

**MINUTES OF PERKASIE BOROUGH
COUNCIL COMMITTEES MEETING
NOVEMBER 5, 2018**

620 West Chestnut Street
Perkasie, Pennsylvania

ATTENDANCE:

Council Member:	Matt Aigeldinger Scott Bomboy Chuck Brooks Aaron Clark Randy Faulkner Steve Pizzollo (absent) Jim Purcell Steve Rose Jim Ryder John Hollenbach
Mayor:	Andrea L. Coaxum
Borough Manager:	Joe Berardi
Finance Director:	Jeff Garton
Borough Solicitor:	Dan Gilbert
Public Works Director:	Steve Hillias
Police Chief:	Megan Prusienski
Park and Recreation Director:	Harold Stone
Electric Superintendent:	Doug Rossino
Borough Engineer:	

Borough Council President Jim Ryder convened the meeting at 7:00 PM. Mayor Hollenbach gave the Invocation followed by the Pledge of Allegiance.

PUBLIC FORUM

None.

MAYOR PROCLAMATION-NO SHAVE NOVEMBER

Mayor Hollenbach made a Proclamation for November to be a "No Shave" month which participants forgo shaving to raise awareness for men's health issues. The Proclamation was created to allow the Borough's Police Department Officers to grow neatly groomed facial hair during the month of November as a fundraiser for the American Cancer Society and Pennridge FISH and to shave beginning December 1.

PMEA PRESENTATION

Present was Michael DeFinis, Borough Manager of Hatfield Borough and Andy Krauss, Superintendent of the Electric Department of Lansdale Borough. Mr. DeFinis discussed PMEA's strategic plan to amend and restate the PMEA Bylaws and to revise the PMEA dues structures and send it to the municipal members. Borough Council reviewed the changes including a change in the dues structure where members pay \$5.00 per electric meter to be a member. Council will consider a resolution at their next meeting to consider continuing their membership with PMEA.

PUBLIC WORKS COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Public Works Committee Superintendent's report for October 2018.

Consider Mutual Aid Agreement for Snow Removal-Pennridge Regional Authority

Upon motion by Ryder, seconded by Purcell, Council unanimously approved the snow removal agreement between the Borough of Perkasia and the Pennridge Regional Authority for the 2018-2019 snow season, and to authorize the Borough Council President and Manager to sign the agreement on behalf of the Borough.

Consider Disposal of Surplus Equipment

Upon motion by Purcell, seconded by Aigeldinger, Council unanimously approved the disposal of an old leaf box.

PUBLIC UTILITY COMMITTEE MEETING

Review of Superintendent's Report

The Committee reviewed and accepted the Electric Superintendent's report for October 2018.

Perkasia Wholesale Power Cost Summary

The Committee reviewed Perkasia's September's Wholesale Power Cost Summary report provided by GDS Associates.

PLANNING AND ZONING COMMITTEE

Code Enforcement Officer Report

The Committee reviewed and accepted the Code Enforcement Officer's monthly reports for October 2018.

Discuss Property Maintenance Issues: 326 South 4th Street

Councilmembers discussed on-going property maintenance issues at 326 South 4th Street. The Borough Manager explained that the Borough would like to take additional action to get the property owner or tenant to clean up the property. Upon motion by Clark, seconded by Purcell, Council unanimously authorized the Borough Solicitor to file an action in equity in the Court of Common Pleas in Bucks County seeking a court order to compel the owner and/or tenant of 326 South 4th Street to clean up the property or be found in contempt.

Consider Accepting Resignation of Perkasia Planning Commission Member

Upon motion by Faulkner, seconded by Purcell, Council unanimously accepted the resignation of Eileen Bradley from the Perkasia Planning Commission.

PARKS AND RECREATION COMMITTEE

Park and Recreation Director Report

The Committee reviewed and accepted the Park and Recreation Director's monthly report for October 2018.

Discussed Proposed Pedestrian Walking Trail Environmental Scope and Fee

Upon motion by Purcell, seconded by Rose, Council authorized Gilmore & Associates to perform a Phase I and Phase II environmental site assessment in the area of the proposed pedestrian walking trail between 7th and 9th Streets, and to utilize excess funds in the capital budget to fund the assessment.

PERSONNEL AND POLICY COMMITTEE

Terminate Employment of Part-Time Employee

Upon motion by Rose, seconded by Clark, Council unanimously approved the termination of a part-time permanent Public Works Laborer, concurring with the Borough Manager's decision.

Consider Appointing Youth Councilor

Upon motion by Ryder, seconded by Brooks, Council unanimously appointed Ana McGrath to the position of Youth Delegate of the Borough of Perkasio for the 2018/2019 school year.

Consider Hiring Code Enforcement Administrator

Upon motion by Purcell, seconded by Rose, Council unanimously approved Debbie Sergeant as the Borough's Code Enforcement Administrator with a six month probationary period, to be extended if needed.

Consider Hiring Public Works Director

Upon motion by Rose, seconded by Purcell, Council unanimously concurred with the Borough Manager's decision to hire Jeff Tulone as the Borough's new Public Works Director.

FINANCE COMMITTEE

Payment of the Bills

Upon motion by Rose, seconded by Clark, Council unanimously agreed to pay the bills.

Consider Borough Tenant Lease Extension-1st Floor (Park Fitness)

Upon motion by Ryder, seconded by Aigeldinger, Council unanimously approved an amendment to the lease between the Borough of Perkasio and Cliff Capital Management, Inc. for the period of November 1, 2018 until November 30, 2018 at a rate of \$2,317.50.

Consider Resolution #2018-21 Grant Application Handicap Accessibility at Borough

Upon motion by Purcell, seconded by Aigeldinger, Council unanimously approved Resolution #2018-21 authorizing application to the Bucks County Community Development Block Grant (CDBG) program and designating the Borough Manager as the Contact Person.

Consider Donation Request Pennridge Celtic Fest-Pennridge Chamber of Commerce

Upon motion by Purcell, seconded by Aigeldinger, Council unanimously agreed to donate \$500 to the 2019 Pennridge Celtic Fest.

Consider Donation to Re:vivals Community Outreach Center

Upon motion by Ryder, seconded by Purcell, Council unanimously agreed to donate 1 family membership to the Menlo Aquatic Center for the 2019 season to the Community Outreach Center live auction fundraiser.

ECONOMIC DEVELOPMENT COMMITTEE

Community and Economic Development Director Report

The Committee reviewed and accepted the Community and Economic Development Directors October 2018 report

PUBLIC SAFETY COMMITTEE

Andrea Coaxum announced that the Constitution Avenue Bridge would be reopening on November 21st with a rededication ceremony.

HISTORICAL COMMITTEE

No business to come before this committee.

PUBLIC FORUM

None.

PRESS FORUM

None.

ADJOURNMENT

The meeting adjourned at 8:03PM.



Andrea L. Coaxum
Borough Manager/Secretary