

PERKASIE BOROUGH COUNCIL

Agenda for Council Committee Meeting of November 4, 2024

1. Meeting Convenes at 7:00PM – Council Meeting Room
2. Invocation and Pledge of Allegiance – Mayor Hollenbach
3. Attendance
4. Public Forum
5. President’s Remarks
6. Public Works Committee Meeting, Councilors: Steve Rose (Chair), Chuck Brooks, Robin Schilling, Dave Worthington
 - A. Project Update – Park Avenue Improvements
7. Public Utility Committee Meeting, Councilors: Dave Weaver (Chair), Scott Bomboy, Kelly Laustsen, Jim Ryder
 - A. Perkasio Wholesale Power Cost Monthly Report
 - B. Review Request for Indicative Pricing for Fall Power Purchase
 - C. Installed Capacity Update
8. Planning and Zoning Committee Meeting, Councilors: Robin Schilling (Chair), Jeremy Wano, Dave Weaver, Dave Worthington
 - A. Update on Construction Progress – Constitution Square
9. Park and Recreation Committee Meeting, Councilors: Dave Worthington (Chair), Scott Bomboy, Robin Schilling, Jeremy Wano
10. Personnel and Policy Committee Meeting, Councilors: Chuck Brooks (Chair), Kelly Laustsen, Steve Rose, Jim Ryder
 - A. Accept Resignation of Part-Time Public Works Employee
 - B. Consider Hiring of Part-Time Public Works Employee
11. Finance Committee Meeting, Councilors: Scott Bomboy (Chair), Chuck Brooks, Jim Ryder, Robin Schilling
 - A. 2025 Draft Budget Discussion
 - i. Review Proposed Changes
 - ii. Bulk Trash Discussion
 - iii. Park & Rec Impact Fees/Skate Park
 - B. Consider Amendment to 2024 Budget – Electric Department Expenditure – Substation Testing
 - C. Consider 2024 Road Program Change Order No. 1
12. Economic Development Committee Meeting, Councilors: Kelly Laustsen (Chair), Steve Rose, Jeremy Wano, Dave Weaver
 - A. Consider Keystone Planning Grant Scope of Work
13. Public Safety Committee Meeting, Councilors: Jeremy Wano (Chair), Chuck Brooks, Mayor Jeff Hollenbach, Kelly Laustsen, Jim Ryder
 - A. Consider Special Event Permit Application – The Craftery Market
14. Historical Committee Meeting, Councilors: Scott Bomboy (Chair), Steve Rose, Dave Weaver, Dave Worthington
15. Youth Councilor Report
16. Other Business
17. Executive Session

- 18. Public Forum
- 19. Press Forum
- 20. Adjournment

Next Meeting: Monday, November 18, 2024 – 7:00 PM

Perkasie Borough Council agendas are available via e-mail in advance of the meetings. Please send any agenda requests to: admin@perkasieborough.org.

The agendas and Perkasie Borough Council meeting packets are both available on our website at www.perkasieborough.org.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

November 1, 2024

File No. 21-01199

Andrea L. Coaxum, Borough Manager
Borough of Perkasio
620 W. Chestnut Street
P.O. Box 96
Perkasie, PA 18944

Reference: W. Park Avenue Improvements
Project Update

Dear Andrea:

Based on the latest meeting held to discuss the W. Park Avenue Improvements project, the Borough requested that our office update the Engineer's Opinions of Probable Cost for the project. The project was broken into two (2) phases. Phase 1 encompasses all work associated with the project from Jefferson Drive north to Parkridge Drive including but not limited to the following:

- Installation of all required erosion and sediment controls.
- Installation of storm sewer system within W. Park Avenue from north of Parkridge Drive to the existing storm sewer system that starts at S. 12th Street.
- Installation of underground detention system with outlet pipe to replace existing above-ground detention basin due to difficulty with maintenance of above-ground basin.
- Installation of retaining walls to provide flatter slopes to allow for proper maintenance of open space area.
- Regarding the open space area, as well as areas within the right-of-way of W. Park Avenue.
- Installation of multi-use public sidewalk, including curb ramps.
- Installation of concrete curbs.
- Widening of W. Park Avenue, including installation of subbase, base, binder and wearing courses.
- Mill and overlay of existing portion of W. Park Avenue from Jefferson Drive to S. Ridge Road, including base repair.
- Installation of pavement markings.

Phase 2 encompasses all work associated with the project from Parkridge Drive north to S. Ridge Road including but not limited to the following:

- Installation of all required erosion and sediment controls.
- Regarding areas within the right-of-way of W. Park Avenue.
- Installation of multi-use public sidewalk, including curb ramps.
- Installation of concrete curbs.
- Installation of new traffic signal equipment.
- Installation of pavement markings.

A separate conceptual cost estimate was prepared for each phase, as shown in the attached documents. The latest conceptual plans have also been included with this letter.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

If you have any questions regarding the above, please contact this office.

Sincerely,



Douglas C. Rossino, P.E.
Gilmore & Associates, Inc.
Borough Engineers

DCR

Enclosure: As referenced

cc: Jeffrey Tulone, Public Works Director
Megan McShane, Executive Assistant
Rebecca Deemer, Finance Director
Linda J. Reid, Assistant Borough Manager
Judith Stern Goldstein, R.L.A., ASLA, Gilmore & Associates, Inc.
Kristin Norwood, P.E., Gilmore & Associates, Inc.
Timothy Wallace, P.E. Gilmore & Associates, Inc.



GILMORE & ASSOCIATES, INC.
ENGINEER'S OPINION OF PROBABLE COST

CLIENT: Perkasio Borough

Completed by : Timothy Wallace, P.E.
Checked by: Douglas C. Rossino, P.E.

PROJECT NAME:
W. Park Avenue Improvements
PROJECT NUMBER:
21-01199

DATE: 11/1/2024

Phase 1 Conceptual Cost Estimate

ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
West Park Avenue Improvements					
0000-0001	Erosion & Sediment Control	1	LS	\$ 40,000.00	\$ 40,000
0676-0001	Cement Concrete Sidewalk (5' wide)	767	SY	\$ 250.00	\$ 191,750
4203-0001	Class 1 Excavation	2,500	CY	\$ 40.00	\$ 100,000
0201-0001	Clearing and Grubbing	1	LS	\$ 20,000.00	\$ 20,000
9000-0001	Grading and Restoration of Disturbed Areas During Construction	1	LS	\$ 30,000.00	\$ 30,000
0630-0010	Plain Cement Concrete Curb Including Removal and Pavement Restoration	2,590	LF	\$ 135.00	\$ 349,650
9630-0001	Accessible Ramp with Detectable Warning	4	EA	\$ 5,000.00	\$ 20,000
9000-0002	Driveway Adjustment	12	EA	\$ 1,500.00	\$ 18,000
9000-0003	Retaining Wall (W. Park Ave)	3,000	SF	\$ 50.00	\$ 150,000
9000-0004	Retaining Wall Fence	305	LF	\$ 50.00	\$ 15,250
9000-0003	Retaining Wall (500 Jefferson Ave)	410	SF	\$ 50.00	\$ 20,500
4960-0021	Crosswalk Striping	2	EA	\$ 2,000.00	\$ 4,000
9000-0005	18" HDPE (Basin Connection and Outlet)	146	LF	\$ 155.00	\$ 22,630
9000-0005-1	Conversion to Underground Basin	1	LS	\$ 600,000.00	\$ 600,000
0605-2401	Manhole Frame and Cover	3	EA	\$ 3,000.00	\$ 9,000
0605-2850	Standard Inlet Box for Basin	5	EA	\$ 5,000.00	\$ 25,000
9000-0006	15" HDPE	142	LF	\$ 145.00	\$ 20,590
9000-0007	18" HDPE	1,407	LF	\$ 155.00	\$ 218,085
9000-0008	Mill and overlay	3,980	SY	\$ 20.00	\$ 79,600
9000-0009	Full Depth Paving	408	SY	\$ 45.00	\$ 18,360
9000-0010	Base Repair	143	CY	\$ 70.00	\$ 10,010
0605-2850	Standard Inlet Box	20	EA	\$ 3,800.00	\$ 76,000
0605-5711	Type C Inlet Top Unit and Bicycle Safe Grate	20	EA	\$ 1,200.00	\$ 24,000
9000-0011	White Preformed Legend, Shared Lane Markings	13	EA	\$ 500.00	\$ 6,500
0960-0002	4" Yellow Hot Thermoplastic Pavement Markings	2,256	LF	\$ 2.00	\$ 4,512
Subtotal					\$ 2,073,437
Project Subtotal					\$ 2,073,437
Maintenance and Protection of Traffic					\$ 50,000
Mobilization					\$ 100,000
Construction Subtotal					\$ 2,223,437
Contingency (5%)					\$ 111,172
Construction & Contingencies Subtotal					\$ 2,334,609
Engineering (10% of grant request)					\$ 43,825
Utilities (Relocated by Borough)					\$ 118,000
Total Project Cost					\$ 2,496,434
Community Project Funding grant from Rep. Fitzpatrick					\$ 2,058,180
Remaining to be Funded for Phase 1					\$ 438,254



GILMORE & ASSOCIATES, INC.
ENGINEER'S OPINION OF PROBABLE COST

Completed by : K.Norwood, P.E.
Checked by: L. Bogdnoff, P.E.

CLIENT: Perkasio Borough

PROJECT NAME:
W. Park Avenue Improvements
PROJECT NUMBER:
21-01199

DATE: 11/1/2024

Phase 2 Conceptual Cost Estimate					
ITEM #	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
Ridge Road (S.R. 0563) / Park Avenue (S.R. 4052)					
0000-0001	Erosion & Sediment Control	1	LS	\$ 10,000.00	\$ 10,000
9000-0001	Grading & Restoration of Disturbed Areas During Construction	1	LS	\$ 15,000.00	\$ 15,000
9000-0002	ADA Ramps	4	EA	\$ 10,000.00	\$ 40,000
9000-0003	Guiderail Modifications	1	LS	\$ 7,500.00	\$ 7,500
9630-0045	Plain Cement Concrete Curb, 8" and Pavement Restoration	200	LF	\$ 275.00	\$ 55,000
0954-0012	2" Conduit	300	LF	\$ 8.00	\$ 2,400
0954-0013	3" Conduit	250	LF	\$ 15.00	\$ 3,750
0954-0151	Trench and Backfill, Type I	200	LF	\$ 30.00	\$ 6,000
0954-0153	Trench and Backfill, Type III	150	LF	\$ 120.00	\$ 18,000
0954-0201	Signal Cable, 14 AWG, 3-Conductor	600	LF	\$ 4.00	\$ 2,400
0954-0202	Signal Cable, 14 AWG, 5-Conductor	1,400	LF	\$ 4.50	\$ 6,300
0954-0302	Junction Box, JB-27	3	EA	\$ 900.00	\$ 2,700
0954-0305	Junction Box, JB-30	1	EA	\$ 1,000.00	\$ 1,000
0954-0403	Electrical Service Connection, Type C	1	EA	\$ 2,500.00	\$ 2,500
0956-0790	Pedestrian Push Buttons (APS)	4	EA	\$ 2,000.00	\$ 8,000
0951-4112	Pedestrian Stub Pole, Type B	4	EA	\$ 2,000.00	\$ 8,000
0951-2120	Traffic Signal Support, 20' Mast Arm w/ Luminaire	2	EA	\$ 30,000.00	\$ 60,000
0951-2125	Traffic Signal Support, 25' Mast Arm w/ Luminaire	2	EA	\$ 35,000.00	\$ 70,000
0954-0600	Uninterruptible Power Supply (UPS)	1	EA	\$ 7,000.00	\$ 7,000
0955-3208	Vehicular Signal Head, Three 12" Sections	9	EA	\$ 1,000.00	\$ 9,000
0955-3722	LED Countdown Pedestrian Signal Head, Type A	4	EA	\$ 700.00	\$ 2,800
0956-0711	Video Detection - 2 approaches	1	LS	\$ 30,000.00	\$ 30,000
4956-0801	Optical Emergency Preemption System (4 approaches)	1	EA	\$ 11,000.00	\$ 11,000
9952-1040	Controller Assembly TS-2, Type 1 Mounting with ATC Controller Timer	1	EA	\$ 30,000.00	\$ 30,000
0910-2826	LED Luminaire, Arm Mount	4	EA	\$ 1,000.00	\$ 4,000
0910-4117	AWG 10 Underground Cable, Copper 1C	1,000	LF	\$ 1.50	\$ 1,500
4956-0771	Digital Wave Radar Detection System	1	LS	\$ 20,000.00	\$ 20,000
Subtotal					\$ 433,850
Park Avenue (S.R. 4052) Sidewalk					
0203-0001	Class 1 Excavation	500	CY	\$ 40.00	\$ 20,000
0630-0010	Plain Cement Concrete Curb Including Removal and Pavement Restoration	50	LF	\$ 150.00	\$ 7,500
0676-0001	Cement Concrete Sidewalk	167	SY	\$ 250.00	\$ 41,750
0605-5711	Type C Inlet Top Unit and Bicycle Safe Grate	1	EA	\$ 1,500.00	\$ 1,500
9000-0004	Driveway Adjustment	1	LS	\$ 5,000.00	\$ 5,000
9000-0005	Clearing and Grubbing	1	LS	\$ 5,000.00	\$ 5,000
Subtotal					\$ 80,750
Project Subtotal					\$ 514,600
Maintenance and Protection of Traffic (3%)					\$ 15,438
Mobilization (3%)					\$ 15,438
Construction Subtotal					\$ 545,476
Design and Inspection (15%)					\$ 77,190
Cost Escalation (10%)					\$ 51,460
Total Project Cost					\$ 674,126

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LEGEND

EXISTING

PROPOSED

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EDGE OF PAVE

LEGAL RIGHT-OF-WAY

PROPERTY LINE

FENCE LINE

TREE LINE

SANITARY SEWER LINE

STORM INLET

STORM MANHOLE

SANITARY MANHOLE

GAS VALVE

WATER METER

SIGN

UTILITY POLE

FIRE HYDRANT

LIGHT FIXTURE

CONIFEROUS TREE

DECIDUOUS SHADE TREE

PROPOSED SIDEWALK

PROPOSED FULL DEPTH PAVEMENT REPAIR

PROPOSED ROADWAY OVERLAY

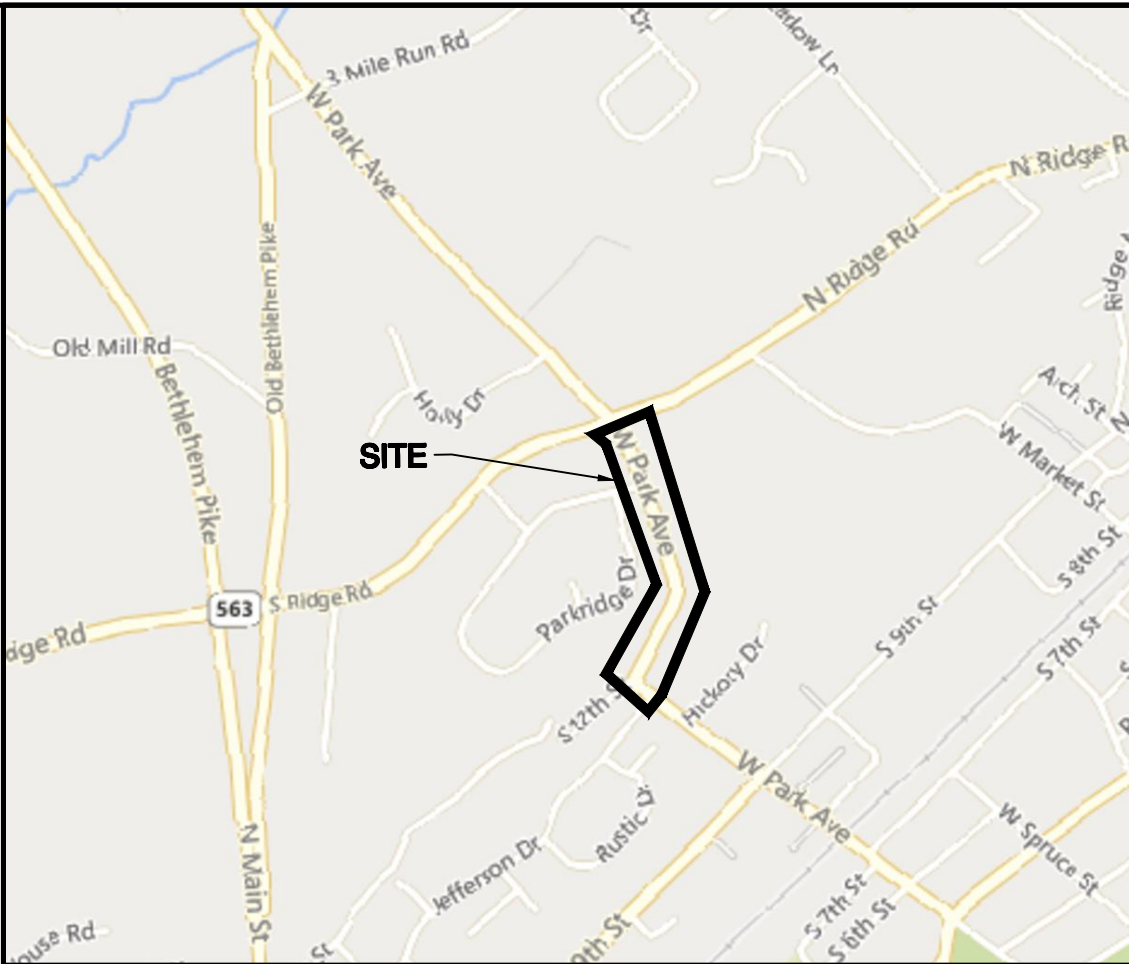
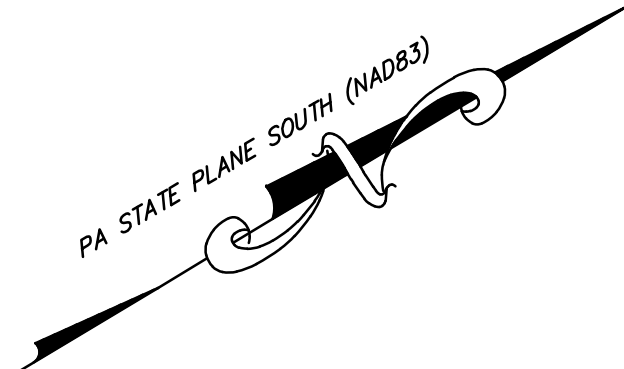
(FUNDED BY BOROUGH)

GENERAL NOTES:

- THIS PLAN IS BASED ON A FIELD SURVEY PERFORMED BY GILMORE & ASSOCIATES, INC. ON AUGUST 6, 2021 AND THE REFERENCED INFORMATION LISTED HEREON. IT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
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REFERENCES:

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- DEEDS AS NOTED



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LEGEND

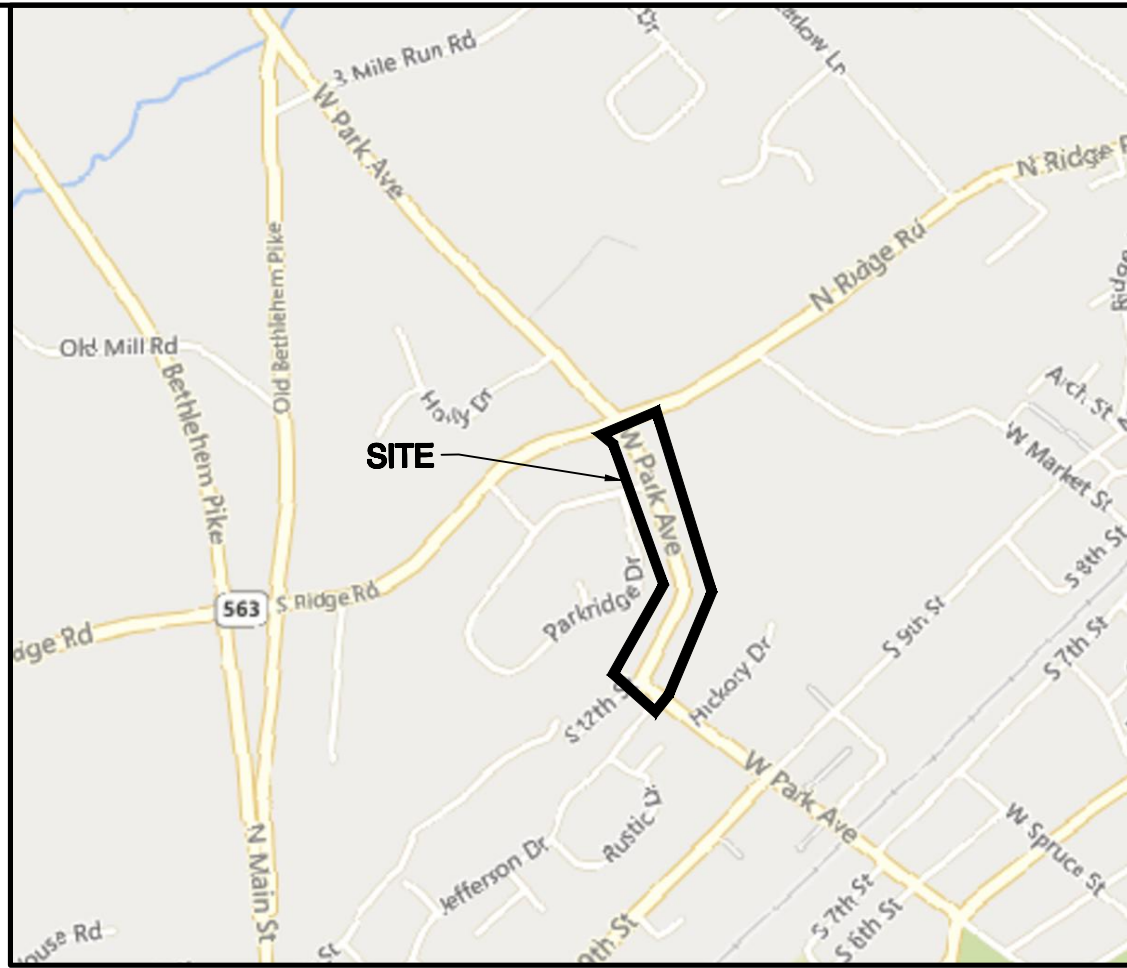
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CONIFEROUS TREE	
DECIDUOUS SHADE TREE	
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PROPOSED ROADWAY OVERLAY (FUNDED BY BOROUGH)	

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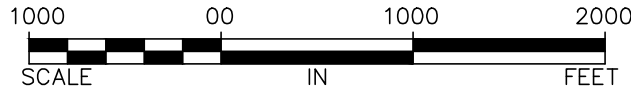
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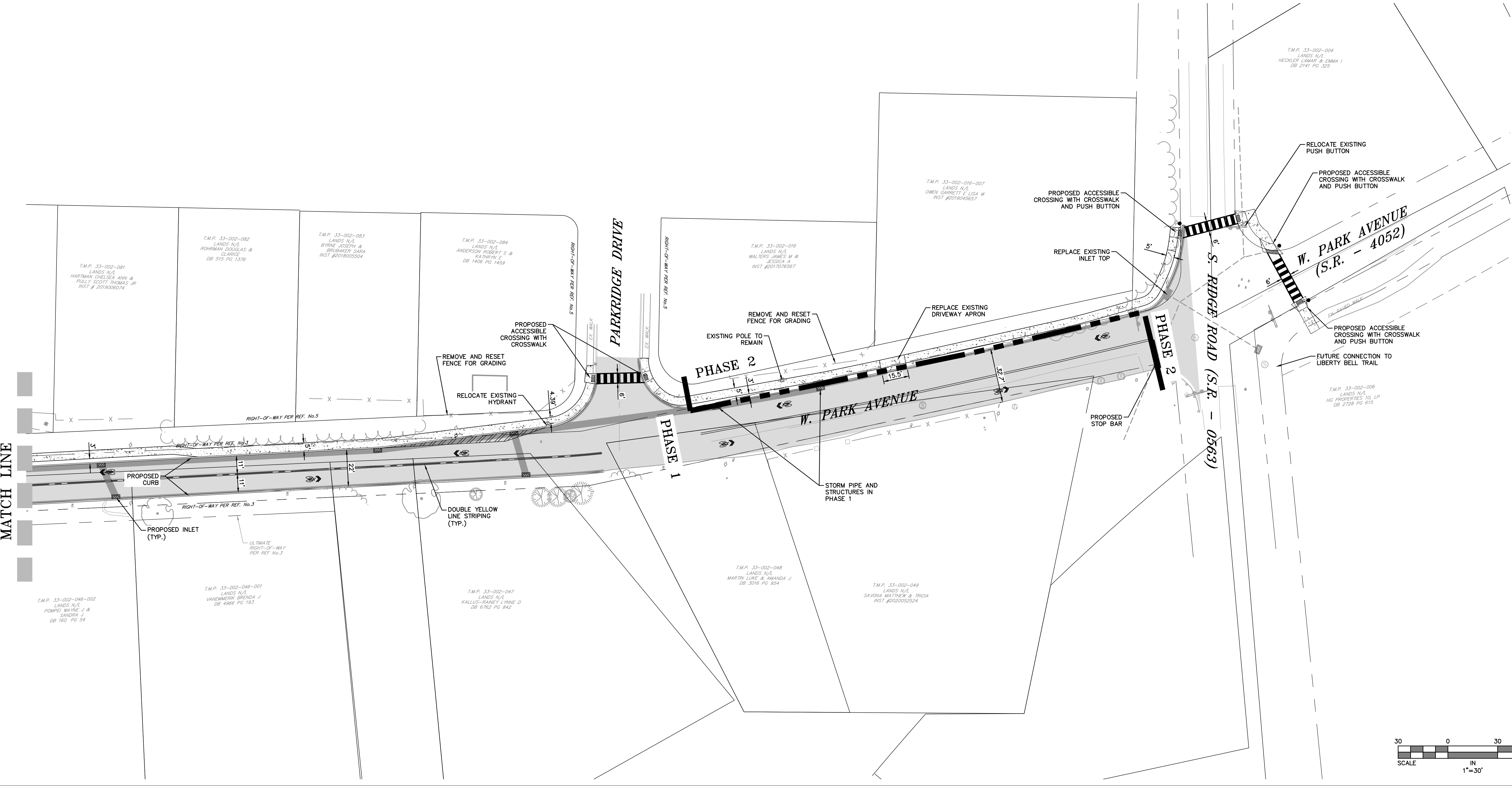
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LOCATION MAP



SCALE: 1"=1000'



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

ONLY THOSE PLANS INCORPORATING THE PROFESSIONAL SEAL SHOULD BE CONSIDERED OFFICIAL AND RELIED UPON BY USER. THIS PLAN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE. HEREON, MODIFICATION, REVISION, DUPLICATION OR USE, WITHOUT THE CONSENT OF GILMORE & ASSOCIATES, INC. IS PROHIBITED. © COPYRIGHT 2023 GILMORE & ASSOCIATES, INC. ALL RIGHTS RESERVED.

NOT APPROVED FOR CONSTRUCTION

PRELIMINARY PLANS
WEST PARK AVENUE IMPROVEMENTS
PERKASIE, BOROUGH-BUCKS COUNTY, PENNSYLVANIA

LAYOUT PLAN (2 OF 2)



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT NO.: 2021-01199

OWNERS INFO:
PERKASIE BOROUGH
620 W. CHESTNUT
PERKASIE, PA 18944
(215) 257-5065

MUNICIPAL FILE NO.: N/A

TAX MAP PARCEL NO.: N/A

TOTAL AREA: N/A

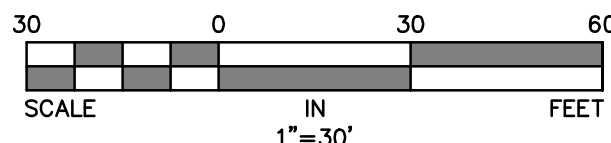
TOTAL LOTS: N/A

DATE: 10/28/2024

DRAWN BY: BS/TW

SHEET NO.: 2 OF 2

CHECKED BY: DR



SCALE: 1"=30'

C:\MUNICIPAL\2021\2101199-PB_W_Park Avenue Improvements\DESIGN\CAD\Production Drawings\2101199 GRD 2024-10-20.dwg Layout: 1 Grading and Drainage (1 of 2) Plotted By: twalace, on Thu Oct 31, 2024 at 9:53am

LEGEND

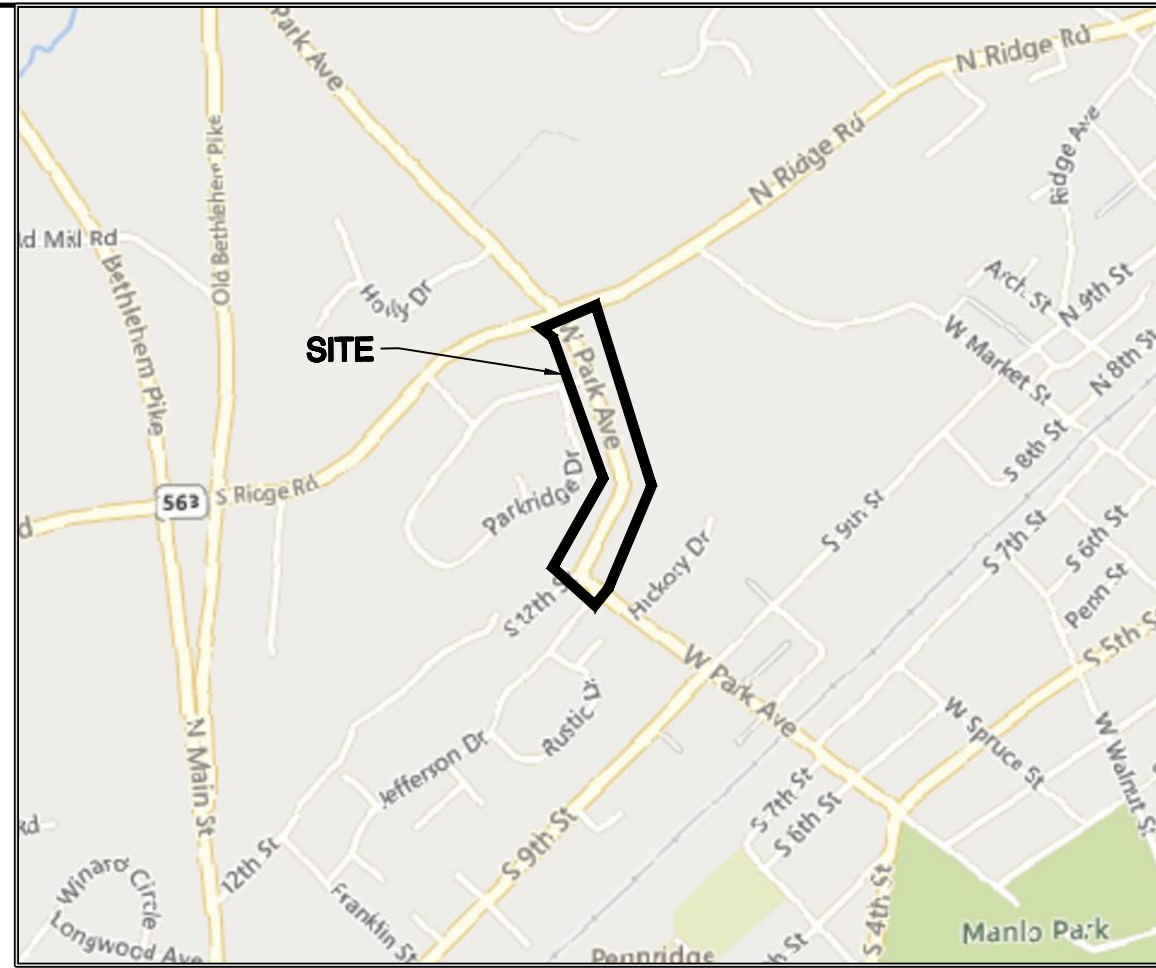
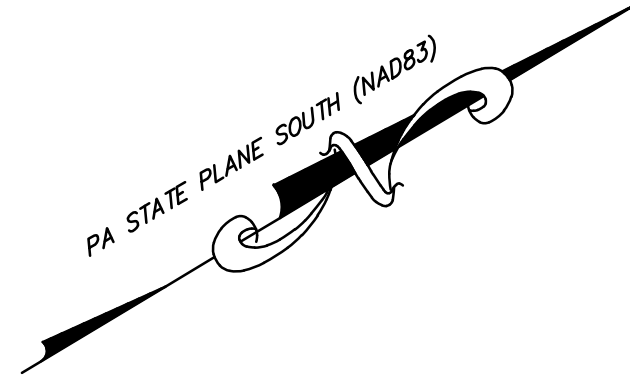
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MAJOR CONTOURS	
MINOR CONTOURS	
SPOT ELEVATION	
FENCE LINE	
TREE LINE	
SANITARY SEWER LINE	
STORM LINE AND INLET	
OVERHEAD ELECTRIC LINE	
UNDERGROUND ELECTRIC LINE	
TELEPHONE LINE	
WATER LINE	
GAS LINE	
STORM MANHOLE	
SANITARY MANHOLE	
GAS VALVE	
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GENERAL NOTES:

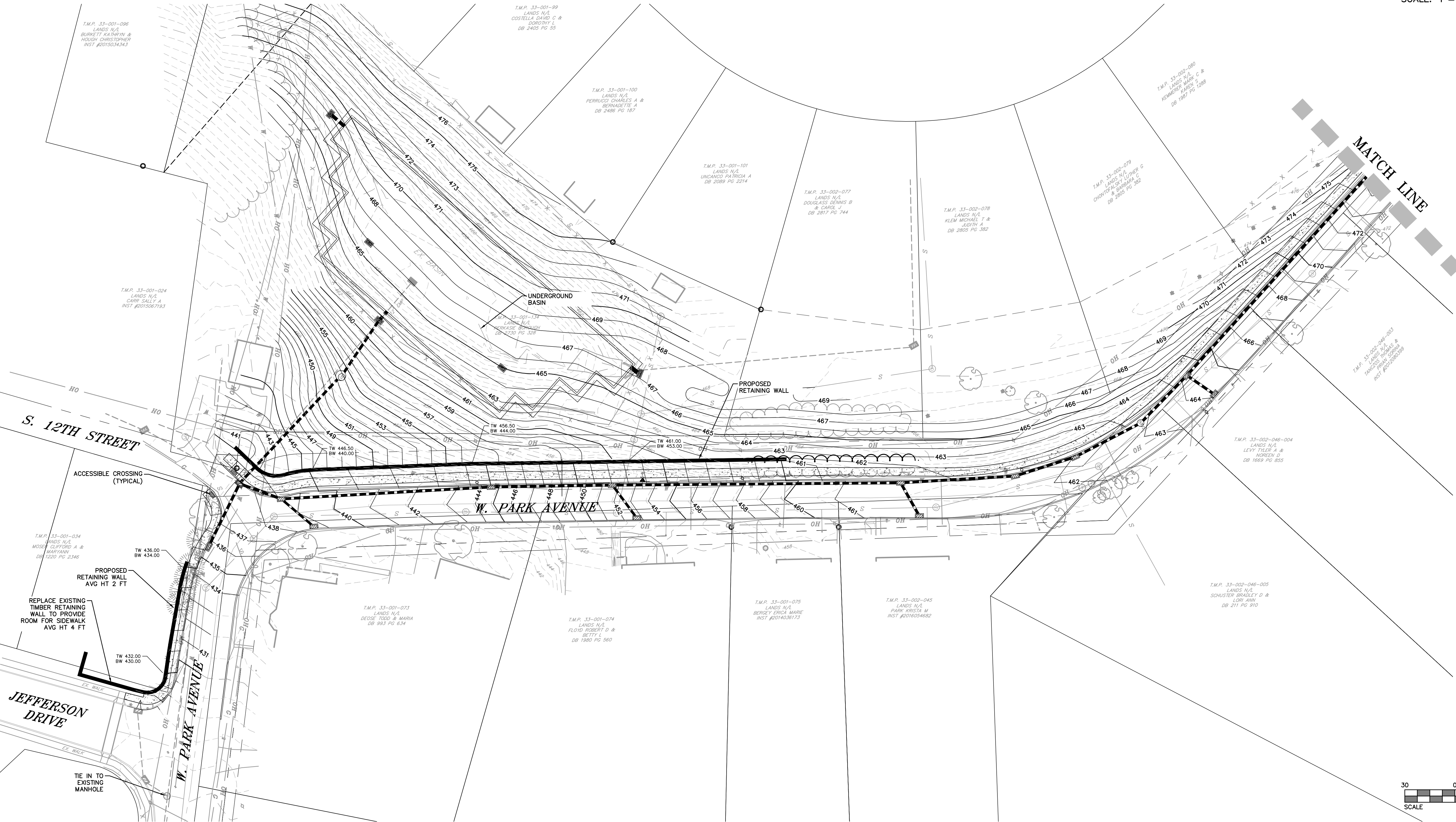
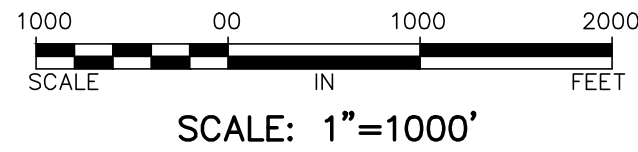
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- PLAN ENTITLED "PARKRIDGE PLANNED RESIDENTIAL DEVELOPMENT", PREPARED BY ENVIRONMENTAL DESIGN CONSULTANTS, INC., DATED 12/2/1977, AND LAST REVISED ON 5/1/1978, AND FILED IN THE BUCKS COUNTY RECORDER OF DEED OFFICE ON 6/5/1979 IN PLAN BOOK 183, PAGE 41.
- DEEDS AS NOTED



LOCATION MAP



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

66 EAST BUTLER AVENUE, SUITE 100, NEW BRITAIN, PA 19003-4330 • www.gilmoreassoc.com

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PROFESSIONAL ENGINEER
J. GILMORE
00000-E

DATE: ##/##/21

REV.	DESCRIPTION	DATE	BY

PRELIMINARY PLANS
WEST PARK AVENUE IMPROVEMENTS
PERKASIE, BOROUGH-BUCKS COUNTY, PENNSYLVANIA

GRADING AND DRAINAGE (1 OF 2)

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT No.: 2021-01199

OWNERS INFO:
PERKASIE BOROUGH
620 W. CHESTNUT
PERKASIE, PA 19044
(215) 257-5065

MUNICIPAL FILE No.: N/A

TAX MAP PARCEL No.: N/A

TOTAL AREA: N/A TOTAL LOTS: N/A

DATE: 10/28/2024 SCALE: 1"=30'

DRAWN BY: BS/TW CHECKED BY: DR

SHEET NO.: 1 OF 2

LEGEND

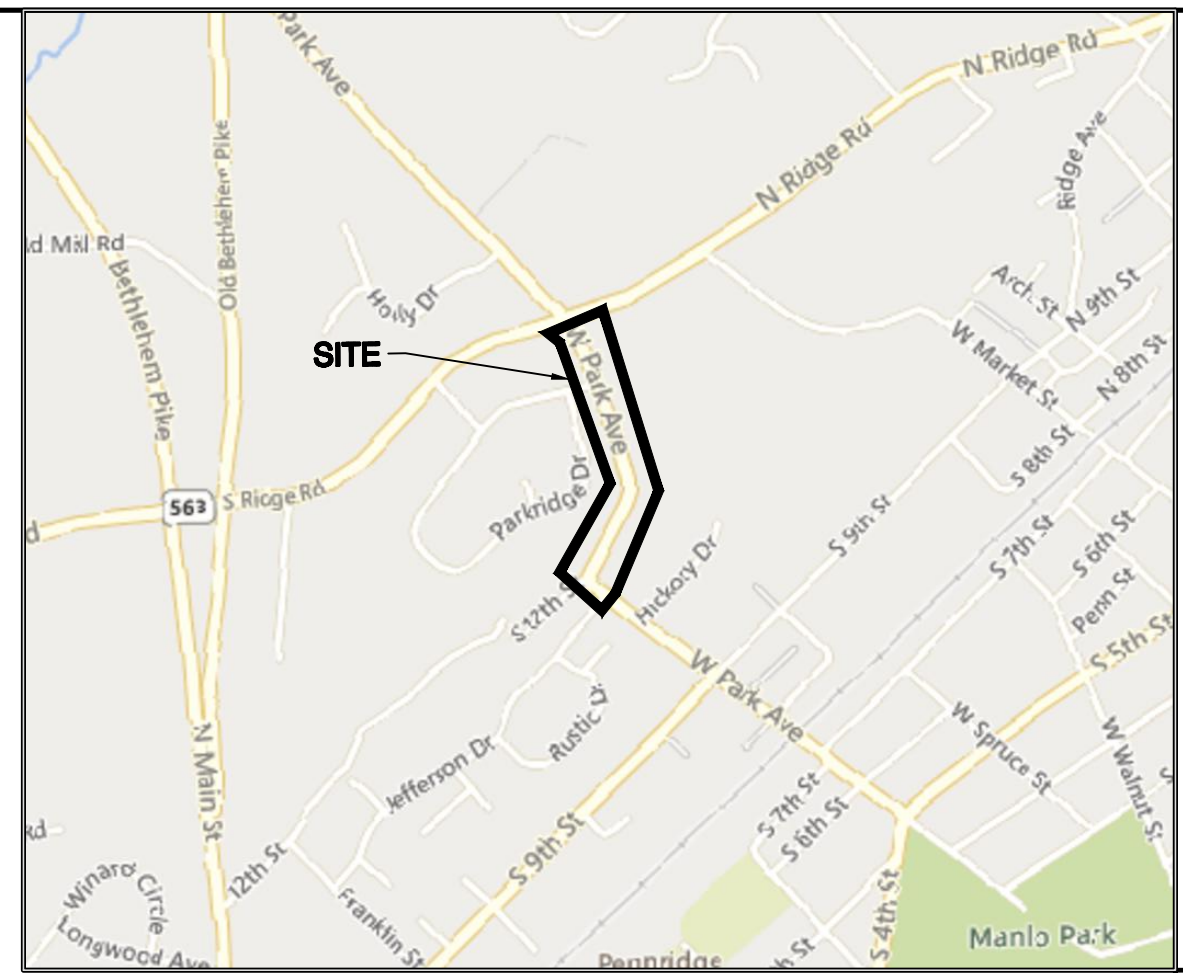
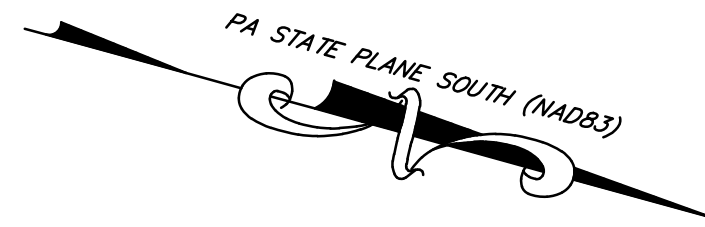
	EXISTING	PROPOSED
CURB		
EDGE OF PAVE		
LEGAL RIGHT-OF-WAY		
PROPERTY LINE		
MAJOR CONTOURS		
MINOR CONTOURS		
SPOT ELEVATION		
FENCE LINE		
TREE LINE		
SANITARY SEWER LINE		
STORM LINE AND INLET		
OVERHEAD ELECTRIC LINE		
UNDERGROUND ELECTRIC LINE		
TELEPHONE LINE		
WATER LINE		
GAS LINE		
STORM MANHOLE		
SANITARY MANHOLE		
GAS VALVE		
WATER METER		
SIGN		
UTILITY POLE		
FIRE HYDRANT		
LIGHT FIXTURE		
CONIFEROUS TREE		
DECIDUOUS SHADE TREE		
PROPOSED WIDENING/ OVERLAY		

GENERAL NOTES:

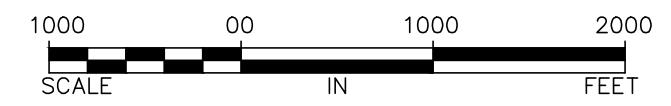
1. THIS PLAN IS BASED ON A FIELD SURVEY PERFORMED BY GILMORE & ASSOCIATES, INC. ON AUGUST 6, 2021 AND THE REFERENCED INFORMATION LISTED HEREON, IT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
2. SUBJECT TO COVENANTS, RESTRICTIONS AND/OR EASEMENTS EITHER WRITTEN OR IMPLIED.
3. VERTICAL DATUM IS NAVD83 AND WAS ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS) WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM (TOPCON TOPSURV GPS BASE STATION NETWORK).
4. HORIZONTAL DATUM IS BASED ON 1983 STATE PLANE COORDINATE SYSTEM ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS) WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM (TOPCON TOPSURV GPS BASE STATION NETWORK).
5. THE ROAD RIGHT-OF-WAY LINES SHOWN ARE APPROXIMATE AND BASED ON THE REFERENCED SURVEY DATA. THE LAYOUT OF THE ROAD AND THE LOCATION OF PROPERTY CORNER MARKERS FOUND AND SHOWN HEREON.
6. PRELIMINARY DESIGN INCLUDES THE RELOCATION OF EXISTING UTILITY POLES. FINAL DESIGN MAY INCLUDE RELOCATION OF OVERHEAD WIRES TO UNDERGROUND ELECTRIC.

REFERENCES:

1. TAX MAP FOR THE BOROUGH OF PERKASIE, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA.
2. PLAN ENTITLED "FINAL PLAN OF PROPERTY OF BUCKS COUNTY BANK & TRUST CO.", PREPARED BY GEORGE R. NEVELLS R.S., DATED 12/25/1962 AND FILED IN THE BUCKS COUNTY RECORDER OF DEED OFFICE ON 2/14/1963 IN PLAN BOOK 25, PAGE 26.
3. PLAN ENTITLED "FINAL PLAN OF SUBDIVISION MADE FOR ELSIE B WITWER", PREPARED BYWIRWILER AND WALTERS, INC., DATED 4/16/1968, AND FILED IN THE BUCKS COUNTY RECORDER OF DEED OFFICE ON 5/21/1968 IN PLAN BOOK 54, PAGE 23.
4. PLAN ENTITLED "DEED PLOTTING PLAN OF PROPERTY OF JOANNE PATRICIA HACKETT", PREPARED BYG. MARVIN HENDRICKS P.E., DATED 5/15/1971 AND LAST REVISED ON 7/5/1979, AND FILED IN THE BUCKS COUNTY RECORDER OF DEED OFFICE ON 9/17/1979 IN PLAN BOOK 187, PAGE 34.
5. PLAN ENTITLED "PARKRIDGE PLANNED RESIDENTIAL DEVELOPMENT", PREPARED BY ENVIRONMENTAL DESIGN CONSULTANTS, INC., DATED 12/21/1977, AND LAST REVISED ON 5/11/1978, AND FILED IN THE BUCKS COUNTY RECORDER OF DEED OFFICE ON 6/5/1979 IN PLAN BOOK 183, PAGE 41.
6. DEEDS AS NOTED



LOCATION MAP



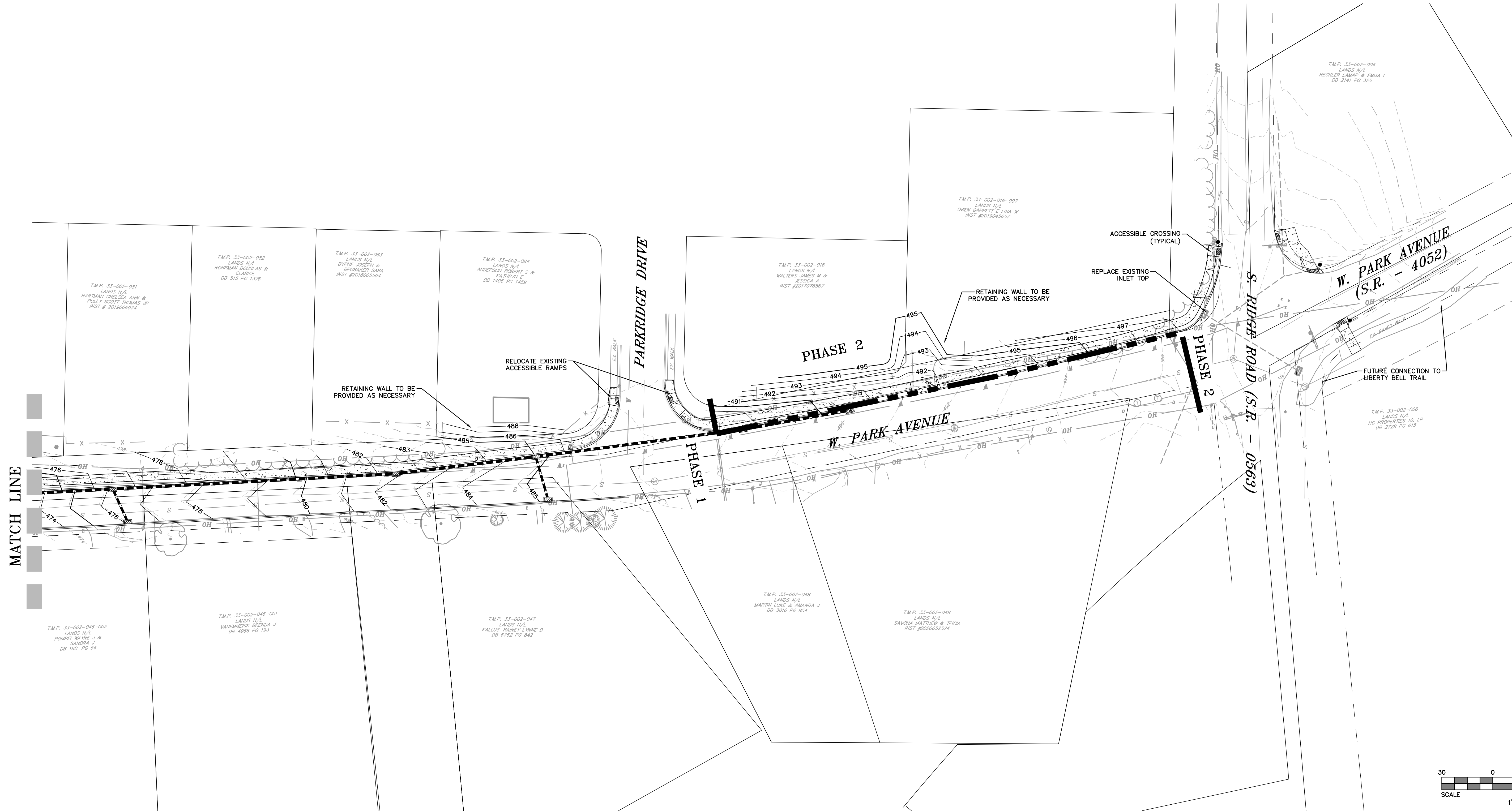
SCALE: 1"=1000'

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES
CORPORATE HEADQUARTERS

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PRELIMINARY PLANS

WEST PARK AVENUE IMPROVEMENTS

PERKASIE BOROUGH, BUCKS COUNTY, PENNSYLVANIA

GRADING AND DRAINAGE (2 OF 2)



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT No.:
2021-01199

OWNERS INFO:
PERKASIE BOROUGH
620 W. CHESTNUT
PERKASIE, PA 18944
(215) 257-5065

MUNICIPAL FILE No.:
N/ATAX MAP PARCEL No.:
N/A

TOTAL AREA: N/A	TOTAL N
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DATE: 10/28/2024	SCALE: 1"=
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DRAWN BY: BS/TW	CHECKED BY: BS/TW
DATE: 10/10/2010	DATE: 10/10/2010

SHEET NO.:
2 OF 2

Borough of Perkasio

Calendar Year 2024



Wholesale Power Cost Summary

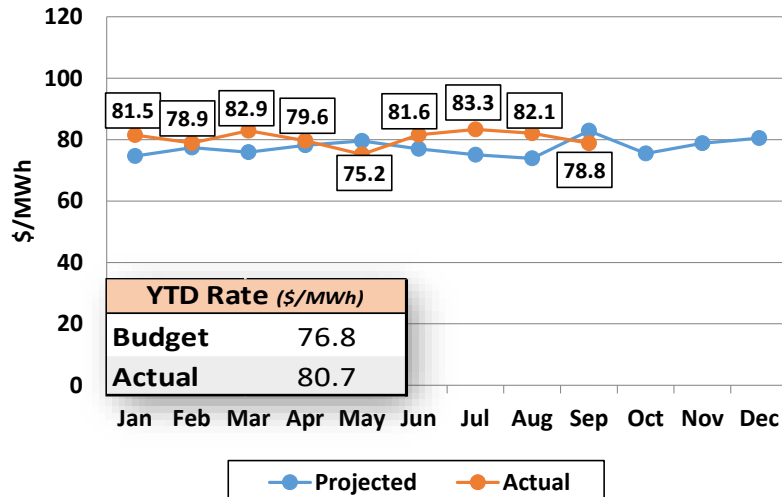
September 2024



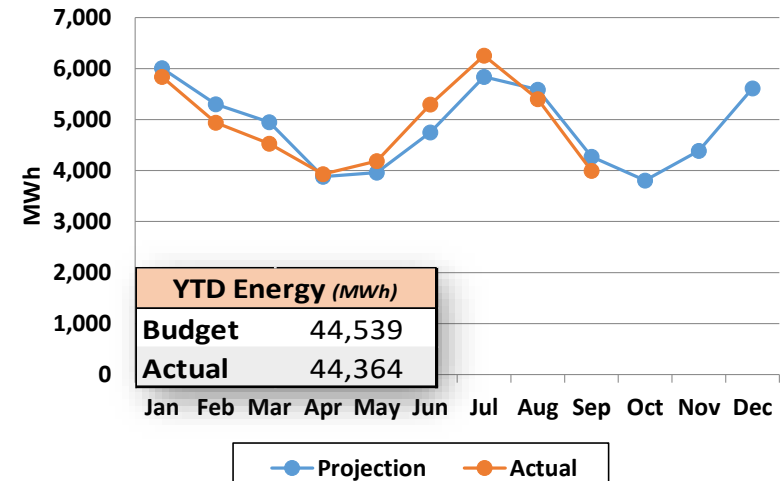


2024 Year to Date Wholesale Power Summary

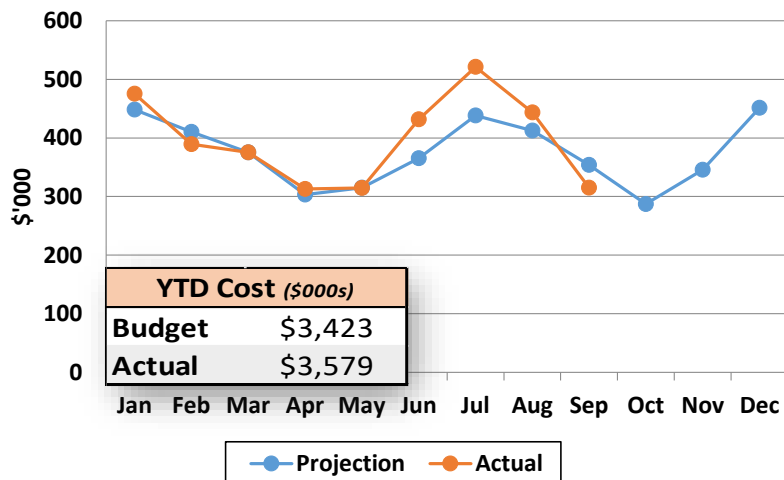
All-in Wholesale Power Rate



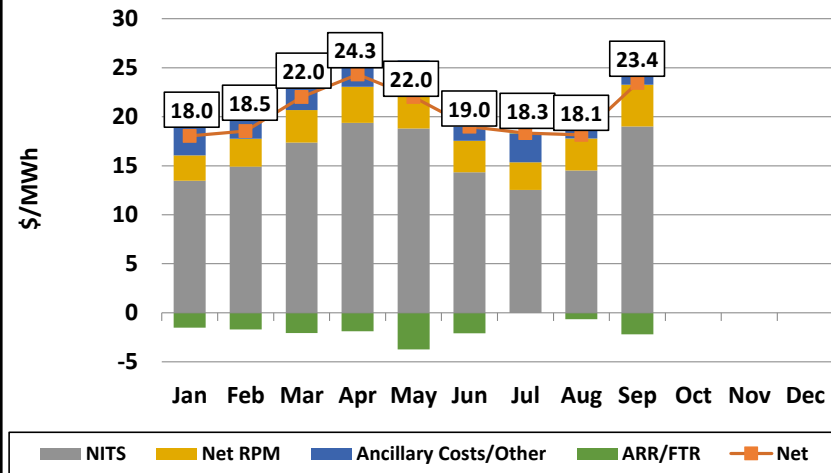
Total Energy Requirements



All-in Wholesale Power Cost



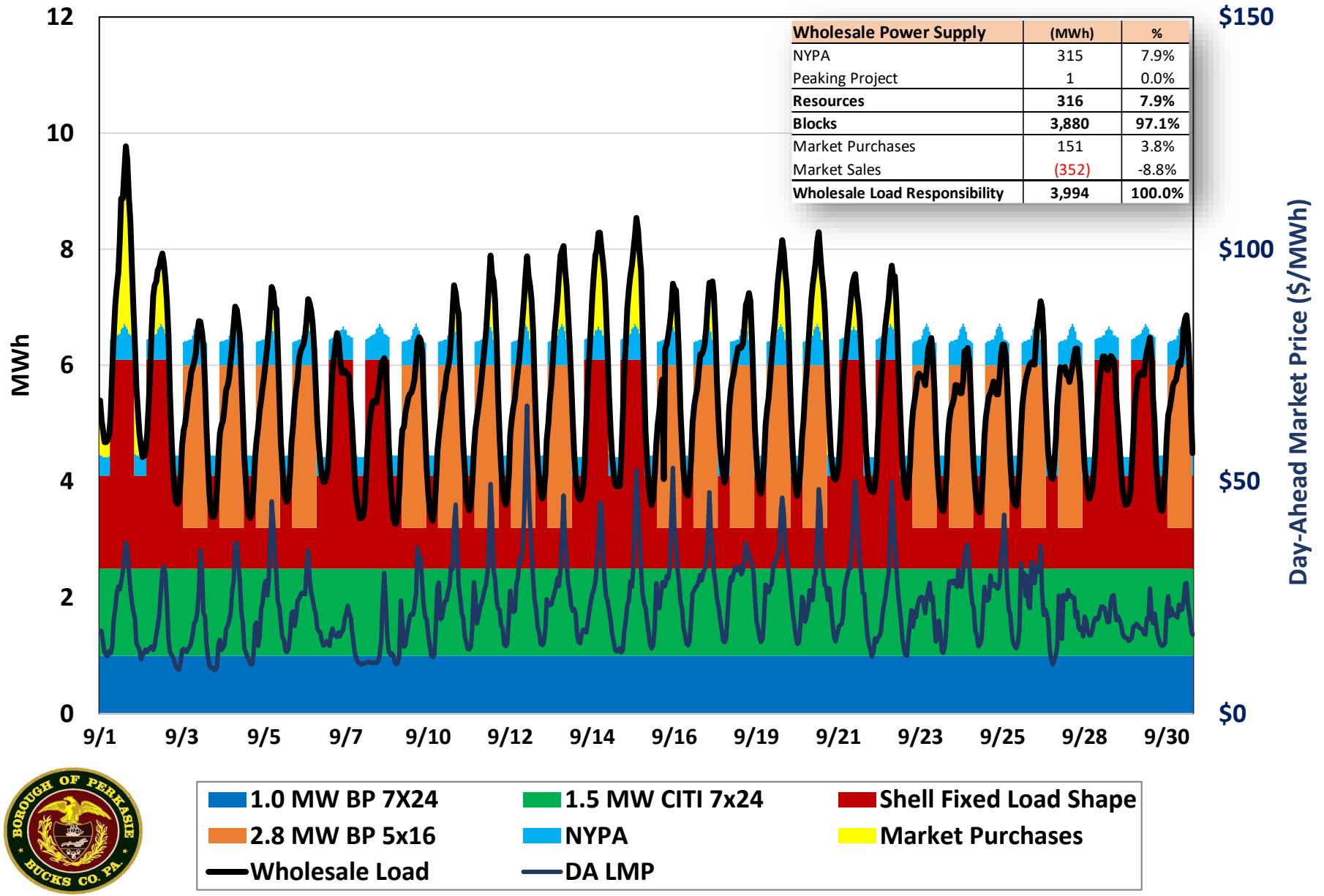
PJM Rates



1/ Excludes PJM Market Interaction Costs

2/ Net RPM is capacity load costs less capacity generation credits

Hourly Perkasio Load Wholesale Power Supply



Borough of Perkasio

2024 Year to Date Summary



All-In Rate Summary

	Resource Cost ¹		Purchased Blocks ¹		Market Purchases ¹		Market Sales ¹		Total Energy Cost		PJM Cost ²		Miscellaneous Costs ³		All-In Rate ⁴		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)	(\$/MWh)
Jan-24	\$188.47	\$189.12	\$47.08	\$50.38	\$74.40	\$75.36	\$34.30	\$23.75	\$56.02	\$62.11	\$17.06	\$18.04	\$1.52	\$1.31	\$74.60	\$81.46	6.86
Feb-24	\$203.47	\$189.55	\$47.14	\$48.13	\$61.36	\$27.96	\$33.59	\$16.80	\$56.64	\$58.80	\$19.24	\$18.55	\$1.54	\$1.53	\$77.42	\$78.87	1.45
Mar-24	\$192.47	\$184.08	\$43.70	\$46.35	\$51.87	\$32.87	\$27.57	\$14.42	\$53.76	\$59.71	\$20.55	\$22.02	\$1.55	\$1.12	\$75.87	\$82.85	6.99
Apr-24	\$202.11	\$200.86	\$38.63	\$40.41	\$40.39	\$30.78	\$26.30	\$21.15	\$50.55	\$53.17	\$25.99	\$24.31	\$1.60	\$2.15	\$78.15	\$79.63	1.48
May-24	\$204.27	\$195.06	\$39.89	\$40.48	\$46.00	\$30.96	\$26.69	\$17.96	\$52.47	\$51.67	\$25.49	\$22.02	\$1.60	\$1.49	\$79.56	\$75.18	(4.38)
Jun-24	\$237.98	\$224.74	\$42.27	\$47.54	\$50.88	\$38.27	\$24.79	\$15.62	\$54.32	\$61.13	\$21.06	\$18.98	\$1.56	\$1.44	\$76.95	\$81.55	4.60
Jul-24	\$224.07	\$296.50	\$46.16	\$45.54	\$69.80	\$46.89	\$30.52	\$29.92	\$56.28	\$63.64	\$17.27	\$18.34	\$1.53	\$1.34	\$75.08	\$83.32	8.24
Aug-24	\$218.06	\$218.68	\$44.04	\$47.67	\$60.07	\$51.29	\$29.80	\$18.72	\$54.32	\$63.47	\$18.02	\$18.14	\$1.54	\$1.49	\$73.87	\$82.10	8.23
Sep-24	\$237.42	\$192.36	\$45.29	\$43.51	\$47.50	\$34.57	\$21.33	\$18.70	\$57.95	\$57.13	\$23.34	\$23.44	\$1.59	(2)	\$82.87	\$78.84	(4.03)
Oct-24	\$207.20	-	\$34.55	-	\$40.72	-	\$25.30	-	\$47.78	-	\$26.08	-	\$1.61	-	\$75.47	-	
Nov-24	\$214.39	-	\$42.04	-	\$47.28	-	\$21.60	-	\$54.48	-	\$22.74	-	\$1.58	-	\$78.80	-	
Dec-24	\$201.08	-	\$48.71	-	\$90.55	-	\$22.54	-	\$60.98	-	\$17.94	-	\$1.53	-	\$80.45	-	
YTD	\$211.22	\$229.34	\$44.17	\$46.02	\$56.52	\$41.87	\$28.63	\$19.70	\$54.87	\$59.54	\$20.41	\$20.09	\$0.02	\$1.05	\$76.84	\$80.67	\$3.83

1/ Resource, Purchased Blocks and Market Purchase/Sales include applicable Congestion and Losses costs. Each of these categories are weighted by their applicable energy amounts.

2/ Includes NITS Charge, Net RPM Cost, Ancillary Services Cost and ARR/FTRs Credits, Other Transmission Charges, Admin Fees and Load Reconciliation

3/ Includes AMP Service Fees

4/ All-In Rate is based on Total Sales

Borough of Perkasio



2024 Year to Date Summary

Energy Supply Summary (MWh)

	NYPA			Market Purchases		Market Sales	
	Projected	Actual	Capacity Factor ¹	Projected	Actual	Projected	Actual
	(MWh)	(MWh)	(%)	(MWh)	(MWh)	(MWh)	(MWh)
Jan-24	276	346	83%	394	272	(302)	(436)
Feb-24	259	318	82%	470	160	(235)	(345)
Mar-24	277	340	82%	442	119	(309)	(465)
Apr-24	268	306	76%	238	242	(171)	(169)
May-24	276	312	75%	310	427	(188)	(115)
Jun-24	246	340	84%	351	679	(351)	(285)
Jul-24	247	322	77%	331	508	(469)	(383)
Aug-24	254	314	75%	336	270	(544)	(759)
Sep-24	243	315	78%	418	151	(269)	(352)
Oct-24	276	-	0%	196	-	(155)	-
Nov-24	268	-	0%	332	-	(327)	-
Dec-24	276	-	0%	432	-	(331)	-
YTD	2,346	2,913	80%	3,291	2,827	(2,838)	(3,310)

1/ The Capacity Factor is based on the actual generation.

Borough of Perkasee



2024 Year to Date Summary

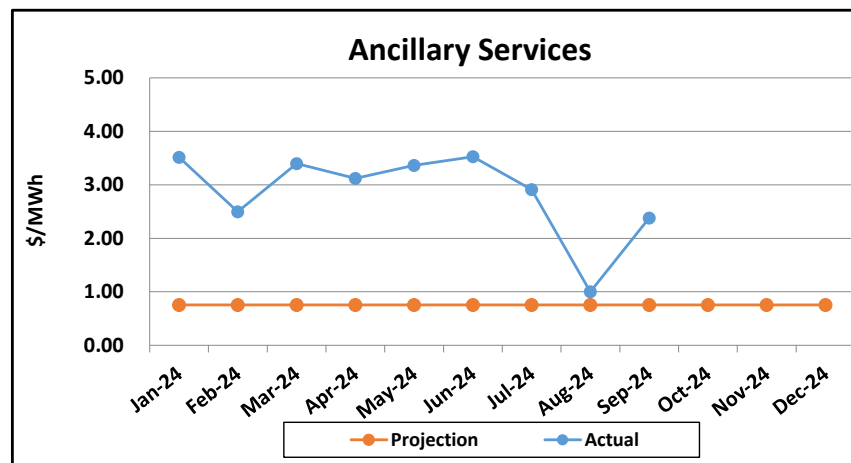
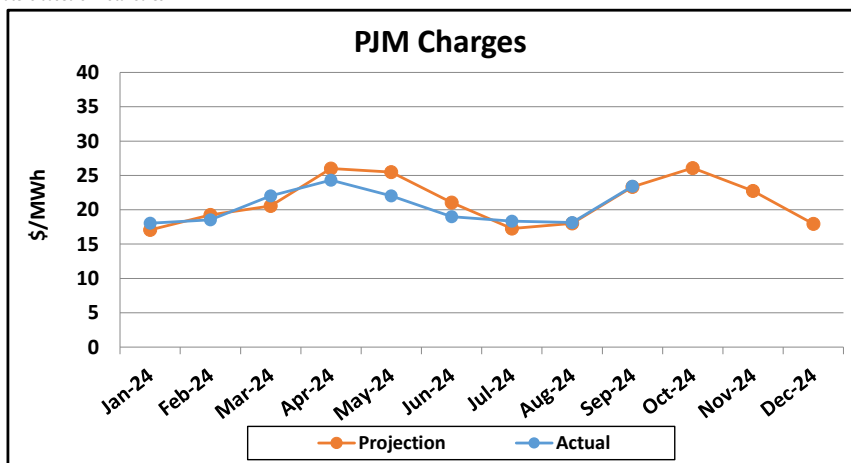
PJM Charge Summary (excl. PJM Market Interaction Costs)

	NITS		Net RPM ¹		ARR/FTR		Ancillary Services/Other ²		Total		Contribution to All-In Rate ³		Delta
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$/MWh)	(\$/MWh)
Jan-24	80	79	18	15	-	(9)	5	21	103	105	\$17.06	\$18.04	\$0.98
Feb-24	80	74	18	14	-	(8)	4	12	102	92	\$19.24	\$18.55	(\$0.69)
Mar-24	80	79	18	15	-	(9)	4	15	102	100	\$20.55	\$22.02	\$1.47
Apr-24	80	76	18	15	-	(7)	3	12	101	96	\$25.99	\$24.31	(\$1.68)
May-24	80	79	18	15	-	(16)	3	14	101	92	\$25.49	\$22.02	(\$3.47)
Jun-24	80	76	17	17	-	(11)	4	19	100	101	\$21.06	\$18.98	(\$2.08)
Jul-24	80	78	17	18	-	0.4	4	18	101	115	\$17.27	\$18.34	\$1.06
Aug-24	80	78	17	18	-	(3)	4	5	101	98	\$18.02	\$18.14	\$0.12
Sep-24	80	76	17	17	-	(9)	3	10	100	94	\$23.34	\$23.44	\$0.11
Oct-24	80	-	17	-	-	-	3	-	99	-	\$26.08	-	-
Nov-24	80	-	17	-	-	-	3	-	100	-	\$22.74	-	-
Dec-24	80	-	17	-	-	-	4	-	101	-	\$17.94	-	-
YTD	719	694	156	143	0	(72)	34	126	909	891	20.41	20.09	(0.33)

1/ Net RPM is the RPM Cost less the Generator's RPM Credits.

2/ Ancillary services/Other also includes: Admin fees, Load Reconciliation and Other Transmission Charges

3/ The Rate is based on Total Sales



Borough of Perkasio



September 2024

	Projected			Actual			Delta		
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)
Invoice Summary¹									
1. AMP	4,270	\$56.23	\$240,117	3,994	\$55.74	\$222,644	(275.94)	(\$0.49)	(\$17,473)
(a) NYPA	243	\$44.51	\$10,818	315	\$22.31	\$7,028	71.93	(\$22.20)	(\$3,790)
(b) PA Peaking Project	0	\$0.00	\$46,886	1.0	\$55,868.58	\$53,746	0.96	\$55,868.58	\$6,859
(c) Purchased Blocks	3,878	\$45.29	\$175,641	3,880	\$43.51	\$168,817	1.60	(\$1.78)	(\$6,824)
(d) Miscellaneous Costs ²	4,270	\$1.59	\$6,771	3,994	(\$1.74)	(\$6,947)	(275.94)	(\$3.32)	(\$13,718)
2. PJM	4,270	\$26.64	\$113,774	3,994	\$23.10	\$92,270	(275.94)	(\$3.54)	(\$21,504)
(a) Market Purchases	418	\$47.50	\$19,860	151	\$34.57	\$5,208	(267.42)	(\$12.94)	(\$14,652)
(b) Market Sales	(269)	\$21.33	(\$5,740)	(352)	\$18.70	(\$6,584)	(83.01)	(\$2.63)	(\$843)
(c) Charges/(Credits) ³	4,270	\$23.34	\$99,654	3,994	\$23.44	\$93,646	(275.94)	\$0.11	(\$6,008)
3. Total Wholesale Power Costs⁴:	4,270	\$82.87	\$353,890	3,994	\$78.84	\$314,914	(276)	(\$4.03)	(\$38,976)
1/ Resource, Purchased Blocks and Market Purchase/Sales includes Congestion and Losses costs. 2/ Miscellaneous Costs incl. AMP Service Fees 3/ Includes Net RPM (RPM Charges and RPM Credits) for each Resource 4/ Based on Total Sales									

Borough of Perkasio



September 2024

	Projection			Actual			Delta		
	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)
AMP									
Resources									
1. NYPA									
2. Fixed Charge	0.6	\$4.55	\$2,543	0.6	\$4.06	\$2,268	0	(0.49)	(\$276)
3. Energy Charge	243	\$22.41	\$5,447	315	\$18.41	\$5,797	72	(4.00)	\$351
4. Other Adjustments			\$0			\$0	0	0.00	\$0
5. Congestion & Losses	243	\$11.64	\$2,828	315	(\$3.29)	(\$1,037)	72	(14.93)	(\$3,865)
6. All in Cost	243	\$44.51	\$10,818	315	\$22.31	\$7,028	72	(22.20)	(\$3,790)
7. PA Peaking Project									
8. Fixed Charge	4.3	\$2.00	\$8,640	4.3	\$2.00	\$8,640	0	0.00	\$0
9. Energy Charge	0	\$0.00	\$0	1.0	\$720.80	\$693	1	720.80	\$693
10. Congestion & Losses	0	\$0.00	\$0	1.0	\$0.00	\$0	1	0.00	\$0
11. Other Adjustments	4.3	\$8.85	\$38,246	4.3	\$10.28	\$44,412	0	1.43	\$6,166
12. All in Cost (\$/kW-mo)	4.3	\$10.85	\$46,886	4.3	\$12.44	\$53,746	0	1.59	\$6,859
13. Total - Resources	243	\$237.42	\$57,705	316	\$192.36	\$60,774	73	(45.06)	\$3,069
Purchased Blocks									
14. BP 1.0 MW 7x24 (PPL)									
15. Energy Charge	720	\$34.71	\$24,991	720	\$34.71	\$24,991	0	0.00	\$0
16. Congestion & Losses	720	\$1.19	\$857	720	(\$0.50)	(\$358)	0	(1.69)	(\$1,215)
17. All in Cost	720	\$35.90	\$25,848	720	\$34.21	\$24,633	0	(1.69)	(\$1,215)
18. BP 2.8 MW 5x16 (PPL)									
19. Energy Charge	941	\$40.91	\$38,488	896	\$40.91	\$36,655	(45)	0.00	(\$1,833)
20. Congestion & Losses	941	\$3.20	\$3,011	896	(\$1.15)	(\$1,028)	(45)	(4.35)	(\$4,040)
21. All in Cost	941	\$44.11	\$41,499	896	\$39.76	\$35,627	(45)	(4.35)	(\$5,872)
22. Shell Fixed Load Shape 2x16 (PPL)									
23. Energy Charge	518	\$64.85	\$33,618	576	\$64.85	\$37,354	58	0.00	\$3,735
24. Congestion & Losses	518	\$1.05	\$543	576	(\$0.85)	(\$491)	58	(1.90)	(\$1,034)
25. All in Cost	518	\$65.90	\$34,161	576	\$64.00	\$36,863	58	(1.90)	\$2,701
26. Shell Fixed Load Shape 5x16 (PPL)									
27. Energy Charge	235	\$64.85	\$15,253	224	\$64.85	\$14,526	(11)	0.00	(\$726)
28. Congestion & Losses	235	\$3.20	\$753	224	(\$1.15)	(\$257)	(11)	(4.35)	(\$1,010)
29. All in Cost	235	\$68.05	\$16,006	224	\$63.70	\$14,269	(11)	(4.35)	(\$1,736)
30. Shell Fixed Load Shape 7x8 (PPL)									
31. Energy Charge	384	\$64.85	\$24,902	384	\$64.85	\$24,902	0	0.00	\$0
32. Congestion & Losses	384	\$1.05	\$402	384	\$0.61	\$234	0	(0.44)	(\$169)
33. All in Cost	384	\$65.90	\$25,305	384	\$65.46	\$25,136	0	(0.44)	(\$169)
34. CITI 1.5 MW 7x24 (PPL Resid)									
35. Energy Charge	1,080	\$29.20	\$31,536	1,080	\$29.20	\$31,536	0	0.00	\$0
36. Congestion & Losses	1,080	\$1.19	\$1,286	1,080	\$0.70	\$753	0	(0.49)	(\$533)
37. All in Cost	1,080	\$30.39	\$32,822	1,080	\$29.90	\$32,289	0	(0.49)	(\$533)
38. Total - Purchased Blocks	3,878	\$45.29	\$175,641	3,880	\$43.51	\$168,817	2	(1.78)	(\$6,824)

Borough of Perkasi



September 2024

		Projection			Actual			Delta		
		Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)	Billing Unit	Rate	Total Cost / (Credit)
		(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)	(MWh)/(MW)	(\$/MWh) / (\$/kW-mo)	(\$)
Miscellaneous Costs										
39.	AMP Fees	4,270	\$1.59	\$6,771	3,994	\$1.77	\$7,053	(276)	0.18	\$282
40.	Adjustment for Pool Power			\$0			(\$14,000)	0	0.00	(\$14,000)
41.	Total - Miscellaneous Costs	4,270	\$1.59	\$6,771	3,994	-\$1.74	(\$6,947)	(276)	(3.32)	(\$13,718)
42.	Total - AMP			\$240,117			\$222,644	0	0.00	(\$17,473)
PJM Charges										
43.	Market Interaction									
44.	Net Market Purchases	418	\$47.50	\$19,860	151	\$34.57	\$5,208	(267)	(\$12.94)	(\$14,652)
45.	Day-Ahead Purchases				164	\$31.77	\$5,201	164	\$31.77	\$5,201
46.	Balancing Purchases				45	\$30.14	\$1,356	45	\$30.14	\$1,356
47.	Net Market Sales	(269)	\$21.33	(\$5,740)	(352)	\$18.70	(\$6,584)	(83)	(\$2.63)	(\$843)
48.	Day-Ahead Sales				(324)	\$19.10	(\$6,195)	(324)	\$19.10	(\$6,195)
49.	Balancing Sales				(86)	\$20.27	(\$1,738)	(86)	\$20.27	(\$1,738)
50.	NITS	13	\$6.17	\$79,903	9	\$8.53	\$75,909	(4)	\$2.36	(\$3,994)
51.	Other Transmission Charges	13	\$0.00	\$0	9	\$0.90	\$7,984	(4)	\$0.90	\$7,984
52.	RPM Capacity									
53.	RPM Charge	16	\$1.09	\$17,372	12	\$1.51	\$18,067	(3)	\$0.41	\$695
54.	RPM Credit			(\$845)			(\$1,039)			(\$195)
55.	Net RPM			\$16,527			\$17,027			\$500
56.	Ancillary	4,270	\$0.75	\$3,224	3,994	(\$0.10)	(\$414)	(276)	(\$0.86)	(\$3,638)
57.	ARR/FTR Credits	4,270	\$0.00	\$0	3,994	(\$2.20)	(\$8,791)	(276)	(\$2.20)	(\$8,791)
58.	Administration Charges	4,270	\$0.00	\$0	3,994	\$0.48	\$1,930	(276)	\$0.48	\$1,930
59.	True-Up Load Reconciliation			\$0			\$0			\$0
60.	Total PJM Charges	4,270	\$26.64	\$113,774	3,994	\$23.10	\$92,270	(276)	(\$3.54)	(\$21,504)



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: October 31, 2024

TO: Andrea Coaxum, Borough Manager
Mayor, Jeff Hollenbach
Borough Council

FROM: Rebecca Deemer, Finance Director

SUBJECT: Fall Power Purchase

Included in your packet is the current power supply portfolio for the Borough. The next anticipated purchases for Perkasie will be for both a Fixed Load Shape and a Load Following product, in order to fulfill the remaining need for 2026-2028, depending on pricing. GDS recommends purchasing the short-term products 1-2 years prior to delivery, to ensure load projections are current and to best reflect the appropriate sizing of the products requested.

The Fall 2024 indicative Pricing Request is attached and provides details on the pricing requirements and the products. The goal will be to identify which option provides the most competitive avenue to serve the remaining need and should therefore be considered for live pricing.

Once indicative pricing is received and reviewed with GDS, we will be making a recommendation to Council.



Borough of Perkasie, PA

Fall 2024 Indicative Pricing Request

PRICING PREFERENCES, DEADLINES, & OTHER REQUIREMENTS

- Pricing should be based on COB, **November 1, 2024**
- Responses are requested by **November 4, 2024 at 5:00 PM Eastern**
- Pricing is requested at the following delivery locations:
 - PPL Zone (Pnode ID – 51299)
 - PJM Western Hub (Pnode ID – 51288)
 - Perkasie Residual Aggregate (Pnode ID – 32711185)
- All products should be scheduled day-ahead, physical

PRODUCT 1: LOAD FOLLOWING ENERGY FOR THE BOROUGH OF PERKASIE

- **Product Description:** Energy-only, load following with carve-out of block guarantees and net of hourly generation received from 0.6 MW NYPA allocation.
 - Hourly historical load can be found in Attachment A.
- **Term:** Pricing is requested over a two-year and a three-year product term (Products 1a-1b).
 - Product 1a: CY 2026-2027 (2 Years)
 - Product 1b: CY 2026-2028 (3 Years)
- **Existing Block Carve-Outs:** Carve-outs remain constant over two-to-three-year term.

2026-2028 Load Following Product Carve-Outs (MW)

(MW)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
7x8	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5
5x16	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
2x16	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5

* Carve-outs exclusive of NYPA generation. Historical load provided in Attachment A is shown net of NYPA.

PRODUCT 2: FIXED LOAD SHAPE MONTHLY BLOCKS FOR THE BOROUGH OF PERKASIE

- **Product Description:** Energy-only, fixed shape monthly block product, sizes vary by month of delivery.
 - Product volume totals approximately 17.7 GWh annually.

2026-2028 Fixed Shape Monthly Block Product (MW)

(MW)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
7x8	2.9	2.6	1.7	0.6	0.3	1.2	2.1	1.5	0.7	0.2	1.3	2.3
5x16	2.9	2.3	1.5	0.7	0.6	2.4	4.1	3.0	1.5	0.3	1.0	2.3
2x16	4.4	3.8	2.9	2.0	2.1	4.0	5.3	4.2	2.6	1.8	2.7	3.8

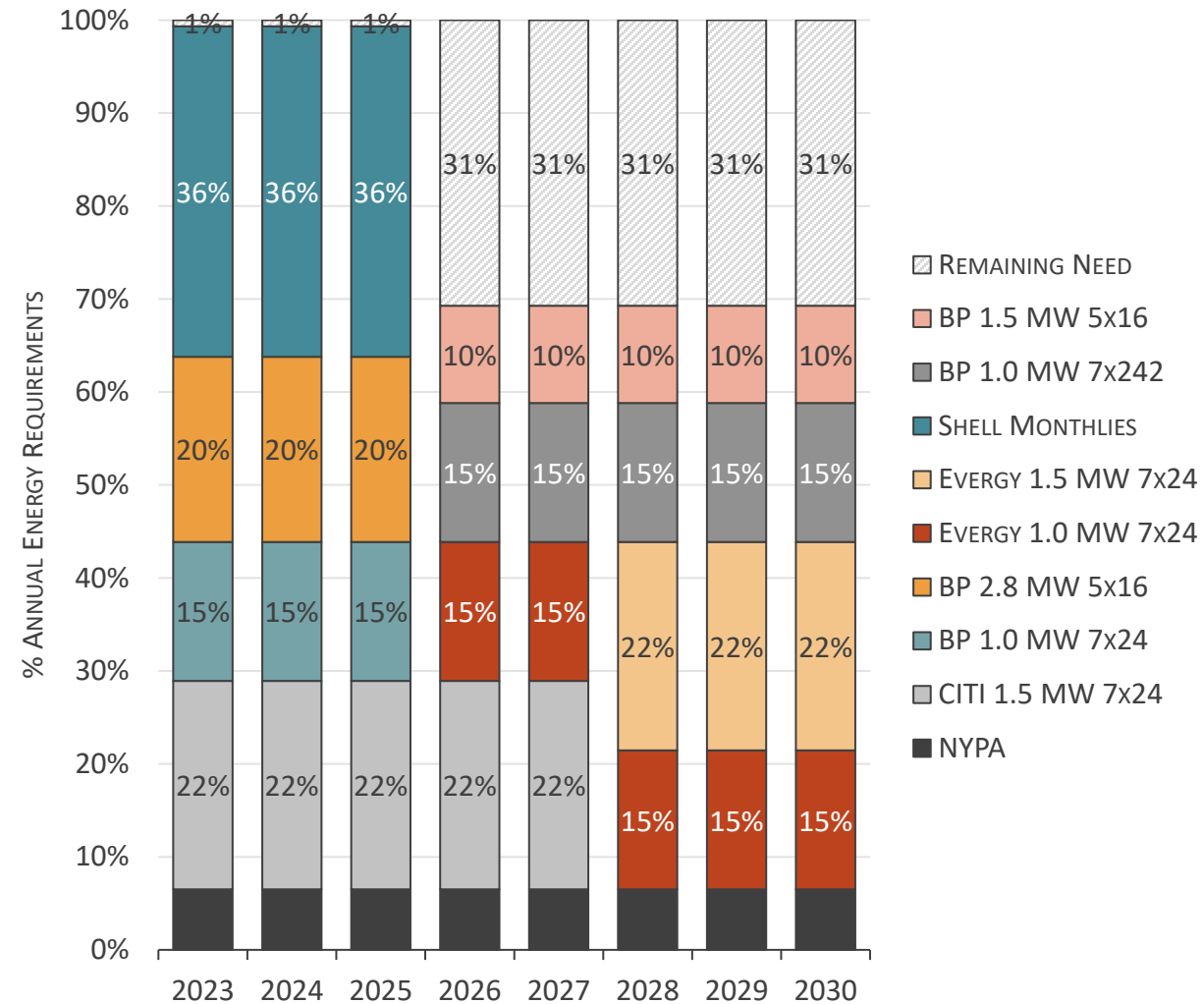
- **Term:** Pricing is requested over a two-year and a three-year product term (Products 2a-2b).
 - Product 2a: CY 2026-2027 (2 Years)
 - Product 2b: CY 2026-2028 (3 Years)

CURRENT PORTFOLIO

INCLUDING FALL 2023 RFP PRODUCTS

- In Fall 2023, Perkasio hedged roughly 25% of annual energy requirements for CY 2026-2030, via two long-term opportunistic hedges with BP
- Next purchases would include CY 2026-2027 short-term products (monthly blocks/load following), conducted in Fall 2024 or Spring 2025

RESOURCE		ALLOCATION			TERM	
NYPA HYDRO		0.6 MW			ON-GOING	
TERM	SUPPLIER	SIZE MW	TYPE	DELIVERY	PRICE \$/MWH	EXECUTION
2021-2025	BP	1.0	7x24	PPL ZONE	34.71	SPRING 2016
2021-2025	BP	2.8	5x16	PPL ZONE	40.91	SPRING 2016
2021-2027	CITI	1.5	7x24	PPL RES. AGG.	29.20	FALL 2018
2026-2030	EVERGY	1.0	7x24	PPL ZONE	25.98	SPRING 2020
2028-2030	EVERGY	1.5	7x24	PPL ZONE	26.35	SPRING 2020
2023-2025	SHELL	VARIES	MONTHLIES	PPL ZONE	64.85	SPRING 2022
2026-2030	BP	1.0	7x24	PPL ZONE	42.58	FALL 2023
2026-2030	BP	1.5	5x16	PPL ZONE	48.58	FALL 2023





BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: October 31st, 2024

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: Bulky Waste Collection

Bulky Waste is defined in Chapter 96 of the Perkasio Borough ordinance. The schedule for bulky waste collection is established in the Ordinance as being limited to one item per month per household for residential customers only. In 2005, Borough Council passed Resolution #2005-4, adopting new Rules and Regulations for Trash Collection in the Borough; the resolution kept the limitation of one bulky waste item per household, increased the collection frequency to weekly and provided a short list of items that would not be accepted as bulky waste. A copy of Chapter 96 of the Borough's Ordinance as amended and a copy of Resolution #2005-4 are attached to this memo. A copy of the Borough's Trash and Recycling Guidelines for 2024 is also attached to this memo.

Borough staff recently conducted an observation study of bulky waste being set out by residential customers over the course of a week, and noticed a number of issues. Customers routinely set out more than one bulk item per week, set out contractor bags and other items that do not meet the definition of bulky waste, and set out appliances as bulky waste without paying the \$10 sticker fee. Public Works crews have been collecting most items set out for bulky waste. Apart from the lost revenue in trash bag and sticker sales, the practice has increased the Borough's costs for trash disposal, increased the time taken by crews to complete weekly trash collection, and resulted in large, unsightly piles of trash in the days leading up to collection. Borough staff have also looked into the pricing and service levels of trash companies serving neighboring municipalities, and have the following recommendations to bring the Borough's bulky waste collection service more in line with today's standards:

- Return bulky waste collection frequency to once per month, rather than weekly. Collect bulky waste with regular curbside trash collection during the first full week of each month. We recommend continuing to collect Appliances separately from other bulky waste (see later in this memo).
- Increase the fee for collection of bulky waste from \$10 per item to \$20 per item, with the exception of the first "STANDARD" bulky waste item per month.

- Define a list of “STANDARD” bulky waste items, where the first item will be collected at no additional charge. These are items that will not fit inside a Borough toter or bag, but can be easily handled by one operator. STANDARD items would include:
 - A single chair (dining, computer, patio or bar stool)
 - Small table or end table (2’x2’ or smaller), no glass
 - Lamps (table top or floor lamp)
 - Plastic Storage Tote (empty)
 - Vacuum
 - Ironing Board
 - Small Coffee Table (less than 3’ in length), no glass
 - Step Ladder (3 steps or less)
 - Stroller
 - Single Pallet
- Require a fee of \$20 per item for the following items:
 - All accepted bulky waste items not listed above
 - Each STANDARD bulky item in addition to the first item
- Update and clearly list the items that are not accepted for bulky waste collection. These would include:
 - Hazardous Waste, including tires, oil & propane tanks, batteries, car parts, etc)
 - Swing sets, pianos, trampolines, pool tables, safes, and other items that are too heavy or awkward to safely pick up
 - Windows, sliding glass doors, mirrors, storm doors, which can shatter and are dangerous to transport
 - Construction materials (all kinds)
 - TVs, monitors and other Covered Devices, other e-waste
 - Air conditioners, dehumidifiers, refrigerators and any other items containing freon

Collection of APPLIANCES

A fee of \$10 per item for the collection of appliances was established by Resolution in 1998 (#1998-3) and has not been increased since then. Because the Borough is able to recover the costs of recycling appliances, Borough staff recommend that we continue to collect and dispose of these items separately from other bulky waste. Recommendations here are as follows:

- Collect all appliances on the first Wednesday of each month, instead of weekly every Wednesday as we do now
- Continue to require that every appliance requires the payment of a fee for disposal, but increase the fee for collection from \$10 to \$20 per appliance.
- Update and clearly list the items that are considered appliances, distinct from bulky waste. These would include:
 - Washers, dryers, water heaters, dishwashers, water softeners, humidifiers
 - Grills, stoves, microwave ovens, toaster ovens, air fryers and the like
 - Trash compactors, garbage disposals, pool filters

- Lawn mowers (all kinds), weed whackers, and other garden tools fitted with an engine or motor (drained of all fuel and/or oil, batteries removed)
- Air compressors, power washers, snow blowers
- Treadmills, bikes, ellipticals, stair climbers and other large exercise equipment

Next Steps

Should Council concur with the recommendations in this memo, staff would take the following action:

- Draft an update to Chapter 96 of the Borough's Ordinances to amend the definition of Bulky Waste,
- Update the Borough's Trash & Recycling Rules & Regulations to reflect the new guidelines for Bulky Waste collection, and draft a Resolution for Council,
- Create a public education plan and materials, including an article for the Winter issue of the Perkasio Connection newsletter,
- Add a form to the website to allow residents to request and pay for bulky waste collection. Staff will combine this online report with email, phone and walk in requests to generate a monthly pickup list,
- Link the online form on the Borough's website to Paymentus to create a point of sale solution for bulky waste collection requests,
- Train Borough Administration and Public Works staff on new bulky waste pickup guidelines.

Because of the anticipated public education plan, and the amount of work involved, staff estimate that the timeline to launch the new bulky waste guidelines would be the Spring of 2025.

The recommendation to update the Borough's bulky waste collection methods is part of an ongoing effort by Borough staff to drive efficiencies and ensure the viability of the Borough's trash and recycling program. In 2022 the Public Works Department generated huge efficiencies in the Borough's paper and cardboard recycling program with the installation of a baling machine at the Recycling Center. This project, funded in part by a DEP 902 recycling grant, cut the storage and hauling costs of handling paper & cardboard, and increased the rebates on the sale of baled recyclables.

Careful tracking of Borough costs for trash and recycling have revealed that the disposal costs of recyclables are significantly higher than the costs of solid waste disposal. While Perkasio Borough is a mandated community under Act 101, staff are looking into a Technical Assistance project with the DEP to determine potential actions to make recycling more affordable. Staff are also considering the feasibility of reducing disposal costs in future by diverting more materials from the waste stream. Staff plan to bring more information about these projects to Council for consideration.

Chapter 96. Garbage, Rubbish and Refuse

[HISTORY: Adopted by the Borough Council of the Borough of Perkasio as indicated in Part histories. Amendments noted where applicable.]

GENERAL REFERENCES

Brush, grass and weeds — See Ch. 65.

Animal feces — See Ch. 80.

Littering — See Ch. 108.

Parks — See Ch. 124.

Peace and good order — See Ch. 128.

Property maintenance — See Ch. 135.

Sewers — See Ch. 147.

Streets — See Ch. 160.

Storage of vehicles — See Ch. 182.

Part 1. Storage, Collection and Disposal

[Adopted 10-5-1987 by Ord. No. 598]

Article I. General Provisions

§ 96-1. Title.

This Part 1 shall be known and may be cited as the "Perkasio Borough Refuse Storage, Collection and Disposal Ordinance of 1970," as amended.

§ 96-2. Legislative intent.

Pursuant to the authorization granted by Act 581 of the General Assembly, approved February 1, 1966, § 1202 (the Borough Code), as amended,^[1] the purpose of this Part 1 is to promote, protect and facilitate the public health, safety, morals and general welfare by:

- A. Instituting a mandatory recycling program in accordance with recommendations of the State Assembly whereby the Borough shall be the sole agent regulating collection of solid waste and requiring residents to purchase Borough disposal bags for the disposal of rubbish and garbage.
- B. Regulating the collection, accumulation and storage of solid wastes so as to:
 - (1) Retard the propagation and the harboring of rats, mice, mosquitoes, flies and other vermin.
 - (2) Eliminate filth and filthy deposits.
 - (3) Reduce the opportunity for growth of pollen-bearing grasses and weeds.
 - (4) Eliminate attractive nuisances which may endanger the safety of children.

- (5) Reduce the potential pollution of land, air or water and the disease-producing potential of decaying organic matter.
 - (6) Reduce the potential of spontaneous combustion and fire.
 - (7) Generally promote harmonious, peaceful and comfortable neighborhood life by the elimination of nuisances.
 - (8) Provide for the preservation of valuable natural resources through the elimination of recyclable materials from collection and landfills.
- C. Providing for the safe, orderly and economic collection and removal of accumulated waste.
- D. Provide for the disposal of solid waste in safe and sanitary methods and in compliance with applicable state and local rules and regulations.
- E. Comply with the purpose and intent of Act No. 241, the Pennsylvania Solid Waste Management Act.^[2]
- [2] *Editor's Note: See 35 P.S. § 6018.101 et seq.*
- [1] *Editor's Note: See 53 P.S. § 46202.*

§ 96-3. Definitions.

The following words, when used in this Part 1, shall have the meanings ascribed to them in this Part 1, except in those instances where the context indicates otherwise:

ASHES

The residue resulting from the burning of wood, coal, coke or other combustible material. This definition excludes ashes resulting from industrial process.

AUTHORIZED COMMERCIAL COLLECTOR

A person, firm or corporation licensed to collect, convey and dispose refuse in accord with the provisions of this Part 1.

BIMETAL CONTAINER

An empty food or beverage container consisting of ferrous sides and bottom and an aluminum top.

BOROUGH

The Borough of Perkasio.

BUILDING or ACCESSORY STRUCTURE

A building or other structure constructed, existing and used in conformity with the zoning, building and fire prevention ordinances, codes and regulations of the Borough of Perkasio.

BULKY WASTE

Items that due to their size or shape cannot be disposed of in a Borough disposal bag, including but not limited to large household appliances that do not contain freon, such as stoves, television sets and washing machines, or the equivalent in size in furniture and furnishings, plumbing fixtures, large crates, tools, machinery or parts thereof, play, garden and exercise equipment and similar items.

[Amended 8-18-2003 by Ord. No. 874]

COMMUNITY ACTIVITY

Events sponsored in whole or in part by a municipality, or conducted within a municipality and sponsored privately, which include, but are not limited to, fairs, bazaars, socials, picnics and organized sporting events that will be attended by 200 or more individuals per day.

[Added 8-20-2007 by Ord. No. 920A]

CONSTRUCTION AND DEMOLITION WASTE

Lumber, roofing, material, sheathing, rubble, broken concrete, plaster and brick, conduit, pipe, wire, insulation and similar material which results from a construction, demolition or remodeling process.

COUNTY

The County of Bucks and its regulatory agencies.

DISPOSAL BAG or BOROUGH DISPOSAL BAG

Any plastic bag distributed by the Borough, or its authorized distributors, which shall bear an identification mark established by the Borough. Other than a Borough-provided wheeled cart, this shall be the only permitted method of disposal for residents' rubbish and garbage.

[Amended 8-1-2016 by Ord. No. 997]

DWELLING UNIT

Any room or group of rooms located within a building and forming a single habitable unit with facilities which are used or intended to be used for living, sleeping, cooking and eating by one family.

GARBAGE

All animal and vegetable waste solids resulting from the handling, preparation, cooking and consumption of foods.

GLASS CONTAINERS

Clean bottles and jars made of clear, green or brown glass. Expressly excluded are noncontainer glass and porcelain and ceramic products.

HOUSEHOLD RUBBISH

Paper (except newspaper), wood, excelsior, plastics, rags and cloth, leather, rubber, metals, tin cans, metal foils, ceramics, crockery and similar items normally produced by or originating from private residential occupancy; provided, however, that the items set forth herein need not be produced by or originate from a residence to be classed as "household rubbish" so long as such waste is similar to the waste produced by or originating in a residence as to size, weight and material. "Household rubbish" specifically excludes materials designated as recyclable.

INDUSTRIAL AND COMMERCIAL WASTE

Any material or substance which is a waste by-product of the industrial or commercial process and shall include packaging materials and equipment used in the delivery or shipment of goods to or from the industrial or commercial site.

LEAF WASTE

Leaves, garden residues, shrubbery and tree trimmings, and similar material, but not including grass clippings.

[Added 8-20-2007 by Ord. No. 920A]

MAGAZINES and PERIODICALS

Printed matter containing miscellaneous written pieces published at fixed intervals. Expressly excluded, however, are all other paper products of any nature whatsoever.

MULTIFAMILY UNIT

A property which contains 10 or more residential units, including, without limitation, apartment complexes, condominium complexes, retirement homes and mobile home parks.

[Added 8-20-2007 by Ord. No. 920A]

MUNICIPAL COLLECTION SERVICE

A collection service established and operated by the Borough of Perkasié or a private collection service under contract with the Borough.

NEWSPAPERS

Paper of the type commonly referred to as "newsprint" and distributed at fixed intervals, having printed thereon news and opinions, containing advertisements and other matters of public interest. Expressly excluded, however, are newspapers which have been soiled.

NONCOLLECTIBLE WASTE

Includes poisons, acids, caustics, explosives and other hazardous material that may cause damage or injury to collection equipment or personnel; human or animal excreta; and dead animals.

PERSON

Includes any natural person, association, partnership, firm or corporation.

RECYCLABLE MATERIALS/RECYCLABLES

Those materials specified by the Borough for collection in accordance with recycling regulations. Such material may include, but not be limited to, aluminum products, clean glass containers, bimetal containers, newspapers, magazine and periodicals, plastic containers and yard wastes. What constitutes "recyclable material" may change depending upon what the Borough is able to dispose of through municipal recycling efforts.

RECYCLING

The separation, collection, processing, recovery and sale or reuse of metals, glass, paper, plastics and other materials which would otherwise be disposed of as solid waste.

REFUSE

All solid wastes, except body wastes, and shall include, but not be limited to, ashes, rubbish, garbage, industrial and commercial wastes and junk, except that "refuse" shall specifically exclude hazardous waste.

RUBBISH

Solid waste exclusive of garbage (e.g., nonrecyclable glass, metal, paper or plastic and plant material, wood or nonputrescible solid waste).

SCAVENGING

Uncontrolled or unauthorized removal of recyclable materials/recyclables from the Borough Recycling Center or from curbside after being placed there for collection by the Borough.

[Added 6-20-1988 by Ord. No. 602]

STATE

The Commonwealth of Pennsylvania and its regulatory agencies.

VEHICLE

Any device in, upon or by which any person or property is or may be transported or drawn upon a public highway, excepting devices moved by human power or used exclusively upon stationary rails or tracks.

WHEELED CART

A light, two-wheeled, trash toter container provided by the Borough to the customer, and of a size approved by the Borough Council for use by the customers who elect the service and pay a quarterly fee in advance of the service being provided. The cart will have the compatibility to be lifted by the Borough's trash trucks. A fee for wheeled cart disposal shall be established from time to time by the Borough Council in the Borough Fee Schedule,^[1] to be paid quarterly in advance of service. Other than a Borough disposal bag, this shall be the only permitted method of disposal for residents' rubbish and garbage.

[Added 8-1-2016 by Ord. No. 997]

[1] *Editor's Note: The Borough Fee Schedule is on file in the Borough offices.*

Article II. Refuse Disposal Sites

§ 96-4. Disposal restricted to approved sites.

It shall be unlawful to dump, destroy or otherwise dispose of refuse within the jurisdictional limits of the Borough except at a state- or county-approved disposal site.

§ 96-5. Disposal to be at designated sites.

All refuse shall be deposited and disposed of at a site designated by the County of Bucks as a county landfill or other state-approved disposal site.

§ 96-6. Exception.

An exception to the above requirement to deposit or dispose of refuse at a state-approved site shall be for scrap or salvageable material which may be delivered or sold to a process for reclamation and salvaging.

Article III. Accumulation and Storage

§ 96-7. Compliance required.

No person shall accumulate or store or permit to be accumulated or stored on any property within the Borough of Perkasie any refuse in a method or in quantities not authorized by this Part 1 and as hereinafter specified; provided, however, that these regulations shall not apply to any refuse accumulated or stored within a building or accessory structure constructed and maintained in accordance with duly established health, zoning and building laws, codes and regulations, nor to the storage of clean material designated as a recyclable by the Borough.

§ 96-7.1. Compliance required of multifamily unit owners.

[Added 8-20-2007 by Ord. No. 920A]

- A. Each multifamily unit owner shall provide proper collection and disposal of regulated municipal waste and designated recyclable materials by utilizing a permitted collector to deliver such waste and recycling to an approved facility.
- B. Each multifamily unit owner shall:
 - (1) Provide recycling containers at easily accessible locations for source separation of designated recyclable materials; and
 - (2) Provide written instructions to all persons occupying each multifamily unit to ensure that all designated recyclable materials are source separated; and
 - (3) Provide collection and delivery to a facility of source-separated-designated recyclable materials at a frequency of not less than once per week; and
 - (4) Provide to the Borough annually by February 1st a written report on what materials were recycled and their weights.

§ 96-8. Method of storage and accumulation; composting.

- A. Garbage shall be drained of liquid, wrapped securely in paper, plastic bags or similar material and placed with other household rubbish in an approved container, as provided in § 96-9. Garbage shall not be stored for a period exceeding seven days. An exception to the above accumulation and storage methods for restaurants, institutions and commercial food-handling and processing uses may be granted by the Borough through written agreement setting forth the specific conditions and regulations to be applied.
- B. Material being composted shall be stored in such a manner as not to create a nuisance or to endanger the public safety. Given this condition, material being composted may be stored for more than seven days.

§ 96-9. Household rubbish.

- A. Authorized containers and packaging. Household rubbish and garbage shall be collected, stored and/or prepared for collection only in the following containers and methods:
 - (1) The municipal collection service shall be the sole collecting service for residential rubbish and garbage.
 - (2) For disposal of rubbish and garbage, Borough residents will be required to purchase either Borough disposal bags, and/or pay for a wheeled cart, at the respective fees set forth from time to time by resolution of the Borough Council, and to place all household rubbish and garbage for collection in those bags and/or a wheeled cart. The Borough will only collect household rubbish and garbage contained in either the Borough disposal bags and/or wheeled cart. Borough disposal bags shall not be filled to a weight greater than 40 pounds and shall be securely tied or sealed at the time of collection. Wheeled carts shall not be filled in any manner that does not allow the lid to rest in the fully closed position and in no event shall be filled to weigh more than 150 pounds.
[Amended 9-18-2000 by Ord. No. 835; 8-1-2016 by Ord. No. 997]
 - (3) Tree trimmings, shrubbery clippings and similar material shall be cut in lengths not to exceed four feet and securely tied with string or twine in bundles not more than two feet in diameter. Collection shall be arranged on an individual basis with the Borough. Trimmings not prepared as prescribed will not be collected. The Borough Manager or his designee may determine an amount of trimmings to be excessive and refuse collection. Material denied for collection under this provision may be collected by a private hauler.
- B. Household rubbish and garbage shall not be stored in a manner that creates offensive or obnoxious odors.
- C. General storage methods.
 - (1) Generally, household rubbish must be stored in Borough disposal bags as authorized by § 96-9A. Where metal or rigid plastic containers are used for the temporary storage of material, the bottoms and sides of such shall be kept free of residual liquids and solids by periodic cleaning.
 - (2) All rubbish shall be drained of liquids before depositing in temporary storage containers, wheeled carts, and/or Borough disposal bags.
[Amended 8-1-2016 by Ord. No. 997]
 - (3) Household rubbish may be temporarily stored in wheeled carts as authorized by § 96-9A. Wheeled carts shall be kept free of residual liquids and solids by periodic cleaning.
[Added 8-1-2016 by Ord. No. 997]

§ 96-10. Ashes.

It is mandatory that ashes be thoroughly extinguished before placement for collection. Collection shall be accomplished by obtaining a Borough disposal bag and securing the bag to a metal container. The municipal collection service shall collect the ashes if they are extinguished, along with an empty disposal bag. Total net weight of ash shall not exceed 40 pounds per empty bag provided by resident.

§ 96-11. Recyclables.

[Amended 8-20-2007 by Ord. No. 920A]

- A. Recyclables as defined and determined by the Borough shall be collected in accordance with Borough regulation. Collection may include dropoff by residents at a central location and/or curbside collection. Collection of recyclables by individuals or organizations as authorized by the Borough shall be permitted.
- B. Separation of recyclables. All designated recyclables and leaf waste shall be kept separate from municipal waste, for the purpose of recycling and composting respectively, to the extent required by the following provisions:
 - (1) Owners and occupants of all residential properties shall keep separate those materials designated in the Borough's rules and regulations for the purpose of curbside recycling and leaf waste for the purpose of composting.
 - (2) Owners and occupants of all commercial, municipal and institutional establishments and properties and sponsors or organizers of community activities shall keep separate the following recyclables: aluminum cans, corrugated paper, office paper and any other materials as designated in the Borough's rules and regulations. Leaf waste shall also be kept separate for the purpose of composting. Commercial, municipal or institutional solid waste generators must submit an annual report showing materials that were recycled and the total number of tons recycled to the Borough's Recycling Coordinator no later than February 1st of each year.
 - (3) Recyclables shall be prepared and stored and set at the curb in accordance with the provisions set forth in the Borough's rules and regulations.
 - (4) All source-separated-designated recyclable materials collected in the Borough's recycling program must be marketed for recycling.
- C. Municipal waste haulers.
 - (1) Municipal waste collectors shall be responsible for the marketing of recyclable materials collected within the Borough. Recyclable materials may not be mixed with waste or disposed of without written permission from the Department of Environmental Protection.
 - (2) Municipal waste collectors shall be responsible for delivering source-separated leaf waste collected in the Borough to a Department of Environmental Protection approved composting facility. Source-separated leaf waste may not be disposed of or mixed with municipal waste without written permission from the Department of Environmental Protection.

§ 96-11.1. Refuse removal fee.

[Added 4-19-2010 by Ord. No. 941; amended 8-16-2010 by Ord. No. 944; 4-7-2014 by Ord. No. 971]

- A. Annual refuse removal fee imposed. An annual refuse removal fee, as established by Council from time to time by resolution and set forth in the Consolidated Fee Schedule ^[1], is hereby imposed upon and shall be charged against the occupant/resident of record of any residential property for each residential dwelling unit for which trash, or bulky waste removal services are provided by the Borough. The annual refuse fee shall apply no matter what method of refuse, trash, or rubbish removal is used, without exception.

(1) Multifamily units.

- (a) Multifamily units with 10 or more residential units, including apartment complexes, condominium complexes, retirement homes and mobile home parks, which are required to provide proper collection and disposal of regulated municipal waste and designated recyclable materials by utilizing a permitted private collector to deliver such waste and recycling to an approved facility, shall be exempt from the refuse and recycling removal fee; and
- (b) Multifamily units with four to nine residential units may be exempt from the refuse and recycling removal fee upon the presentation to the Borough of a certified statement and a valid contract(s) demonstrating that all required trash and recycling services (including trash, commingled recycling, newspaper/cardboard, bulky waste, yard waste and Christmas trees) are provided to the property by one or more private permitted collector which delivers the units' waste and recycling to an approved facility.

(2) Any fees paid for exempt multifamily units prior to the adoption of this provision shall be refunded by the Borough.

[1] *Editor's Note: The Consolidated Fee Schedule is on file in the Borough offices.*

- B. Billing and payment of refuse removal fee. The refuse removal fee billing will be mailed for calendar year for each residential unit after the adoption of the fee. Thereafter, the refuse removal fee billing will be mailed each calendar year. In the event a tenant-occupied unit does not pay the refuse removal fee, the owner shall be responsible for payment. So that the owner may be aware of the status of payment of the refuse removal fee, the owner shall be permitted to obtain tenant account payment information from the Borough upon request. Properties with multiple units will be charged and billed for each unit. Payment shall be due within 30 days from the date of the bill.
- C. Nonpayment of refuse removal fee. If the bill for any unit is not paid within 30 days after the date of the bill, a five-percent penalty shall be added thereto; if the payment, plus penalty, is not paid within 60 days after the date of the bill, the aggregate amount thereof shall bear interest from the penalty date at a rate of 9% per annum, or the maximum rate permitted by law. Any unpaid bill (together with penalties and interest thereon, to the extent permitted by law) and all delinquent costs shall be a lien on the property served, which may be collected by any available legal action, including by way of a lien filed in the nature of a municipal claim. Costs and/or reasonable attorney's fees incurred by the Borough shall be added to the unpaid bill along with penalties and interest and the aggregate of the same shall be entered as a lien on the property served and collected in the manner provided by the Municipal Claims Act, 53 P.S. § 7101 et seq.

§ 96-12. Industrial and commercial waste.

Industrial and commercial waste stored outside of buildings shall be stored in containers of suitable size, shape and material so as to prohibit the waste from being scattered by wind or rain and shall prohibit accessibility of such waste to rodents and other vermin. An exception to the container requirement shall be for an inorganic industrial by-product waste of such quantity that container storage is impractical. In such latter instance, storage shall be by a means which will prohibit the waste material from becoming a practical nuisance to the neighborhood. In all instances, patriciate wastes shall not be stored for periods exceeding seven days, and all other wastes shall not be stored for periods exceeding 30 days.

§ 96-13. Construction and demolition waste.

Construction and demolition waste may be stored upon the land where actual construction or demolition is in progress; provided, however, that such waste shall not be stored for a period exceeding 90 days and shall not be stored in a way which will allow it to be scattered by wind or rain.

§ 96-14. Bulky waste.

[Amended 10-17-1988 by Ord. No. 608]

Bulky waste shall not be stored outside of a building or accessory building on any land in the Borough, except for a period not exceeding 14 days pending collection and disposal. However, brush, tree trimmings, yard clippings, leaves, glass or other waste from live plantings may be stored for longer periods of time if necessary until the next scheduled collection day for such items or for composting as future mulch material. Commercial and industrial properties shall not place bulky items for collection by the municipal collection service. It shall be a violation of this Part 1 for any individual to place bulky waste for collection by municipal collection if that waste is not generated at or directly associated with the residence. Bulky waste shall be collected monthly from residential customers and shall be limited to one item per month per household. Council may from time to time, by resolution, establish certain bulky waste items as fee-for-collection items and establish regulations for and charges and collection of those items.

*2005: changed to once
per month / resolution
2005-04*

Article IV. Collection Rules and Regulations

§ 96-15. Residential collection.

[Amended 6-20-1988 by Ord. No. 602; 2-18-1991 by Ord. No. 662]

The collection of all ashes, garbage, household rubbish, recyclables and bulky waste from residences in the Borough shall be by the municipal collection service, except as herein provided, in accordance with the following:

- A. All refuse shall be prepared for collection in strict conformity with Article III of this Part 1 and deposited for collection in accordance with collection standards as adopted by the Borough from time to time.
- B. It shall be unlawful to place any material for the municipal collection service in unauthorized or defective wheeled carts or damaged Borough disposal bags, torn bags, or bundles not securely tied. Collection personnel may refuse to collect improperly prepared material and may give notice of such by affixing a tag to the container or material citing the violation. Failure to comply after first notice may result in prosecution under § 96-19.

[Amended 8-1-2016 by Ord. No. 997]

- C. Except when specifically authorized by the Borough wheeled carts and/or Borough disposal bags shall be placed for collection at ground level on the property, not within the right-of-way of a street or alley, and readily accessible to and not more than 10 feet from the side of the street or alley from which the collection is made. A wheeled cart must be placed so that the arrow on the lid is pointed toward the street.

[Amended 8-1-2016 by Ord. No. 997]

- D. Routes of collection will be along streets, alleys and rights-of-way as from time to time established by the Borough. Routes and pickup points will be determined on the basis of the most efficient routing of collection equipment.
- E. It shall be unlawful for any person to deposit for collection any refuse or bulky trash item not produced at the address from which collection is made or to bring any refuse or bulky trash into the Borough or from one address to another in the Borough for the purpose of taking advantage of the collection service. It shall also be unlawful for any resident to deposit refuse or bulky items for residential collection service, which refuse was produced by any professional or business enterprise engaged in by the resident.
- F. It shall be unlawful to store or place for residential collection with household rubbish any of the materials defined as noncollectible waste.

- G. Refuse shall not be placed at collection points earlier than 6:00 p.m. on the day prior to scheduled collection. Empty refuse containers or recycling containers shall be removed from the collection points prior to 6:00 p.m. on the day of collection. In no event shall Borough disposal bags or recycling containers remain at curbside for more than 24 hours.
- H. Any person found scavenging shall be in violation of this Part 1 and subject to its fines and penalties as set forth herein.
[Added 6-20-1988 by Ord. No. 602]
- I. It shall be unlawful for any person to bring rubbish, refuse, recyclables and other waste materials into the Borough for deposit at any designated collection location or curbside collection area, which materials have not been generated at or from a residence within the Borough. It shall be unlawful for any nonresident of the Borough to bring any rubbish, refuse, recyclables and waste materials whatsoever into the Borough for deposit at any designated collection location or curbside collection area. Each central recycling collection location within the Borough shall post a notice advising persons, including nonresidents of Perkasi Borough, that such deposits may subject them to fines, costs and penalties in accordance with Article V of this Part 1.
- J. In addition to the preceding requirements of this Part 1, the following shall apply to all households using wheeled carts:
[Added 8-1-2016 by Ord. No. 997]
- (1) The only wheeled cart permitted for use is that provided by the Borough;
 - (2) The Borough retains ownership of the wheeled cart, and it shall be returned to the Borough prior to the sale of a resident's home or the resident opting to return to the Borough disposal bag method of refuse collection;
 - (3) Residents are responsible for the cost of replacement of a wheeled cart damaged by wear and tear and/or by the customer;
 - (4) The Borough has the right to stop service immediately and collect the wheeled cart from the resident in the event of nonpayment of quarterly fees;
 - (5) Notice of nonpayment shall be provided, in writing, by the Borough, and termination of service and collection of the wheeled cart may occur five days after mailing of the notice of nonpayment;
 - (6) Residents may get multiple wheeled carts at one address and will be billed quarterly for the number of wheeled carts at the address, regardless of how many carts are placed at the curb in any given week;
 - (7) Wheeled carts shall be placed a minimum of two feet from any parked car and/or vehicle;
 - (8) In the event a resident has more trash than can fit in a wheeled cart, the resident must purchase Borough disposal bags to dispose of the additional trash;
 - (9) Residents shall be responsible for the cleanliness of the wheeled cart and shall periodically clean the wheeled cart with soap and water as necessary;
 - (10) Residents may not alter the exterior appearance of a wheeled cart in any manner except to affix temporary stick-on numbers to reflect the resident's street number address only, which shall be removed by the resident upon returning the wheeled cart to the Borough;
 - (11) Residents shall not make any holes in or any other alteration to the wheeled cart;
 - (12) No refunds shall be issued for partial periods of service; and
 - (13) All other pertinent sections of Chapter 96 shall apply.

§ 96-16. Industrial and commercial properties.

It shall be the responsibility of the owner or occupant of all commercial and industrial properties to dispose of all refuse produced by an industrial or commercial process by contracting for the collection, conveyance and disposal with an authorized commercial collector or collecting, conveying and disposing of such refuse with his own vehicles or contracting for the collection, conveyance and disposal with the municipal collection service, if available; provided, however, that all such collections must be in accord with the other conditions of this Part 1. For purposes of this Part 1, all buildings with four or more dwelling units shall be treated as commercial properties.

§ 96-16.1. Handling and collection from industrial and commercial properties prohibited during certain hours.

[Added 2-20-2006 by Ord. No. 901]

The handling of refuse cans, containers or similar objects in which refuse from industrial and commercial properties is stored, including refuse collection and/or compaction, is prohibited between the hours of 10:00 p.m. and 7:00 a.m. when the sound associated with such handling creates a noise disturbance across a property line.

§ 96-17. Service fee for industrial and commercial facilities.

Every owner of a commercial or an industrial property producing refuse and having such refuse collected and removed by the municipal collection service shall pay for Borough disposal bags in accord with the terms and conditions provided for residential customers.

§ 96-18. Construction and demolition waste.

All waste material resulting from building or structure alteration, repair, construction or demolition shall be removed by and at the expense of the owner of the premises upon which such waste was produced.

Article V. Penalties

§ 96-19. Violations and penalties.

[Amended 9-18-2000 by Ord. No. 835]

Violations of this Part 1 shall be punishable as set forth in Chapter 1, General Provisions, Article II, Violations and Penalties.

§ 96-20. Enforcement provisions.

[Added 2-18-1991 by Ord. No. 662]

The Borough Manager is hereby authorized from time to time to designate any officer or employee of the Borough to monitor collection sites, receive complaints of violations of this Part 1 and to report such violations to the Perkasio Borough Police Department. Reports of violations shall include such information as the date, time and location of the violation, together with a description of the person and/or vehicle identified in connection with the violation, and all such reports shall be filed with the Borough Manager. The Borough Manager and/or his designee shall transmit the report of violation to the Perkasio Borough Police Department which shall, upon reasonable belief that a violation has occurred, then issue a citation upon the person charged to be in such violation.

Part 2. Collection and Transportation

Article VI. Regulations, Licensing and Reporting

§ 96-21. Short title.

This Part 2 shall be known and referred to as the "Municipal Waste Collection and Transportation Ordinance of Perkasio Borough."

§ 96-22. Definitions; word usage.

- A. The following words and phrases as used in this Part 2 shall have the meaning ascribed to them herein, unless the context clearly indicates a different meaning.

ACT 90

The Pennsylvania Waste Transportation Safety Act of 2002 (P.L. 596, No. 90, June 29, 2002).

[1]

ACT 97

The Pennsylvania Solid Waste Management Act of 1980 (P.L. 380, No. 97, July 7, 1980).

[2]

ACT 101

The Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act of 1988 (Act 1988-101, July 28, 1988).

[3]

COLLECTOR or WASTE HAULER

Any person, firm, partnership, corporation or public agency who is engaged in the collection and/or transportation of municipal waste and/or source-separated recyclable materials.

COMMERCIAL ESTABLISHMENT

Any establishment engaged in nonmanufacturing or nonprocessing business, including, but not limited to, stores, markets, offices, restaurants, shopping centers and theaters.

COUNTY

The County of Bucks, Pennsylvania.

DISPOSAL

The deposition, injection, dumping, spilling, leaking or placing of solid waste into or on the land or water in a manner that the solid waste or a constituent of the solid waste enters the environment, is emitted into the air or is discharged to the waters of this Commonwealth. Disposal facilities include, but are not limited to, municipal waste landfills and construction/demolition waste landfills as defined by Act 101, Act 97 and/or PADEP rules and regulations (25 Pa. Code Chapters 75 and 271).

INDUSTRIAL ESTABLISHMENT

Any establishment engaged in manufacturing or production activities, including, but not limited to, factories, foundries, mills, processing plants, refineries, mines, and slaughterhouses.

INSTITUTIONAL ESTABLISHMENT

Any establishment or facility engaged in services, including, but not limited to, hospitals, nursing homes, schools and universities.

LEAF WASTE

Leaves, garden residues, shrubbery and tree trimmings, and similar materials, but not including grass clippings.

LICENSED COLLECTOR or LICENSED WASTE HAULER

A person who has written authorization from the PADEP under Act 90 to collect, haul, transport and dispose of municipal waste.

MUNICIPALITY

Any of the 54 minor civil divisions in Bucks County, Pennsylvania.

MUNICIPAL WASTE

Any garbage, refuse, industrial lunchroom or office waste and other material, including solid, liquid, semisolid or contained gaseous material, resulting from operation of residential, municipal, commercial or institutional establishments and from community activities, and any sludge not meeting the definition of residual or hazardous waste under Act 97 from a municipal, commercial or institutional water supply treatment plant, wastewater treatment plant, or air pollution control facility. The term does not include any source-separated recyclable materials.

PADEP

The Pennsylvania Department of Environmental Protection.

PERSON

Any individual, partnership, corporation, association, institution, cooperative enterprise, municipality, municipal authority, federal government or agency, state institution or agency, or any other legal entity recognized by law as the subject of rights and duties. In any provisions of this Part 2 prescribing a fine, imprisonment, or penalty or any combination of the foregoing, the term "person" shall include the officers and directors of any corporation or other legal entity having officers and directors.

PROCESSING

Any technology used for the purpose of reducing the volume or bulk of municipal or residual waste or any technology used to convert part or all of such materials for off-site reuse. Processing facilities include, but are not limited to, transfer facilities, recycling facilities, composting facilities, and resource recovery facilities.

RECYCLING

The collection, separation, recovery and sale or reuse of metals, glass, paper, leaf waste, plastics and other materials which would otherwise be disposed or processed as municipal waste or the mechanized separation and treatment of municipal waste (other than through combustion) and creation and recovery of reusable materials other than a fuel for the generation of energy.

SCAVENGING

The unauthorized and uncontrolled removal of any material stored or placed at a point for subsequent collection or from a processing or disposal facility.

SOURCE-SEPARATED RECYCLABLE MATERIALS

Materials, including leaf waste, that are separated from municipal waste at the point of origin or generation for the purpose of recycling.

TRANSPORTATION

The off-site removal of any municipal waste at any time after generation.

[1] *Editor's Note: See 27 Pa.C.S.A. § 6201 et seq.*

[2] *Editor's Note: See 35 P.S. § 6018.101 et seq.*

[3] *Editor's Note: See 53 P.S. § 4000.101 et seq.*

- B. For the purpose of this Part 2, the singular shall include the plural and the masculine shall include the feminine and neuter.

§ 96-23. Prohibited activities.

- A. It shall be unlawful for any person to collect and/or transport municipal waste from any residential, public, commercial, industrial or institutional establishment within Perkasio Borough without first securing written authorization from the PADEP in accordance with the provisions of Act 90.
- B. It shall be unlawful for any person to store, collect and/or transport municipal waste or source-separated recyclable materials from any sources within Perkasio Borough in a manner not in accordance with the provisions of this Part 2, any applicable municipal ordinance, the Revised County Plan, Act 90, Act 101, the minimum standards and requirements established in Chapter 285 of the PADEP Municipal Waste Management Regulations, any applicable Bucks County Department of Health regulations, and/or any other federal, state, or local regulations.
- C. It shall be unlawful for any person to scavenge any material from any municipal waste or source-separated recyclable materials that are stored or placed for subsequent collection within Perkasio Borough without prior approval from the municipality.

§ 96-24. Standards for collection and transportation.

All collectors or waste haulers operating within the Perkasio Borough must comply with the following minimum standards and regulations:

- A. All trucks or other vehicles used for collection and transportation of municipal waste and/or source-separated recyclable materials must comply with the applicable requirements of Act 90, Act 97, Act 101, and PADEP regulations adopted pursuant to Act 97 and Act 101, including the Title 25 Pa. Code Chapter 285, Subchapter B, regulations for the collection and transportation of municipal waste.
- B. All collection vehicles conveying municipal waste and/or source-separated recyclable materials shall be operated and maintained in a manner that will prevent creation of a nuisance or a hazard to public health, safety and welfare.
- C. All collection vehicles conveying putrescible municipal waste shall be watertight and suitably enclosed to prevent leakage, roadside littering, attraction of vectors and the creation of odors and other nuisances.
- D. All collection vehicles conveying nonputrescible municipal waste and/or source-separated recyclable materials shall be capable of being enclosed or covered to prevent litter and other nuisances.
- E. All collection vehicles conveying municipal waste and/or source-separated recyclable materials shall bear signs identifying the name and business address of the person or municipality which owns the vehicle and the specific type of material transported by the vehicle. All such signs shall have lettering which is at least six inches in height as required by Act 101.
- F. All collection vehicles and equipment used by collectors or waste haulers shall be subject to inspection by the Perkasio Borough or its authorized agents at any reasonable hour without prior notification.

§ 96-25. Licensing and registration requirements.

- A. No person shall collect or remove any municipal waste from within Perkasio Borough without first obtaining written authorization from PADEP in accordance with the provisions of Act 90 and providing a copy of such written authorization to Perkasio Borough. This section shall not apply to private individuals (e.g. homeowners) who wish to transport their own household waste to PADEP approved facilities or recyclables to appropriate recycling centers, nor to farmers, landscapers or nurserymen who collect, remove, haul or otherwise transport agricultural or other organic waste associated with their respective business activities.
- B. For a collector or waste hauler to collect and transport municipal waste within Perkasio Borough a collector or waste hauler shall submit a registration form to Perkasio Borough which shall include a copy of their state issued written authorization, and a copy of their municipal and residual waste transporter authorization application (DEP form 2500-PM-BWM0015) along with any of the following information that may be deemed appropriate by the municipality:
 - (1) A list of collection vehicles covered under the written authorization, including, as a minimum, the following information for each vehicle: identification information for each vehicle (such as vehicle license number, vehicle registration number, or company identification number); date and location of most recent vehicle inspection; and hauling capacity of the vehicle.
 - (2) The type of municipal waste to be collected and transported.
 - (3) Certificate(s) of insurance evidencing that the waste hauler or collector has valid liability, automobile and workmens' compensation insurance in the minimum amounts established and required by separate resolution of the governing body of the municipality.
 - (4) If they are hauling or collecting source-separated recyclable materials in the municipality, identify the materials being hauled or collected and provide the following information for each vehicle: identification information for each vehicle (such as vehicle license number, vehicle registration number, or company identification number); date and location of most recent vehicle inspection; and hauling capacity of the vehicle.
- C. Any person who fails to satisfy the minimum standards and requirements of this Part 2 or is in violation of the provisions of this Part 2 may not lawfully collect municipal waste or source-separated material in Perkasio Borough.
- D. All licensed collectors and licensed waste haulers shall meet the requirements of Act 90, Act 97, Act 101, the Bucks County Municipal Waste Management Plan, and all PADEP rules and regulations (25 Pa. Code Chapter 285).

§ 96-26. Reporting requirements.

- A. All licensed collectors and licensed waste haulers and collectors and haulers of Source-Separated Recyclable Materials operating within Perkasio Borough shall participate in the Bucks County Municipal Recycling Documentation Program. The program will provide a system for documenting the origin of municipal waste and source-separated recyclable material by municipality and the ultimate disposal point of said waste and recyclables. Each licensed collector and licensed waste hauler and collectors and haulers of source-separated recyclable materials operating in Perkasio Borough shall prepare and submit an annual report to the municipality on the official collectors and haulers recyclables documentation reporting form. The report shall be submitted by the PADEP licensed collector or licensed waste hauler and collectors and haulers of source-separated recyclable materials to the Perkasio Borough by January 31 of each year and include all of the required information pertaining to the preceding calendar year.
- B. All annual reports submitted to the municipality from licensed collectors and licensed waste haulers and collectors and haulers of source-separated recyclable materials shall be combined into a single report and submitted by the municipality on the official municipal recyclables documentation reporting form to the County by February 28 of the year following the reporting period.

§ 96-27. Violations and penalties.

Any person who shall violate any provision of this Part 2, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 30 days. Each day that a violation of this Part 2 continues or each section of this Part 2 which shall be found to have been violated shall constitute a separate offense. For purposes of this Section, the doing of any act or thing prohibited by any provision of this Part 2, or the failure to do any act or thing as to which any provision of this Part 2 creates any affirmative duty, shall constitute a violation of this Part 2 punishable as herein stated. Licensed collectors and licensed waste haulers who shall violate any provision of this Part 2 may be reported to the PADEP by the Perkasio Borough and may be subject to the revocation of the state authorization to transport municipal waste, as described in Act 90.

§ 96-28. Injunctions.

The Perkasio Borough may petition the Bucks County Court of Common Pleas for an injunction, either mandatory or prohibitive, in order to enforce any of the provisions of this Part 2.

§ 96-29. (Reserved)

Part 3. Dumpsters

[Adopted 11-18-1996 by Ord. No. 785^[1]]

[1] *Editor's Note: This Part was originally designated as § 70-9 of the Code.*

Article VII. Placement in Streets

§ 96-30. Permit required.

It shall be unlawful for any individual to cause a dumpster or similar trash receptacle to be placed in the streets or right-of-way within the Borough until an appropriate permit is obtained from the Borough. The cost of the permit shall be as established from time to time by Borough resolution. Once an appropriate permit has been obtained, the dumpster or similar trash receptacle may remain in the street or right-of-way of the Borough for a period of two weeks.

§ 96-31. Violations and penalties.

[Amended 9-18-2000 by Ord. No. 835]

Failure to obtain an appropriate permit shall be punishable as set forth in Chapter 1, General Provisions, Article II, Violations and Penalties.

§ 96-32. Safety measures.

Each dumpster shall be equipped with reflective tape or similar material to make it visible at night. Each dumpster or similar trash receptacle shall be placed as far as possible from the travel portion of the road.

BOROUGH OF PERKASIE

Collection & Disposal of Refuse for the Year 2024
Schedule, Rules and Regulations

Perkasie Borough has 2 trash collection options for residents: a “**WHEELED CART**” and a “**PAY AS YOU THROW**” trash bag option. Both are explained here.

Trash fees include RECYCLING fees and include one BULK ITEM per week. See the sections below for rules and restrictions on acceptable TRASH, RECYCLING and BULK ITEMS.

Trash is collected weekly on a schedule by the Borough. All trash must be placed out by 7am. No call backs for trash placed out late.

Trash may not remain curbside for longer than 24 hours. Toters and trash bags must be stored out of sight of the street.

Please note that RECYCLING within established rules and regulations is mandatory and failure to do so is a violation of Borough Ordinance.

WHEELED TRASH CART (“**TOTER**”) PLAN

TOTER LID MUST BE CLOSED. This will help keep the trash in the can and the critters out.

Additional trash may be placed in a Borough trash bag NEXT TO THE TOTER.

Borough maintains ownership of the Toter and it will be collected if service is discontinued. The cart is a 64 gallon wheeled cart & is green in color with a green lid. Each cart has a serial number, which is assigned to a specific address.

Cart should not be stored in a location that is visible to the street.

Annual fee of \$50, plus \$82.50 per quarter BILLED IN ADVANCE.

“**PAY AS YOU THROW**” TRASH BAG PLAN

All trash must be set out in securely tied Borough trash bags. Max weight limits: 20lbs (small bag); 40lbs (large bag).

Bags in violation will be stickered and picked up on the next scheduled collection day if the issue is rectified.

Bags are available at Borough Hall and at area retailers including Giant (Perkasie & Souderton locations), Landis, & the Olde Towne Convenience Store.

Annual fee of \$50 plus cost of bags: \$2.75 for a small bag; \$3.75 for a large bag. A special medium size bag is available for sale at Borough Hall only.

Toters, trash bags and bulk items must be placed at the curb or alley no earlier than 6:00pm on the day prior to scheduled collection and no later than 7:00am on the day of collection.
NO CALL BACKS AFTER 7:00AM.

BULK TRASH & APPLIANCES

Annual plan fee includes the collection of one BULK TRASH item weekly with regular trash collection. Bulk trash includes large household items (e.g. love seat, mattress, bookshelf) that do not fit inside a Borough trash bag or toter.

APPLIANCES are collected on **WEDNESDAYS**, and must be marked by a STICKER. Stickers cost \$10 and can be purchased at Borough Hall, Mon through Fri between 8:00am and 4:00pm. Purchase your sticker by 3:00pm on Tuesday for collection that Wednesday. Place the bulk item out no earlier than 6:00pm on Tuesday and no later than 7:00am on Wednesday. Make sure the sticker is visible from the street. **Stickers are required for these items:** washers, dryers, hot water heaters, trash compactors, garbage disposals, humidifiers, stoves (electric or gas), riding lawn mowers, dishwashers, air compressors, pool filters, snow blowers, electric generators, microwave ovens, water softeners.

Note that the Borough **WILL NOT** collect these items: TVs, computers, computer accessories, multiple storm doors or storm windows, tires (on or off wheels), parts of any type of vehicle including batteries, all types of heaters (gas, wood, coal, or oil), oil tanks, remodeling materials, outbuildings (wood or metal, garages, wood sheds etc.), carpeting and padding exceeding 9’x12’.

The Borough **DOES NOT** accept any items that contain FREON, such as refrigerators, freezers, dehumidifiers and air conditioners, even if the Freon is thought to be removed from the appliance.

HOLIDAY COLLECTION DAYS

GOOD FRIDAY: Friday, March 29 (Paper & Cardboard) Collection: ➡ Friday, April 5 (Paper & Cardboard)	THANKSGIVING: Thursday, Nov. 28 (Trash & Recycling) Friday, Nov. 29 (Paper & Cardboard) Collection: ➡ Monday, Dec. 2 (Trash & Recycling) Friday, Dec. 6 (Paper & Cardboard)
MEMORIAL DAY: Monday, May 27 (Trash & Recycling) Collection: ➡ Tuesday, May 28 (Trash & Recycling)	CHRISTMAS HOLIDAY: Tues., Dec. 24 (Trash & Recycling) Collection: ➡ Mon., Dec 23 (Trash & Recycling)
INDEPENDENCE DAY: Thursday, July 4 (Trash & Recycling) Collection: ➡ Monday, July 8 (Trash & Recycling)	CHRISTMAS HOLIDAY: Wed., Dec. 25 (Trash & Recycling) Collection: ➡ Thurs., Dec. 26 (Trash & Recycling)
LABOR DAY: Monday, Sept. 2 (Trash & Recycling) Collection: ➡ Tuesday, Sept. 3 (Trash & Recycling)	

BOROUGH OF PERKASIE

Collection & Disposal of Refuse for the Year 2024
Schedule, Rules and Regulations

COMMINGLED CURBSIDE RECYCLING

Annual plan fee includes the collection of COMMINGLED RECYCLABLES. Glass, aluminum, tin & plastic containers #1-7 are collected the same day as your scheduled trash day. Please note the following:

GLASS (all colors): Remove lids and neckbands. Rinse. No need to remove labels. Do not crush glass. NO CERAMICS, LIGHT BULBS OR PLATE GLASS.

ALUMINUM/TIN CANS & CONTAINERS: Flatten cans and remove labels if possible. NO PAINT OR AEROSOL CANS, PROPANE CYLINDERS, BATTERIES OR ELECTRONICS.

PLASTIC CONTAINERS, # 1-7: Remove caps and rinse, to remove all contents. Crush if possible, but keep intact.

Combine these recyclables and place in an open container with drainage holes near the bottom. Containers should be max 10 gallons or 40lbs in weight. NO PLASTIC BAGS in recycling please.

RECYCLING CENTER, 311 S. 9TH ST.

Residents must display a Borough hang tag on their car in order to use the recycling center. Staff may request additional proof of residence. **Do not lend your hang tag to non-residents.**

Prepare your recyclables as you would for curbside recycling. Recycling dumpsters are marked; please make sure to use the correct one. DO NOT PUT PLASTIC BAGS IN DUMPSTERS.

You may drop off YARD WASTE and leaves at the recycling center. YARD WASTE is defined as leaves, garden residue, shrubbery and similar material. Yard waste must be loose or in biodegradable paper bags. Waste in plastic bags must be emptied from the bag. GRASS CLIPPINGS ARE NOT YARD WASTE (per Act 1988-101, Section 103).

TRASH and BULK TRASH items ARE NOT accepted at the recycling center.

RECYCLING CENTER HOURS

Monday – Friday

7:30am – 8:30pm

Saturdays

7:30am – 4:00pm

CLOSED SUNDAYS AND
MOST HOLIDAYS

TREE BRANCHES

Clippings will be chipped curbside by Borough crews on the **FIRST WEDNESDAY** of each month.

Call for an appointment at least 48 hours in advance of the scheduled appointment day.

Tree branches must be cut in lengths less than 6’ then tied with twine in bundles no greater than 18” in diameter. Branches over 8” in diameter must be placed curbside for BULK TRASH collection. The amount of branches picked up at each residence will be equivalent to the size of a freezer.

GRASS COLLECTION

Put grass clippings in a Borough trash bag and place out with household trash.

Please consider “grass-cycling”: cutting the grass before it gets too high or use a mulching mower and let the clippings remain to nourish the soil.

NEWSPAPER AND CARDBOARD

Collected *every Friday* during the month.

Cardboard must be flattened. Combine clean newspaper, junk mail, magazines, cereal boxes and cardboard. Tie securely or insert in durable paper bag. NO PLASTIC BAGS.

The Borough WILL NOT collect wax coated cardboard, freezer boxes, wood, nails, or Styrofoam. Put these items in Borough toter or trash bag on your regular trash collection day.

LEAF COLLECTION (mid Oct - Nov)

Rake leaves into street along the curb line. Do not block or clog storm drains.

Check the Borough website, social media, or call the Borough office for start and stop dates for leaf collection. There is no set schedule for leaf pickup. The crews follow a set route and pick up leaves as scheduling allows.

The Borough crew will collect leaves one time in the spring. The date will be announced early in the year based on the end of winter weather. The crews will only travel the collection route one time for the spring collection.

Do not put leaves in the roadway or block storm drains during any other part of the year. Doing so can cause a very dangerous situation for drivers, and also possibly flood the roadway by clogging the storm drains.

CHRISTMAS TREE COLLECTION

Christmas trees (without wire) are collected with brush pick-up on the first Wednesday in January, and on the second, third and fourth Fridays in January. Please check the Borough website and social media or call the Borough office for any updates to this schedule.

RESOLUTION #2005-4
REVISIONS TO COLLECTION & DISPOSAL OF REFUSE

WHEREAS, Perkasio Borough has a progressive trash collection and recycling program that has been in existence for many years, and

WHEREAS, the Borough would like to take advantage of some changes to the program that are expected to achieve better efficiencies and provide better customer service.

NOW THEREFORE, Be it Resolved by the Borough Council of the Borough of Perkasio that we adopt the attached new Rules and Regulations for Trash Collection and Recycling in the Borough. These changes are to be effective April 1, 2005.

APPROVED this 21st day of February, 2005.

BOROUGH OF PERKASIE

BY: Eadie Burke
Eadie Burke
Council President

ATTEST: Daniel P. Olpere
Daniel P. Olpere
Borough Manager

BOROUGH OF PERKASIE

Collection & Disposal of Refuse for the Year 2005

Schedule and Rules & Regulations

Perkasie Borough has a pay-as-you-throw trash program in which all residential properties must participate. Residents pay for Borough Disposal Bags to dispose of trash. All recycling is free of charge. The more you utilize the recycling options, the fewer trash bags you will need to purchase which will lower your trash removal costs. **Trash bag costs are \$2.60 for a large bag holding up to 40 pounds of trash and \$1.60 for a small bag with a maximum capacity of 20 pounds.**

Glass and aluminum will be collected on Fridays.

MONDAY OR TUESDAY

Refuse must be placed in a Borough Disposal Bag that is closed at the top. Refuse includes garbage (when drained of liquids), paper, rags, leather, rubber, metals, metal foils, ceramics, crockery, plastics, and similar items normally produced by or originating from a private residence.

Ashes must be thoroughly extinguished and placed in a metal container. Attach an empty Borough Disposal Bag to the container for the corresponding weight of the ash as your proof of purchase. The bag will be collected with ash.

FRIDAY

Please adhere to the following guidelines when placing glass and aluminum curbside:

GLASS (all colors): Remove lids and neckbands from bottles or jars, and rinse. No need to remove labels. (No ceramics, light bulbs, or plate glass please).

ALUMINUM CANS (beverage cans): Flatten all cans if possible. Do not include steel/metal cans or aluminum foil.

Glass and cans may be combined or voluntarily separated in open buckets with drainage holes near the bottom (available at the Borough Office). Please Do Not Break Glass.

NEWSPAPER AND CARDBOARD

Newspaper and cardboard will be collected on the third Wednesday of each month. **Newspaper is to be bundled and tied securely or inserted into a durable paper bag.** Junk mail, magazines and chip board (such as cereal boxes) may be included with newsprint. Please keep newsprint clean and free of soil, garbage, etc. **Cardboard must be separated from newsprint, flattened and securely tied for pickup.** Wax coated cardboard, freezer boxes, wood, nails, and styrofoam or plastic are not recyclable and must be disposed of in a Borough Disposal Bag.

RECYCLING CENTER

The Borough Recycling Center, located behind the Perkasie Police Department, 311 South Ninth Street, is for the convenience of **Borough residents only**. Perkasie Borough staff may ask for identification when you use the recycling center.

The Recycling Center has signs indicating where the recyclable materials are to be placed. Please adhere to the guidelines above, separating recyclables into the proper containers as marked. Trash, bulky items, brush and leaves are not accepted at the Recycling Center.

Recycling Center hours are Monday through Friday, 7:30 am to 8:30 pm and Saturdays from 7:30 am to 4:00 pm. It will be closed Sundays and holidays.

PLASTIC RECYCLING

Soda bottles and milk and water jugs are accepted at the Recycling Center. No other types of plastic are accepted. Please remove caps from bottles and rinse the containers, removing all contents. Crush the plastic containers to reduce the size as much as possible, but keep them intact.

STEEL FOOD AND BEVERAGE CONTAINERS

Steel cans that held foods, including pet food, are accepted at the Recycling Center. **Paint cans, aerosol cans, and propane cylinders are not accepted.** Often referred to as "tin cans", steel food cans are easy to recycle. Please rinse the cans, flatten them and remove the labels when possible.

Steel cans will not be collected curbside with aluminum cans and glass. Please place the steel cans in the bin labeled for steel at the recycling center. Do not mix with the aluminum cans.

SPECIAL BULKY ITEM COLLECTION

Large bulky items not requiring a sticker such as furniture and non-motorized household appliances will be collected from **residential customers only**, at no charge, along with the regular Monday or Tuesday trash collection. This collection is limited to items generated within the household and to a single item per household per week. A single bulky item is considered one large household appliance or its equivalent in size.

Cans that contained liquids (latex paints, driveway sealer, etc.) will be accepted once empty or the liquid has dried to a solid.

A **\$10 fee** is charged for the collection of specific items as listed below. An appliance requires the \$10 sticker regardless of its completeness. Large items that require stickers will be picked up on Wednesdays.

A \$10 sticker is required for: Washers, dryers, hot water heaters, trash compactors, garbage disposals, humidifiers, stoves (electric or gas), riding lawn mowers, dishwashers, wood stoves, air compressors, pool filters, snow blowers, electric generators, microwave ovens, water softeners, and any similar large item.

Purchase the bulk trash stickers at Borough Hall on weekdays between 8:00 am and 4:30 pm. Purchase your sticker no later than 3:00 pm on Tuesday for pick up the following Wednesday.

Place the appliance curbside before 7:00 am on your collection day with the sticker attached in view from the street. There will be no recalls for items.

The following items will not be collected by Perkasie Borough: Multiple storm doors, multiple storm windows, tires (on or off wheels), parts of any type of vehicle including batteries, all types of heaters (gas, wood, coal, or oil), oil tanks, remodeling materials, outbuildings (wood or metal, garages, wood sheds, etc.), carpeting and padding exceeding 9'x 12'.

Residents are reminded that **Perkasie Borough does not accept appliances, which contain Freon**, such as refrigerators, freezers, dehumidifiers and air conditioners even if the Freon is thought to be removed from the appliance. Ask the dealer where you purchased your new appliance about removal of the old appliance or contact your local dealer about removal.

CHRISTMAS TREE COLLECTION

Christmas trees (without wire) are picked up along with recyclables during the first three weeks of January. Wreaths with or without wire will be collected with refuse. Live-balled Christmas trees may be donated for planting in Borough Parks.

LEAF COLLECTION

Leaf collection will begin on or about the last week of October and continue through November, weather permitting. Rake leaves into the street along the curblin without blocking or clogging storm drains.

Notice of leaf collection will be given in the News-Herald.

Collection days are as follows and begin at 7:30 am:

Monday: all of South Perkasio (East side of East Branch Perkiomen Creek).

Tuesday: all areas south of Chestnut Street between the creek and railroad tracks.

Wednesday: Marshall Street and the Town Center areas from Chestnut Street to Vine Street.

Thursday: areas north of Vine Street, including Highland Terrace, N. 7th Street and W. Callowhill Street.

Friday: Ridge Road and all other areas west of the railroad tracks.

Leaf collection may not be completed on the assigned day. In such cases, leaves will be picked up when scheduling allows. Please keep vehicles away from areas where leaves are piled. See Other Yard Waste Collection found below for information on leaf pickup after November 23, 2005.

Leaves (only) may also be bagged in non-Borough trash bags.

**BRUSH AND SHRUBBERY
CLIPPINGS**

Brush and shrubbery clippings will be chipped curbside throughout Perkasio by Borough crews on the first Wednesday of each month. **Call for an appointment at least 48 hours in advance of the scheduled collection day.** Tree branches must be cut in lengths of less than 4 feet, and then bundled with twine in bundles no larger than 18 inches in diameter. Branches over 3 inches in diameter should be placed curbside for bulk trash collection. The amount of branches picked up at each residence will be equivalent to the size of a freezer.

The wood chips are available (free) for your use and are located at the rear of the skating pond in Lenape Park. The wood chips are not sterilized and may contain mold or fungus.

**OTHER YARD WASTE
COLLECTION**

Leaves gathered during other than official leaf collection days, along with garden debris, can be put in non-Borough trash bags and placed out with your regular trash collection. If you mix household waste or yard waste in with the leaves, the bag(s) will not be collected.

Grass clippings must be bagged in Borough trash bags and placed with household refuse. Perkasio Borough promotes "grass-cycling" - cutting the grass before it gets to high, or using a mulching mower, and letting the grass clippings remain on the ground to nourish the soil.

You are encouraged to compost leaves and garden debris as a means of recycling this material as valuable mulch and nutrient for your lawn and/or garden. Information on composting can be obtained at the Borough Office.

GENERAL INFORMATION

Refuse and recyclables must be placed at the curb or alley no earlier than 6:00 pm on the day prior to scheduled collection and no later than 7:00 am on the day of collection. **Household refuse must be placed in a securely tied Borough Disposal Bag, which does not exceed the weight of forty (40) pounds for the large bag and twenty (20) pounds for the small bag.**

Borough disposal bags are available at the Borough Office, 620 West Chestnut Street, and at area retailers who display the Green Hickory Tree logo. Disposal bags or recycling containers cannot remain curbside for more than 24 hours.

Disposal of materials resulting from renovation, repair, construction of buildings and structures, or the removal of trees, will not be collected by the Borough. Such items shall be removed by and at the expense of the property owner or the contractor.

If refuse is not collected on your regular trash day due to inclement weather, it will be collected with your recyclables on Friday(when possible).

Contact the Borough Office at 215-257-5065 for more information on recycling, including facts on backyard composting and household hazardous waste. Collection schedule changes due to holidays or days celebrated as such will be as follows:

Recycling within established rules and regulations is mandatory and failure to do so is a violation of Borough Ordinance.

Holiday Collection Days	
Good Friday, Friday March 25	Friday, April 1
Memorial Day, Monday May 30	Thursday, June 2
Independence Day Monday July 4	Thursday, July 7
Labor Day, Monday September 5	Thursday September 8
Thanksgiving, Friday November 25	Friday, December 2
Christmas, Friday December 23 and Monday December 26	Friday, December 30 (12/23 recyclables) and Thursday, December 29 (12/26 trash)
New Year's Day, Monday January 2, 2006	Thursday, January 5, 2006

Effective April 1, 2005



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

TO: Borough Council

FROM: Rebecca Deemer, Finance Director

DATE: October 31, 2024

SUBJECT: Parks and Recreation, "Fees-In-Lieu"

Included in your packet is a summary of Park and Rec, "Fees-In-Lieu" that have been collected from developers. We have \$194,952.37, which council approved allocating to the Kulp Park Improvement Project, Phase 2, at the May 17th council meeting. As Council is aware, we were recently notified of the LSA grant award which can be used as part of our required match for the project. At this time, the Borough would only need to designate \$45,108 towards the project, based on the 2023 project estimate. We are waiting for updated costs from the vendor and are still working on alternatives for the lighting. An updated cost estimate will give us a better understanding of any additional funds that may be needed.

We would like to recommend that Council re-allocate \$ 37,234 to the Skate Park Improvement Project for 2025. Once we know what the final cost estimate is for Kulp Park we can make a recommendation for additional "Fees-In-Lieu" to be re-allocated from the Kulp Park Improvement Project to the Skate Park Improvement Project.

Perkasie Borough
Park & Rec Fees-in-lieu

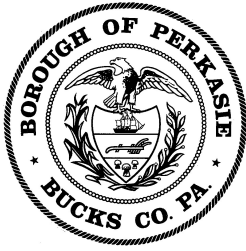
REVENUE													General Ledger			Cash Bal
		Perk	Country	Kratz	Cedar	Constitun	Xtreme						Revenue	Int Inc	Ledger	30.103.100
Year	Notes	Woods	Ridge	Hiddn Med	Ridge	Square	Flippers	Delbar	Perry Mill	Moser Apts.	Other	Total	30.367.100	30.341.000	TotalS	& PLGIT
2015		\$ 4,000	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 7,000	\$ -	\$ 7,000.00	\$ -
2016		\$ 17,000	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 32,000	\$ 30,500	\$ 55.70	\$ 30,555.70	\$ -
Sub-Total	12/31/2016	\$ 21,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 37,500	\$ 37,500	\$ 55.70	\$ 37,555.70	\$ 37,555.70
Aug 2017	Cash Trf											\$ -			\$ -	\$ (37,555.70)
2017	Jan-Dec	\$ 27,000	\$ 12,000	\$ 3,000							\$ -	\$ 42,000	\$ 42,000	\$ 307.87	\$ 42,307.87	\$ 42,307.87
Feb 2018	Cash Trf											\$ -			\$ -	\$ (42,307.87)
2018	Jan-Dec	\$ 52,000	\$ -	\$ 42,000							\$ -	\$ 94,000	\$ 94,000	\$ 884.23	\$ 94,884.23	\$ 94,884.23
Feb 2019	Cash Trf											\$ -			\$ -	\$ (93,317.77)
2019	Jan-Dec	\$ 44,000		\$ 27,000								\$ 71,000	\$ 71,000	\$ 1,279.62	\$ 72,279.62	\$ 73,846.08
2020	Jan-Dec				\$ 7,500						\$ 1,500	\$ 9,000	\$ 9,000	\$ 352.42	\$ 9,352.42	\$ 9,352.42
Mar 2021	Cash Trf											\$ -			\$ -	\$ (9,475.53)
2021	Jan-Dec				\$ 27,000	\$ 43,500	\$ 4,500	\$ 27,000			\$ 1,500	\$ 103,500	\$ 103,500	\$ 13.43	\$ 103,513.43	\$ 177,236.40
Apr 2022	Cash Trf															\$ (26,650.00)
Jul 2022	Cash Trf															\$ (125,000.00)
2022	Jan-Dec					\$ 30,000	1,500.00	79,500	-			\$ 111,000	\$ 111,000	\$ 2,032.96	\$ 113,032.96	\$ 138,619.36
2023	Jan-Aug							7,500	10,500	46,500		\$ 64,500	\$ 64,500	\$ 8,048.53	\$ 72,548.53	\$ 211,167.89
2024	Jan-June								21,000		\$ 6,000	\$ 27,000	\$ 27,000	\$ 6,464.48	\$ 33,464.48	\$ 244,632.37
Jul-24	Cash Trf	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (49,680.00)
Cum Total		\$ 144,000	\$ 27,000	\$ 72,000	\$ 34,500	\$ 73,500	\$ 6,000	\$ 114,000	\$ 31,500	\$ 46,500	\$ 10,500	\$ 559,500	\$ 559,500	\$ 19,439	\$ 578,939	\$ 194,952.37

Proof = \$ 559,500 \$ 578,939

2021 Balance	-
2022 Balance	84,013.13
2023 Balance	64,500.00
2024 Balance	27,000.00
Interest	19,439.24
	<u>194,952.37</u>

Kulp Park Project	\$ 194,952.37
Designated	\$ -
Undesignated	\$ -
	<u>\$ 194,952.37</u>

EXPENSE - ACCOUNT # 30.451.700 & REIMBURSEMENT FROM PLGIT ACCOUNT		Expenses	PLGIT Trsfers
2016	Total Spending-Spruce St & Kulp Park play structures	\$ 65,858.40	
2017	Transfer cash from PLGIT to Univest for 2015 & 2016-Done in Aug 2017		\$ (37,555.70)
2017	Balance to be transferred from PLGIT		\$ 28,302.70
2017	Total Spending at 12/31/17-Menlo play structure	\$ 36,930.31	
2017	Balance to be transferred from PLGIT		\$ 65,233.01
2018	Transfer cash from PLGIT to Univest for 2017-Done in Feb 2018		\$ (42,307.87)
2018	Balance to be transferred from PLGIT		\$ 22,925.14
2018	Total Spending at 12/31/18-Menlo play structure	\$ 70,392.63	
2018	Balance to be transferred from PLGIT		\$ 93,317.77
2019	Transfer cash from PLGIT to Univest for 2017 bal & 2018-Done Feb 2019		\$ (93,317.77)
2019	Total Spending at 12/31/19 - Spruce Street Park Plyground Equipment	\$ 9,475.53	
2019	Balance to be transferred from PLGIT		\$ 9,475.53
2021	Transfer cash from PLGIT to Univest for 2019 bal-Done Mar 2021		\$ (9,475.53)
2021	Total Spending at 09/30/21 - Concrete Picnic Tables	\$ 3,900.00	
2022	4/18/22 Transfer: Transfer for 2021 Expenses		\$ (3,900.00)
2022	4/18/22 Transfer: Transfer for Open Space Grant	\$ 22,750.00	\$ (22,750.00)
2022	Tennis Courts	\$ 125,000.00	
2022	7/23/22 Transfer: Transfer for Tennis Courts		\$ (125,000.00)
2024	7/1/24 Transfer: Skate Park Asphalt	\$ 49,680.00	\$ (49,680.00)
		<u>\$ 383,986.87</u>	<u>\$ (383,986.87)</u>



BOROUGH OF PERKASIE

MEMORANDUM

DATE: November 1, 2024

TO: Borough Council
Mayor Hollenbach
Andrea Coaxum
Rebecca Deemer

FROM: Harold Stone, Electric Department Superintendent

RE: Substation Testing

The Electric Department has substation testing that we would like to have completed before the end of 2024. This maintenance testing is a critical component of our ongoing efforts to ensure reliable power. The testing will include, but is not limited to, visual and mechanical inspections of breakers, AC Hi-pot testing, resistance testing, and oil sampling. I was able to obtain three quotes ranging from \$9,250 to \$27,575, copies of which are attached to this memo. The amount designated for this project in the 2024 Budget is \$8,000 in the Sub Station Testing – 07.442.400 line item.

It is my recommendation that we go with the lowest quote of \$9,250 from Premium Power Services, LLC; we have used this company in the past and feel they do a thorough job. At this time, I would like to request that Borough Council approve additional funds of \$1,250 for this testing, which can be reallocated from the remaining balance in the Utility Poles – 07.442.220 line item.

Please feel free to contact me with any questions or concerns.



September 12, 2024

PERKASIE BOROUGH ELECTRIC
ATTN: HAROLD STONE
620 WEST CHESTNUT STREET
PERKASIE, PA 18944

RE: ELECTRICAL MAINTENANCE TESTING
2024 69 KV SUBSTATION MAINTENANCE TESTING
WEST PARK AVE.
PARKASIE, PA. 18944

Thank you for requesting our quote to perform pre-energization electrical testing on the subject project. I have reviewed the appropriate single line diagrams and the specifications. I am pleased to offer the following quote:

Scope of Services

Cable Testing Services, LLC will provide the labor and equipment necessary to perform the following:

(2) 69 KV OIL FILLED TRANSFORMERS

- Visual and Mechanical inspection.
- Transformer oil samples and analysis.
- Perform electrical testing.
 - o Insulation resistance testing.
 - o Turns ratio testing
 - o Power factor testing
 - o Winding Resistance
 - o Excitation Current
 - o Arrestor testing (if applicable)

(7) MEDIUM VOLTAGE VACUUM CIRCUIT BREAKERS

- Visual and mechanical inspection.
- Perform electrical testing.
 - o Insulation resistance testing.
 - o Contact resistance testing
 - o A.C. Hi-pot testing

(6) ABB REF615 PROTECTION CONTROL RELAYS

- Visual and mechanical inspections.
- Perform secondary injection testing.

BREAKER AND TRANSFORMER INSULATORS

- Perform cleaning, visual and mechanical inspection.

15 kV MEDIUM VOLTAGE CABLES (4 SETS)

- Perform polarization index testing on approximately 32-year-old XLPE M-V cables

*505 Schoolhouse Road; Kennett Square, Pa. 19348
Telephone 610-444-1232*

Pricing

We will perform the specified scope of services for above items for a total price of: **\$9,250.00.**

PRICING/ SCOPE ASSUMPTIONS

1. All work will be performed during normal business hours.
2. Perkasio Borough will be responsible for coordinating any utility outage and any utility charges.
3. We have assumed that there will be sufficient equipment available for testing so that each site visit will be for a full day of testing.
4. We have assumed that we will have ready access to equipment covered by this proposal.
5. We have assumed that the equipment will be clean upon our arrival at the site, that environmental conditions will be adequate for testing.
6. Field repairs to equipment that does not function properly are not included in this price.
7. These prices are valid through July 31, 2025.
8. Taxes are additional if applicable.
9. Payment terms are NET 30 days.

Thank you for the opportunity to provide a proposal for this project. If you have any questions, please do not hesitate to contact me at 610-444-1232.

Sincerely,

Paul Allen

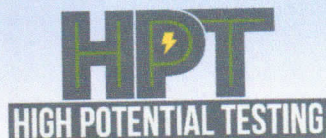
Paul Allen

Proposal# PER-PMA091224

Acceptance:

Please provide the following information authorizing Premium Power Services, LLC to proceed with the proposed scope of services:

Authorized Signature: _____ Date: _____ P.O.#: _____



QUOTE

High Potential Testing

Serving the Power Industry 24HR Emergency Service

QUOTE NO: 240150

DATE: 10-18-2024

EXPIRATION DATE: 12-31-2024

Kyle Fleming
620 Ellis Road
Havertown PA 19083
kylef@hp-testing.com

TO Howie Stone
Perkasie Borough
1507 W. Park Ave
Perkasie, PA 18944

SALESPERSON	JOB	ADDRESS	PAYMENT
Kyle Fleming	Maintenance Testing Main Switchyard	1507 W. Park Ave Perkasie, PA 18944	NET 30 days

Work Scope: Maintenance Testing

HPT was asked to provide a quote to perform maintenance testing on the MV Electrical Switchgear for Perkasie Borough located at the Main Switchyard. The following work will be performed.

Main Testing Scope

- (2) 69KV oil-filled transformers
 - Visual and Mechanical Inspections
 - Clean and inspect bushings
 - Oil samples procured
 - Electrical Testing
 - o Power Factor and Excitation Current
 - o Insulation Resistance
 - o Turns Ratio
 - o Winding Resistance
 - o Surge Arrestors (if applicable)
- (7) MV Station Class Vacuum Breakers
 - Visual and Mechanical Inspections
 - Clean and lubricate the operating mech
 - Clean and inspect bushings
 - Electrical Testing
 - o Insulation Resistance
 - o Contact Resistance
 - o Vacuum Bottle Integrity (AC Hi-pot)
- (6) ABB REF605 Protective Relays
 - Visual and Mechanical Inspections
 - Functional testing via a relay test set

Optional Testing Scope

- MV 15KV Cable Testing
 - Cables can be tested either 5KV Megger or VLF (tested at .1hz)
- MV 15KV Insulators on the steel and isolation switches
 - Clean and inspect insulators
 - Clean, inspect, lubricate, grease isolation switches
 - Contact Resistance performed on isolation switches

Cost:

- Main Testing Scope Cost: **\$18,230** (includes two oil samples)
 - Work will be performed on two separate weekdays
- Optional Testing Scope Cost:
 - 15KV MV Cable Testing: **\$1,720**
 - MV Insulators and Switches on Steel: **\$6,880** (if the borough is doing this work under HPT supervision the cost is zero)

Terms:

- Labor rates are based off Monday - Friday normal working hours (7am - 330pm)
- Scope of work cost includes Labor, Travel Cost, Tools, Equipment, and Test Reports
- Payment Terms are NET 30 unless otherwise discussed
- After 60 days there will be a 5% fee charged for late payments
- Paid when we get paid is unacceptable and will not be agreed upon
- Re-testing of relays and breakers because of coordination study issues will be charged an extra as T&M
- Any added work not listed in the work scope above will be charged as an extra to the job as T&M
- Any hours worked past 8hrs Monday - Friday will be charged Overtime rate

THANK YOU FOR YOUR BUSINESS!



October 31, 2024

Harold Stone
Perkasie Borough Electric Department
620 W. Chestnut Street
Perkasie, PA 18944

Re: Main Substation Testing Preventative Maintenance

Dear Howie:

H.B. Frazer Company is pleased to submit our proposal to complete testing and preventative maintenance services to electrical equipment in the main substation. Our proposed scope of work will be as follows.

1. Coordinate and schedule the required outages.
2. Complete testing:
 - **(2) 69kv Oil Filled Transformers**
 - Visual and Mechanical Inspection
 - Oil Sample and Analysis
 - Electrical Testing
 - Insulation Resistance
 - Turn Ratio
 - Doble Power Factor
 - Winding Resistance
 - Excitation Current
 - **(7) 15.5kv Medium Voltage Vacuum Circuit Breakers**
 - Visual and Mechanical Inspection
 - Electrical Testing
 - Contact Resistance
 - Doble Power Factor
 - Insulation Resistance
 - Dielectric Withstand Voltage
 - **(6) ABB REF615 Protection Control Relay**
 - Visual and Mechanical Inspection
 - Electrical Testing
 - Current and/or Voltage secondary injection to verify only 50/51 (Instantaneous Overcurrent/Time Overcurrent) functions.

October 31, 2024

Re: Main Substation Testing Preventative Maintenance

- **Breaker and Transformer Insulators**
 - Visual Inspection and Cleaning
 - **15kv Medium Voltage Cables (4 Sets)**
 - Perform polarization index testing on approximately 30-year-old XLPE M-V cables.
3. Furnish a written report of all the results and any recommendations for repairs and/or replacements.

Our proposal is further based upon the following assumptions, exceptions, and clarifications.

1. All work will be completed during normal work hours, Monday through Friday, 7:00 am to 3:30 pm.
2. All testing shall conform to the current NETA MTS Standards.
3. Work will be performed over the course of three days.
4. Scope and task breakdown:

Day 1: 15 kV Tie Breaker and six ABB relays.

Day 2: Line One equipment

Day 3: Line Two equipment.

5. We assume you will complete all the required switching.

All the above work is to be completed for the sum of: TWENTY-SEVEN THOUSAND FIVE HUNDRED SEVENTY-FIVE (\$27,575.00).

Our terms are 30 days next. Our proposal is good for 30 days.

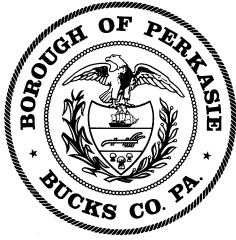
We thank you for the opportunity to furnish a quotation on this project. Should you have any questions regarding our proposal or if we can be of any further assistance, please do not hesitate to contact us.

Very truly yours,

T. Randall Roberts

T. Randall Roberts

TRR/tjj
Email: electric@perkasiaborough.org
24-1623



Borough of Perkasio

P. O. Box 96 620 W. Chestnut St.
Perkasie, Pennsylvania 18944

(215)257-5065
Fax (215)257-7673

Purchasing Quote Form

(Purchases \$4,001 to \$23,199)

It is Borough Policy that you are required to obtain a minimum of 3 quotes (or state contract) to purchase any items from \$4,001 to \$23,199. Each department head will be responsible to approve this form for any purchases within these parameters. The quotes may be email, verbal via the phone or written. Please record any pertinent information here and attach this form to the Purchase Order.

Description of Product or Service to be quoted: Sub Station Testing

Company Name	Contact Name	Phone Number	Price Quoted
<u>Premium Power Services</u>	<u>Paul Allen</u>	<u>610-444-1232</u>	<u>\$9,250.00</u>
<u>High Potential Testing</u>	<u>Kyle Fleming</u>	<u>609-313-1299</u>	<u>\$26,830.00</u>
<u>H. B. Frazer Company</u>	<u>Randall Roberts</u>	<u>610-768-1153</u>	<u>\$27,575.00</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Additional Comments or Notes:



October 31, 2024

File No. 24-00011

Andrea L. Coaxum, Borough Manager
Borough of Perkasio
620 W. Chestnut Street
P.O. Box 96
Perkasie, PA 18944

Reference: 2024 Road Program (CN 2024-01)
Change Order No. 1

Dear Ms. Coaxum:

The scope of the 2024 Road Program includes under the Base Bid the installation of storm sewer improvements within N. 5th Street (S.R. 4039). Since N. 5th Street is a state route, the Borough was required to obtain a Highway Occupancy Permit (HOP) from PennDOT. During the permit approval process, additional documentation was provided by Verizon which indicated that a large duct bank was located along the east side of N. 5th Street in the location of the proposed storm sewer system. Due to the location of the Verizon duct bank, the proposed storm sewer system had to be redesigned. The redesign of the system involved raising the proposed storm sewer system which now placed the system within close proximity to the gas mains owned by UGI Inc. The plans received from UGI indicated that the gas mains were not buried to today's required depth of 4 feet, but instead, the mains are located at a depth of only approx. 28-inches, which was recently confirmed by the Public Works Department through a test pit investigation. In order to raise the storm sewer pipes to avoid the gas mains, there needed to be a change in pipe material so that the pipes are strong enough to withstand the weight of the traffic within the road since the pipes are now going to be within 12-inches of the finished grade of the road. Also, our office addressed PennDOT's comments during the redesign, which included replacement of the existing inlets over the culvert that traverses N. 5th Street. The approved redesigned Construction Plans were provided to the Contractor for the Road Program, GoreCon Inc., in order to obtain an updated cost estimate for the work.

Council approved a total expenditure of \$528,238.00 for the 2024 Road Program. The amount of the contract awarded to GoreCon Inc. on May 20, 2024 was \$462,680.62, which was \$65,557.38 under the approved expenditure. Based on an updated cost estimate provided by GoreCon Inc., Change Order No. 1 was prepared and attached to this letter. The change order indicates that the total increase in cost for all proposed revisions to the storm sewer system is \$38,286.12 for a total project cost of \$500,966.74, which is \$27,271.26 under the approved expenditure. We request that Council increase at their public meeting the contract awarded to GoreCon Inc. for the 2024 Road Program to an amount of \$500,966.74 for all items under the base bid.

If you have any questions regarding the above, please contact this office.

Sincerely,

Douglas C. Rossino, P.E.
Gilmore & Associates, Inc.
Borough Engineers

DCR

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com

Enclosure: As referenced

cc: Jeffrey Tulone, Public Works Director
Megan McShane, Executive Assistant
Rebecca Deemer, Finance Director
Erik Garton, P.E., E.V.P., Gilmore & Associates, Inc.

GILMORE & ASSOCIATES, INC.
&A CHANGE ORDER #1

CLIENT:
PERKASIE BOROUGH
PROJECT NAME:
2024 ROAD PROGRAM
PROJECT NUMBER:
2024-01 (G&A File No. 24-00011)

CONTRACTOR: GoreCon Inc.
3240 Bristol Road
Chalfont, PA 18914
Brina Sweet
(P) 267-880-0890

DATE: October 31, 2024

CONTRACT SUMMARY

Original Contract Sum	\$	462,680.62
Net Change by Previous Change Orders	\$	-
Net Change by Change Order #1	\$	38,286.12
Adjusted Contract Amount Based on Change Order #1	\$	500,966.74

REASON FOR CHANGE:

Revisions to storm sewer system required by PennDOT.

SUMMARY OF CONTRACT CHANGE:

#	DESCRIPTION	SCHEDULE OF VALUES			TOTAL AMOUNT
		UNIT	QTY	UNIT PRICE	
	Base Bid				
1	Roadway Milling (5")	SY	49	\$ 5.03	\$ 246.47
2	Base Repair	CY	-478	\$ 76.94	\$ (36,777.32)
5	3.5" Superpave WMA 19mm Binder Course	SY	49	\$ 16.58	\$ 812.42
6	1.5" Superpave WMA 9.5mm Wearing Course	SY	17	\$ 9.13	\$ 155.21
7	Thermoplastic Pavement Markings	LS	1	\$ 632.50	\$ 632.50
8	Connection to Existing Inlet	EA	-1	\$ 618.93	\$ (618.93)
11	Install Standard Manhole Structure	EA	-1	\$ 838.88	\$ (838.88)
12	15" HDPE Pipe - Remove & Replace	LF	62	\$ 225.15	\$ 13,959.30
13	18" HDPE Pipe - Remove & Replace	LF	65	\$ 263.25	\$ 17,111.25
14	Type 'M' Box & Grate (Standard Inlet Box) - Remove & Replace	EA	5	\$ 1,891.34	\$ 9,456.70
	Culvert Inlet A - Remove & Replace	EA	1	\$ 17,073.70	\$ 17,073.70
	Culvert Inlet B - Remove & Replace	EA	1	\$ 17,073.70	\$ 17,073.70
TOTAL AMOUNT OF CHANGE ORDER #1					\$ 38,286.12

Accepted:

By: Contractor

Date:

Recommended:

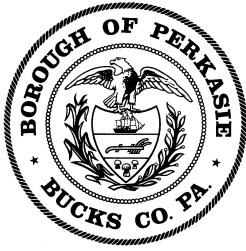
By: Engineer

Date:

Approved:

By: Owner

Date:



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: October 23, 2024

TO: Andrea L. Coaxum

FROM: Linda J. Reid

SUBJECT: Keystone Communities Planning Grant Project

At their meeting on August 7th, 2023 Borough Council passed Resolution #2023-36, which directed staff to apply for a DCED Keystone Communities Program grant and indicated the Borough's commitment to the required dollar for dollar funding match of up to \$25,000. The Community Development Manager's memo described the need to update the Economic Development section of the Borough's Comprehensive Plan, published in 2014, provided a list of deliverables for the project, and noted that the project would also explore and recommend the appropriateness of Main Street designation for Perkasio Borough.

The Borough's application for funding was successful. In February 2024, Perkasio Borough received a grant award letter and contract from the DCED confirming that we had been awarded a Planning Grant of up to \$25,000 under the Keystone Communities Program. The award requires a dollar for dollar (50%) match, creating a project total of up to \$50,000. The grant contract was reviewed and Borough Council approved its signature at their meeting on April 1st, 2024. ARPA Fund allocations, including a line item of \$25,000 as the grant match for the Keystone Communities Planning Grant, were adopted by Council in the 2024 budget. Per the grant contract, the funds must be spent by June 30th, 2026.

Staff have been working on a Scope of Work statement for the project as follows:

SCOPE OF WORK

In general, the following minimum scope of consulting services are to be furnished by the selected Firm for the update of the Borough's Economic Development plan:

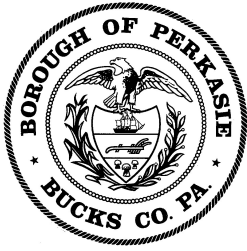
- Vision Statement
- Five-Year Strategic Plan
- Market Assessment Report, which includes a business inventory, a property/building inventory and a socio-economic psychographic profile / PRIZM lifestyle profile.

- Image Development Report, based on a perceptual question survey of community members, providing a better idea of how people feel about common attributes that contribute to a “sense of place” within our community
- Implementation Plan, Goals and Performance Measures,
- Recommendation for an Organizational Structure, including an assessment of whether Main Street designation is appropriate for Perkasio Borough,
- A Funding Plan to implement the five-year strategic plan.

A well written final report should provide an Executive Summary detailing a short and succinct summary of the project process and deliverables. The final report should contain at least:

- a commercial vision for Perkasio Borough’s commercial districts, including the downtown, and strategies to attract and retain a variety of businesses,
- a review of community demographic data,
- an analysis of the local and regional economic conditions and the capacity for additional growth, an examination of current and best possible uses in the Borough’s “Special Study Areas”, including the town center, South Perkasio and 2 commercial centers,
- a description of robust stakeholder engagements, capturing the desired vision of residents, business owners and commercial landlords,
- specific goals, objectives and implementation strategies for growing and diversifying Perkasio Borough’s business mix and local economy,
- an identification of how implementation complements the community and/or region’s overall development strategy,
- an assessment of the key stakeholder groups and their anticipated roles in the execution of the implementation plan, and the effective ways in which the local government and nonprofit partners intend to assist in the implementation of the strategy,
- an assessment and summary of the community’s interest and commitment to historic preservation,
- a recommendation about whether designation as a Main Street under the DCED Main Street Matters Program is appropriate and sustainable for Perkasio Borough,
- a specific outline of activities anticipated to be accomplished during the first year of implementation and planned activities through year 5,
- a summary of funding and technical assistance opportunities to support any recommendations

Should Council concur with the scope of work, staff will proceed with drafting an RFP for review by Council at their next meeting.



BOROUGH OF PERKASIE

INTER-OFFICE MEMORANDUM

DATE: October 31, 2024

TO: Andrea L. Coaxum

FROM: Linda Reid

SUBJECT: The Craftery Market Event Permit Application

The Craftery Market has submitted an Event Permit application for 10am-3pm on Saturday November 23rd. The application was received by our office on October 21st.

The event takes place mainly in the Shelly's lot, with minimal road closures; the organizer has a track record of successfully executing all aspects of the event in Perkasio Borough, and local businesses report that The Craftery supports economic development by bringing many visitors to town.

Borough staff have reviewed the application, and recommend the approval of the event permit subject to the following conditions:

- The organizer will provide 2 Crossing Guards to manage safe pedestrian crossing at 7th St & W. Market St

The organizer will be invoiced:

- \$132.50 to cover the costs of Borough services for the event,
- \$25 per vendor in Temporary Retail License Fees,
- \$170 - \$185.40 for Crossing Guard services, if the Borough is able to provide guards.



BOROUGH OF PERKASIE

RECEIVED

620 W. Chestnut Street
PO Box 96
Perkasie, Pa. 18944-0096

(215) 257-5065
Fax (215) 257-6875

BOROUGH OF PERKASIE

SPECIAL EVENT PERMIT APPLICATION / TOWN CENTER

Complete all questions and return application form with all required and supplemental attachments to Perkasio Borough at least 45 days prior to the event. An initial fee is due at the time of application, per the Borough's fee schedule. Perkasio Borough will provide an invoice when the permit is approved, detailing an estimate of additional fees. Perkasio Borough reserves the right to add services during the event if we deem it necessary for event safety then invoice a final balance.

1. APPLICANT INFORMATION – the Primary Contact is the person who is to be contacted regarding the application or event

Primary Contact Name: Jessica Jackson	
Primary Contact Address: 101 Trotters Way	
City: Dublin	State: PA Zip: 18917
Primary Contact Email: thecrafterypa@gmail.com	

Event Name: The Craftery Market	Type of Event: Handmade Market
Are you representing a Host Organization? No	Is this organization a non-profit? No
If so, list name address and phone below:	Is this organization a private/for-profit entity? Yes
Organization Name:	Purpose of Event: Makers market
Organization Address:	
Organization Contact Person:	Email:
Organization Phone:	

2. GENERAL EVENT INFORMATION

Date of event: Saturday, November 23, 2024	Rain Date: N/A
Event Duration (start date & time – end date & time): 10:00am-3:00pm	
Estimated Attendance (include organizers, volunteers, attendees, spectators etc): 1500-2500	
Site Arrival / Set Up time: 6:30am	Site Departure: 4:00pm
Will a registration /entry fee be charged. If yes, how much? No	

3. EVENT DESCRIPTION

Is this a fixed or moving event (ie, run / bike ride etc): Fixed event
Event Description (provide a description of the proposed event including activities, entertainers, vendors, facilities, etc): Featuring over 90 local artisans including handmade goods, antique and vintage treasures, original art and more! Includes food trucks, drinks and live music!

4. SITE PLAN / DIAGRAM

ATTACHMENT REQUIRED: (all events require a site map of affected areas, showing placement of the following features as applicable).

- Event permits do not confer the right to use private property. Applicant should seek permission from property owner(s) if they wish to use private property in the Borough.

• Check-in / Gate(s) and/or Entrances	• Command Center / Headquarters	• Street Crossings
• Comfort Stations (portable toilets)	• Vendor Booths	• Security / Emergency
• Stages / Other Performance Areas	• Fencing	• First Aid / Medical Stations
• Dumpsters/ Trash & Recycling Containers	• Food & Beverage Concessions	• Fire Extinguishers
• Tents & Trailers	• Street closures & Parking Restrictions	• Other Event Components not listed here
• Event Parking	• Other (specify):	

ATTACHMENT REQUIRED:

If this is a MOVING EVENT or will CROSS ANY ROADWAYS, please provide a detailed route description from start to finish.

Starting Location:

Finishing Location:

5. COMFORT STATIONS / PORTA POTTIES

- The applicant is responsible for addressing the needs for the event. Your portable sanitation service contractor will help you plan properly.
- Applicant must provide portable restroom facilities unless you can substantiate the sufficient availability of both ADA-accessible and regular facilities in the immediate area that will be available to the public.
- No less than one (1) ADA accessible restroom should be placed in each location designated for restroom facilities and located on a level area not to exceed a 2% cross-slope in any direction. If a single restroom is placed in a location it must be ADA-accessible. An accessible route to each restroom location must be provided.

Number of Units: 3	Delivery date: November 22, 2024	Pickup date: November 25, 2024
Name of sanitation supplier: Port A Bowl Restroom Co. Inc	Emergency Contact (day of): 215-766-8164	

6. ELECTRICAL SERVICE

Perkasie Borough electric may be used ONLY with the express consent of Council, which shall have the authority to refuse consent in any instance.

Perkasie Borough Electric Service

- Perkasie Borough provides electrical service on request. An hourly rate is established in the Borough's Fee Schedule.
- An estimate for setup and breakdown of electrical outlets will be provided upon application and an initial fee is required at that time.
- Any balances for actual time worked will be invoiced after the event has taken place.

Electric Service required? Yes / No Mark locations on sketch map.

7. TRASH & RECYCLING SERVICE

- The applicant is responsible for leaving the area in an "as good or better condition" than the site was found prior to the event.
- Perkasie Borough is a mandated community under PA Act 101. Applicants must ensure that recyclables generated at the event are recycled. (aluminum cans, glass, cardboard etc)
- Applicant is responsible for the removal of all trash, litter, debris etc associated with the event. Applicant must supply an adequate number of trash and recycling receptacles and remove trash & other event debris from the site immediately on conclusion of the event.
- Placement of dumpsters requires a dumpster permit. Contact Borough office for an application form.

<ul style="list-style-type: none"> Perkasie Borough reserves the right to invoice the applicant for removal of trash or debris if necessary. 	
Perkasie Borough Trash & Recycling Service <ul style="list-style-type: none"> Perkasie Borough provides trash & recycling service upon request. An hourly rate for this service is established in the Borough's Fee Schedule. An estimate for trash & recycling container distribution & pickup, and trash/recycling collection will be provided upon application and an initial fee is required at that time. Any balances for actual time worked will be invoiced after the event has taken place. 	
Trash & Recycling Service required? Yes / <u>No</u>	Mark # & locations on sketch map.

8. ROAD CLOSURES & TRAFFIC CONTROL

THE APPLICANT IS RESPONSIBLE FOR PROVIDING ADEQUATE MEASURES TO ENSURE THE SAFETY OF PEDESTRIANS AT THE EVENT.

ROAD CLOSURES Roads may be closed only with the express approval of Perkasie Borough Council. Applicant is responsible for ensuring roads are closed as approved, including erecting and taking down barricades. Roads & sidewalks must be left clear and open after the event. <ul style="list-style-type: none"> Perkasie Borough provides road barricades and cones on request. We will drop barricades and cones at specified locations and collect them after the event. An hourly rate is established in the Borough's Fee Schedule. An estimate for drop off and collection of barricades & cones will be provided upon application and an initial fee is required at that time. Any balances for actual time worked will be invoiced after the event has taken place. 	
Barricades Required: <u>Yes</u> / No	Mark # & locations on sketch map.
Cones Required: <u>Yes</u> / No	Mark # & locations on sketch map.

PEDESTRIAN CROSSING Applicant is responsible for providing safe crossing at open road crossings where heavy pedestrian traffic is expected. Any personnel must be trained, qualified traffic flaggers and have the necessary safety equipment. <ul style="list-style-type: none"> Perkasie Borough provides qualified Crossing Guards on request, and subject to staff availability. An hourly rate is established in the Borough's Fee Schedule. Any balances for actual time worked will be invoiced after the event has taken place. 	
Crossing Guards Required: Yes / <u>No</u> # Guards:	Mark # & locations on sketch map.

TEMPORARY PARKING RESTRICTIONS Applicant is responsible for clearly marking any areas with temporary parking restrictions at least 48 hours before the event. Use cable (zip) ties to attach signs - do not use nails, tacks, or staples on electric poles, light poles, trees or any other street furniture. Applicant must remove all signs immediately at the end of the event. <ul style="list-style-type: none"> Perkasie Borough provides high visibility "No Parking" signs on request. A fee per sign is established in the Borough's Fee Schedule 	
No Parking Signs Required: <u>Yes</u> / No	# of signs:

EVENT PARKING <ul style="list-style-type: none"> Applicant is required to provide a parking plan, showing parking locations for staff, volunteers, attendees. Provide details of any Park & Ride parking locations and shuttle routes / drop off points: <p>Using street parking in town</p>	
---	--

9. MITIGATION OF IMPACT

ATTACHMENTS REQUIRED:

- Describe mitigation measures for potentially negative consequences imposed by the event.
- Include a draft sample of any notices to residents & businesses and a proposed list of recipients
- Provide a sketch map showing any detours or traffic redirection.

10. TEMPORARY FIXED VENDORS

Temporary Fixed Vendors require a Transient Retail License to do business on the public right of way. That means any truck, trailer, sidewalk cart or temporary booth where food, beverages and/or other goods, wares or services are sold in a fixed location within the Borough on a temporary basis.

- Applicants are responsible for ensuring temporary Food & Beverage businesses have the required Bucks County Health Department Licenses, PLCB licenses, and any other permits needed for their operation.
- Applicant is required to estimate the number of vendors that will be in attendance and pay a summary license fee at the time of application. A fee per Vendor is established in the Borough's Fee Schedule.
- Perkasio Borough reserves the right to invoice the applicant for any balance due if the number of Temporary Fixed Vendors is greater than the initial estimate.

Estimated number of Food Trucks / Trailers: 3

Estimated number of For-Profit Vendors: 90

Estimated number of Non-Profit Vendors (no fee):

11. ENTERTAINMENT

ATTACHMENTS REQUIRED:

Perkasie Borough encourages a family-friendly atmosphere / environment at Special Events in the Town Center.

- Mark the location of all music and/or entertainment "stages" or areas on the event sketch map.
- For each location, list the type of entertainment and the hours. List areas where amplified music is planned. List group or individual performer names if known.
- List the locations of any animal exhibits or petting zoos. Applicant is responsible for ensuring that conditions in Bucks County and PA Health Department permits are met.

12. EVENT SAFETY AND SECURITY

ATTACHMENTS REQUIRED: The applicant is required to provide a safe and secure environment for the event.

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- The location of an Event Command Center. Note how it will be identifiable to attendees.
- The name of the individual in charge at the event. Provide the name & contact information of the Event Director.
- How will you communicate with all attendees in the event of an emergency?
- What is the emergency evacuation plan?
- Where is the location for missing/found persons?
- Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?

Applicant is responsible for notifying emergency services of the event. Attach a draft/sample copy of the notice to this application.

13. POLICE DEPARTMENT

Perkasie Borough may require uniformed/non-uniformed police officers to be on-duty throughout the event. The applicant will be responsible for the cost incurred for these services. We will send an estimate of the hours and an invoice with the event permit approval letter. An estimate of the hourly rate for Police Department support is in section 17 of this application form. We reserve the right to invoice the Applicant for the balance of additional Police services provided during the event if we deem them necessary for health,

safety and/or security reasons.

Applicant is welcome to schedule a meeting with the Perkasio Borough Chief of Police to discuss the possibility of Police Department support for the event. Call (215) 257-6876 to schedule.

14. FIRE SAFETY

ATTACHMENTS REQUIRED:

- Open fires/burning are not permitted without an additional permit and express approval by Perkasio Borough Council
- Fireworks and Pyrotechnics are not permitted.

Applicant is responsible for notifying the Perkasio Fire Department of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

15. EMERGENCY MEDICAL PLAN

ATTACHMENTS REQUIRED:

- If attendance is expected to be 5,000+ (including staff, volunteers & vendors), an ambulance and fire truck may need to be on scene with backup available should either have to leave the event.
- Consult with the Bucks County Emergency Health Services for their requirements.
- FOR ALL EVENTS: an on-site first aid location must be established. Provide details as an attachment to this application.

Applicant is responsible for notifying local emergency services of all road closures, detours, and access points for emergency service vehicles during the event. Attach a draft/sample copy of the notice to this application.

On-Site Emergency Medical Service: Yes ☒ No

Standby Service Notified: Yes / No

If yes, Agency Name:

Agency Phone:

16. WAIVER & INSURANCE

ATTACHMENTS REQUIRED:

Attach a Certificate of Insurance to this application, evidencing at least \$1,000,000 in Comprehensive General Liability insurance coverage and naming the Borough of Perkasio as Additionally Insured. Certain kinds of events (eg, parades) may have additional insurance requirements. It is the responsibility of the Applicant to ensure adequate coverage.

Indemnification:

- To the fullest extent permitted by law, the Applicant agrees to defend, indemnify, pay on behalf of, and save harmless the Borough of Perkasio, its elected and appointed officials, agents, employees, and authorized volunteers against any and all claims, liability, demands, suits or loss, including attorney's fees and all other costs connected therewith, arising out of or connected to the Applicant's use or occupancy of the premises of the Borough.

Waiver of Subrogation

- Such waiver shall apply regardless of the cause of origin of the loss or damage, including the negligence of the Borough and its elected and appointed officials, officers, volunteers, consultants, agents and employees. The Applicant shall advise its insurers of the foregoing and such waiver shall be provided under the Applicant's commercial property and liability insurance policies and the Applicant's workers compensation insurance policy, if any.

Damage to Property of the Applicant and its invitees

- The Applicant and its employees, officials, volunteers and agents shall be solely responsible for any loss or damage to property of the Applicant or its invitees, employees, officials, volunteers, agents, and representatives while such property is on, at or adjacent to the premises of the Borough.
- Perkasio Borough shall not, in any manner or for any cause, be liable or responsible for any injury or damage to persons or property while attending the event; all claims for such injury or damage are hereby waived.

Damage to Borough Property

- Applicant assumes full responsibility for taking cognizance of area conditions at the time of the event.

Applicant will be responsible for all damages resulting to or from use of the Borough's property. Upon completion of the Applicant's operations, Applicant agrees to leave the property in the same condition as it existed before operation, or pay for and complete restoration of said property within 15 days of the the completion of the event.

17. FEES & CHARGES ** subject to change

The Perkasio Borough Fee Schedule can be downloaded from: <https://perkasioborough.org/fee-schedule/>

The following fees are due **at the time of application**:

Application Fee: For Profit (\$100) / Non-Profit (\$50):	\$100 PAID
Application Fee, additional date (\$10 per date):	10/21/2024
Deposit: Electrical Setup & Breakdown: 8 hours at \$70.00 per hour = \$560	CHK # 821
Deposit: Trash & Recycling Setup & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Barricades/Cones Drop Off & Collection: 4 hours at \$55.00 per hour = \$220	
Deposit: Temporary Fixed Vendor Fee: # for-profit Vendors x \$25 =	
No Parking Signs: # signs requested x \$2.25	
TOTAL:	
The following fees are due when the event permit application has been reviewed and approved, and will be invoiced when the event permit is mailed to the applicant.	
Deposit: Crossing Guards: Hours requested x \$18.00 per hour	
Deposit: Police Support: Hours requested x \$91.81 per hour	
Perkasio Borough reserves the right to invoice the Applicant for the balance of any Borough services provided during the event if we deem them necessary for health, safety and/or security reasons.	

18. SUBMISSION CHECKLIST (ATTACHMENTS)

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Parking Plan
<input type="checkbox"/> Event Safety & Security Plan	<input type="checkbox"/> Entertainment Plan
<input type="checkbox"/> Detour / traffic flow plans	<input type="checkbox"/> Draft notices to emergency services
<input type="checkbox"/> Draft notices to affected residents & businesses	<input type="checkbox"/> Certificate of Insurance

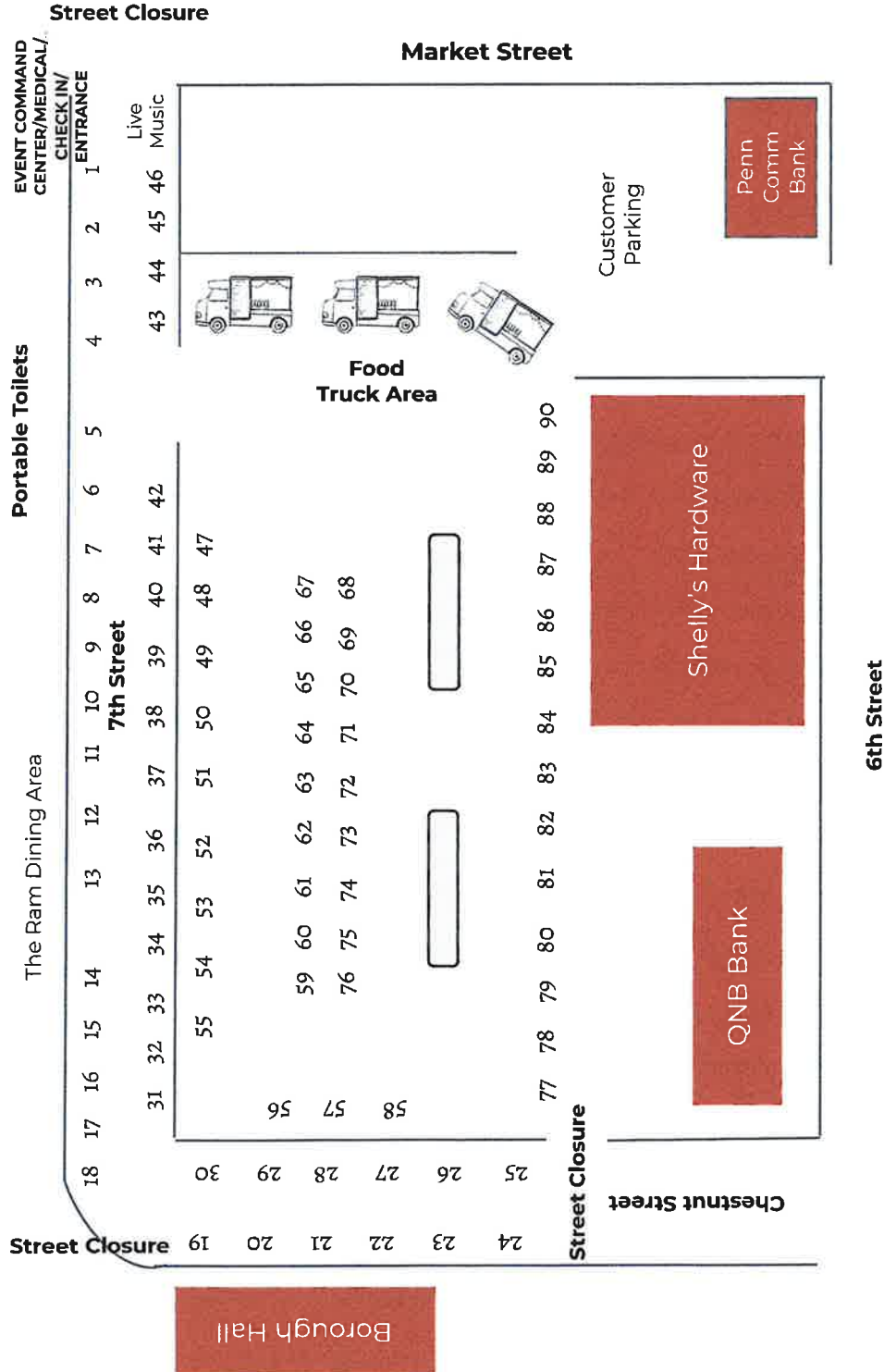
Applicant certifies that the information provided on this form is true and correct, has reviewed and agrees to the insurance and waiver statements herein.

Signed:  Date of Application: 10-19-24

On behalf of Organization: The Craftery Market

The Craftery Market

November 23, 2024
10am-3pm



Notice to Residents & Businesses

Jessica Jackson
123 N Main St Dublin, PA 18917
thecrafterypa@gmail.com
(215) 435-6416

Dear Residents and Business Owners,

We are excited to announce that The Craftery Market will be held in the downtown area of Perkasio on Saturday, November 23, 2024 from 10am to 3pm. This event will feature local artisans and crafters who will showcase and sell their handmade goods, providing a unique opportunity to support local talent and enjoy a day of community engagement!

Event Details:

- Event Name: The Craftery Market
- Event Date: Saturday, November 23, 2024
- Event Time: 10am-3pm
- Event Location: 7th & Market St Perkasio, PA

Potential Impacts:

Street Closures: The following streets will be closed to vehicular traffic the day of the event from 7:00am to 4:00pm: S 7th St & W Market St. Please plan your travel accordingly.

Parking Restrictions: Parking will be restricted in the event area 48 hours before the event through the day of the event until 4:00pm.

Noise: There may be increased noise levels due to event activities, setup, and teardown. We apologize for any inconvenience this may cause and appreciate your understanding.

Benefits to the Community:

- Support Local Artisans: This market provides a platform for local artisans to showcase their handmade creations.
- Community Engagement: A chance for residents and visitors to engage in a community event.
- Economic Boost: Increased foot traffic can benefit local businesses.

For any questions or concerns, please contact the Event Owner, Jessica Jackson, at (215) 435-6416 or via email at thecrafterypa@gmail.com

Thank you for your cooperation and support. We look forward to a successful event that benefits our entire community!

Sincerely,
Jessica Jackson
Owner & Founder of The Craftery Market

Notice to Emergency Services

Dear Emergency Services,

I am writing to inform you about a special event that will be taking place in the downtown area.

Below are the details of the event:

Event Name: The Craftery Market

Event Date: Saturday, November 23, 2024

Event Time: 10am-3pm

Event Location: 7th & Market St Perkasie, PA

Event Director/Owner: Jessica Jackson

Phone: (215) 435-6416

Email: thecrafterypa@gmail.com

Event Description: The Craftery Market features local artisans and crafters who will showcase and sell their handmade goods. The market is expected to attract 1500-2500 attendees.

Safety and Security Plan:

Event Command Center: Marked on the attached event layout.

Emergency Communication: Staff will relay messages to attendees in case of an emergency.

Evacuation Plan: Attendees will be instructed to evacuate the premises if necessary.

Missing/Found Persons: The Event Command Center will serve as the location for missing and found persons.

Staffing: There will be approximately 5-10 trained staff members on-site to assist with crowd control and emergency procedures. Staff will communicate with the Event Director via phone in emergencies.

Please find attached the event layout for your reference. We appreciate your assistance in ensuring the safety and security of our event. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

Jessica Jackson

Owner & Founder of The Craftery Market

Event Safety & Security:

A plan for crowd control and security is required as part of the Event Application. The plan must include at least:

- **The location of an Event Command Center. Note how it will be identifiable to attendees**
 - The Event Command Center is marked on the attached event layout and will be identifiable by a sign.
- **The name of the individual in charge at the event. Provide the name & contact information of the Event Director.**
 - Event Director: Jessica Jackson
 - Phone: (215) 435-6416
 - Email: thecrafterypa@gmail.com
- **How will you communicate with all attendees in the event of an emergency?**
 - Staff members will promptly relay messages to all attendees
- **What is the emergency evacuation plan?**
 - All attendees will be instructed to evacuate the premises in an orderly manner.
- **Where is the location for missing/found persons?**
 - At the event command center marked on the attached event layout
- **Will there be sufficient staff at the event for the expected number of attendees? What are the numbers of these staff and how will they be trained on their roles & emergency procedures. How will they communicate with the Event Director in an emergency situation?**
 - Yes, there will be approximately 5-10 staff members on-site. Each team member will receive training on their specific roles and emergency procedures. In the event of an emergency, staff will communicate with the Event Director via phone to ensure a swift and coordinated response.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C, No. Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 35378
INSURED The Craftery Jessica Jackson, dba: 101 Trotters Way Dublin PA 18917		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	3DS5475-M3537211	11/23/2024 12:01 AM	11/24/2024 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> N / A						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 2000, Event Type: Craft Show.

CERTIFICATE HOLDER**CANCELLATION**

Perkasie Boro 620 W Chestnut St Perkasie PA 18944	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Perkasie Boro
620 W Chestnut St
Perkasie, PA 18944

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph **1.** or **2.** of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

Labs, Coleman, Perkasio Celebrate Grants for Kulp Park Development and Body Camera Purchases for Perkasio Police

OCT. 23, 2024



HARRISBURG – Rep. Shelby Labs (R-Bucks), Sen. Jarrett Coleman (R-Lehigh/Bucks) and Perkasio Borough announced today that the borough has received a major grant investment for the rehabilitation and development of Kulp Park and to purchase new body and in-car cameras for the Perkasio Police Department from the Pennsylvania Local Share Account (LSA) program.

Perkasio will receive \$652,886 for the Kulp Park project, which will rehabilitate the existing baseball field to correct drainage issues, remove and recycle the backstop and fencing, and replace the field lighting. Additional park improvements will include the installation of ADA van-accessible parking spaces and construction of an assembly path from the ADA parking spaces to the baseball field. These updates will benefit the community through a safer baseball and multi-sport field, a place that is useable more quickly after rain, and an increased quality of life through less light pollution.

Perkasio Borough was also granted \$107,415 for the purchase of body and in-car cameras for use by their officers. A total of 19 body cameras and 12 in-car cameras will be purchased using this funding.

“We are incredibly grateful for this grant funding, which will allow us to enhance Kulp Park and equip our police officers with the latest body and in-car camera technology,” said Perkasio Borough Council President James Ryder. “Kulp Park has been a cherished part of our community for generations, serving as a gathering place for families, sports teams and outdoor enthusiasts. This grant not only allows us to preserve the parks legacy but also to improve and modernize it for future generations. This is a big win for our community, and we’re excited to move these projects forward.”

Equipping our police officers with the latest body and in-car camera technology is a demonstration of Borough Council’s commitment to ensuring the safety and capabilities of the brave officers in the Perkasio Police Department,” added Perkasio Borough Council Vice President Chuck Brooks. “We are deeply grateful to Rep. Labs and Sen. Coleman for their unwavering support and advocacy in helping Perkasio Borough secure this vital grant funding. Their commitment to our community has been instrumental in making these important projects a reality.”

“I am proud to have supported these initiatives and I am happy to see Kulp Park and the Perkasio Police Department receive this necessary funding,” said Labs. “This will allow the borough to complete necessary rehabilitations and new developments for the park and help our police continue to keep our community safe!”

“As a parent of young children, I understand how important it is to have outdoor spaces everyone can enjoy,” said Coleman. “The upgrades to Kulp Park will ensure that it can remain a focal point of the community for years to come. Our investment in the Perkasio Police Department will help them meet the ever-evolving challenges they face in the line of duty.”

The PA Race Horse Development and Gaming Act (Act 2004-71), provides for the distribution of gaming revenues through the Commonwealth Financing Authority (CFA) to support projects in the public interest within the Commonwealth of Pennsylvania for these grants.

Representative Shelby Labs
143rd Legislative District
Pennsylvania House of Representatives
Media Contact: Joe Szymanski
jszymanski@pahousegop.com
repshelbylabs.net/ [Facebook.com/RepShelbyLabs](https://www.facebook.com/RepShelbyLabs)