST SEVEN (7) DAYS BEFORE STARTING ANY EARTH DISTURBANCE ACTIVITY, THE O/RP SHALL INVITE ALL CONTRACTORS INVOLVED IN THAT ACTIVITY, THE LANDOWNER, ALL APPROPRIATE MUNICIPAL OFFICIALS, THE EROSION AND SEDIMENT CONTROL PLAN DESIGNER AND THE BUCKS COUNTY CONSERVATION DISTRICT TO A PRE-CONSTRUCTION MEETING. ALSO, AT LEAST THREE DAYS BEFORE STARTING ANY EARTH DISTURBANCE ACTIVITY, ALL CONTRACTORS INVOLVED IN THAT ACTIVITY SHALL NOTIFY THE PENNSYLVANIA ONE-CALL SYSTEM INC. AT 1-800-242-1776 TO DETERMINE ANY UNDERGROUND UTILITIES LOCATIONS.
 IMMEDIATELY AFTER EARTH DISTURBANCE ACTIVITY CEASES, THE O/RP SHALL STABILIZE ANY AREAS DISTURBED BY THE ACTIVITY. DURING NON-GERMINATING PERIODS, MULCH MUST BE APPLIED AT SPECIFIED RATES. DISTURBED AREAS THAT ARE NOT AT FINISHED GRADE AND WHICH WILL BE RE-DISTURBED WITHIN ONE YEAR MUST BE STABILIZED IN ACCORDANCE WITH TEMPORARY VEGETATIVE STABILIZATION SPECIFICATIONS.
 DISTURBED AREAS THAT ARE AT FINISHED GRADE OR WHICH WILL NOT BE RE-DISTURBED WITHIN ONE YEAR MUST BE STABILIZED IN ACCORDANCE WITH PERMANENT VEGETATIVE STABILIZATION SPECIFICATIONS.
 AN AREA SHALL BE CONSIDERED TO HAVE ACHIEVED FINAL STABILIZATION WHEN IT HAS A MINIMUM UNIFORM 70% (PERCENT) VEGETATIVE OR OTHER PERMANENT NON-VEGETATIVE COVER WITH A DENSITY SUFFICIENT TO RESIST ACCELERATED SURFACE EROSION AND SUBSURFACE CHARACTERISTICS SUFFICIENT TO RESIST SLIDING AND OTHER MOVEMENTS.
 UPON THE INSTALLATION OF TEMPORARY SEDIMENT BASIN RISER(S), A QUALIFIED SITE REPRESENTATIVE SHALL CONDUCT AN IMMEDIATE INSPECTION OF THE RISER(S). WHEREUPON THE BUCKS COUNTY CONSERVATION DISTRICT SHALL BE NOTIFIED IN WRITING THAT THE RISER IS SEALED (WATERTIGHT).
 AT STREAM CROSSING, A 50-FOOT BUFFER SHALL BE MAINTAINED. ON BUFFERS, CLEARINGS, SOO DISTURBANCES AND EXCAVATIONS, EQUIPMENT TRAFFIC SHOULD BE MINIMIZED. ACTIVITY SUCH AS STACKING LOGS, BURNING CLEARED BRUSH, DISCHARGING RAINWATER FROM TRENCHES, WELDING PIPE SECTIONS, REFUELING AND MAINTAINING EQUIPMENT SHOULD BE AVOIDED WITHIN BUFFER ZONES.
 UNTIL A SITE IS STABILIZED, ALL EROSION AND SEDIMENT BMPs MUST BE MAINTAINED PROPERLY. MAINTENANCE MUST INCLUDE INSPECTIONS OF ALL EROSION CONTROL BMPs AFTER EACH RUNOFF EVENT AND ON A WEEKLY BASIS. ALL PREVENTATIVE AND REMEDIAL MAINTENANCE WORK, INCLUDING CLEANOUT, REPAIR, REPLACEMENT, RE-GRADING, RE-SEEDING, RE-MULCHING AND RE-NETTING MUST BE PERFORMED IMMEDIATELY. IF EROSION AND SEDIMENT CONTROL BMPs FAIL TO PERFORM AS EXPECTED, REPLACEMENT BMPs, OR MODIFICATIONS OF THOSE INSTALLED, WILL BE REQUIRED.
 SEDIMENT REMOVED FROM BMPs SHALL BE DISPOSED OF ON-SITE IN LANDSCAPED AREAS OUTSIDE OF STEEP SLOPES, WETLANDS, FLOODPLAINS OR DRAINAGE SWALES AND IMMEDIATELY STABILIZED OR PLACED IN SOIL STOCKPILES AND STABILIZED.
 ALL BUILDING MATERIAL, AND WASTES MUST BE REMOVED FROM THE SITE AND RECYCLED IN ACCORDANCE WITH DEP'S SOLID WASTE REGULATIONS (25 PA CODE 260.1 ET SEQ., 271.1 ET SEQ., AND 287.1 ET SEQ.), AND/OR ANY ADDITIONAL LOCAL, STATE OR FEDERAL REGULATIONS. NO BUILDING MATERIALS (USED OR UNUSED) OR WASTE MATERIALS SHALL BE BURNED, BURIED, DUMPED OR DISCHARGED AT THE SITE.

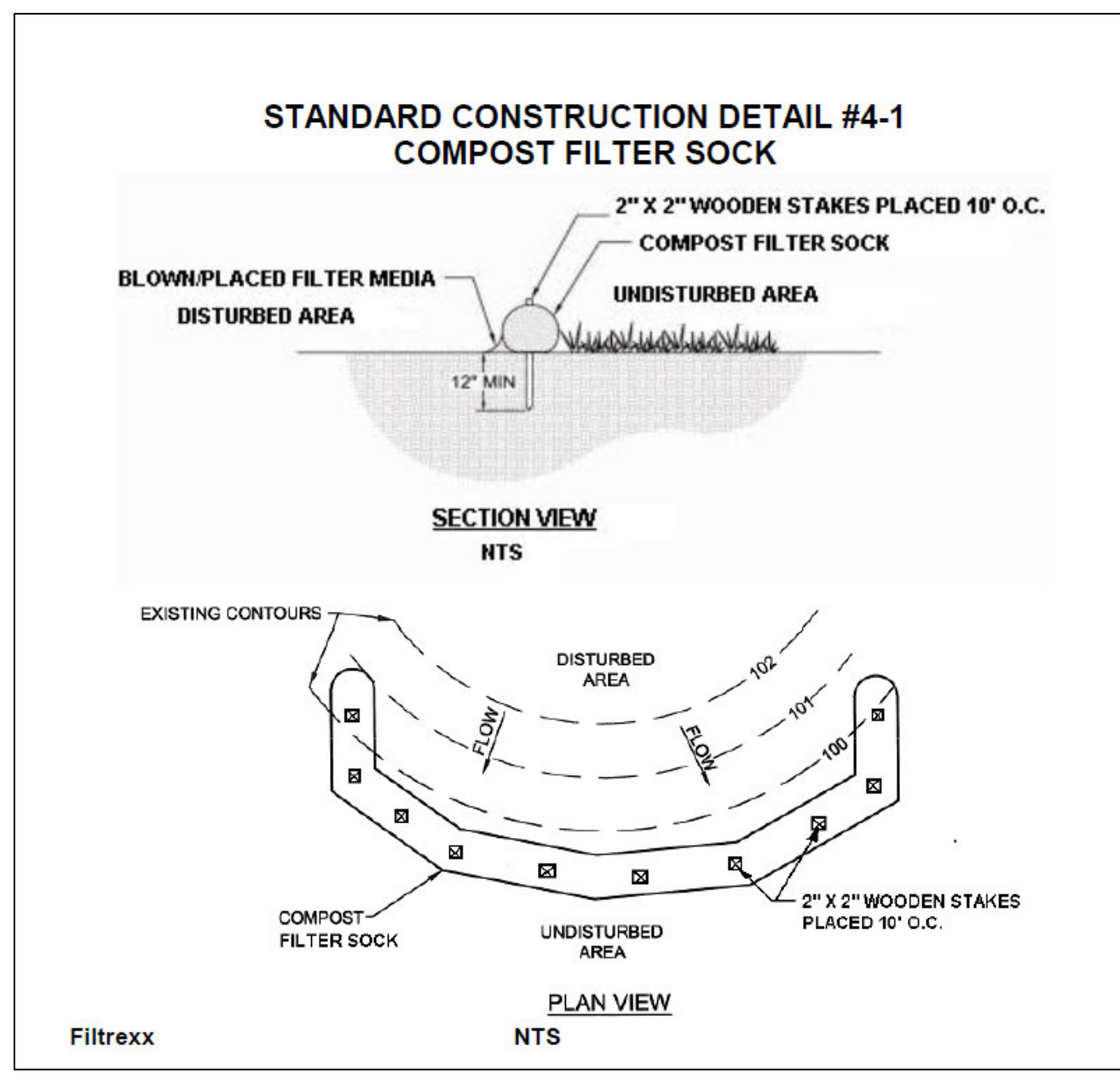


**FIGURE 3.18
 Typical Compost Sock Washout Installation**

NOTES:
 1. INSTALL ON FLAT GRADE FOR OPTIMUM PERFORMANCE
 2. 36" DIAMETER FILTER SOCK MAY BE STACKED ONTO DOUBLE 24" DIAMETER SOCKS IN PYRAMIDAL CONFIGURATION FOR ADDED HEIGHT.

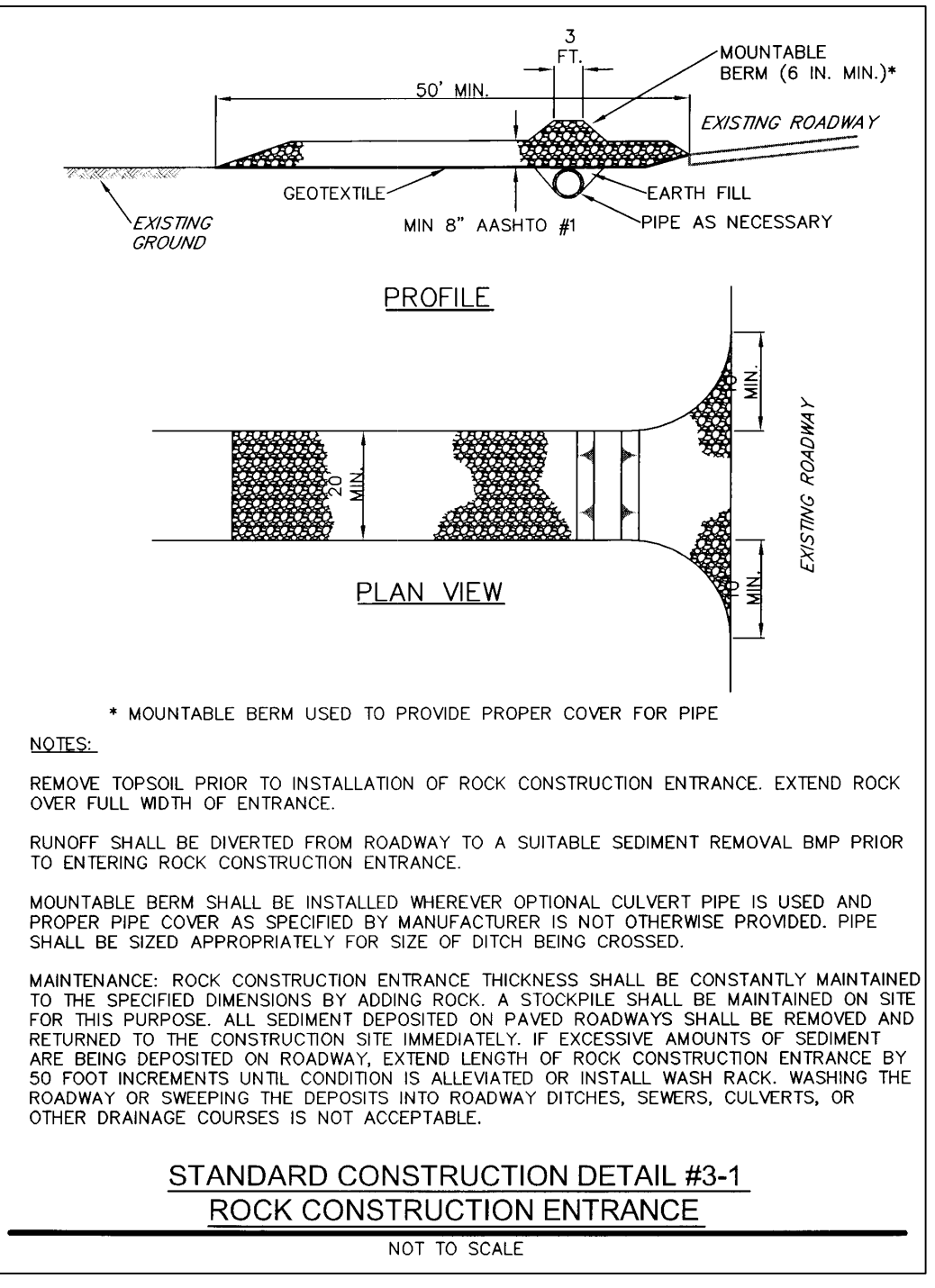
A suitable impervious geomembrane shall be placed at the location of the washout prior to installing the socks.
 Adapted from Filtrixx

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**STANDARD CONSTRUCTION DETAIL #4-1
 COMPOST FILTER SOCK**

NOTES:
 REMOVE TOPSOIL PRIOR TO INSTALLATION OF ROCK CONSTRUCTION ENTRANCE. EXTEND ROCK OVER FULL WIDTH OF ENTRANCE.
 RUNOFF SHALL BE DIVERTED FROM ROADWAY TO A SUITABLE SEDIMENT REMOVAL BMP PRIOR TO ENTERING ROCK CONSTRUCTION ENTRANCE.
 MOUNTABLE BERM SHALL BE INSTALLED WHEREVER OPTIONAL CULVERT PIPE IS USED AND PROPER PIPE COVER AS SPECIFIED BY MANUFACTURER IS NOT OTHERWISE PROVIDED. PIPE SHALL BE SIZED APPROPRIATELY FOR SIZE OF DITCH BEING CROSSED.
 MAINTENANCE: ROCK CONSTRUCTION ENTRANCE THICKNESS SHALL BE CONSTANTLY MAINTAINED TO THE SPECIFIED DIMENSIONS BY ADDING ROCK. A STOCKPILE SHALL BE MAINTAINED ON SITE FOR THIS PURPOSE. ALL SEDIMENT DEPOSITED ON PAVED ROADWAYS SHALL BE REMOVED AND RETURNED TO THE CONSTRUCTION SITE IMMEDIATELY. IF EXCESSIVE AMOUNTS OF SEDIMENT ARE BEING DEPOSITED ON ROADWAY, EXTEND LENGTH OF ROCK CONSTRUCTION ENTRANCE BY 50 FOOT INCREMENTS UNTIL CONDITION IS ALLEVIATED OR INSTALL WASH RACK. WASHING THE ROADWAY OR SWEEPING THE DEPOSITS INTO ROADWAY DITCHES, SEWERS, CULVERTS, OR OTHER DRAINAGE COURSES IS NOT ACCEPTABLE.



**STANDARD CONSTRUCTION DETAIL #3-1
 ROCK CONSTRUCTION ENTRANCE**
 NOT TO SCALE

PREPARED FOR:
 GREGORY A. & MALISA ANN NYCE
 1017 N RIDGE ROAD
 PERKASIE, PA 18944

PREPARED BY:
 BUX-MONT SURVEYING SERVICES, LLC.
 BRIAN K. PATTERSON, P.L.S.
 10 KING ROAD
 TELFORD, PA. 18969

DETAIL SHEET
 1017 N RIDGE ROAD

CHECKED BY:
 BKP

PROJECT NO:
 NYCE

DATE:
 08/18/2023

DRAWING NUMBER:
 5 OF 7

PARCEL 33-007-008
 PERKASIE BOROUGH
 BUCKS COUNTY, PENNSYLVANIA

10/19/23 AS PER TWP ENG LETTER DATED 9/18/2023
 REVISIONS

CERTIFICATIONS

I, _____, ACKNOWLEDGE THAT THE STORMWATER MANAGEMENT SYSTEM DEPICTED ON THIS PLAN IS A PERMANENT FIXTURE AND CAN BE ALTERED OR REMOVED ONLY AFTER APPROVAL OF A REVISED PLAN BY THE MUNICIPALITY. THE REQUIREMENTS OF THE PLAN SHALL APPLY TO ALL FUTURE LANDOWNERS.

OWNER _____

I, JASON T. SMELAND, P.E., ON THIS DAY, _____, HEREBY CERTIFY THAT THE SWM SITE PLAN MEETS ALL DESIGN STANDARDS AND CRITERIA OF THE EAST BRANCH PERKIOMEN CREEK WATERSHED ACT 167 MANAGEMENT ORDINANCE.

059306
(REGISTRATION NUMBER)

JASON T. SMELAND, P.E.

MAINTENANCE ACKNOWLEDGEMENT

THE STORMWATER FACILITIES AND PIPING (AS SHOWN IN THIS PLAN) ARE A BASIC AND PERPETUAL PART OF THE STORM DRAINAGE SYSTEM OF PERKASIE BOROUGH, AND AS SUCH ARE TO BE PROTECTED, MAINTAINED AND PRESERVED IN ACCORDANCE WITH THE APPROVED STORMWATER PLAN, BY THE HOMEOWNER. THE HOMEOWNER OF TWP 33-007-008 SHALL BE RESPONSIBLE FOR THE MAINTAINANCE OF ALL STORMWATER CONTROLS ON THEIR LOT AS WELL AS FOR THE DISCHARGE PIPE ON TWP 33-007-009. MAINTENANCE OF THE THE BMP FACILITY AND STORM PIPING SHALL INCLUDE THE FOLLOWING:

SEMIANNUAL INSPECTION

EXAMINE TO ENSURE THAT, GUTTERS, DOWN SPOUTS, INLET AND OUTLET DEVICES ARE FREE OF DEBRIS AND OPERATIONAL. CLEAN IF NEEDED.

EVERY 6 MONTHS, EACH YARD DRAIN AND CLEANOUT SHALL BE OPENED AND EXAMINED TO MAKE SURE THAT IT IS FREE OF DEBRIS. CLEAN IF NEEDED.

EVERY 6 MONTHS, THE DOWN SPOUT CONNECTIONS TO THE PIPING NETWORK SHALL BE EXAMINED TO MAKE SURE THAT THEY ARE FREE OF DEBRIS. CLEAN IF NEEDED.

EVERY 6 MONTHS, THE SURFACE TRENCH SHALL BE INSPECTED TO MAKE SURE THAT RUNOFF CAN ENTER THE SYSTEM AND THAT THE SURFACE IS NOT CLOGGED. THE SURFACE STONE SHOULD BE REMOVED AND REPLACED AS NECESSARY.

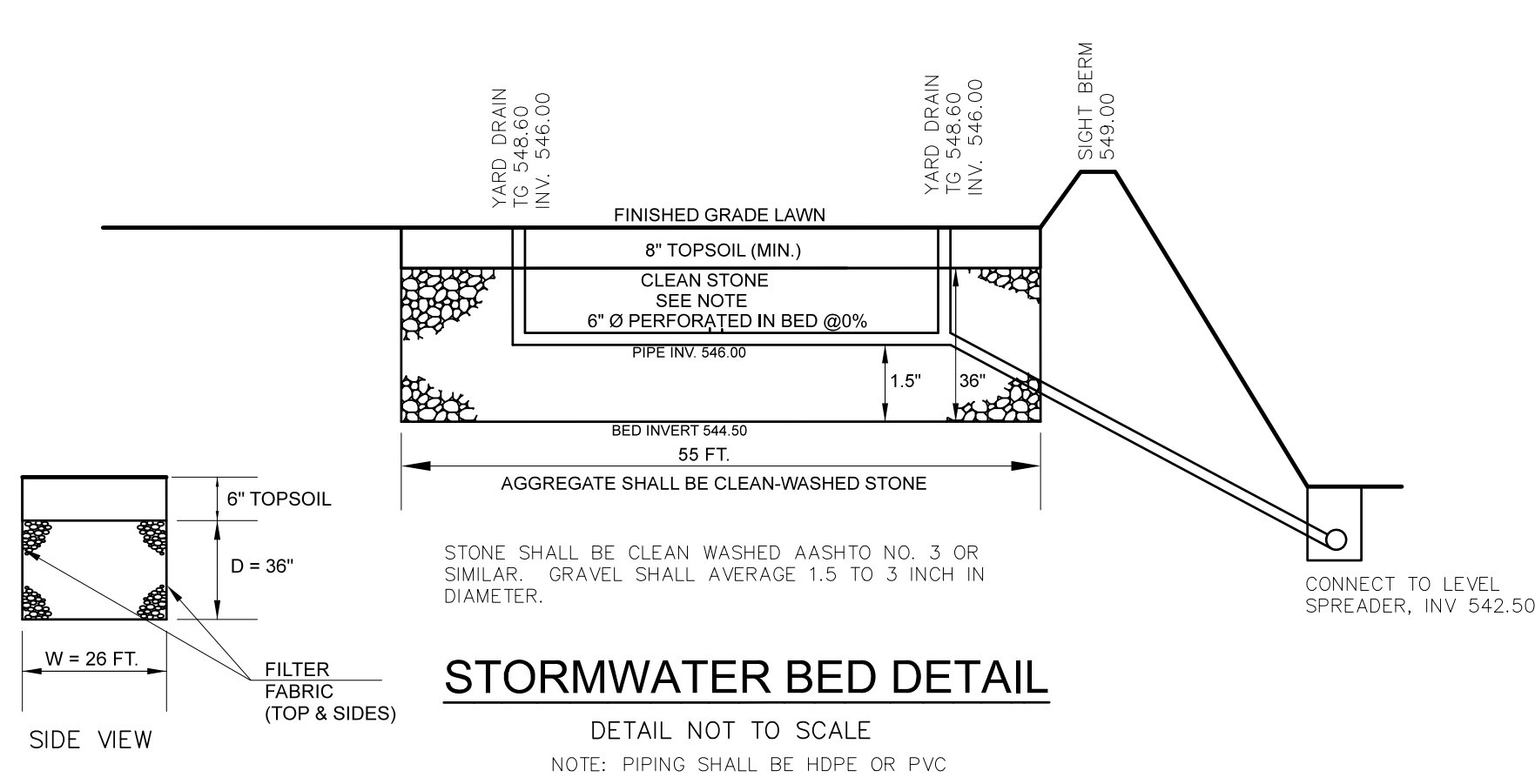
STANDARD MAINTENANCE

THE VEGETATION ALONG THE SURFACE OF THE INFILTRATION BED SHOULD BE MAINTAINED IN GOOD CONDITION, AND ANY BARE SPOTS REVEGETATED AS SOON AS POSSIBLE.

RESOLUTION OF ISSUES

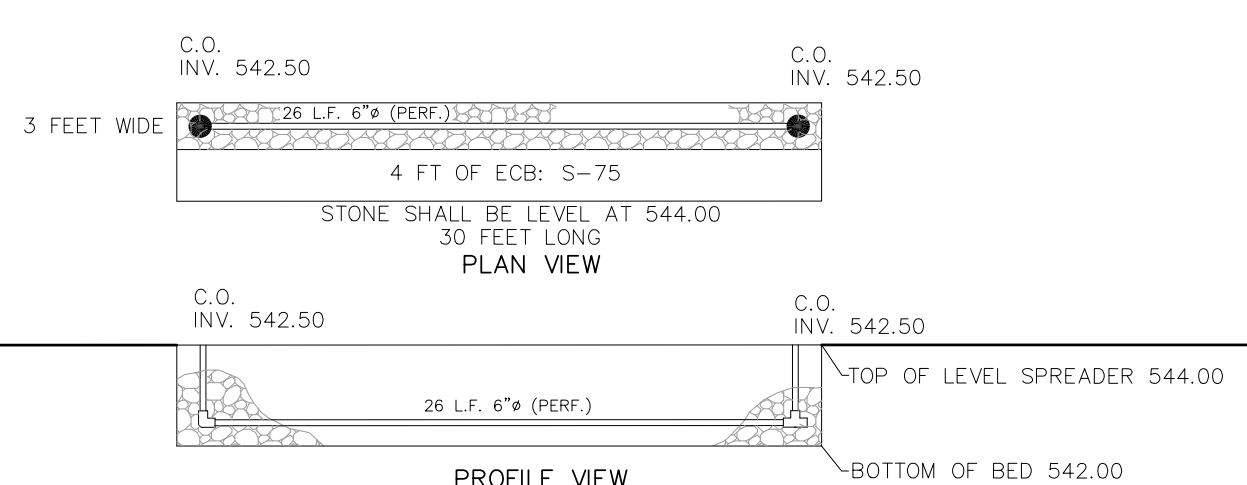
IN THE EVENT THAT A PROBLEM WITH THE FUNCTIONING OF THE STORMWATER FACILITIES IS DISCOVERED A QUALIFIED PROFESSIONAL SHALL INSPECT THE STORMWATER FACILITIES AND PROVIDE RECOMMENDATIONS TO RESOLVE THE ISSUE. ANY MODIFICATIONS TO THE STORMWATER FACILITIES WILL REQUIRE THE APPROVAL OF THE BOROUGH

A BLANKET EASEMENT SHALL BE PROVIDED TO THE BENEFIT OF PERKASIE BOROUGH FOR THE INSPECTION OF THE STORMWATER BMP. UPON PRESENTATION OF PROPER CREDENTIALS, DULY AUTHORIZED REPRESENTATIVES OF PERKASIE BOROUGH MAY ENTER AT REASONABLE TIMES UPON THE PROPERTY TO INSPECT THE CONDITION OF THE STORMWATER STRUCTURES AND FACILITIES IN REGARD TO ANY ASPECT REGULATED BY THE BOROUGH'S STORMWATER ORDINANCE.

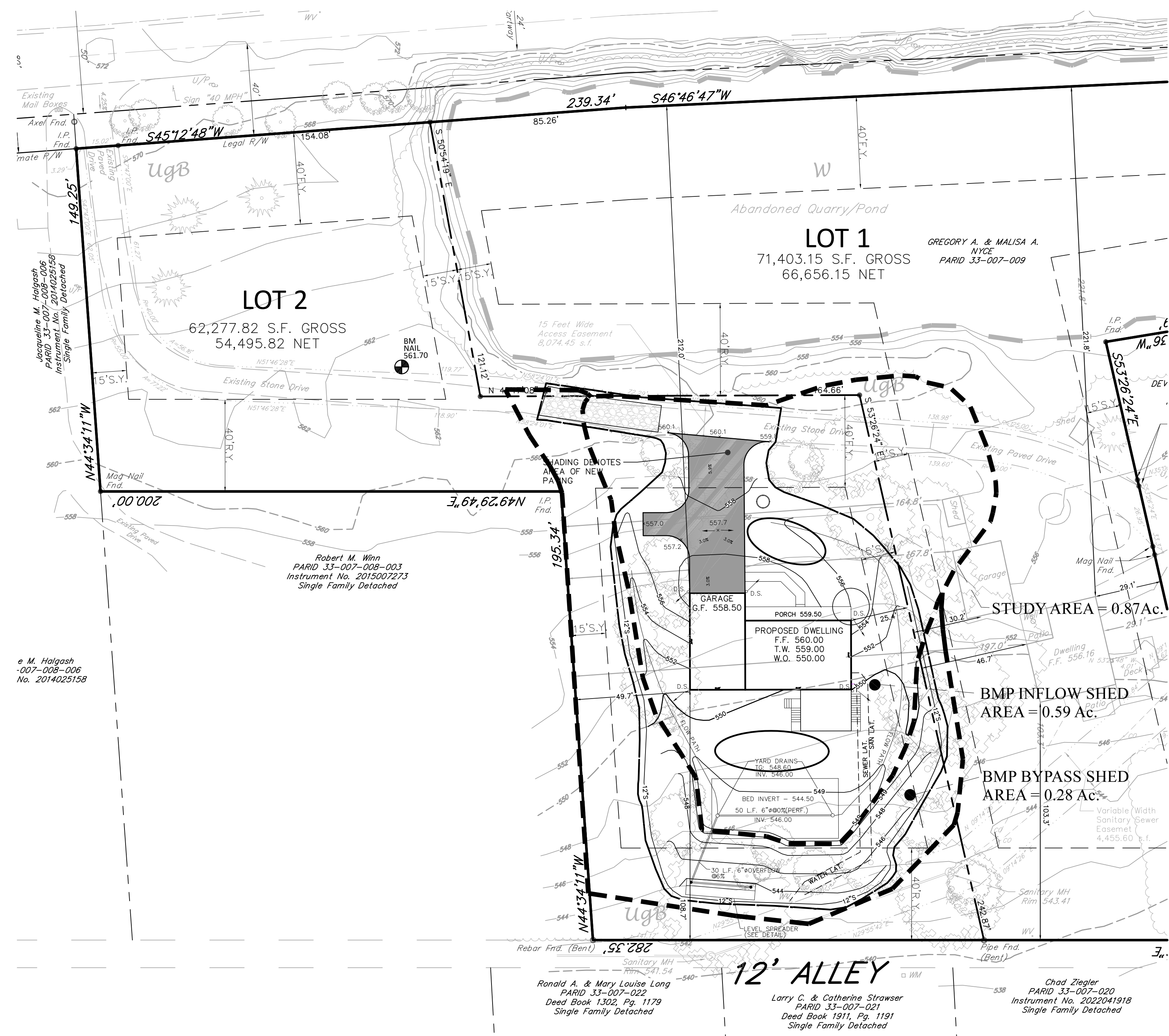


STORMWATER BED DETAIL

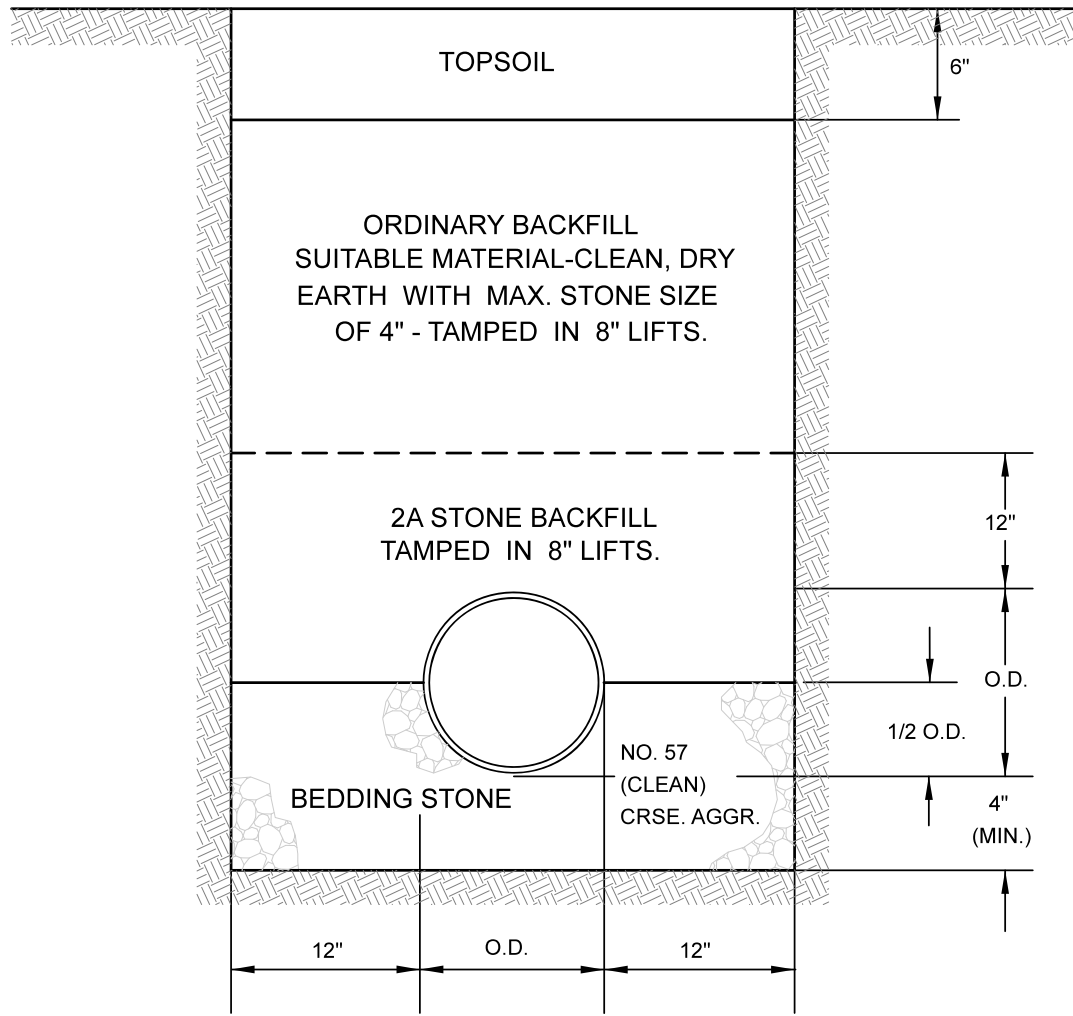
DETAIL NOT TO SCALE
NOTE: PIPING SHALL BE HDPE OR PVC



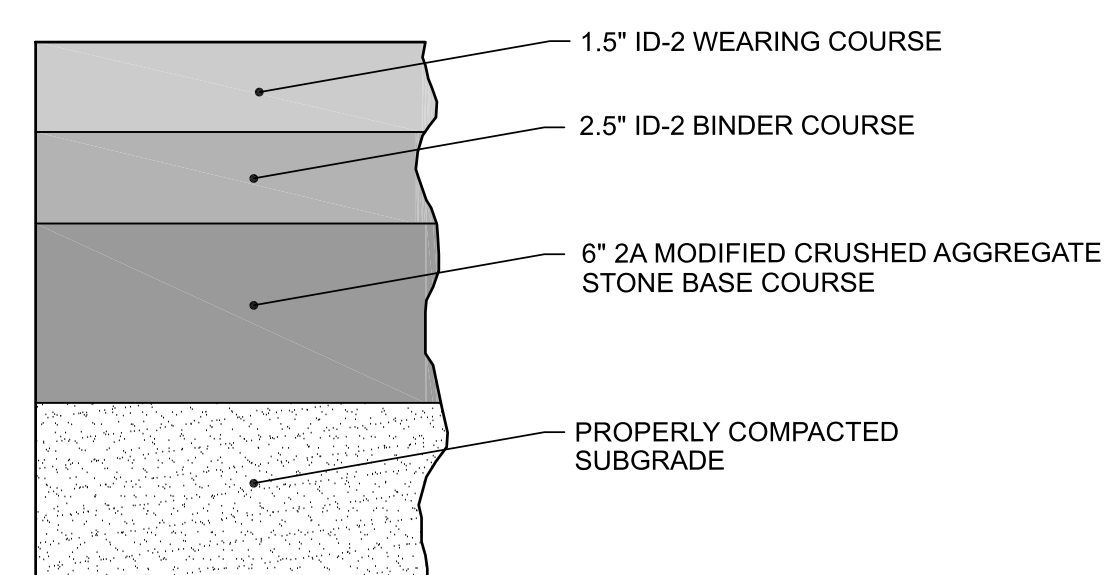
1. LEVEL SPREADER SHALL BE CONSTRUCTED TO ALLOW OVERFLOW FROM STORMWATER UP AND OUT OF THE STONE OF THE LEVEL SPREADER
2. LEVEL SPREADER SHALL BE CONSTRUCTED ENTIRELY OF STONE. STONE SHALL BE CLEAN WASHED AASHTO NO. 3 OR SIMILAR. GRAVEL SHALL AVERAGE 1.5 TO 3 INCH IN DIAMETER, BUT MAY BE TOPPED WITH DECORATIVE STONE.
3. THE LOWER LIP OF THE LEVEL SPREADER SHALL BE AT A CONSTANT ELEVATION OF 544.00
4. FILTER FABRIC SHALL BE PLACED ON SIDES AND BOTTOM OF LEVEL SPREADER TRENCH.



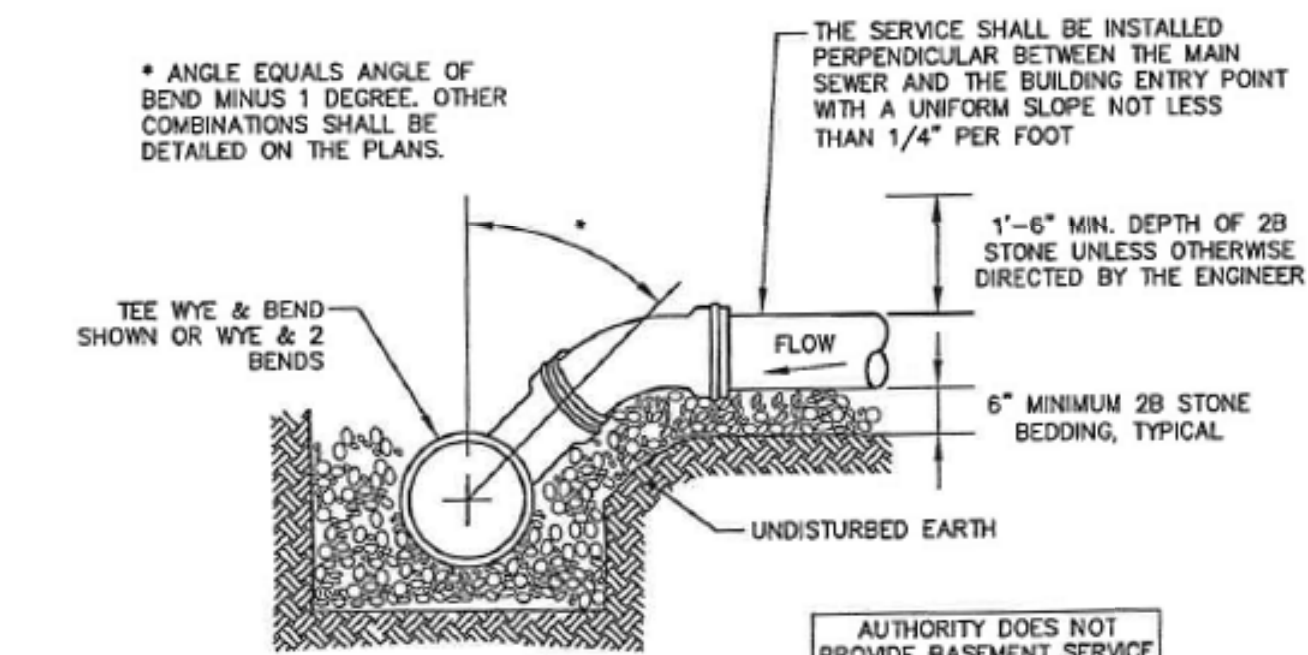
DRAINAGE SHEDS 1:30



**TRENCH RESTORATION DETAIL
UNPAVED AREAS**



9	8	7	6	5	4	3	2	1
PREPARED FOR:								
GREGORY A. & MALISA ANN NYCE 1017 N RIDGE ROAD PERKASIE, PA 18944								
PREPARED BY:								
BUX-MONT SURVEYING SERVICES, LLC. BRIAN K. PATTERSON, P.L.S. 10 KING ROAD TELFORD, PA. 18969								
DETAIL SHEET 1017 N RIDGE ROAD								
PARCEL 33-007-008 PERKASIE BOROUGH BUCKS COUNTY, PENNSYLVANIA								
CHECKED BY:	BKP							
PROJECT NO.:	NYCE							
DATE:	08/18/2023							
DRAWING NUMBER:	6 OF 7							
AS PER TWP ENG LETTER DATED 9/18/2023								



SANITARY LATERAL SHALLOW SEWER DETAIL
NOT TO SCALE

SANITARY LATERAL-SHALLOW SEWER
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
306 NORTH FIFTH STREET, PERKASIE, PA
(215) 297-5711

DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 4/04/98
DWG NO. PRA-S011

FILE: SANLATR.DWG

- NOTES:
1. LATERALS ARE TO BE 4" SDR 26 PVC PIPE UNLESS OTHERWISE NOTED.
 2. ENSURE SUPPORT OF PIPE AND FITTINGS BY UNIFORM COMPACTION ALL AROUND AND UP SIDES OF THE PIPE, APPROXIMATELY 95 PERCENT STANDARD PROCTOR, AASHTO 1-99.
 3. REFER TO STANDARD SPECIFICATIONS PERKASIE REGIONAL AUTHORITY FOR ADDITIONAL TRENCHING AND INSTALLATION REQUIREMENTS.
 4. REFER TO MANUFACTURER'S SPECIFICATIONS FOR MAXIMUM JOINT DEFLECTION FOR PVC PIPE (TYPICALLY ONE DEGREE FOR PVC).
 5. BENDS SHALL BE GASKET BY SPIGOT.

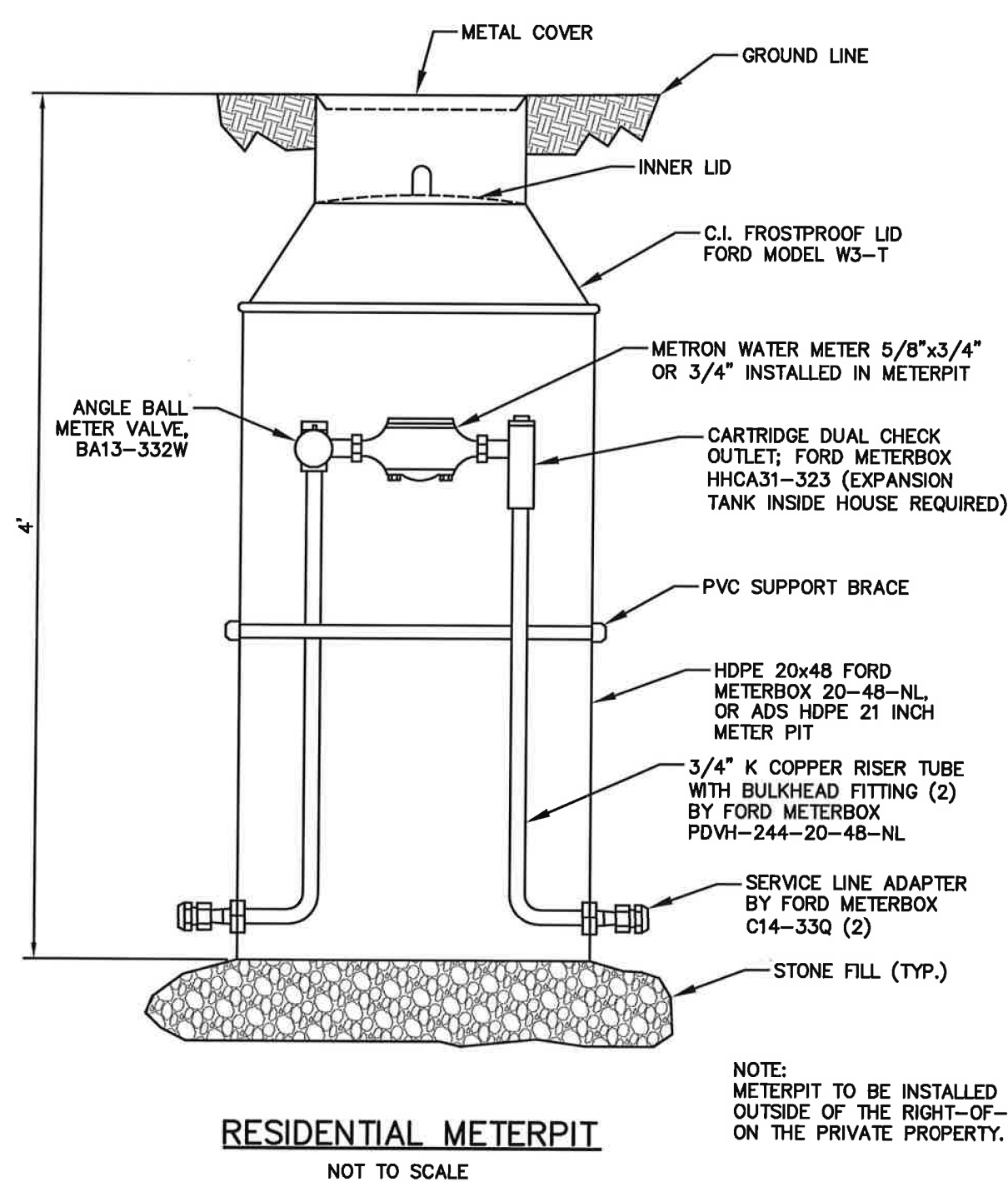
TYPICAL CONNECTION FOR SANITARY LATERAL-SHALLOW SEWER
NOT TO SCALE

TYPICAL CONNECTION TO SEWER MAIN
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
150 RIDGE ROAD, SUITE 2, BELLEVILLE, PA 19002
(215) 297-5711

REVISED 7/12/22
DSN BY: C.J.O.
CHK BY: P.C.A.
DATE: 4/04/98
DWG NO. PRA-S015

M:\Authority\client\PERKASIE\Water\Detail\SanLat\PRV Water Detail 2013.dwg, Model: 12/10/2019 2:14:28 PM, Title:



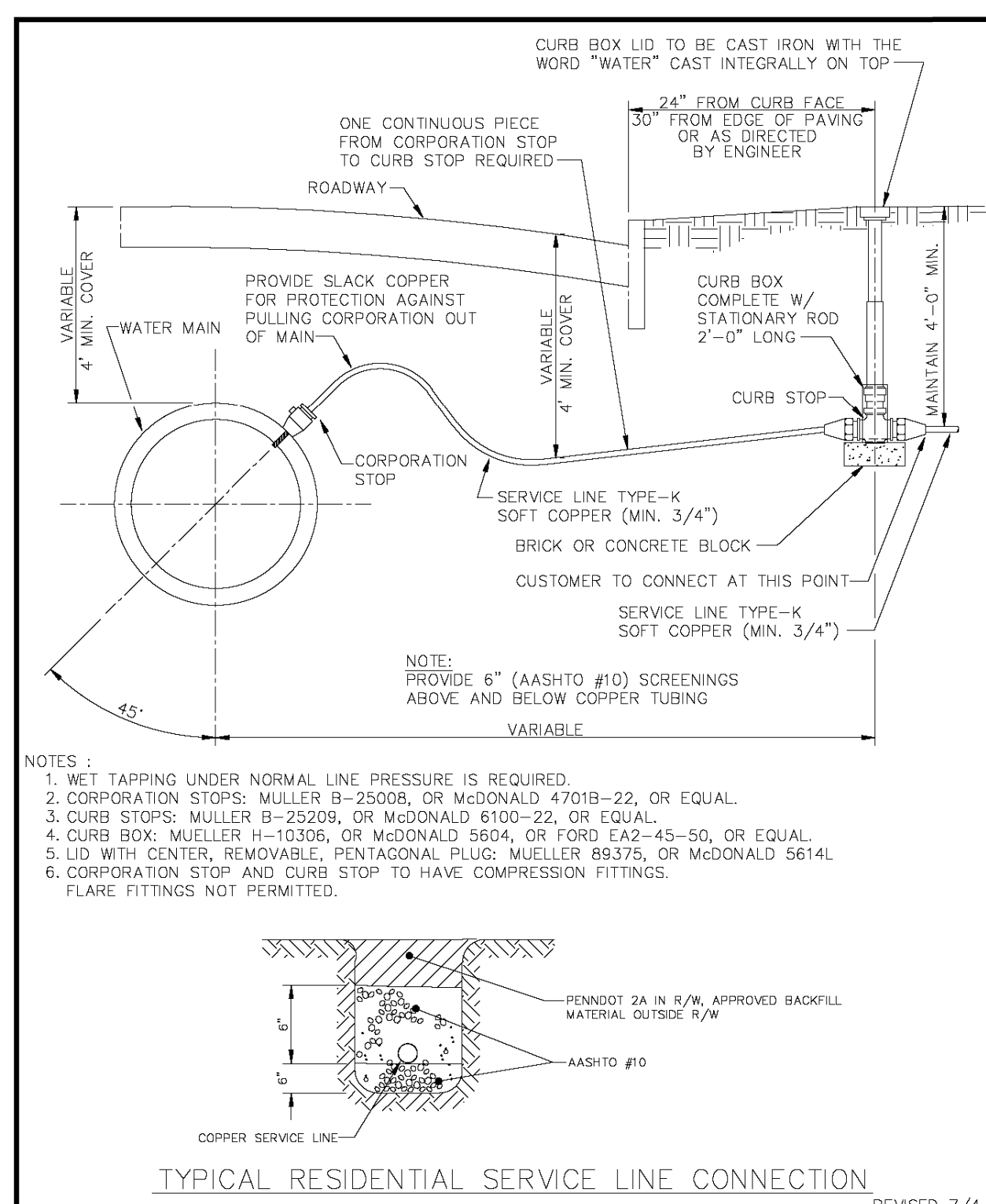
RESIDENTIAL METERPIT
NOT TO SCALE

RESIDENTIAL METERPIT
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
150 RIDGE ROAD, SUITE 2, BELLEVILLE, PA 19002
(215) 297-5711

REVISED 12/19/19
DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 12/12/19
DWG NO. PRA-W16

FILE: M83CON.DWG



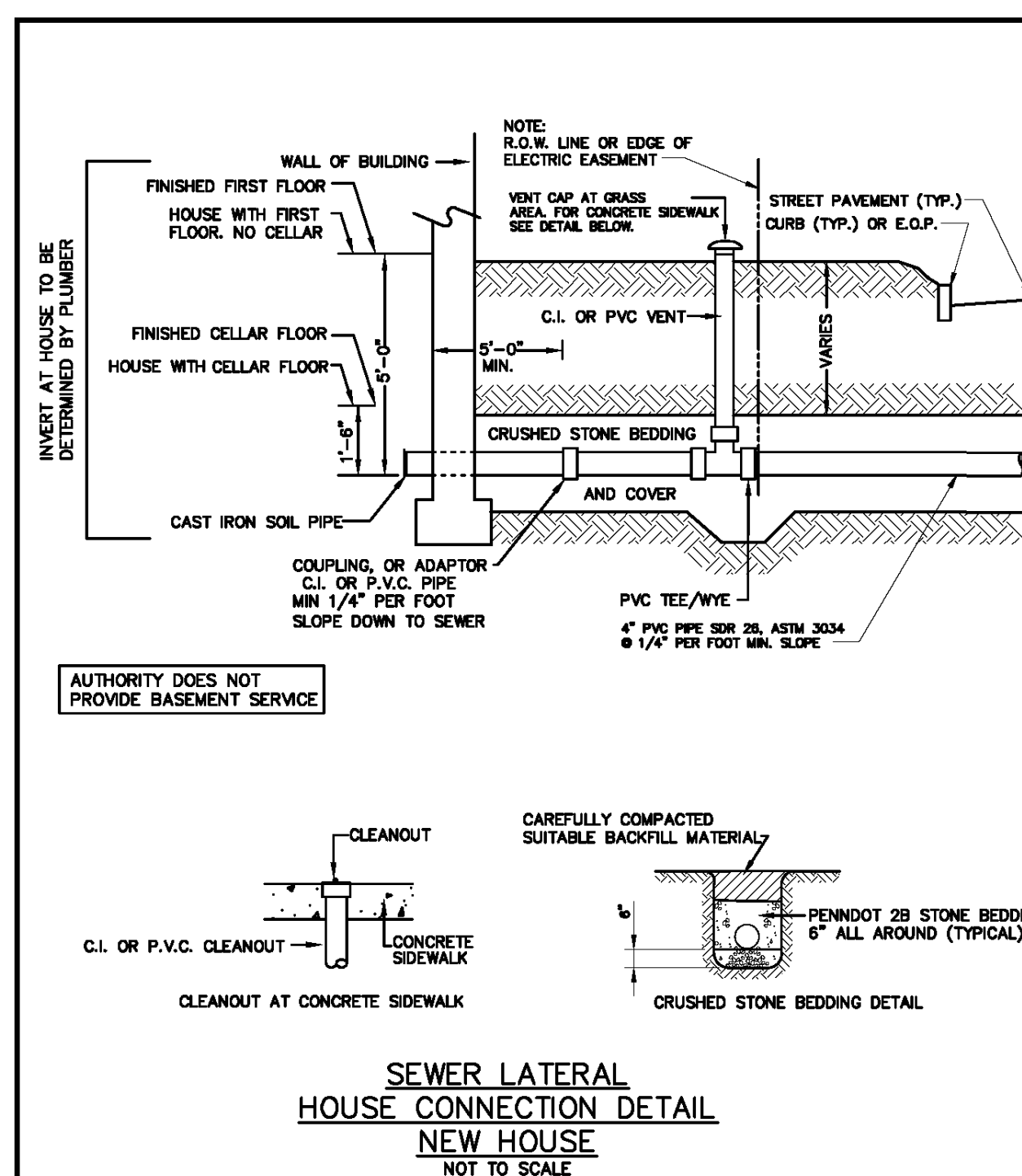
TYPICAL RESIDENTIAL SERVICE LINE CONNECTION
NOT TO SCALE

RESIDENTIAL SERVICE LINE
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
306 NORTH FIFTH STREET, PERKASIE, PA
(215) 297-5711

DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 4/08/98
DWG NO. PRA-W09

FILE: PRAW09.DWG



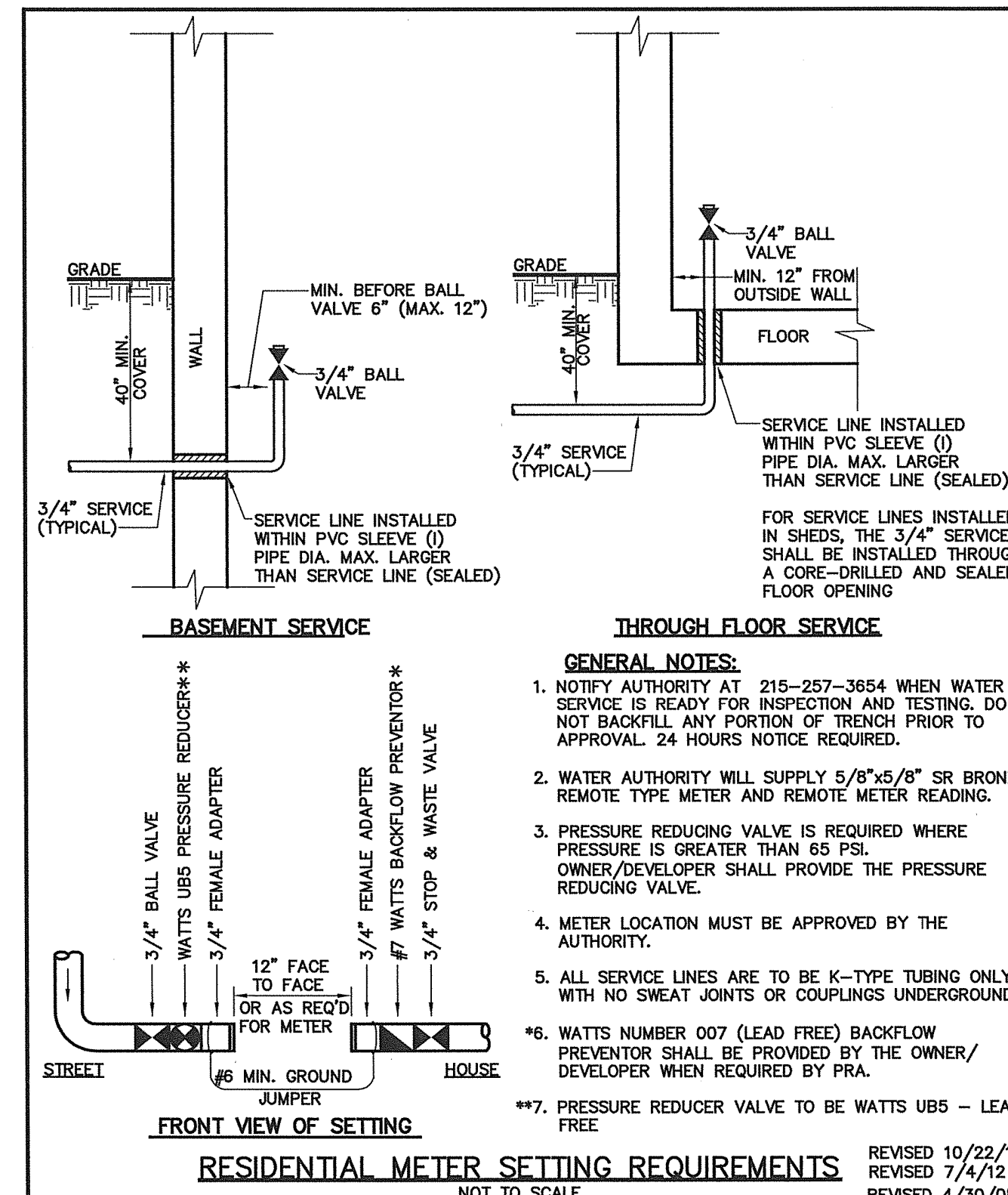
SEWER LATERAL HOUSE CONNECTION DETAIL NEW HOUSE
NOT TO SCALE

NEW HOUSE CONNECTION
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
306 NORTH FIFTH STREET, PERKASIE, PA
(215) 297-5711

DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 4/04/98
DWG NO. PRA-S014

FILE: M83CON.DWG



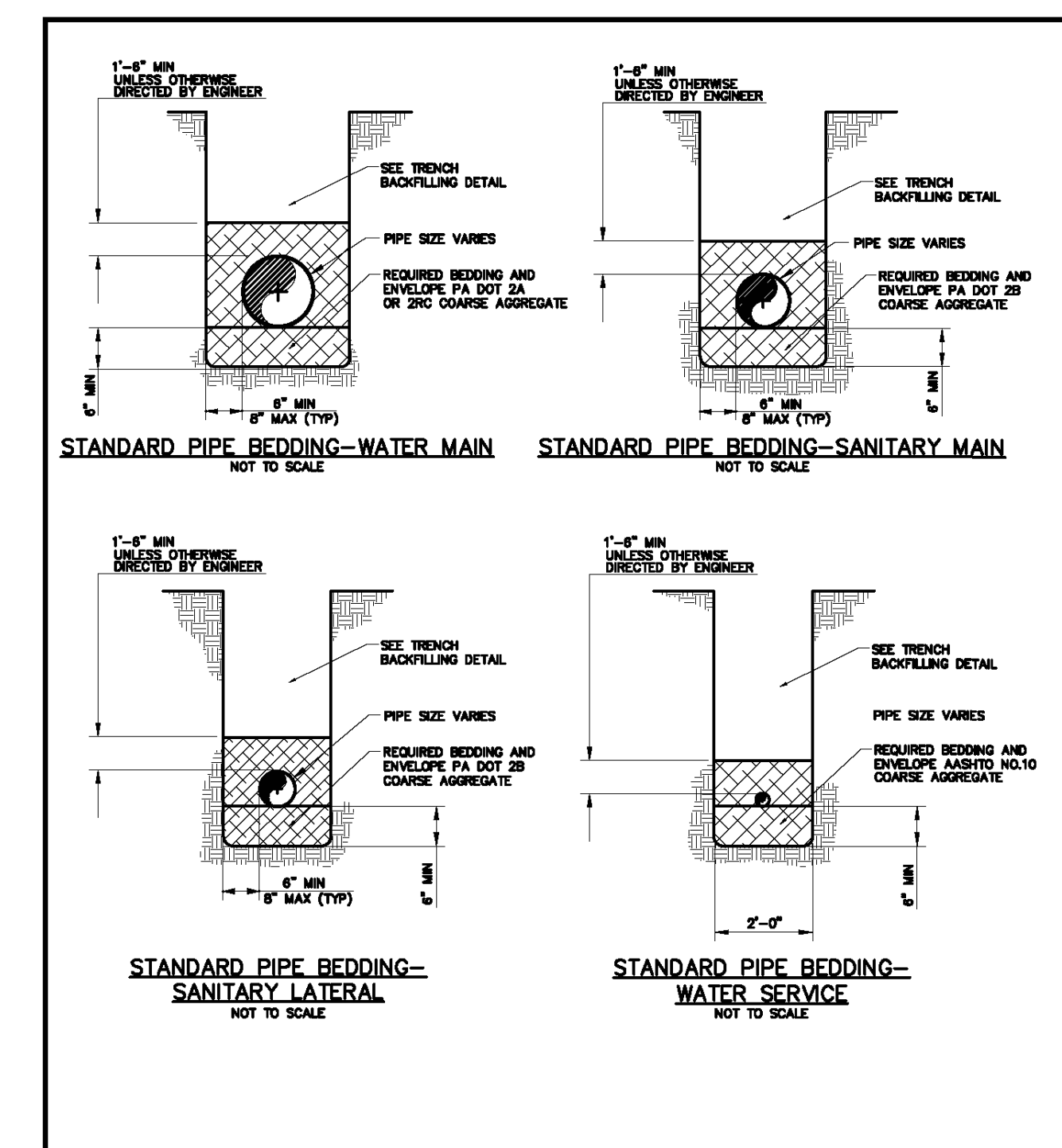
RESIDENTIAL METER SETTING REQUIREMENTS
NOT TO SCALE

RESIDENTIAL METER SETTING REQUIREMENTS
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
306 NORTH FIFTH STREET, PERKASIE, PA
(215) 297-5711

DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 4/08/98
DWG NO. PRA-W10

FILE: PRAW10.DWG



PIPE BEDDING AND ENVELOPE
PREPARED FOR:
PERKASIE REGIONAL AUTHORITY

ANDERSEN ENGINEERING ASSOCIATES INCORPORATED
306 NORTH FIFTH STREET, PERKASIE, PA
(215) 297-5711

DSN BY: P.C.A.
CHK BY: P.C.A.
DATE: 4/04/98
DWG NO. PRA-S020

FILE: P1STPBD.DWG

9	8	7	6	5	4	3	2	1
PREPARED FOR: GREGORY A. & MALISA ANN NYCE 1017 N RIDGE ROAD PERKASIE, PA 18944								
PREPARED BY: BUX-MONT SURVEYING SERVICES, LLC. BRIAN K. PATTERSON, P.L.S. 10 KING ROAD TELFORD, PA. 18969								
CHECKED BY: B.K.P.								
PROJECT NO: NYCE								
DRAWING NUMBER: 7 OF 7								

AS PER TWP ENG LETTER DATED 9/18/2023

DATE

BUX-MONT SURVEYING SERVICES, LLC

10 King Road
Telford, PA. 18969
267-218-1064
BKPattersonPLS@outlook.com

October 19, 2023
Gilmore & Associates, Inc.
65 E. Butler Ave, Suite 100
New Britain PA. 18901

ATTN: Mr. Douglas C. Rossino, P.E.

SUBJ: Nyce Minor Subdivision/Land Development
Perkasie Borough, Bucks County
G&A File No. 23-06078

Dear Mr. Rossino,

Below is a description of how the comments in your review letter dated September 18, 2023 have been addressed.

- A. Zoning Ordinance Chapter 186
 1. The 'Minimum Lot Area' calculations have been revised to remove the area of easements. The Zoning Data Table and Parcel Area Tabulation have been revised accordingly.
 2. The 20 foot wide buffer area has been added to the plan.
- B. Subdivision and Land Development Ordinance Chapter 164
 1. A "Waiver Request" letter is being submitted.
 - a. Waiver Requested for review as a "Minor Subdivision"
 - b. Waiver Requested from street improvements. (understood North Ridge Road is a state road)
 - c. Waiver Requested from sidewalks. (understood North Ridge Road is a state road)
 - d. Waiver Requested from curbing. (understood North Ridge Road is a state road)
 - e. Waiver requested for dedication of Open Space. A fee in lieu of \$1,500 to be paid.
 - f. A Waiver was recently requested and approved at the Perkasie Borough Planning Commission meeting to allow Orange Plastic fence instead of Wooden Tree protection fence to act as a woodland protection zone. Section 164-41.1.B.(3)
 2. We are requesting a waiver from this application being viewed as a Major Subdivision due to lack of direct access to North Ridge Road.
 3. House numbers will be added to the Record Plan when assigned, prior to recording.
 4. New Access & Utility Easements will have new legal descriptions written and submitted prior to recording.
 5. A waiver was recently requested and approved at the Perkasie Borough Planning Commission meeting to allow Orange Plastic fence instead of Wooden Tree protection fence to act as a woodland protection zone. Section 164-41.1.B.(3).
 6. All new lot corners have been labeled with "Iron Pin to be set".
 7. A letter/email has been sent by Nicholas Fretz from Perkasie Regional Authority.
 8.
 - a. The signature line for the BCPC has been removed.
 - b. The right-of-way and cartway widths for North Ridge Road have been added to the plans.
 - c. Building setback distances for proposed buildings have been added.
 - d. Building setback distances for existing buildings have been added.
 - e. The property boundary distances have been added to the plan.

- f. The sub distance has been added to the plan.
 - g. The sub distance has been added to the plan.
 - h. The sub distances have been added to the plan.
9. A sewage facilities planning module is still in processing.
10. A letter indicating sufficient water flow from the fire hydrant has been supplied.

C. Stormwater Management Chapter 158

1. The plan has been revised to provide a level spreader that will convert the concentrate flow from the stormwater bed to sheet flow before leaving the property. The level spreader is 30 feet long and was sized in accordance with the PA DEP BMP manual. Calculations are contained in the stormwater management report, and details are included on the stormwater plan sheet. The level spreader will be located 20 feet from the property line. Since the flow rate is being reduced and being converted to sheet flow, we do not believe that approval from the downstream property owners is required.
2. Stormwater infiltration testing was performed by CTL, Inc. The results of the testing are included in the stormwater report. The results were favorable for infiltration in the area of the stormwater bed.
3. The bed design has been revised slightly to include two yard inlets. The top of grate elevations will be more than 1 foot above the 100 year water surface elevation.
4.
 - a. The calculations have been revised to include the whole drainage shed area as woodlands in the pre development condition (with the exception of a small amount of meadow and impervious), and altered in the post development for impervious and lawn areas.
 - b. The stormwater report has been revised to list the future impervious as part of the BMP inflow shed.
 - c. The stormwater calculations have been revised to include altered Cw numbers for the 1-10 and 25-100 design storms.
5. The pre development study area Cw calculations have been revised to include 20% of the existing impervious coverage within the study area as meadow.
6. A time of concentration path was calculated for the existing study area and found to be less than 5 minutes. We believe the assumption of 5 minutes for the post development shed is appropriate.
7.
 - a. The use of a level spreader has been added to the plan.
 - b. Silt fence is shown on the detail for the topsoil pile. Silt fence has also been added below the topsoil pile nearest the infiltration bed.
 - c. The note has been revised to read "12-inch silt sock", and it is noted that it is only to be installed if it is necessary.
 - d. Silt sock is now shown above the proposed infiltration bed.
 - e. Erosion control matting has been added to the plan.
 - f. Silt sock has been added to the northern side of the construction entrance.
 - g. Silt sock is shown on the entire downstream perimeter.
8. Will comply.
9. Will comply.

D.

1. The requested waivers have been corrected/updated
2. Will comply once final approval is obtained.
3. Will comply.

Sincerely:

Bux-Mont Surveying Services, LLC

Brian K. Patterson, P.L.S.



MEMORANDUM

Date: September 28, 2023

To: Andrea Coaxum, Perkasio Borough Manager

From: Stacy Yoder, AICP

cc: Debbie Sergeant, Borough Code Enforcement Administrator
Jeffrey P. Garton, Esq., Borough Solicitor
Megan McShane, Perkasio Borough
Doug Rossino, P.E., Borough Engineer
Linda Reid, Perkasio Borough

Reference: September 27, 2023 Planning Commission Meeting Summary
G&A Project No. 9991013

I. New Business

A. Nyce Minor Subdivision – 1017 N. Ridge Road

The Planning Commission made a motion to recommend approval of the following waivers:

1. §164-4 - A waiver from the requirement that a Minor Subdivision not include the need for an access easement. Lot 1 fronts on North Ridge Road.
2. §164-20.C – A waiver from the requirement that streets be constructed in accordance with the following requirement: Cartway width of 40 feet for Collector Streets.
3. §164-20.C & §164-26 – A waiver from the requirement that sidewalks be provided along both sides of all streets.
4. §164-20.C & §164-28 – A waiver from the requirement that curbs be provided along both sides of all streets.
5. §164-36.D – A waiver from the requirement that residential subdivisions or land development applications dedicate suitable open areas for recreation.
6. §164-41.1.B.(3) – A waiver from the requirement of a forty-eight-inch-high wooden snow fence mounted on steel posts, located eight feet on center, placed along the boundary of the tree protection zone.

The Planning Commission approved the motion 6-0.

A motion was made to recommend Minor Subdivision Plan approval subject to the following:

1. Compliance with the Gilmore & Associates engineering review letter dated September 18, 2023.
2. Compliance with the Gilmore & Associates planning review letter dated August 24, 2023.
3. Compliance with the Bucks County Planning Commission letter dated September 19, 2023.

The Planning Commission approved the motion 6-0.



The Almshouse Neshaminy Manor Center 1260 Almshouse Road
Doylestown, Pennsylvania 18901 215.345.3400 FAX 215.345.3886
E-mail: planningcommission@buckscounty.org

PLANNING COMMISSION:
Edward J. Tokmajian, *Chairman*
James E. Miller Jr., *Vice Chairman*
James J. Keenan, *Secretary*

Richard Donovan
Thomas J. Jennings, Esq.
Ann Marie Mitchell
David R. Nyman
Judith J. Reiss
Tom Tosti

Evan J. Stone
Executive Director

MEMORANDUM

To: Perkasio Borough Council
Perkasio Borough Planning Commission

From: Staff of the Bucks County Planning Commission

Date: September 19, 2023

Subject: BCPC #12896
Final Plan of Minor Subdivision for Nyce
TMP #33-7-9
Applicant: Gregory and Malisa Nyce
Owner: Same
Plan Dated: August 18, 2023
Date Received: August 29, 2023

This proposal has been reviewed by the Bucks County Planning Commission professional staff, which prepared the following comments in accordance with the Pennsylvania Municipalities Planning Code (Section 502).

GENERAL INFORMATION

Proposal: Subdivide a 3.0689-acre parcel into two lots of 1.6392 acres (Lot 1) and 1.4297 acres (Lot 2). Lot 1 contains an existing single-family detached dwelling and associated accessory buildings. Lot 2 contains a proposed single-family detached dwelling. The site is served by public water and sewer.

Location: On the south side of North Ridge Road (PA 563), approximately 175 feet west of West Blooming Glen Road.

Zoning: The R-1A Residential District permits single-family detached dwellings by right on a minimum lot size of 13,500 square feet and a minimum lot width of 90 feet.

Present Use: Residential

COMMENTS

1. **Requested waivers**—The site plan and correspondence from the applicant's surveyor, dated August 18, 2023, indicates that the applicant is requesting waivers from the following subdivision and land development ordinance (SALDO) requirements:



Section 164-4

to allow a minor subdivision to use an access easement; the applicant indicates that North Ridge Road is inaccessible to the lot due to the existing quarry pond and that an access easement is needed across Lot 2

Sections 164-20.C. and 164-26

to not require sidewalks along both sides of all streets; the applicant indicates that there are no sidewalks in the area

Sections 164-20.C. and 164-28

to not require curbs; the applicant indicates that there are no curbs in the area and that installing curbing could negatively affect the drainage patterns for downstream property owners

Section 164-20.C.

to not require widening North Ridge Road from 25 feet to the required 40 feet for a collector street; the applicant indicates that the minor subdivision will provide only minimal impact to the community with one additional dwelling

Section 164-36.D.

to not provide the required dedication of open areas for recreation; the applicant indicates that a fee in lieu of dedication of park and recreation land will be paid as provided for in Section 164-36.E.(1)

The final plan should note all granted waivers.

2. **Shared driveway**—The plan indicates a shared access easement is proposed between Lot 1 and Lot 2. We recommend that the plan indicate who will be responsible for maintaining the driveway because it is likely the lots will have different owners. In addition, the proposed access easement should outline maintenance responsibilities and should be incorporated in the deeds for each lot.
3. **Tree protection**—Tree protection fencing should be provided for the existing trees to remain on Lot 2 as required by Section 186-5 and Section 164-41.1. of the SALDO. Furthermore, the construction improvement plan (Sheet 3) shows grading within the tree protection zone of the existing trees on Lot 2. Section 164-41.1.A.(1) of the SALDO requires that grade changes shall not encroach upon the tree protection zone.

This review will be included in the Bucks County Planning Commission board materials for the October 4, 2023, meeting. It is not necessary for you to attend this meeting, but you are welcome to do so and to offer comments on the proposal to the BCPC board and staff.

In order that we may be more aware of your concerns, please send us a copy of all municipal decisions sent to this applicant.

MMW:tmr
23-0269

cc: Gregory A. and Malisa Ann Nyce (via email)
Brian K. Patterson, PLS, Bucks-Mont Surveying Services, LLC (via email)
Douglas Rossino, PE, Gilmore & Associates, Borough Engineer (via email)
Andrea L. Coaxum, Borough Manager (via email)
Debbie Sergeant, Borough Code Enforcement Administrator (via email)



September 18, 2023

File No. 23-06078

Debbie Sergeant
Code Enforcement Administrator
Borough of Perkasio
620 West Chestnut Street
P.O. Box 96
Perkasie, PA 18944

Reference: Nyce Minor Subdivision Plan Review #1
1017 North Ridge Road
TMP #33-007-009

Dear Debbie:

Gilmore & Associates, Inc. (G&A) has reviewed the Minor Subdivision Plan Submission Package for the above-referenced project. We offer the following comments for consideration by the Borough:

I. Submission

- A. Minor Subdivision Plans prepared for 1017 N. Ridge Road, as prepared by Bux-Mont Surveying Services, LLC, seven (7) sheets, dated August 18, 2023.
- B. Stormwater Management Report prepared for Gregory A. & Malisa Ann Nyce, as prepared by Lenape Valley Engineering, dated August 16, 2023.
- C. Waiver Request Letter for Nyce Minor Subdivision/Land Development, as prepared by Bux-Mont Surveying Services, LLC, dated August 18, 2023.
- D. Response Letter for Nyce Minor Subdivision/Land Development, as prepared by Bux-Mont Surveying Services, LLC, dated August 18, 2023.
- E. Sewage Facilities Planning Module Exception Mailer package for Nyce Property.
- F. Will Serve Letter for 1017 N. Ridge Rd, as prepared by the Perkasio Regional Authority, dated August 4, 2023.
- G. Property Deed for TMP #33-007-009 dated August 4, 2021.
- H. Approval correspondence from Perkasio Fire Chief dated August 15, 2023.
- I. Letter of Assurance for Electric Service for 1017 N. Ridge Road, as prepared by Perkasio Borough Electric Department, dated August 8, 2023.
- J. Adjoining Property Owners Letter, as prepared by Bux-Mont Surveying Services, LLC, dated August 18, 2023.
- K. "Adequate, with Comments" Letter for Nyce- Minor Subdivision, date of plan August 18, 2023, from the Bucks County Conservation District dated August 31, 2023.
- L. Borough of Perkasio Subdivision/Land Development Application dated August 21, 2023.

II. General Information

The subject property, located at 1017 North Ridge Road in Perkasio Borough, Bucks County, PA, consists of tax map parcel 33-007-009 and contains an area of 3.0689 acres (gross). The site includes an existing dwelling with patio and deck, detached garage and shed, and an abandoned quarry pond. The property was recently consolidated and then subdivided with the adjacent parcel (TMP #33-007-008) at the corner of North Ridge Road (S.R. 0563) and West Blooming Glen Drive and share a connecting driveway that has access to both roads. The parcel is also bordered to the southeast by an unimproved 12-foot-wide paper alley. The existing dwelling is served by public water and sewer.

The Applicant and Owner of Record, Gregory A. and Malisa Ann Nyce, proposes to subdivide the parcel to create a new 1.4297 acre building lot with access to North Ridge Road (S.R. 0563). The remainder of the parcel consisting of a 1.6392-acre lot will contain the existing dwelling, garage and shed with frontage on North Ridge Road which consists entirely of the existing pond. Access for Lot 1 will be provided by the existing access easement through the property and TMP #33-007-008. The site is zoned Single Family Residential (R-1A) Zoning District and the intended uses are "Single-Family Detached Dwelling" (B1), which is a use permitted by right in the R-1A Zoning District. According to FEMA map 42017C0143J, dated March 16, 2015, the site is located in Zone "X", which is outside the 0.2% annual chance floodplain. According to the U.S. Fish and Wildlife Service's National Wetlands Inventory, the 0.73-acre existing quarry is considered a freshwater pond. The new building lot will be served by public water and sewer provided by the Perkasio Regional Authority (PRA). The site is located within the East Branch Perkiomen Creek Watershed.

III. Review Comments

A. Zoning Ordinance (Chapter 186)

We have identified the following issues in regards to the requirements and provisions of the current Perkasio Borough Zoning Ordinance:

1. §186-20.A.(2) – The minimum lot area shall exclude areas used for easements. The 'Zoning Data' table lists the gross lot area for Lots 1 and 2. The table also uses these areas to calculate the maximum lot coverage. The lot area for Lots 1 and 2 should be revised to match the net lot area listed in the 'Parcel Area Tabulation' and the maximum lot coverage should be revised based on these areas.
2. §186-54. – Buffering. A 20-foot-wide Class C buffer should be provided along the property frontage of North Ridge Road. We note that the previous subdivision used existing vegetation to provide this buffer and General Notes 17 on the Minor Subdivision Plan protects the existing vegetation used to provide this buffer. The 20-foot buffer yard should be shown on the plan.

B. Subdivision and Land Development Ordinance (Chapter 164)

We have identified the following issues in regards to the requirements and provisions of the current Perkasio Borough Subdivision and Land Development Ordinance (SALDO):

1. The Applicant is requesting the following waivers with the accompanying justifications:
 - a. §164-4. – A waiver from the requirement that a Minor Subdivision not include the need for an access easement. Lot 1 fronts on North Ridge Road. However, the roadway is inaccessible to this lot due to the existing quarry pond. The subdivision requires the use of an easement across either Lot 2 to access North Ridge Road or across TMP #33-007-008 for access to West Blooming Glen Drive. We note that this would occupy the same access easement available to TMP #33-007-008 for access to North Ridge Road created by the previous minor subdivision. We have no objection to this waiver request.

-
- b. §164-20.C. – A waiver from the requirement that streets be constructed in accordance with the following requirement: Cartway width of 40 feet for Collector Streets. North Ridge Road (S.R. 0563) is classified as a Collector Street with an existing cartway width of approximately 25 feet. North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request. We also note that the Borough does not have the authority to waive the requirements of PennDOT.
 - c. §164-20.C. & §164-26. – A waiver from the requirement that sidewalks be provided along both sides of all streets, except in the opinion of the Borough Council with the advice of the Planning Commission that they are unnecessary for the public safety and convenience, and that sidewalks be constructed on one side of all frontage streets and both sides of all other streets within the subdivision in accordance with §164-51.A. As noted above, North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request since there are no sidewalks along the road in the vicinity of the project.
 - d. §164-20.C. & §164-28. – A waiver from the requirement that curbs be provided along both sides of all streets, unless in the opinion of Borough Council with the advice of the Borough Engineer that they are unnecessary, and that curbs be constructed along the existing street on which a subdivision or land development abuts in accordance with §164-52.B. As noted above, North Ridge Road is a state road and any improvements within the right-of-way would require a Highway Occupancy Permit. We note that this waiver was granted as part of the previous minor subdivision, and we have no objection to this waiver request since there are no curbs along the road in the vicinity of the project.
 - e. §164-36.D. – A waiver from the requirement that residential subdivisions or land development applications dedicate suitable open areas for recreation. For each residential dwelling unit, a minimum of 1,500 square feet of land shall be dedicated for recreation space. We have no objection to this waiver request conditioned upon the Applicant providing \$1,500.00 for the new dwelling unit payable at the time of the building permit in accordance with §164-36.E.(1).
2. §164-30.G. – House numbers shall be assigned in accordance with Borough requirements. The house number for the new dwelling on Lot 2 should be added to the Minor Subdivision Plan prior to final recording of the plan.
 3. §164-31. – The following issues related to grading should be addressed:
 - a. The flow paths on either side of the dwelling are intended to direct runoff towards the trench for the infiltration bed. However, the proposed 549 contour on either side of the bed will direct runoff around the trench. The grading should be revised and spot elevations provided as necessary to clarify the swale towards the trench.
 - b. The location of the walk out basement access and sump pump discharge should be noted on the plans.
 - c. A low point spot elevation should be provided in the driveway between the proposed 558 contours.
 - d. Based on the proposed contours, the last five (5) feet of the basin discharge pipe will be exposed. We recommend the grading be revised to provide a minimum of one (1) foot of cover over this pipe.
 4. §164-32. – Access and utility easements are provided across the subject property and TMP #33-007-008 for access and utilities. These easements and easement agreements should be revised as necessary based on the proposed subdivision.

5. §164-41.1.B.(3) – A forty-eight-inch-high wooden snow fence mounted on steel posts, located eight feet on center, shall be placed along the boundary of the tree protection zone. The tree protection zone should be designated on the plan and tree protection fence should be provided along the limits of disturbance adjacent to the woodlands to remain.
6. §164-50.A. – Monuments shall be placed at each change in direction of boundary. It should be noted on the Minor Subdivision Plan that the monuments shall be installed prior to recording of the plan and a monumentation certification shall be provided to the Borough.
7. §164-54.A & B. – Review and approval by the Perkasio Regional Authority (PRA) should be obtained by the Applicant for the proposed water service and sanitary lateral connection to Lot 2. A copy of the approval letter should be submitted to the Borough and our Office.
8. §164-69. – The following information and/or clarifications should be added to the Minor Subdivision Plan:
 - a. The Bucks County Planning Commission no longer signs plans. The signature line for the BCPC Executive Director should be removed.
 - b. The right-of-way and cartway widths of North Ridge Road (S.R. 0563) should be dimensioned on the plan.
 - c. The location of the proposed structures on Lot 2 should be shown with the building set back distances dimensioned.
 - d. The building setback dimensions from the existing structures on Lot 1 to the proposed lot line should be dimensioned.
 - e. The property boundary distance along the southern property line for Lots 1 and 2 should be provided.
 - f. The distance of the dividing lot line between Lots 1 and 2 from a property corner to the existing sanitary sewer easement should be provided.
 - g. The distance of the dividing lot line between Lots 1 and 2 from a property corner to the existing access easement should be provided.
 - h. Distances along the dividing lot line between Lots 1 and 2 where it crosses through the access easement should be provided.
9. §164-69.D.(5) – A copy of the Sewage Facilities Planning Module exception mailer has been submitted to the Borough for review. A copy of the approved Sewage Facilities Planning exception should be provided to the Borough and our Office.
10. §164-69.D.(6) – An indication of the available water volume for fire flow and the water volume required to satisfy the Insurance Services Office (ISO) standards for fire protection should be provided in a letter.

C. Stormwater Management (Chapter 158)

We have identified the following issues in regards to the requirements and provisions of the current Amended Stormwater Management Ordinance:

1. §158-12.M. – Areas of existing sheet flow discharge shall be maintained wherever possible. If sheet flow is proposed to be concentrated and discharged onto adjacent property, the developer must document that adequate downstream conveyance facilities exist to safely transport the concentrated discharge, or otherwise prove that no erosion, sedimentation, flooding or other harm will result from the concentrated discharge. The discharge from the proposed infiltration bed creates a concentrates discharge downslope towards Parcel 33-007-021 (Strawser property). These flows should be dissipated prior to crossing the property line and the Applicant should also

submit written approval from the affected adjacent property owner. We recommend that a level spreader be provided for the bed discharge a minimum of five (5) feet from the property line in order to disperse the concentrated flow.

2. §158-15.E. – All Applicants are required to perform a detailed soils evaluation of the project site by a qualified geotechnical engineer, geologist and/or soil scientist. The stormwater report references the stormwater infiltration report used for the infiltration bed in the previous minor subdivision on TMP# 33-007-008. We note that the soil type at the proposed infiltration bed location is the same as the soil on the adjacent parcel. However, the original tests were completed at grade and the proposed bed is approximately 1.5 feet below existing grade. Also, the proposed bed is located 375 feet from the original test pit locations. Infiltration tests should be provided at the location and depth of the proposed infiltration bed on Lot 2.
3. §158-18.I.(1)(d) – Underground infiltration basins and BMPs shall have positive overflow controls to prevent storage within one foot of the finished surface over the basin. The 100-year Hydrograph Summary lists a maximum elevation of 547.48 for the stormwater bed with a trench elevation of 548.00. The bed design should be revised to provide the required one foot of coverage over the maximum storage elevation.
4. §158-19.D. – The following issues related to the runoff coefficient calculations should be addressed:
 - a. The pre-development runoff coefficients list an area of 0.81 acres of meadow. This is not consistent with the natural resource protection table which notes 0.4188 acres of woodlands disturbance. The weighted pre-development runoff coefficient should be revised to include this woodlands disturbance.
 - b. The Stormwater Notes on Sheet 3 indicate that the stormwater facility has been designed to accommodate up to 1,000 square feet of new impervious in the bypass drainage shed. This is not consistent with the runoff coefficient calculations provided in the report which only include an impervious area of 0.01 acres (436 s.f.). Also, the note is not consistent with the Impervious Coverage table which lists 765 square feet of “Future Impervious”. The amount of future impervious included in the design should be clarified and the runoff coefficients should be revised as necessary.
 - c. The rational method runoff coefficients should be revised to use separate values for storms less than the 25-year storm and for the 25 to 100-year storms.
5. §158-19.G. – Twenty percent of existing impervious area, when present, shall be considered meadow in good condition in the model for existing conditions. The runoff coefficient calculations for the pre-development area include an existing impervious area of 0.06 acres. This existing impervious should be revised to include the 20% conversion.
6. §158-19.K. – The stormwater report uses a time of concentration of 5 minutes for both the pre and post development conditions. The time of concentration path should be shown on the plan and calculations provided to verify the use of the minimum time.
7. §158-20.B. – We note that the Applicant received an Adequacy Letter from the BCCD. However, we offer the following comments regarding the current erosion and sedimentation control design:
 - a. A rip rap apron should be provided at the basin discharge pipe unless a level spreader is proposed.
 - b. Silt fence should be provided around the topsoil stockpile.
 - c. The Earthwork Staging notes specify 33” super silt fence must be installed in the vicinity of the infiltration area to prevent sediment contamination. The location of this fence should be shown on the plans.

- d. Silt sock or some other form of protection should be provided upslope of the exposed trench in the infiltration bed to prevent sediment from clogging the stone during construction.
 - e. Erosion control matting is recommended in the swales on either side of the dwelling to prevent channels forming before mature grass growth is established.
 - f. Silt sock should be provided on the northern side of the construction entrance to prevent sediment runoff into the existing pond.
 - g. The silt sock should be extended to include the total disturbance area for the water and sanitary service connections.
8. §158-20.D. – We note that an “Adequate, with Comments” letter has been issued by the Bucks County Conservation District. Once the plans have been approved by the Borough, an updated adequacy letter noting the most recent plan revision date should be obtained from the Conservation District.
 9. §158-40.A. – Prior to final approval of the site’s Stormwater Management Site Plan, the Applicant shall sign and record a Stormwater Facilities Maintenance and Monitoring Agreement prepared and approved by the Borough Solicitor covering all stormwater control facilities that are to be privately owned.

D. General Comments

1. The ‘Waivers Requested’ on Sheet 1 should be revised to be consistent with the waiver request letter provided in the submission package.
2. A legal description for each lot, as well as any easements should be provided to the Borough for review and approval prior to final plan recording.
3. The Applicant is responsible for any other required approvals, permits, etc. (i.e., Perkasie Regional Authority, etc.). Copies of these permits and approvals should be submitted to the Borough.

We recommend that the plans be revised to address the above comments to the satisfaction of the Borough. Considering the extent of the required plan revisions identified in this letter, we may have additional comments relating to compliance with the Borough Ordinances upon resubmission by the Applicant. In order to help expedite the review process of the resubmission of the plans, the Applicant should submit a response letter which addresses each of the above comments. Changes that have been made to the application that are unrelated to the review comments should also be identified in the response letter. If you have any questions regarding the above, please contact this office.

Sincerely,



Douglas C. Rossino, P.E.
Gilmore & Associates, Inc.
Borough Engineers

DCR/tw

cc: Andrea L. Coaxum, Borough Manager
Megan McShane, Executive Assistant
Jeffrey P. Garton, Esq., Borough Solicitor
Nicholas Fretz, Manager, Perkasie Regional Authority
Gregory A. & Malisa Ann Nyce, Owner/Applicant
Brian K. Patterson, P.L.S., Bux-Mont Surveying Services, LLC
Erik Garton, P.E., E.V.P., Gilmore & Associates, Inc.



August 24, 2023

File No. 2023-06078.01

Debbie Sergeant
Code Enforcement Administrator
Borough of Perkasio
620 West Chestnut Street, P.O. Box 96
Perkasie, PA 18944

Reference: Minor Subdivision– Planning Review
Nyce Minor Subdivision
Tax Map Parcel Number: 33-007-009

Dear Ms. Sergeant:

Please be advised that we have reviewed the Sketch Plan for Nyce Minor Subdivision prepared by Bux-Mont Surveying Services, LLC dated August 18, 2023.

Background Information Summary

Application Title: Nyce Minor Subdivision
Plan Stage: Minor Subdivision Plan
Applicant: Gregory and Malisa Ann Nyce
Plan Date: August 18, 2023
Location: 1017 N. Ridge Road
Total Site Area: 3 +/- Acres – Gross
Zoning District: R-1A Zoning District

The property, consisting of TMP No. 33-007-009, is approximately 3 acres and contains an existing dwelling along with associated accessory structures. The plans propose to subdivide the parcel into two lots. Lot 1 will be 1.6 acres and will contain the existing dwelling. Lot 2 will be 1.4 acres. The plans propose to construct a single-family dwelling on Lot 2. Both lots will have access from an existing shared driveway off Ridge Road.

We offer the following comments for your consideration:

1. Use
 - a. As per ZO Section 186-20.A(1)(a), a single-family detached dwelling is permitted by right in the R-1A Residential Zoning District.
2. Existing Conditions and Surrounding Land Uses
 - a. The site is currently occupied by a single-family detached dwelling. According to the Comprehensive Plan Land Use Map it is surrounded by vacant land and residential uses.
 - b. The site is located in the R-1A Residential Zoning District and has frontage along Ridge Road.
3. Consistency with the Comprehensive Plan
 - a. As per the 2014 Comprehensive Plan Future Land Use Map, the site is designated Low Density Residential. The Low Density Residential category comprises single-family detached dwellings and is generally separate from incompatible land uses. The purpose of this land use category is to retain a lower density character. The proposed use is generally consistent with the Future Land Use Plan.

4. Traffic and Pedestrian Circulation Patterns

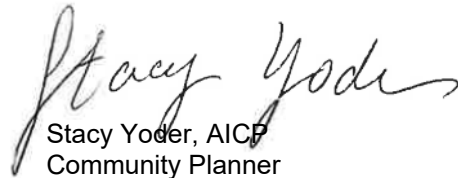
- a. The property is accessed by an existing shared driveway which connects Ridge Road and Blooming Glen Road.
- b. There are no existing pedestrian paths or sidewalks along Ridge Road. However, it should be noted that one of the guiding principles of the Perkasio Borough Comprehensive Plan is to “enhance the borough’s transportation system to accommodate vehicular and pedestrian traffic in a safe and efficient manner...” (page 166). Additionally, the 2010 Perkasio Borough Open Space Plan recommends the Borough continue to provide links toward developing a comprehensive trail network. This includes providing sidewalk connections (page 8).

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Judith Stern Goldstein, R.L.A., ASLA
Senior Project Manager
Gilmore & Associates, Inc.



Stacy Yoder, AICP
Community Planner
Gilmore & Associates, Inc.

JSG/sjy/sl

cc: Andrea L. Coaxum, Borough Manager
Megan McShane, Executive Secretary
Jeffrey P. Garton, Esq., Borough Solicitor
Gregory and Malisa Ann Nyce
Brian K. Patterson, P.L.S.



BOROUGH OF PERKASIE

620 W. Chestnut St
P.O. Box 96
Perkasie, PA 18944

(215)257-5065
Fax (215)257-6875

SUBDIVISION/LAND DEVELOPMENT APPLICATION

Date of Application: 8/21/23 Date of Plan or Revision: 8/18/23

APPLICATION FOR:

- Subdivision Sketch Plan _____ Lot Line Change _____
 Formal or Informal (Circle One)
- Land Development Preliminary Plan _____ Minor Subdivision _____
 Final Plan _____

NAME of Subdivision or Land Development: NYCE MINOR SUBDIVISION
To be the name for the Duration of the Project

Location: 1017 North Ridge Road

Tax Parcel No(s): 33-007-009

Total Acreage Gross: 3.07 AC Net Buildable Site Area: 2.78 AC

ZONING REQUIREMENTS:

Zoning District R-1A Minimum Lot Size 13,500 Maximum Density 3.22 D.U./Ac.

Yard Setbacks: Front 40 Side 15 Rear 40 Number of Lots or Dwelling Units: 2

Water Supply: Private Public

Sewer Service: On-Lot Public

EQUITABLE OWNER of Record of Land: Gregory A. + Malisa Ann Nyce

Address: 1017 N. Ridge Rd. Perkasie Phone: 215-783-1856

APPLICANT: SAME

Email: malisanyce@verizon.net Phone: 215-783-1856

Address: _____

REGISTERED ENGINEER OR SURVEYOR: Brian K. Patterson P.L.S.

Email: bk.pattersonpls@outlook.com Phone: 267-218-1064

Address: 436 Campos Dr. Perkysie PA. 18944

This is to certify that I have read the Perkysie Borough Subdivision and Land Development Ordinance and that the accompanying plan meets the requirements of the ordinance to the best of my knowledge.

Gregory Allan Nye
Signature of Property Owner

Ben H. Patten
Signature of Registered Engineer or Surveyor

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the Borough of Perkasie (Name of Applicant) of Bucks County (Name of County) hereby requests a Statewide Local Share Assessment grant of \$297,904.20 from the Commonwealth Financing Authority to be used for new body cameras and new in-car cameras for the Police Department.

Be it FURTHER RESOLVED, that the Applicant does hereby designate James Ryder, Council President (Name and Title) and Andrea L. Coaxum, Secretary (Name and Title) as the official(s) to execute all documents and agreements between the Borough of Perkasie (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Andrea L. Coaxum, duly qualified Secretary of the Borough of Perkasie (Name of Applicant), (Name of County) Bucks County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Perkasie Borough Council (Governing Body) at a regular meeting held November 6, 2023 (Date) and said Resolution has been recorded in the Minutes of the Borough of Perkasie (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Perkasie (Applicant), this 6th day of November, 2023.

Borough of Perkasie
Name of Applicant

Bucks County
County

Secretary

Admin

From: rschurr perkasiexpd.org <rschurr@perkasiexpd.org>
Sent: Monday, October 30, 2023 10:38 AM
To: Andrea Coaxum; Jeff Hollenbach; Admin
Cc: Admin
Subject: Grant Resolution
Attachments: PERKASIE BOROUGH POLICE DEPARTMENT BODY CAMERA (1).docx

All,

I have completed an application for a grant through the DCED LSA to purchase new body cameras and new in car cameras. Our current systems are almost six years old. Body Camera life spans are three years and in car cameras are five years. Currently we are not having any real issues our equipment but as they age out at the end of their life cycle we should look at replacements. Currently we are using a system called WatchGuard. Should we receive grant funding I would like to purchase AXON Enterprise Cameras. The grant amount is \$297,904.20.

With Axon at the end of the warranty period Axon will replace all of their equipment with brand new equipment for free.

Megan is preparing a Resolution as part of the application. If Council approves the resolution I would electronically submit the grant before the deadline. I currently have a letter of support from Shelby Labs and once the resolution is approved I will have one from Jarrett Coleman.

Thank you,

Bob

Robert A. Schurr, M.S.
Chief of Police
Perkasie Borough Police Department
311 S 9th St, Perkasie PA 18944
215-257-6876



This e-mail transmission and any documents, files or previous e-mail messages attached to it, are confidential. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, you are hereby notified that any review, disclosure, copying, dissemination, distribution or use of any of the information contained in, or attached to this e-mail transmission is STRICTLY PROHIBITED. If you have received this transmission in error, please immediately notify me by forwarding this e-mail to chief@perkasiexpd.org, or by telephone at (215) 257-6876 and then delete the message and its attachments from your computer.

PERKASIE BOROUGH POLICE DEPARTMENT BODY CAMERA/IN-CAR-CAMERA ACQUISITION PROJECT

A. Project Description

The Perkasio Borough Police Department provides police services to approximately 9,120 residents in Perkasio and approximately 4,567 residents in Sellersville Borough through a contracted police services agreement for a total service population of 13,687 residents.

The overall goal of the project is to raise police performance levels and accountability with the implementation of a body-worn camera program. The goal is broken down into the following project objectives:

1. The Perkasio Borough Police Department policy for body-worn/in car camera systems complies with all Department of Justice requirements and is compliant with Pennsylvania Law Enforcement Accreditation Commission guidelines. All officers will be re-trained on the policy prior to implementation of the Axon body-worn/in car camera and the policy will be reviewed and updated as necessary.
2. Evaluation and upgrade of existing technology infrastructure to support a body-worn camera program.

The department currently has an IT firm that will evaluate and work with the department to upgrade any existing technology and servers based on the recommendations and requirements of body-worn/in car camera vendors and lessons learned from other agencies who have implemented body-worn/in car cameras as it specifically relates to Axon Enterprise, Inc. This will aid in a seamless implementation of the program by verifying technology and that the necessary storage is in place.

3. The Perkasio Borough Police Department has conducted research and procurement requirements for body-worn/in car cameras. Most recently the Pennsylvania State Police have completed testing and Evaluation of body worn/in car camera systems and have selected Axon Enterprise, Inc. The purchase of body-worn/in car cameras will be done in accordance with all Federal, State, and local procurement policies. The purchase of the Axon cameras will be done through a nationwide cooperative purchasing agreement called SOURCEWELL.

Additionally, Axon Enterprise, Inc is working on renewing their membership in the state cooperative purchasing system COSTARS.

4. The Perkasio Borough Police Department will conduct training for all police department personnel on the body-worn/in car camera program. Prior to deployment of body-worn/in car cameras, all department personnel will be properly trained by department leadership and the manufacturer in accordance with established policy on the operation of body-worn/in car cameras. Policies will be reviewed annually and updated as needed.

5. The Perkasio Police Department will evaluate the impact that body-worn/in car cameras have on police performance, efficiency, accountability, and transparency. This assessment will be an ongoing process overseen by department leadership with the review of video and community feedback.

B. Location of the Project Site

The body camera/in car camera site location will be the Boroughs of Perkasio and Sellersville in Upper Bucks County, Pennsylvania serving a residential population of 13,687 residents in a total geographic land area of 3.73 square miles.

C. Priority Investment and Community Impact

Increased police accountability and transparency is already a part of the Perkasio Borough Police Department's Policing Strategy. This goal will be further enhanced with the addition of new/updated body-worn/in car cameras. Department leadership will be able to evaluate the performance of officers during their interactions with the community. Citizen's complaints will be able to be easily investigated. Video and audio recordings will be used to evaluate how calls may be handled better during critical incidents or hostile interactions.

Community engagement is also a core principle of the Perkasio Borough Police Department's Policing Strategy. The department will be able to provide and release as appropriate examples of positive interactions with the community further building trust. The police department will utilize its social media platform, Crimewatch, to continually promote the police department and gain feedback. The department will promote the use of body-worn/in car cameras at community events such as Coffee with a Cop,

elementary and private school presentations, and a multitude of Borough sponsored events.

The collection of body-worn/in car camera recordings will provide for improved adjudication of criminal cases. Officers will have real time video to support their statements that will aid in prosecution of cases. With such reliable evidence these cases may be adjudicated at the lowest level and the department will work diligently with the local District Court to resolve cases with the least impact to everyone involved. The police department will work closely with the Bucks County District Attorney's Office and Bucks County Detectives to ensure the successful use of video and audio to ensure the appropriate adjudication of cases.

The utilization of grant funds to implement body-worn/in car cameras will result in the Perkasio Borough Police Department's ability to be even more transparent, add an additional resource to investigating and prosecuting crimes, better analysis of critical incidents, and further strengthen trust with the community. The Perkasio Borough Police Department is a data driven organization. The collection and analysis of data drives operations and the deployment of resources to make sure the police department is best serving the community.

To measure the effectiveness of body-worn cameras, the police department will conduct a comparison of the following items prior to the grant funding versus after the grant funding:

- Citizen complaints.
- Use of force incidents.
- Community satisfaction to include increased social media activity by posted activity (crime information, community engagement, and informational posts).
- Success rate of successful adjudication and at what level of the criminal justice system.
- Officer performance of engaging in the department's policing strategy.

The police department will utilize its records management system (RMS) to document all interactions with the community to include the use of body-worn/in car cameras and their impact on the interaction or investigation. Sworn personnel are required to enter all activity into the RMS. The leadership of the department and civilian staff can obtain reports that are analyzed monthly or more frequently as necessary. Utilizing the police departments RMS will provide historical data to facilitate comparisons and evaluate performance and progression.

The Perkasio Borough Police Department is committed to working with DCED to document policy development processes, address other technical and training issues, and provide accurate and timely updates regarding progress in training, body-worn camera implementation, and program development. Perkasio Borough has personnel appointed to oversee Federal and State grants. These personnel are registered and have access to the necessary online platforms to respond to requests, submit necessary reports, and manage all grant funding for the Police Department.

In addition, the Perkasio Borough Police Department will require regular departmental review of body-worn/in car camera digital footage to advance training, gain feedback, and access policy revisions in ways that can enhance officer safety as well as service to the community.

The Perkasio Borough Police Department is willing to cooperate fully with DCED grant administration requirements including requisite data should funding be awarded.

D. Estimated Start and End Date

If approved and funding is received the Perkasio Borough Police Department would submit a purchase order to Axon Enterprise, Inc to make the equipment purchase. It is anticipated that once the order is placed equipment would be received, installed and officers would be trained within 90 days.

The Perkasio Borough Police Department thanks the evaluators for their time and consideration in reviewing our application for grant funding.

**PERKASIE BOROUGH
RESOLUTION NO. 2023-54**

**A RESOLUTION OF THE PERKASIE BOROUGH COUNCIL
AUTHORIZING THE RETURN OF THE REMAINDER OF THE ESCROW
FOR THE HANOVER HOUSE PROJECT LOCATED AT 900 N. RIDGE
ROAD, AND AUTHORIZING THE SIGNATURE OF THE BOROUGH
MANAGER ON THE ESCROW RELEASE**

WHEREAS, HG Properties 20, LP (“Applicant”) made an escrow deposit with the Borough of Perkasia related to the Hanover House project located at 900 N. Ridge Road, Perkasia, Pennsylvania, also known as Bucks County Tax Parcel 33-006-116; and

WHEREAS, Applicant has completed the project and requests that the remainder of their escrow deposit be returned to them; and

WHEREAS, Gilmore & Associates, Inc. has provided the Borough of Perkasia with an Escrow Release Confirmation authorizing the release of the escrow upon confirmation by the Borough that there are no outstanding or forthcoming bills regarding the Hanover House project.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Perkasia, as follows, that the remainder of the escrow deposit for the Applicant’s Hanover House project, shall be returned to the Applicant.

IT IS FURTHER RESOLVED that the Borough Manager is hereby authorized to sign the Escrow Release to the Applicant.

THIS RESOLUTION WAS DULY ADOPTED by the Borough Council of Perkasia Borough on the 6th day of November, 2023.

BOROUGH OF PERKASIE:

ATTEST:

By: _____
James Ryder, Council President

By: _____
Andrea L. Coaxum, Secretary

JEFFREY P. GARTON
DOUGLAS C. MALONEY
THOMAS J. PROFY, IV**†
FRANCIS X. DILLON
JOHN A. TORRENTE*
STEVEN M. JONES
MICHAEL J. MEGINNISS
BREANDAN Q. NEMEC*
BRENDAN M. CALLAHAN*
BRADLEY R. CORNETT*
SEAN M. GRESH
SIOBHAN TIMMERMAN†
BRYCE H. McGUIGAN*
TRACY L. CASSEL-BROPHY*
CHRIS LITTLE SIMCOX*
BRENDAN G. CORRIGAN^
KIMBERLY N. BARRON
CHLOE M. BOUDAZIN



680 MIDDLETOWN BOULEVARD
P.O. BOX 308
LANGHORNE, PENNSYLVANIA 19047-0308
TELEPHONE: 215.750.0110
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OF COUNSEL
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FRANK A. FARRY
THOMAS E. HORA
ALLEN W. TOADVINE
TRACY P. HUNT
PAMELA A. VAN BLUNK*
KATHARINE J. WEEDER*

NEW HOPE OFFICE
123 W. BRIDGE STREET
NEW HOPE, PA 18938
215.862.0701

JEFFREY P. GARTON, ESQUIRE
jgarton@begleycarlin.com

*Member of PA & NJ Bars
†Master of Laws (Taxation)
^Member of PA & NY Bars

October 13, 2023

VIA EMAIL

Andrea L. Coaxum, Borough Manager
Perkasie Borough
620 W. Chestnut Street
Perkasie, PA 18944

Re: THP – 900 N. Ridge Road Hanover House Project Escrow Release

Dear Andrea:

Attached please find a draft Resolution regarding the escrow release for the above matter.

Please review and advise if the form of the Resolution is satisfactory or if there are any changes or corrections you would like me to make.

The amount of my fees for time not yet billed for this matter total \$112.00.

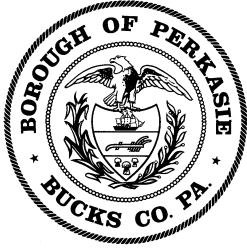
Very truly yours,

Jeffrey P. Garton

JPG:bcr

Attachment

cc: Rebecca Deemer, Finance Director
Cassandra Grillo, Accounting and Municipal Permits Clerk



BOROUGH OF PERKASIE

620 W. Chestnut St
P.O. Box 96
Perkasie, PA 18944

(215)257-5065
Fax (215)257-6875

Escrow Release Confirmation

Date: October 11, 2023

Perkasie Borough
620 W. Chestnut St.
P.O. Box 96
Perkasie, PA 18944

Re: Escrow Account Release

I Douglas C. Rossino of Gilmore & Associates Inc. confirm there are no outstanding or forthcoming bills in reference to the project known as 900 N. Ridge Road and authorize release upon confirmation by the Borough.

Sincerely,

Douglas C. Rossino

Borough Engineer Signature

**PERKASIE BOROUGH
RESOLUTION NO. 2023-55**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF
PERKASIE APPROVING THE AGREEMENT BETWEEN
THE BOROUGH OF PERKASIE AND DELAWARE VALLEY
PROPERTY & LIABILITY TRUST (DVPLT) FOR THE
ACQUISITION OF SECURITY TRAINING SERVICES AND
AUTHORIZING THE BOROUGH MANAGER TO EXECUTE
THE AGREEMENT ON BEHALF OF THE BOROUGH OF
PERKASIE**

WHEREAS, Delaware Valley Property & Liability Trust (DVPLT) has provided the Borough of Perkasia with an Agreement regarding security training services for the price of \$0.00; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to approve the Delaware Valley Property & Liability Trust (DVPLT), Agreement for security training services pursuant to an Agreement, and;

THEREFORE, be it resolved by the Borough Council of Perkasia Borough as follows:

1. Approval of Agreement. The Borough Council herein approves the Agreement between the Borough and Delaware Valley Property & Liability Trust (DVPLT), which is attached hereto as Exhibit "A" and incorporated by reference.

2. Execution. The Borough Council further authorizes the Borough Manager to execute the Delaware Valley Property & Liability Trust (DVPLT) Agreement between the Borough and Delaware Valley Property & Liability Trust (DVPLT), on behalf of Perkasia Borough.

THIS RESOLUTION was duly adopted this 6th day of November, 2023.

ATTEST:

BOROUGH OF PERKASIE:

By: _____
Andrea L. Coaxum, Secretary

By: _____
James Ryder, Council President

EXHIBIT “A”

SECURITY TRAINING SERVICES AGREEMENT

This Security Training Services Agreement (“Agreement”) is made on _____ (“Effective Date”) by and between the Delaware Valley Property & Liability Trust (“DVPLT”), a nonprofit public entity risk pool that provides comprehensive property and liability coverages to its public entity participants pursuant to the Pennsylvania Intergovernmental Cooperation Law and the Pennsylvania Political Subdivision Tort Claims Act, and _____ (“Municipality”), a local government agency organized under and governed by the laws of the Commonwealth of Pennsylvania that is a participant in DVPLT.

WHEREAS, the parties recognize the importance of educating and training the Municipality’s employees on potential security threats and phishing resistance; and

NOW, THEREFORE, in consideration of the mutual covenants and promises herein set forth, DVPLT and Municipality (each a “Party” and together the “Parties”) hereby agree to enter into this Agreement and in so doing, agree to be legally bound as follows:

1. Description of Services.

- (a) DVPLT will provide Municipality with access to BullPhish ID, a cloud-based security awareness training and phishing resistance program, which includes training videos and phishing simulation campaigns (the “Services”).
- (b) These Services will be provided to the Municipality free of charge.
- (c) DVPLT reserves the right to change or discontinue any or all of the Services from time to time. DVPLT shall notify the Municipality in writing of any material change to or discontinuation of the Services.

2. Term and Termination. This Agreement shall commence upon the Effective Date set forth above and remain in effect until it expires upon the effective date of the withdrawal or expulsion of the Municipality from the DVPLT. Without limiting the foregoing, either Party may terminate the Agreement by providing written notice to the other Party.

3. Municipality Responsibilities.

- (a) The Municipality shall be responsible for configuring and deploying the Services.
- (b) The Municipality is responsible for all activities that occur under its account, regardless of whether the activities are authorized by the Municipality, undertaken by it, its employees or a third party, and understands and agrees that DVPLT is not responsible for unauthorized access to its account.
- (c) The Municipality is solely responsible for its use of the Services. The Municipality will ensure its use of the Services will not violate any applicable law.

4. Limited Warranty, Disclaimer and Liability Limitation.

- (a) The Services provided under this Agreement are provided “as is”. Except to the extent prohibited by law, or to the extent any statutory rights apply that cannot be excluded, limited or waived, DVPLT (i) makes no guarantees, representations or warranties of any kind, whether express or implied, statutory or otherwise regarding the Services; and (ii) disclaims all warranties, including any implied or express warranties (a) of merchantability, satisfactory quality, fitness for a particular purpose, (b) arising out of any course of dealing or usage of trade, and (c) that the Services will be uninterrupted, error-free or free of harmful components.
 - (b) DVPLT shall not be liable to the Municipality as a result of any action or omission of the Municipality or any third party or relating to the Services, and DVPLT hereby expressly disclaims any such liability.
 - (c) In no event shall DVPLT be liable to the Municipality or any third party for any incidental, special, punitive or consequential losses or damages of any kind arising in contract, tort or otherwise, even if DVPLT has been advised of the possibility of such damages.
 - (d) The liability of DVPLT to the Municipality for any acts or omissions by DVPLT shall be absolutely limited to no more than a total of \$1,000 for any and all losses, liability, claims or expenses (including legal fees) incurred by the Municipality arising directly or indirectly from the provision of the Services by DVPLT to the Municipality under this Agreement.
5. **Independent Contractor Status.** The Parties acknowledge and agree that DVPLT is an independent contractor and nothing in this Agreement shall be regarded as creating any other legal relationship between the Parties whether as principal/agent, employer/employee or otherwise.
6. **Governing Law.** The Parties agree that this Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.
7. **Cooperation.** The Parties hereby agree that they will use their best efforts to resolve any disputes regarding their performance under this Agreement in good faith and will cooperate fully in the resolution of such disputes. Each Party will designate a representative who shall act on behalf of that Party in resolving any disputes arising from the performance of this Agreement.
8. **Arbitration.** Disputes arising on the performance of this Agreement which are not resolved by agreement of the Parties shall be subject to common law arbitration under 42 Pa. C.S.A. §7341 without any right of appeal to any court of competent jurisdiction. The Parties further agree that all such disputes arising under this Agreement shall be resolved exclusively by arbitration and they hereby waive and relinquish any right they otherwise may have to file suit in any court of competent jurisdiction, except where the aggrieved Party is seeking to obtain equitable relief of any kind, including any preliminary or permanent injunctions or temporary restraining orders. In resolving any disputes under this provision, the Parties hereby agree to bear their own legal fees and costs.

9. **Limitation on Use.** Municipality shall use the Services solely for training and providing security awareness to its employees. Municipality shall not sell, transfer or sublicense the Services to any other entity or person.
10. **Entire Agreement.** This is the entire Agreement between the Parties, and there are no other agreements, understandings, or representations.
11. **Amendments and Assignments.** This Agreement shall only be amended, modified, changed or extended upon a written agreement by the Parties which shall state the amendment, modification or change and its effective date. This Agreement shall not be assigned by either Party unless such assignment is mutually agreed to by both Parties in writing. Any assignment in violation of this Agreement shall be deemed null and void.
12. **Successors and Assigns.** This Agreement shall be binding on all successors and permitted assigns of the Parties hereto.
13. **Notifications.** Any correspondence or notifications by or between the Parties required by this Agreement shall be address to the following, respectively:

FOR DVPLT: Neil McGarry
 Director of Information Technology
 719 Dresher Road
 Horsham, PA 19044-2205
nmcgarry@dvtrusts.com

FOR MUNICIPALITY: **Contact Name:**
Title:
Address:
Address:
Email:

IN WITNESS WHEREOF, intending to be legally bound, the Parties hereto, by their duly authorized representatives, have accepted and executed this Security Training Services Agreement as of the day and year first below written.

FOR DVPLT	FOR THE MUNICIPALITY
Signed:	Signed:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

JEFFREY P. GARTON
DOUGLAS C. MALONEY
THOMAS J. PROFY, IV**†
FRANCIS X. DILLON
JOHN A. TORRENTE*
STEVEN M. JONES
MICHAEL J. MEGINNISS
BRENDAN Q. NI MIC*
BRENDAN M. CALLAHAN*
BRADLEY R. CORNETT*
SEAN M. GRIESH
SIOBHAN TIMMERMAN†
BRYCE H. MCGUIGAN*
TRACY L. CASSEL-BROPHY*
CHRIS LITTLE SIMCOX*
BRENDAN G. CORRIGAN†
KIMBERLY N. BARRON
CHLOE M. BOUDAZIN



680 MIDDLETOWN BOULEVARD
P.O. BOX 308
LANGHORNE, PENNSYLVANIA 19047-0308
TELEPHONE: 215.750.0110
FAX: 215.750.0954

OF COUNSEL
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KATHARINE J. WEEDER*

NEW HOPE OFFICE
123 W. BRIDGE STREET
NEW HOPE, PA 18938
215.862.0701

JEFFREY P. GARTON, ESQUIRE
jgarton@begleycarlin.com

*Member of PA & NJ Bars
†Master of Laws (Taxation)
‡Member of PA & NY Bars

October 26, 2023

VIA EMAIL

finance@perkasiaborough.org

Rebecca Deemer, Finance Director
Perkasie Borough
P.O. Box 96
620 West Chestnut Street
Perkasie, PA 18944

Re: Security Training Services (DVPLT)

Dear Rebecca:

Pursuant to your request I reviewed the above referenced Agreement and I find same to be generally satisfactory. You understand of course that since it is training there are no representations or warranties made concerning any aspect of the training as it is on an as is basis. Since it is for free and it can never hurt to have training in this field, that caveat would not be a basis upon which not to proceed.

Lastly, I enclose a copy of the appropriate resolution for consideration by council at the next council meeting.

Very truly yours,

Jeffrey P. Garton

JPG:psp

cc: Andrea Coaxum, Borough Manager



St. Andrew's Evangelical Lutheran Church

20 Dill Avenue, Perkasio, PA 18944

Phone: (215) 257-6184

Fax: (215) 257-3474

Email: churchoffice@standrewsperkasio.com

St. Andrew's Evangelical Lutheran Church will be hosting a Holiday Tea to benefit local children's Christmas charities.

The tea will be held at St. Andrew's Lutheran Church, 20 Dill Ave., Perkasio, on December 2, 2023 at 11:00am for \$15.00. There will also be raffles and door prizes.

We are reaching out to you in the hope that you will consider donating for our raffle. Should you decide to donate, you will have the opportunity to display business cards, marketing materials, etc. to promote your business to all attendees.

Thank you in advance for your consideration. Should you have any questions or should you decide to move forward with helping with this wonderful cause, please contact Pat Gahman at 215-257-9624.

Kindly,

St. Andrew's Events Committee

Patricia Gahman

Entity ID: 23-1513708



Patricia A. Gahman
1618 W. Rock Rd.
Perkasio, PA 18944



**ST. ANDREW'S
LUTHERAN CHURCH**

HOLIDAY TEA

DECEMBER 2, 2023

11:00AM - 2:00PM

\$15/PERSON

\$5.00/CHILD

(AGE 10 & UNDER)

**(INCLUDES TEA
SANDWICHES,
DESSERTS, BEVERAGES)**

BENEFITS LOCAL CHILDREN'S CHRISTMAS CHARITIES

RAFFLE BASKETS | 50/50 | DOOR PRIZES

Bring a can of food for Pennridge FISH for a free raffle ticket

**20 Dill Avenue
Perkasie, PA 18944
www.standrewsperkasie.org**

**For tickets/information:
(215)-257-6184**





BOROUGH OF PERKASIE

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

(215) 257-5065
Fax (215) 257-6875

SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event		
Primary Contact Name:	Jessica Jackson	
Primary Contact Address:	101 Trotter Way Dublin, PA	
City:	State:	Zip:
Dublin	PA	18917
Primary Contact Email:	thecrattypa@gmail.com	

Event Name:	The Crattery Market	Type of Event:	Handmade Market
Are you representing a Host Organization?		Is this organization a non-profit?	NO
If so, list name address and phone below:		Is this organization a private/for-profit entity?	YES
Organization Name:	The Crattery	Purpose of Event:	shopping
Organization Address:	101 Trotter Way Dublin, PA 18917		
Organization Contact Person:	Jessica Jackson	Email:	thecrattypa@gmail.com
Organization Phone:	215-435-1216		

2. GENERAL EVENT INFORMATION			
Date of event:	November 18, 2023	Rain Date:	N/A
Event Duration (start date & time – end date & time):	10 am - 4 pm		
Estimated Attendance (include organizers, volunteers, attendees, spectators etc):	2500-3000		
Site Arrival / Set Up time:	7 am - 5 pm	Site Departure:	5 pm
Will a registration /entry fee be charged. If yes, how much?	no		

3. EVENT DESCRIPTION	
Is this a fixed or moving event (ie, run / bike ride etc):	Fixed
Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc):	Handmade market featuring 80 local vendors Live music Food trucks

RECEIVED

OCT 13 2023

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

ATTACHMENT REQUIRED:
 If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.
 Starting Location: _____ Finishing Location: _____

5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units: <u>3</u>	Delivery date: <u>11/17</u>	Pickup date: <u>11/20</u>
Name of sanitation supplier: <u>Port A Boust</u>	Emergency Contact (day of): <u>215-435-12416</u>	

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? Yes / <u>No</u>	Mark locations on sketch map.
---	-------------------------------

7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

- Perkasio Borough reserves the right to invoice the applicant for removal of trash or debris if necessary.

Perkasie Borough Trash & Recycling Service

- Perkasio Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule.
- An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Trash & Recycling Service required? Yes / No

Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES

Roads may be closed only with the express approval of Perkasio Borough Council.

Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades.

Roads & sidewalks must be left clear and open after the event.

- Perkasio Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Barricades Required: Yes / No

Mark # & locations on sketch map.

Cones Required: Yes / No

Mark # & locations on sketch map.

PEDESTRIAN CROSSING

Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment.

- Perkasio Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule.
- Any balances for actual time worked will be invoiced after the event has taken place.

Crossing Guards Required: Yes / No

Guards: |

Mark # & locations on sketch map.

TEMPORARY PARKING RESTRICTIONS

Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event.

- Perkasio Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule

No Parking Signs Required: Yes / No

of signs: | 0

EVENT PARKING

- Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees.
- Provide details of any Park & Ride parking locations and shuttle routes / drop off points:

9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers: 3

Estimated number of For-Profit Vendors: 80

Estimated number of Non-Profit Vendors (no fee):

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes / No

Standby Service Notified: Yes / No

If yes, Agency Name:

Agency Phone:

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$100
Application Fee, additional date (\$10 per date):	
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	N/A
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	220
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	12000
No Parking Signs: # signs requested x \$2.25	
TOTAL:	
The following fees are due when the event permit application has been reviewed and approved, and will be invoiced when the event permit is mailed to the applicant.	
Deposit: Crossing Guards: Hours requested x \$18.00 per hour	6 hours \$108
Deposit: Police Support: Hours requested x \$91.81 per hour	N/A

Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.

18. SUBMISSION CHECKLIST (ATTACHMENTS)

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed: 

Date of Application: 10/12/23

On behalf of Organization: The Craftery

Borough Hall

The Ramn Dining Area

Portable Toilets

Street Closure

15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

7th Street

MEDICAL/CHECK-IN/ENTRANCE

WALKWAY/CROSSING GUARD

Street Closure

83 84 85 86 87 88 89 90

North 7th Street

Street closure

21 20 19 18 17 16

Chestnut Street

22 23 24 25 26 27

72 73 74 75 76 77 78 79 80 81 82

QNB Bank

Shelly's Hardware

6th Street

Penn Comm Bank

Parking

Food Truck Area

Food Truck

Food Truck

Food Truck

Live Music

Rise & Grind Cafe

THE CRAFTERY MARKET

In Downtown Perkasie
11/18/2023 | 10am-4pm



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Millham Companies Inc. 301 S. Main St. Ste. 1 E Doylestown, PA 18901 Richard B. Millham Jr., CIC
CONTACT NAME: Richard B. Millham Jr., CIC
PHONE (A/C, No, Ext): 215-345-8110 FAX (A/C, No): 215-345-9337
INSURER(S) AFFORDING COVERAGE: Fidelity and Guaranty Ins Co. NAIC #: 25615

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Excess Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: The Craftery Market in Downtown Perkasio, Saturday, November 18th, 10am-4pm. Perkasio Borough is named as Additional Insured as per policy forms and endorsements, per written contract agreement.

CERTIFICATE HOLDER: PERKA-2, Perkasio Borough, 620 W. Chestnut Street, Perkasio, PA 18944. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Richard B. Millham Jr., CIC

Admin

From: Admin
Sent: Thursday, October 19, 2023 1:45 PM
To: Richard Dunbar
Cc: Chief 26; Linda Reid
Subject: Request for Fire Police - 11/18/23

Thank you for getting back to me so quickly, Rick!

We'll put this on the November 6th Council agenda for approval.

Sincerely,

Megan

From: Richard Dunbar <rdunbar@perkasiefire.org>
Sent: Thursday, October 19, 2023 1:44 PM
To: Admin <admin@perkasieborough.org>
Cc: Chief 26 <chief@perkasiefire.org>; Linda Reid <Community@perkasieborough.org>
Subject: Re: Request for Fire Police - 11/18/23

Megan - we have coverage for the event and will be there as requested on 11/18 from 10 - 4.

Happy to help!

Get [Outlook for iOS](#)

From: Admin <admin@perkasieborough.org>
Sent: Thursday, October 19, 2023 7:51:05 AM
To: Richard Dunbar <rdunbar@perkasiefire.org>
Cc: Chief 26 <chief@perkasiefire.org>; Linda Reid <Community@perkasieborough.org>
Subject: Request for Fire Police - 11/18/23

Thank you, Rick. I appreciate it!

Sincerely,

Megan

From: Richard Dunbar <rdunbar@perkasiefire.org>
Sent: Wednesday, October 18, 2023 5:09 PM
To: Admin <admin@perkasieborough.org>

Cc: Chief 26 <chief@perkasiefire.org>; Linda Reid <Community@perkasieborough.org>
Subject: Re: Request for Fire Police - 11/18/23

Hi Megan,

I will check and see if we would have Fire Police available for that event. I'm fairly certain we will be able to support it and will confirm back to you as soon as I can.

Best regards,

Get [Outlook for iOS](#)

From: Admin <admin@perkasieborough.org>
Sent: Wednesday, October 18, 2023 1:44:41 PM
To: rdunbar@perkasiefire.org <rdunbar@perkasiefire.org>
Cc: Chief 26 <chief@perkasiefire.org>; Linda Reid <Community@perkasieborough.org>
Subject: Request for Fire Police - 11/18/23

Hello Rick!

The Borough received a town center event application from The Craftery Market, which is scheduled for Saturday, November 18, 2023 from 10:00 am to 4:00 pm.

The application included a request and donation for crossing guards, but no crossing guards are available. Would there be fire police available on November 18th for the duration of the event, who could help attendees cross Market Street at the intersection with 7th Street? If so, the Borough would be happy to give the \$108 donation we received for this particular item to the Fire Company.

If there are Fire Police available for that date, please let me know as soon as possible so we can put it on the November 6th Council agenda for approval.

Thank you, Rick!

Sincerely,

Megan

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Perkasie Borough Council seeks additional grant money for Kulp Park improvements

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PERKASIE — The Perkasie Borough Council on October 16 approved an additional grant application for the Kulp Park improvement project.

Council is requesting a Statewide Local Share Assessment (LSA) grant of roughly \$650,000 to finance phase two of the improvement project, featuring a refurbished baseball field, an updated backstop, additional safety fencing along the dugout area, an LED light pole for multi-sport use and wheelchair accessible parking spots and a path to the baseball field.

Borough manager Andrea Coaxum revealed that the borough has already received a \$200,000 Department of Conservation and Natural Resources (DCNR) grant for the baseball field and is awaiting approval of a \$250,000 Department of Community and Economic Development (DCED) Greenway, Trails & Recreation grant.

Council also approved a power supply contract for the years 2026-2030 with a fixed rate of \$45.87/MWh at Coaxum's request to ensure budget stability.

Council also passed a one-year agreement authorizing the Pennridge Little League's utilization of the Lenape Park baseball field, approved an agreement with the Bucks County Children's Advocacy Center to find qualified professionals to interview child abuse victims and appointed four new fire police officers, including Jonathan Blum, Richard Dunbar, Matthew Bosch and Katrina Pettit.

The next Perkasie Borough Council meeting is on November 6 at 7 p.m. For more information, visit perkasieborough.org.